

## **January 19, 2023 – Raritan Public Library – Board of Trustees Meeting**

The meeting was called to order at 7:03 p.m. in compliance with the Open Public Meeting Notice Act, Chapter 231, PL 1975.

Don lead the flag salute.

**Roll Call:** Umesh Agrawal – absent. The following members were present: Zachary Bray (Mayor), Don Esposito, Jane Fidacaro, Jim Foohey, Adele Goetsch, Laura Hnasko, Ann Marie Mead, Michael Pepe (Board of Education rep.), and Director, Adam Petroski.

**Approval of Minutes** from December 2022: Adele the motion to accept and Jane second– motion passed – Michael Pepe abstained.

**Approval of bills** – January 2023 – motion to accept by Adele; Zach second; motion passed – Michael abstained.

**Old Business** – Three staff computers and two public laptops were received. The staff computers were installed. The two public laptops will be installed by the end of the month.

**New Business** – Nomination of Board Members and swearing in of new trustees.

Adele nominated Don Esposito for president; Zach seconded the nomination. Approved.

Adele nominated Jane Fidacaro for Vice President; Don seconded the nomination. Approved.

Adele nominated Laura Hnasko for Secretary; Jim seconded the nomination. Approved.

Adele nominated Umesh Agrawal for Treasurer; Jim seconded the nomination. Approved.

Ann Marie raised the question as to whether or not to discuss the budget in more detail tonight or at next meeting. It was decided to discuss next month.

### **Director's Report:**

Adam gave the director's report via power point. He reviewed the statistics for the month of December. Some highlights included the statistic regarding program attendance which tripled. General library visits also rose 46%. Circulation was up 75%.

Adam also discussed the 2023 goals in terms of visits, circulation, eCirc, programs, program attendance, computer use, and Wifi sessions.

Adam reported on Collection management, IT, Outreach/Marketing, Programming, Training, and Volunteers. Another highlight was that the library was awarded one of 25 Northstar Digital Literacy Licenses from the New Jersey State Library. There are currently 60 libraries with Northstar licenses.

Don asked about the AD machine and if staff has been trained. Adam will follow up to make sure everyone who needs to be trained, has been.

Other comments:

Michael Pepe asked about services for students who go to BR schools but don't live in Raritan. He also asked if Parochial school children are served. Adam assured him that all students are served. People

who don't live in Raritan and are not students in the Bridgewater-Raritan school district, can buy a yearly card for \$30.

Adele commented that the bookroom for adults looks much better and more inviting.

Jim will be starting prep next month for spring townwide yard sale.

Don asked the policy committee to pick a date to meet.

Public Comments: none

Adjournment: The meeting was adjourned at 7:42 pm. Jim made motion, second Zach.

Next meeting will be February 16, 2023 at 7:00 pm at the library.