

## **Raritan Public Library Board of Trustees Meeting Minutes for May 18, 2023**

**Call to order:** The meeting was called to order at 7:00PM in compliance with the Open Public Meeting Notice Act, Chapter 231, PL 1975.

**Flag salute:** The flag salute was led by Jane.

**Roll Call:** Present: Zachary Bray, Jim Foohey, Jane Fidacaro, Adele Goetsch, Laura Hnasko, Ann Marie Mead, Michael Pepe, and director, Adam Petroski. Absent: Umesh Agrawal, Don Esposito.

**Approval of the minutes:** Ann Marie made a motion to approve the minutes from April. Adele second. Minutes approved.

**Approval of the bills:** Ann Marie made a motion to approve the bills for May. Adele second. There was a discussion about the cost and quality of the landscaping. Adam will call the landscaping company to discuss some of the questions the board has about the scope of the services. Bills were approved.

**Old Business:** The lease renewal will be formalized on June 20, 2023.

Borough is hosting Harassment and Discrimination Training on July 5, 2023. The library may need to be closed so the staff can attend.

Main Library Alliance approved our application to join.

Magazine boxes were delivered May 15, 2023.

Townwide yard sale update: 39 houses; split profits with PTO. Made less than \$200. Although we did sell some books and DVDs. Jim donated audiobooks and large print materials to a nursing home.

**New Business:** There is a countywide ESL beginner class initiative happening and the Raritan Public Library has a very good chance of being one of four sites to host the classes or get an additional conversation group.

**Committee Reports:** None

**Director's Report:** Adam gave his report digitally. Highlights included collection management, It, Outreach/Marketing, Programming, Training and Meetings, and general library management. The Somerset County Library System presented a potential reciprocal borrowing agreement with SCLS on May 10, 2023. The goal is to create in-person reciprocal borrowing among all libraries in Somerset County. More information will be forth coming.

Several staff members attended a webinar called, "Plan a Campaign to Draw People into Your Library."

The General John Frelinghuysen House historical marker was unveiled on May 12, 2023.

The library received the second quarter requisition from the borough on May 18, 2023.

The maple tree on Wyckoff was removed on May 18, 2023.

**Public Comments:** None

**Adjournment:** Motion made to adjourn by Jim, second by Laura. The meeting was adjourned at: 7:52 pm.

Next Meeting: June 15, 2023 at 7:00 pm at the library.