

# Raquel Luna

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## **Summary**

A personable and detail oriented graduate student enrolled at the University of Texas at Dallas. Currently working on my Masters of Science in Social Data Analytics and Research. Focused on applying skills gained, into a new environment that I can also learn from to fuel my educational and career growth.

## **Education**

**University of Texas at Dallas, Richardson, TX**

August 2021 - present

Masters of Science in Social Data Analytics and Research

January 2024 - present

Bachelor of Arts in Political Science

August 2021 – August 2024

GPA: 3.5

## **Skills and Coursework**

- Constitutional Law
- Law and Terrorism
- Political Behavior
- Comparative Politics
- Research Methods
- American Public Policy
- Python Programming
- Data Analytics
- Statistics
- Attention to detail.
- Problem solving
- Relationship building
- Communicative
- Effectively work in a team
- Professional phone skills

## **Professional Experience**

**Blue Ribbon Cleaners, DeSoto, TX**

July 2015- August 2024

### *Managerial Duties*

- Supervised front counter/cashier employees.
- Learned how to be levelheaded in stressful situations.
- Directed employees/trainees in enforcing new policies at the direction of the owners.
- Maintained daily finances and store closing duties.
- Learned how to create personal relationships with customers and provide them with expert customer service.
- Attended to 30 – 40 customers daily, in person and over phone, answering questions and finding solutions to problems promptly.