



Raritan Public Library

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May 20, 2021

The regular monthly meeting of the Raritan Public Library Board of Trustees was called to order at 7:02pm by Don Esposito, Board President. This meeting was held virtually via Zoom due to the COVID-19 Pandemic. Don Esposito read a statement that the meeting was duly publicized and it was called pursuant to provisions from the Open Public Meeting Law.

MEMBERS PRESENT: D. Esposito, J. Fidacaro, L. Hnasko, A. Goetsch, J. Foohey, Mayor Zack Bray and M. Paese, Director.

Absent: M. P. Gausz, U. Agrawal, and L. Sandler, BRRSD rep,

D. Esposito led the flag salute.

MINUTES: J. Fidacaro made a motion to approve the regular minutes from the April 15th, 2021 Board Meeting, J. Foohey seconded the motion. The roll call was unanimous.

TREASURER'S REPORT: A. Goetsch made a motion to approve the May bills, J. Foohey seconded and the roll call was unanimous.

DIRECTOR'S REPORT:

- Mike Davis from Langhorne Carpet installed the rug in the main circulation area and will be returning to finish the stairs. Photos had been sent of the work in progress.
- On Monday, Trinity Clean, LLC will be doing a thorough cleaning of the Library.
- The Board previously received a draft for the Collection Management Policy. A vote was needed to adopt the new policy. A. Goetsch made a motion to approve the addendum, L. Hnasko seconded and the roll call was unanimous.
- The Director mentioned that she attended a virtual meeting with various libraries in New Jersey. Based on new CDC guidelines, they discussed ending the quarantining of materials at their libraries. The trustees agreed that materials no longer needed to be quarantined but recommended they still be wiped down before placing back into circulation.
- The Library needs to replace the (3) patron and (1) staff computers in the Circulation Area. They are some of the oldest computers in the Library's inventory and we have been having multiple issues with them. To replace them with All-in-One units, the cost would be between \$599 and \$699 each. The Director asked the Board to vote on a not-to-exceed price of \$2800.00 for the 4 computers. L. Hnasko made a motion to approve the purchase, J. Fidacaro seconded and the roll call was unanimous.
- Upcoming events/programs include: virtual yoga sessions, a patriotic birdhouse wreath project, a talk on Mount Rushmore's chief carver, a program on Bobby

Darin, and the Community Yard Sale. Some programs will be held outdoors (weather permitting).

- The Library will unveil its new website on June 1st.

PRESIDENT'S REPORT: D. Esposito asked the Board of Trustees to go into Executive Session to discuss a proposal by HMR Architects for their professional services for the basement restoration work.

EXECUTIVE SESSION: At 7:15pm, J. Fidacaro made a motion to enter Executive Session, Adele Goetsch seconded the motion and the roll call was unanimous. A motion was made by J. Foohey at 7:21pm to return to regular session, seconded by A. Goetsch and the roll call was unanimous.

After a discussion in Executive Session, Mayor Z. Bray made a motion to approve HMR's fee for professional services in the amount of \$21,500.00, J. Foohey seconded and the roll call was unanimous.

COMMITTEE REPORTS: None

NEW BUSINESS: J. Foohey asked if the Trustees could return to in-person board meetings. The members agreed to return to the Library starting at the June 17th meeting. The change of venue would be advertised in the local newspapers as well as the Library's website.

OLD BUSINESS: J. Foohey mentioned that, so far, 48 homes will be participating in the Community Yard Sale on Saturday, June 5th. Raritan Library will be selling DVDs, CDs and audio books. The sale will be advertised.

The "free" library boxes are almost finished.

D. Esposito reported that the Library received a \$100 donation in memory of a frequent patron, Caryl Parenti.

PUBLIC COMMENTS: None

ADJOURNMENT: At 7:32pm, a motion was made by A. Goetsch to adjourn the meeting, seconded by J. Foohey. The roll call was unanimous.

The next Board of Trustees meeting will be held at the Library on June 17th, 2021 at 7:00 pm.