

To  
HR Department  
Lecture Publications LTD.

Date : 27/10/2020

Through this letter, I (***Rashel Hossain***, Id: 03-2019-2094) hereby announce my resignation from the position of Executive, Binding Machine (Production) effective 01 November 2020. However, from my personal issues I am badly needed break off the professional relationship with your company.

It has been a pleasure working with ***Lecture Publications LTD*** and the entire ***Omicon Group*** for the past two years. In my time here, I have grown professionally and made life-long friends.

A humble request to you I need a professional experience certificate. In particular, I would like to thank you for providing me all the effective assistance to clearance.

Sincerely,  
Rashel Hossain  
Id: 03-2019-2094

Signature