

Raritan Public Library – Board of Trustees Meeting

July 18, 2024

Call to Order – The meeting was called to order in compliance with the Open Public Meeting Notice Act, Chapter 231, PL 1975.

Flag Salute – Don led the flag salute.

Roll Call – Present: Zachary Bray, Don Esposito, Jim Foohey, Adele Goetsch, Laura Hnasko, Michael Pepe, and director Adam Petroski. Absent: Nicolas Carra, Jane Fidacaro, and Ann Marie Mead.

Approval of Minutes – Adele made a motion to approve the minutes from June; Jim second – motion approved.

Approval of Bills – Adele made a motion to approve the bills for July; Jim second; motion approved.

Old Business – Capital Improvement Plan – still waiting on the report; Sidewalks – Somerset Street is a county road – waiting on the county to get involved with the sidewalk repairs; Mobile printing – will go live when Spencer returns from vacation next week. Hotspots have been set up and will start circulating at the end of the week.

New Business – Adam, Don, and Jane interviewed for the open Library Assistant position.

Executive Session – the board entered executive session at 7:27 p.m.– motion to enter executive session was made by Adele; Jim second.

The board returned to regular session at 7:39 p.m.

Director's Report – Adam gave his report digitally. He reported on Collection Management, IT, Outreach/Marketing, Programming, Training and Meetings, General Library Management, Personnel, and Volunteers.

Motion to hire two new library assistants – Adele made a motion to hire the two new library assistants; Zachary second; motion approved.

Motion to approve raises for part-time staff at approximately 4% and retroactive to July 1, 2024.

Adele made a motion to approve the proposed raises for part-time staff; Mike second; motion approved.

Jim is placing books leftover from the Friend's sale on e-bay to see what we can get for them.

Public Comments – None

Adjournment – motion to adjourn – Zachary made a motion to adjourn the meeting; Jim second. Adjourned at 7:44 p.m.