

How to Create a Music Festival Flyer in Canva

Task Name: Create a Music Festival Flyer

Platform: Canva (Free version)

Difficulty Level: Easy

Estimated Time: 10–15 minutes

Tags: flyer, layout, text, upload, export

Step-by-Step Instructions

Steps:

1. Go to canva.com
2. Click login
3. Click continue with google
4. Use the search bar and type "Music Festival Flyer" then press Enter
5. Select a "Music Festival" portrait flyer
6. Click "Customize this template" to open the editor
7. Click the current title
8. Delete the current letters and type The City of Sugarland Music Festival 2025
9. Center it at the top
10. Edit the text below:
 - Friday, August 2, 2025 - 6:00 PM
 - Student Center Auditorium
11. Add a bold callout text: Free Entry - Open Mic - Plenty of food trucks available
12. Title the Body textbox: RSVP at sugarland-music-fest.eventbrite.com
13. Click Uploads tab to the left
14. Click upload files
15. Upload an HCC logo PNG
16. Drag the HCC logo to the bottom middle of the flyer
17. Add a QR code linking to the RSVP page (optional via "Elements" → QR).
18. Click Share and then click Download as PDF (Print) for higher quality.