



# Raritan Public Library

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December 19th, 2019

The regular monthly meeting of the Raritan Public Library Board of Trustees was called to order at 7:00 pm by K. Seifert-Ethier, Board President. K. Seifert-Ethier read a statement that the meeting was duly publicized (including notices which were sent to the Courier News and the Star Ledger) and that the meeting was called pursuant to provisions from the Open Public Meeting Law.

MEMBERS PRESENT: K. Seifert-Ethier, J. Fidacaro, B. Doorly, U. Agrawal, A.M. Mead, and M. Paese, Director.

Absent were: A. Goetsch, D. Esposito, M. P. Gausz, and Z. Bray (Mayor alternate)

K. Seifert-Ethier led the flag salute.

MINUTES: J. Fidacaro made a motion to approve the minutes from the November 21st, 2019 Board Meeting, B. Doorly seconded the motion. All trustees approved except U. Agrawal and A.M. Mead who abstained.

TREASURER'S REPORT: A. M. Mead made a motion to approve the December bills, U. Agrawal seconded and the roll call was unanimous.

## DIRECTOR'S REPORT:

- The Library's IT staff member has been working on getting an estimate for a new server. The existing server, installed in 2012, will no longer be supported next year. Safe Haven in Raritan quoted \$3,250 for a new server and a maximum installation labor cost of \$1,320 for a total of \$4,570. A.M. Mead made a motion to approve the purchase with a not-to-exceed cost of \$4,600, J. Fidacaro seconded the motion and the roll call was unanimous.
- Don Esposito and the Director will meet with a second vendor (Indow) to get another quote on the storm window project.
- William Young of Langhorne Carpet picked up a sample of our rug to begin working on replicating the design.
- The Library received two monetary donations from appreciative patrons.
- Raritan Police officers have resumed doing walk-throughs of our building.
- The Library will close at 4:00pm on Christmas Eve and New Year's Eve. Next year we can consider closing on Christmas Eve and staying open on December 26<sup>th</sup>.

## **Programs/Events:**

Tuesday, January 7<sup>th</sup> and Tuesday January 21<sup>st</sup>: 12:00pm to 4:00pm: Census Recruitment Event: A Census staff member will share employment information and help people apply for a Census job.

Thursday, January 9<sup>th</sup> @ 6:00pm: Snowman deco wreath with Michele Liana.

Thursday, January 23<sup>rd</sup> @ 2:00pm and 6:00pm: Classic Movie Showing of the film: "Hollywood or Bust" starring Dean Martin and Jerry Lewis.

Tuesday, January 28<sup>th</sup> @ 2:00pm: Chair yoga with Breda

PRESIDENT'S REPORT: K. Seifert-Ethier announced that her term is ending as Board Member. She thanked the Trustees and the Library staff for their hard work. J. Fidacaro, Board Vice President, will chair the meeting in January. New members will be joining the Board as B. Doorly's term is also ending and he will not be returning. At the January meeting, the Library's auditor and lawyer will need to be chosen.

The historic sign is complete and ready for installation. The Board discussed who should be involved in the decision of where to install the historic marker. J. Fidacaro agreed to join as part of the Historic Committee.

The Director mentioned that D. Esposito is also in touch with the County (Tom D'Amico) on the project.

The Trustees discussed the new letters they received from the banned patron. The lawyer's recommendation was to keep the ban as status quo.

COMMITTEE REPORTS: None

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENTS: Jim Foohey, President of the "Friends" group, reported that the last book sale wasn't as profitable as the previous ones. The time of year that it was held (near the Thanksgiving Holiday) may have been a factor. The "Friends" group may consider having just one sale, but on a larger scale, in June of 2020.

ADJOURNMENT: At 7:42 pm, a motion was made by A.M. Mead to adjourn the meeting, seconded by B. Doorly. The roll call was unanimous.

The next Board of Trustees meeting (reorganizational) will be held on January 16<sup>th</sup>, 2020 at 7:00 pm in the Library.