

Raritan Public Library – Board of Trustees Meeting – December 15, 2022

- A. Call to Order: The meeting was called to order at 7:04 pm in compliance with the Open Public Meeting Notice Act, Chapter 231, PL 1975.
- B. Roll Call: Umesh Agrawal, Zachary Bray (Mayor), Don Esposito, Jane Fidacaro, Jim Foohey, Adele Goetsch, Laura Hnasko, and A.M. Mead. All present.
- C. Flag Salute – Don lead the flag salute.
- D. Approval of Minutes: Motion to approve the minutes from November was made by Adele; Jane Second; motion passed.
- E. Approval of December bills: Motion to approve by Zach; Second Adele; motion passed. The board also reviewed the year-to-date expenses.
- F. No Executive Session
- G. Old Business – None
- H. New Business –
  - 1. Audit report – The Board received copies of the audit report for year ended December 2021.
  - 2. Quote for 44 Magazine boxes – plexiglass magazine displays – quote from Library interiors - \$2,996.80 including delivery. No vote at this time. Waiting for shelving information.
  - 3. Quote for 3 laptops and 3 desktops – 3 desktops for staff and 3 laptops for patrons: \$3,159.94. After a discussion on the usage of the current computers, a suggestion was made to purchase 3 desktops for staff and 2 laptops for patron use at a cost of \$2759.95. A motion was made by Adele to purchase the 3 desktops and 2 laptops at the cost of \$2759.95; Jane second. Motion passed.
- I. Director's report: Adam gave a digital report on circulation, programming, collection management, outreach and marketing, general library management, and volunteers.
- J. No committee Reports
- K. Public Comments - none
- L. Adjournment: The meeting was adjourned at 7:55 pm. Adele made the motion to adjourn and Jane second. Next meeting: January 19,2023, at 7:00 pm.