

**Raritan Public Library**  
**Board of Trustees Meeting**  
**June 15, 2023 at 7:00 PM**

- A. Call to order – the meeting was called to order at 7:01 PM in compliance with the Open Public Meeting Notice Act, Chapter 231, PL 1975.
- B. Roll Call: Present: Don Esposito, Jane Fidacaro, Mayor Zachary Bray, Adele Goetsch, Laura Hnasko, Jim Foohey, Mike Pepe, and director Adam Petroski  
Absent: Ann Marie Mead, Umesh Agrawal
- C. Flag Salute: Don led the flag salute.
- D. Approval of the minutes: Adele made a motion to approve the minutes from May and Jane second. Minutes were approved.
- E. Approval of bills for June 2023: Adele made a motion to approve the bills, and Jim second. The bills were approved.
- F. Old Business: 1. The library will be closed on July 5, 2023 for Harassment and Discrimination Training. 2. Main Library Alliance membership update – expecting to integrate into Main Q1 of 2024. 3. We were selected to be one of four sites to host a beginner ESL class. This class is a joint effort from the Greater Raritan Workforce Development Board, The Literacy Volunteers of Somerset County, RVCC, and others. 4. Jane and Adam will meet with Fred from FTS Landscaping on June 20 to discuss the scope of their work.
- G. Executive session – The board entered executive session at 7:13 PM. Jim made a motion to enter executive session and Mike second. The board returned to regular session at 7:42 PM.
- H. New Business: 1. Two exterior doors need to be replaced. Adam presented the board with a quote from Essex Home Improvements for the cost of the two doors, the installation, and the removal of old doors and work debris. The total quote is \$4,776.13. Adele made a motion to accept the bid, and Jim seconded the motion. The motion passed.  
2. The board is in receipt of a proposal for shared services between Somerset County, Bernards Township, and Bernardsville libraries. Don formed a committee to study the proposal and will also have the attorney review it. Mike, Don, Jane, and Adele will serve on the committee.  
3. Adam presented the board with a quote for a new financial auditor. The cost of the new auditor is \$5,000.00. Zach made a motion to accept the quote and Laura seconded the motion. The motion passed.  
4. The finance committee presented a new salary and hourly rate guide which will bring employees up to 93% of the NJLA recommended rates and salaries. They also recommended a new fiscal year which will run from July 1, 2023 – June 30, 2024. A motion was made to accept the hourly rates for part-time employees, and to raise the

assistant director's salary to \$56,104, and the director's salary to \$82,300. Motion was made by Zach and seconded by Adele. The motion passed with one abstention.

I. Committee reports: none

J. Director's report – Adam presented his report digitally. He reported on collection management, IT, Outreach/Marketing, Programming, Trainings and Meetings, General Library management, and volunteers.

K. Public Comments - none

L. Adjournment – the meeting was adjourned at 8:11 pm. Motion made by Adele and seconded by Jim.

Next meeting – July 20, 2023 at the library.