



Raritan Public Library

January 20th, 2022

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The regular monthly meeting of the Raritan Public Library Board of Trustees was called to order at 7:00pm by Don Esposito, Board President. This meeting was held virtually via Zoom due to the COVID-19 Pandemic. Don Esposito read a statement that the meeting was duly publicized and it was called pursuant to provisions from the Open Public Meeting Law.

MEMBERS PRESENT: D. Esposito, J. Fidacaro, L. Hnasko, A. Goetsch, J. Foohey, U. Agrawal, A. M. Mead, L. Sandler BRRSD rep, Mayor Z. Bray and M. Paese, Director.

D. Esposito led the flag salute.

ANNUAL EXECUTIVE REORGANIZATION:

President: J. Fidacaro nominated **Don Esposito** for Board President, A. Goetsch seconded and the roll call was unanimous.

Vice President: A. Goetsch nominated **Jane Fidacaro** for Vice-President, J. Foohey seconded and the Board agreed unanimously.

Treasurer: A. Goetsch nominated **Umesh Agrawal** as Library Treasurer, J. Fidacaro seconded and the roll call was unanimous.

Secretary: A. Goetsch nominated **Laura Hnasko** as Secretary, Z. Bray seconded and the Board agreed unanimously.

MINUTES: Separately, J. Fidacaro made motions to approve the regular and executive minutes from the December 16th, 2021 Board Meeting, A.M. Mead seconded the motions and the roll calls were unanimous.

TREASURER'S REPORT: A. Goetsch made a motion to approve the January bills, J. Foohey seconded. All trustees approved except for A. M. Mead, who abstained.

EXECUTIVE SESSION: At 7:07pm, A. Goetsch made a motion to enter executive session, L. Hnasko seconded and the roll call was unanimous. The purpose was to discuss the Director's position, the Personnel Committee's report on the candidates and its recommendations. The Board also discussed another individual who provides a service at the Library.

At 7:32pm, A. Goetsch made a motion to return to regular session, J. Fidacaro seconded and the Trustees agreed.

DIRECTOR'S REPORT:

- PC Richards delivered and installed a new 65-inch LG OLED TV, replacing the older model which was not repairable. Luckily, we were still under warranty; therefore, there is no charge to the Library. A new extended 5-year warranty was purchased, however.
- One of the twin furnaces located in the Library's basement needed to be repaired. The emergency work was performed by Stryker Heating and Cooling.

- The Children's Librarian's computer needs to be replaced. Spencer found an HP All-in-One with a 24-inch monitor for \$799.00. A. M. Mead made a motion to approve the purchase of the new PC, Laura Hnasko seconded and the roll call was unanimous.
- The Borough sent over the designated paid holidays for 2022. This year a 13th holiday has been added (Juneteenth). The Board agreed to add the extra paid holiday for the full-time employees and to the extra library closure.
- The Borough Council approved the Library's snow cleaning agreement for 2022.
- Due to the rise in new Covid cases, the Library either postponed programs for January or went virtual with some including yoga classes. All meeting room activities have also been canceled. The Director hopefully expects that things will resume back to normal sometime in February.
- The Director asked whether a Library sign could be installed near the corner of Route 206 and East Somerset Street. She previously discussed the idea with a Borough Councilman who stated that a request could be made.

PRESIDENT'S REPORT: Don Esposito made his report in 'Old Business'.

COMMITTEE REPORTS: None

RESOLUTION: 2022-01-001: Z. Bray made a motion to retain the annual services of Nisivoccia, LLP as the Library's auditor for the sum of \$5, 720.00. A. Goetsch seconded the motion and the roll call was unanimous.

RESOLUTION: 2022-01-002: A. M. Mead made a motion to retain the annual legal services of Scott Smith of Smith Curley, LLC for a sum of \$185.00 per hour, Z. Bray seconded and the roll call was unanimous.

NEW BUSINESS: J. Foohey read a letter from one of his neighbors complimenting the Children's Librarian. The Board recommended that he share it with her. J. Foohey also stated he found a new adult book in the Library that he believes should be removed from circulation. After a discussion, the Board agreed that the Trustees do not want to censor materials.

OLD BUSINESS: D. Esposito reported on the proposal from Innovative Document Imaging. The Board was impressed with the company's presentation at the prior month's Board Meeting. J. Foohey made a motion to hire their services for the scanning of documents, including Raritan Valley Newspapers for \$4, 250.00 plus an annual hosting fee of \$750.00. U. Agrawal seconded the motion and the roll call was unanimous.

PUBLIC COMMENTS: None

ADJOURNMENT: At 8:01pm, a motion was made by A. Goetsch to adjourn the meeting, seconded by J. Foohey. The roll call was unanimous.

The next Board of Trustees meeting will be held on February 17th, 2022 at 7:00 pm. Venue to be determined.