



Search for support articles (i.e. Intro to Risk, Intro to Know Your Customer, etc.)

 Having trouble locating a support document? Fill out [this form](#) and we will be happy to help!

Frequently Used Support Articles

Seller Accounts

- Intro to Seller Accounts
- Reporting
- Reconciliation
- Account Architecture
- Account Changes (Email, Password, MFA, etc.)

Cardholder Accounts

- Intro to Cardholder Accounts
- Account Architecture
- Account Changes (Email, Password, MFA, etc.)
- Unauthorized Charges
- Receipts

Know Your Customer

- Intro to Know Your Customer
- Document Requirements

Zendesk

- Intro to Zendesk
- Edit Profile (Signature, OOO, etc.)
- Groups
- Ticket Merging
- Macros
- Word Tracks

CX Announcements

February 09 8:15 AM

Raquel DeSantis

@TeamTrainers Please remember to check the [Training Schedule](#) before 9:00 AM EST!

January 01 10:45 AM

Jane Doe

@Team The [2024 Holiday Calendar](#) has been posted! Please take a look and be mindful when submitting Time Off requests.

December 22 8:00 AM

Raquel DeSantis

@Team Happy Holidays! Please remember that we will be off Christmas Day (Monday, December 25th) and will be returning on Tuesday, December 26th. 🌲

CX JIRAs

Team	Issue #	Summary	Status
UI/UX	4321	Refunds not displaying in Seller account	Not Started
Know Your Customer	3441	Unable to verify Seller account	Blocked
Reporting	1123	Duplicate values in Seller reporting	In Progress
ENG	3143	Manually verify email for Cardholder	Completed
ENG	3142	Manually verify email for Seller	Completed

Helpful Links

Meet The Team

- CX C-Suite
- CX Team Leads
- CX Agents

FAQs

- General
- CX
- Seller accounts
- Cardholder accounts
- Know Your Customer
- Zendesk
- How to reset your password

Career Center

- Internal Job Board
- Required Trainings

HR

- 2024 Holiday Calendar
- Create a new HR request