

## Raritan Public Library 3D Printing Policy

1. Patrons must have Raritan Public Library card and their account must be in good standing to be eligible for 3D printing.
2. The printer will be operated only by trained staff.
3. The library reserves the right to refuse any 3D print request. The library's 3D printer may only be used for lawful purposes. Examples of objects that will not be produced include, but are not limited to:
  - a. Prohibited by local, state, or federal law.
  - b. Unsafe, harmful, dangerous or poses an immediate threat to the well-being of others.
  - c. Weapons or components of weapons.
  - d. Obscene or otherwise inappropriate for the library's environment.
  - e. Violates patent, copyright, trademark or otherwise infringe upon the intellectual property rights of others.
  - f. Promoting hate speech or violence.
4. Patrons are responsible for the design of the creation and submit the file in .STL format. The project file size cannot exceed 25 MB.
5. Objects must fit within the appropriate 5.5" x 5.5" x 5.5" dimensions of the printing area.
6. Prints that have been approved for printing will be added to a printing queue. The library cannot guarantee a time for the completion of the printing.
7. Only library filament can be used in the 3D printer. Charges for the filament will be based on the weight of the finished product in grams.
8. The library cannot guarantee privacy during the printing process as printing may be done in a public space.
9. Payment for 3D printed items will be placed on the patron's library account and must be paid prior to picking up the completed project.
10. 3D printed items not picked up within 14 days become property of the library and the charge will remain on the patron's account. Items must be picked up by the patron who requested the item. All 3D printing charges must be paid before submitting another 3D printing request.
11. Patrons are responsible for print problems that result from design choices and the limitations of printer resolution or the 3D printing process itself. It is the responsibility of the patron to pay for the object if the object does not print correctly due to design errors. Patrons are responsible for final cleaning of prints, including any support materials, which will also be charged to the print. Small bumps, gaps, rough edges, and other minor imperfections on the final object may occur as part of the printing process and will not constitute a reason for the item to be reprinted by the library.
12. Supervision by library staff does not constitute knowledge of, or acknowledgement of any unapparent final use of the printed object and the library specifically disclaims any knowledge thereof. The use of objects printed with the library's 3D printer is not under the direction or control of the Raritan Public Library. The library is not responsible for any object created with the use of the 3D printer, including any harm or injury incurred because of any usage of the object which is printed.