

## **February 16, 2023 – Raritan Public Library - Board of Trustees Meeting**

The meeting was called to order at 7:00 pm in compliance with the Open Public Meeting Notice Act, Chapter 231, PL 1975.

Jane led the flag salute.

**Roll Call:** Don Esposito and Laura Hnasko – absent. The following members were present: Umesh Agrawal, Zachary Bray (Mayor), Jane Fidacaro, Jim Foohey, Adele Goetsch, Ann Marie Mead, Michael Pepe (Board of Education Representative) and Adam Petroski (Director).

**Approval of Minutes** from January 19, 2023: Ann Marie made motion to approve and Adele seconded the motion – motion passed.

**Approval of Bills** - February 2023 – Board discussed billing and differences in numbers. Adam pointed out the Harriet Tubman program should have been paid for by the Friends of the Library. Motion to approve made by Adele, seconded by Zach – approved.

**Old Business:** Public laptops were installed in Reading Room. Budget to be discussed at March meeting. Adam to schedule AD and Sexual harassment training for the upcoming year.

**New Business:** Jane mentioned the cold childrens' room. Don is looking into windows and doors and indoor storm windows. Adam will discuss quote with Don from architect firm for all work needed.

**Committee Reports:** Policy committee met. Adam recommended adopting borough policy and language where possible.

**Director's Report:** Adam showed statistics for month of January.

He reported on ongoing weeding.

Laptops were installed in Reading Room as well as new router.

JFK will visit in June.

Many programs were scheduled in January. Notable favorites were the Owl program, Harriet Tubman and cupcake decorating.

March will see continued programming finishing with Maker's Day.

Brendan and Adam attended Northstar Digital Literacy training and Adam attended Director Training.

Library received \$500 grant to be used for Maker's Day.

Saying goodbye to two volunteers, Suzy Tung and Kelly Webber.

**Public Comments:** None

**Adjournment:** The meeting was adjourned at 7:58 pm Adele made motion and Zach seconded – motion passed.

Next meeting will be March 16, 2023 at 7 pm.