



# Raritan Public Library

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February 17<sup>th</sup>, 2022

The regular monthly meeting of the Raritan Public Library Board of Trustees was called to order at 7:00pm by Don Esposito, Board President. This meeting was held in person. Don Esposito read a statement that the meeting was duly publicized, and it was called pursuant to provisions from the Open Public Meeting Law.

MEMBERS PRESENT: D. Esposito, J. Fidacaro, L. Hnasko, U. Agrawal, A. Goetsch, J. Foohey, and A. M. Mead. Absent were Mayor Zack Bray, L. Sandler, and Director M. Paese.

Board President, Don Esposito led the flag salute.

MINUTES: J. Fidacaro made a motion to approve both the regular and executive minutes from the January Board Meeting, J. Foohey seconded, and the roll call was unanimous.

TREASURER'S REPORT: A.M. Mead made a motion to approve the February bills. A. Goetsch seconded, and the roll call was unanimous.

EXECUTIVE SESSION: At 7:05pm, A.M. Mead made a motion to enter executive session, Adele Goetsch seconded, and the roll call was unanimous. The Board entered executive session to discuss personnel matters. At 7:17pm, the Board returned to regular session.

DIRECTOR'S REPORT: D. Esposito read the Director's report.

- The library's patron copier has not been working properly for quite a long time. The 7-year-old refurbished unit has been having problems with jamming and marks left from the roller. A salesman from Document Solutions came to the Library and gave a proposal for both a Konica Minolta and a Kyocera copier. The Director and the Assistant Director discussed the two machines and felt that the Konica was the better choice. The new copier will also have the capability of scanning. The Board discussed the purchase. Jim Foohey made a motion to approve buying the Konica model for \$7,181.00, Umesh Agrawal seconded and the roll call was unanimous.
- Mask mandates are being lifted on March 7<sup>th</sup> in school and businesses. D. Esposito made a motion to update the mask policy from required to recommended. A. Goetsch seconded and the motion was approved.
- A revision was made to the employee's manual. A thirteenth holiday (Juneteenth) was added to the policy. A. M. Mead made a motion to revise the employee manual, Adele Goetsch seconded and the roll call was unanimous.

- A Rutgers student would like to intern at our Library during the summer. The Director will meet with the student to discuss her expectations.
- The Library is once again open to in-house programming and meetings.

**Upcoming Programs:**

Tuesday, February 22<sup>nd</sup>: Movie Matinee: “The Good, The Bad, and the Ugly” starring local actor, Lee Van Cleef. This movie coincides with the article on Van Cleef in the Breeze paper.

Tuesday, March 8<sup>th</sup>: Classic Movie Matinee: “Strike Up the Band” featuring Mickey Rooney and Judy Garland.

Thursdays, March 10<sup>th</sup> and March 24<sup>th</sup>: Chair Yoga sessions with Breda

Saturday, March 26<sup>th</sup>: 8<sup>th</sup> Annual Maker’s Day Event featuring programs on gaming, podcasting, robots, button making and 3D printing. The Trustees were handed a pamphlet showcasing the events.

**PRESIDENT’S REPORT:** The Board has approved the hiring of the new director at a salary of \$75,000.00. A.M. Mead made a motion to approve, seconded by A. Goetsch and the roll call was unanimous.

**RESOLUTION 2022-02-001:** Contract for Library Landscaper:

A vote was held to approve renewing FTS Landscaping Services at \$350.00 per month for 9 months for a total of \$3,150.00. A. Goetsch made a motion to approve, seconded by A.M. Mead and the roll call was unanimous.

**OLD BUSINESS:** None

**NEW BUSINESS:** J. Foohey discussed the upcoming town-wide yard sale on May 7<sup>th</sup>, 2022. Registration will begin on March 1<sup>st</sup>. Forms will be available in the Library and downloadable on the Library’s website. It will also be advertised in the March edition of the Breeze newspaper.

**PUBLIC COMMENTS:** None

J. Fidacaro made a motion to adjourn the meeting at 7:31pm, J. Foohey seconded and the motion was approved.

The next Board of Trustees meeting will be held at the Library on Thursday, March 17<sup>th</sup> 2022 at 7:00pm.