

User Guide

(Wholesale Store Management System)

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1 Introduction

1.1 Scope and Purpose

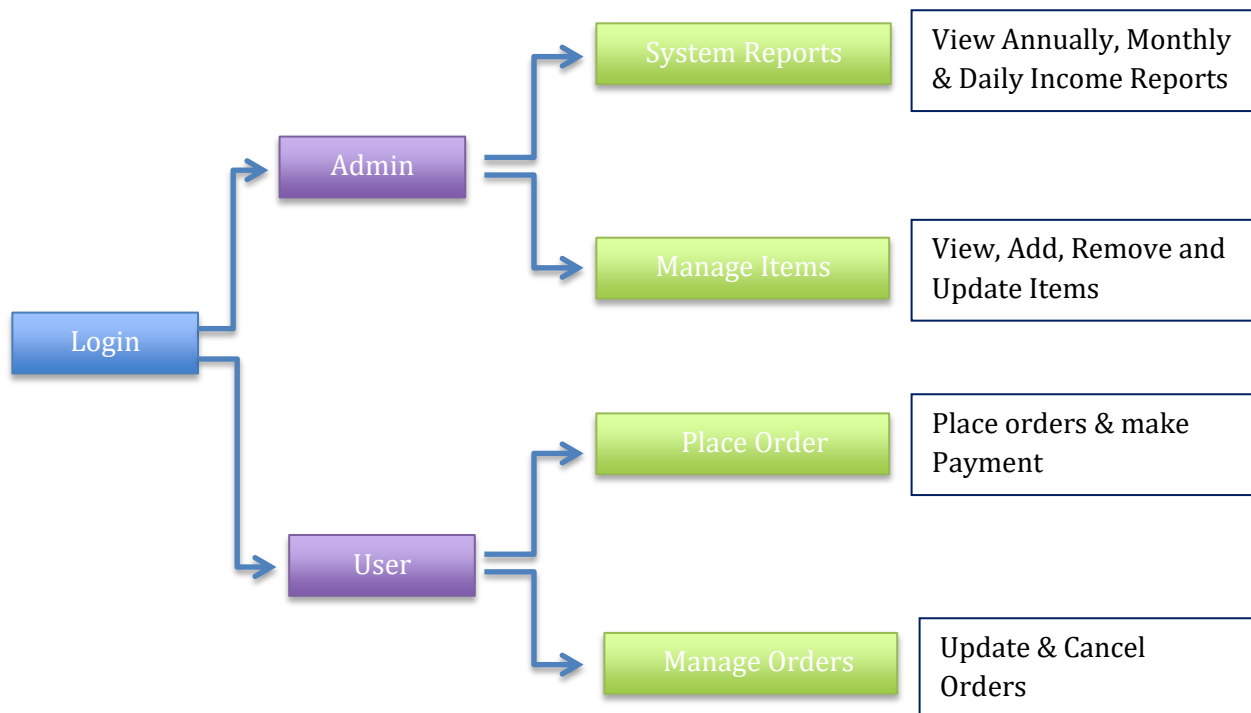
This user manual outlines and explains the features and functions of Wholesale Store Management System.

In order to operate this system, you have to log in.(As Administrator or User)

Administrator: The administrator of the system has rights to add, delete and modify items and, able to manage system reports.

User: The user of the system has rights to place customer orders and manage customer orders.

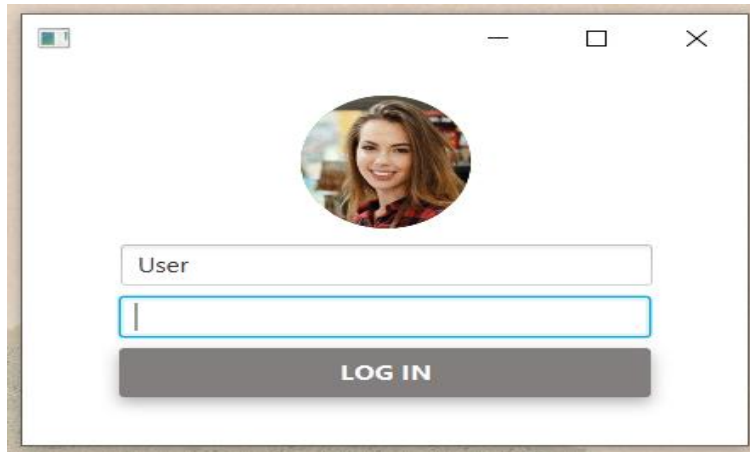
1.2 Process Overview



2.PROCESS

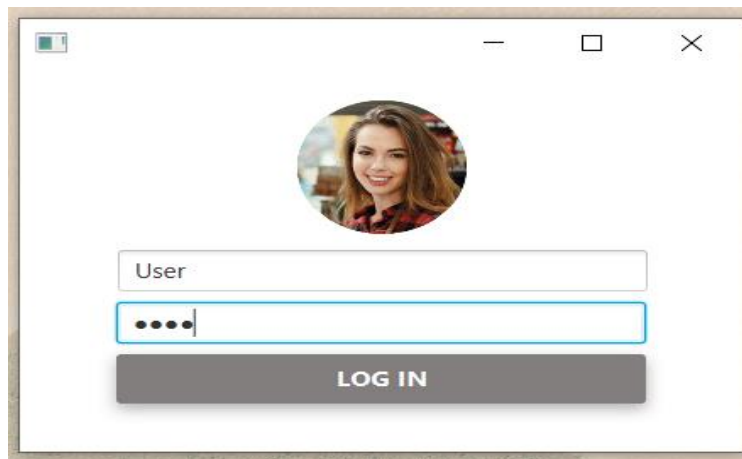
2.1 Log-In

1. Enter User Name and press enter key (Enter a valid user name)



A screenshot of a web application login window. At the top center is a circular profile picture of a woman with long brown hair. Below the picture is a text input field with the placeholder text "User". The input field is currently empty, with a blue border and a vertical cursor. Below the input field is a dark gray button with the text "LOG IN" in white capital letters. The window has a standard title bar with minimize, maximize, and close buttons.

2. Enter password (Enter Correct Password)



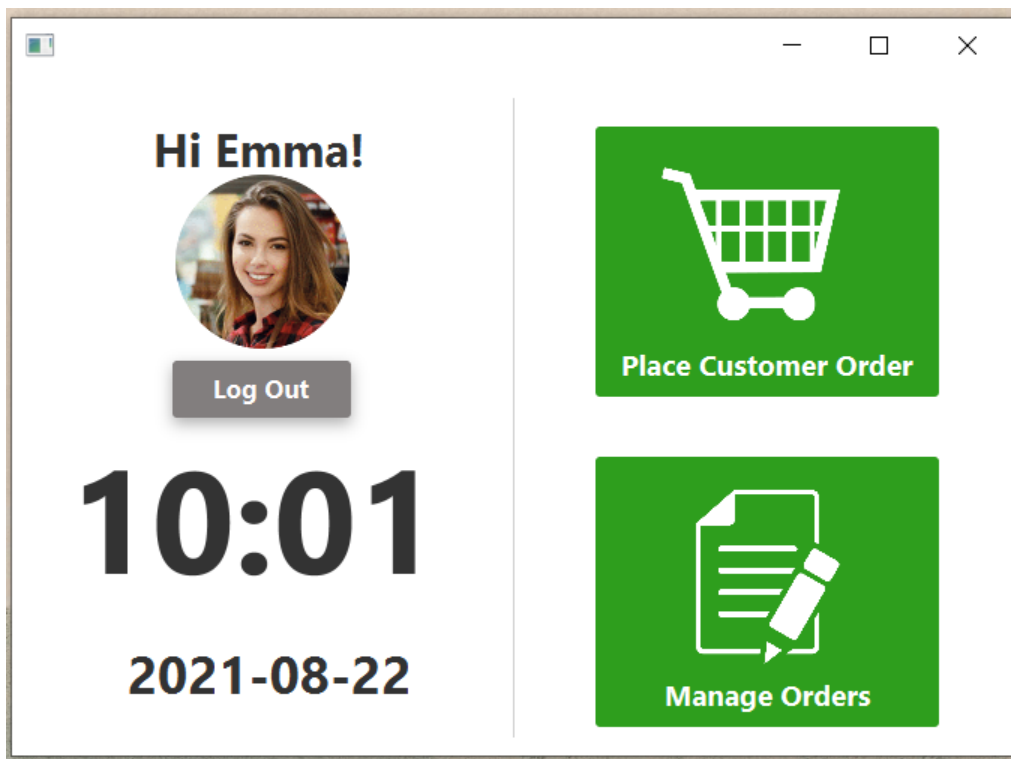
A screenshot of the same login window as above. The "User" input field now contains the text "User". Below it, the password input field is active, showing four black dots and a blue border with a vertical cursor. The "LOG IN" button remains visible below the password field.

3. Press LOG IN

***If Incorrect Information is provided error messages will be displayed**

2.1.1 User Privileges

The user of the system has rights to place customer orders and manage customer orders.



2.1.1.1 Place Order

1. Press Place Order Button.(Navigates to place order UI)

The screenshot displays a web application interface for placing an order. It is divided into several sections:

- Header:** Shows the date (2021-08-22), time (10:15 AM), and Order Id (O-001).
- CUSTOMER DETAILS:** Includes a dropdown for Customer Id, input fields for Id, Name, Title, Address, City, Province, and Postal Code. There is an "Add New Customer" button and a "Save" button.
- ITEM DETAILS:** Contains input fields for Item Code, Item, Qty On Hand, Discount, Unit Price, Description, and Pack Size. There is a "Remove" button and an "Add to Cart" button.
- ITEM LIST:** A table with columns: Item Code, Item, Qty, Unit Price(Rs.), Discount(Rs.), and Total(Rs.). The table is currently empty, showing "No content in table".
- PAYMENT INFO:** Includes input fields for Order Id and Customer Id, and a text area for address. It also shows a summary of totals: Gross Total (0.00), Total Discount (0.00), Net Total (0.00), Cash, and Change (0.00). There is a "Print" button.

At the bottom left, there is a summary of the order totals:

Gross Total : Rs.	0.00
Discount : Rs.	0.00
Net Total : Rs.	0.00

Below this summary are two buttons: "Place Order" and "Cancel Order".

- I. Select a customer Id. (If needed add new customer. To add a new Customer press **Add New Customer** button and enter relevant details (id, name, title, etc.).Then press **Save** button. Adding customer details is not compulsory)
- II. Select Items and enter order quantity and press **Add to cart** button.
- III. If you want to update an item added to the cart select the item from the **Item List** table and make the necessary changes. Then press **Update** button. (When an item is selected from table **Add to Cart** button changes as **Update**)
- IV. If you want to remove an item added to the cart select the item from the **Item List** table press Remove button(When an item is selected from table, **Remove** button is enabled)
- V. When the order is done press **Place Order** button to place the order.(**Place Order** button is enabled when items are added to the cart)
- VI. If you want to cancel the order press **Cancel Order** button.
- VII. When Place Order button is pressed the bill is created. Press **Print Bill** button to print the bill.(In further implementations



2.1.1.2 Manage Orders

1. Press **Manage Order** button

The screenshot shows a web application for managing orders. It includes a header with a home icon, date (2021-08-22), and time (10:44 AM). Below the header, there are dropdown menus for 'Customer Id' and 'Order Id'. The main interface is divided into two sections: 'ITEM DETAILS' and 'ITEM LIST'. The 'ITEM DETAILS' section has input fields for 'Item Code', 'Qty', 'Discount', 'Qty On Hand', 'Item', 'Unit Price(Rs.)', 'Pack Size', and 'Description'. It also has 'Add Item' and 'Remove' buttons. The 'ITEM LIST' section is a table with columns 'Item Code', 'Description', 'Order Qty', and 'Unit Price'. It currently shows 'No content in table'. To the right, the 'PAYMENT INFO' section displays 'Order Id' and 'Customer Id' dropdowns, a table with columns 'Item Code', 'Item', 'Qty', 'Unit Price(Rs.)', and 'Amount(Rs.)' (also showing 'No content in table'), and a summary table with 'Gross Amount', 'Total Discount', 'Net Amount', 'Cash', and 'Change', all with values of 0.00. At the bottom, there are buttons for 'Edit Order', 'Cancel Order', and 'Print Bill'. A summary of the order is shown at the bottom left: 'Gross Total : Rs. 0.00', 'Discount : Rs. 0.00', and 'Net Total : Rs. 0.00'.

Customer Id: Select Customer
Order Id: Select Order

2021-08-22
10:44 AM

ITEM DETAILS

Item Code: [dropdown] Qty: [input] Add Item
Discount: [input] % Qty On Hand: [input] Remove
Item: [input] Unit Price(Rs.): [input] Pack Size: [input]
Description: [input]

ITEM LIST

Item Code	Description	Order Qty	Unit Price
No content in table			

Gross Total : Rs. 0.00
Discount : Rs. 0.00
Net Total : Rs. 0.00

Edit Order
Cancel Order

PAYMENT INFO

Order Id: [input] No 65, Wackwella Road,
Kallegana, Galle.
Customer Id: [input] 0112 303 500
0768 323 513

Item Code	Item	Qty	Unit Price(Rs.)	Amount(Rs.)
No content in table				

Gross Amount 0.00
Total Discount 0.00
Net Amount 0.00
Cash [input]
Change 0.00

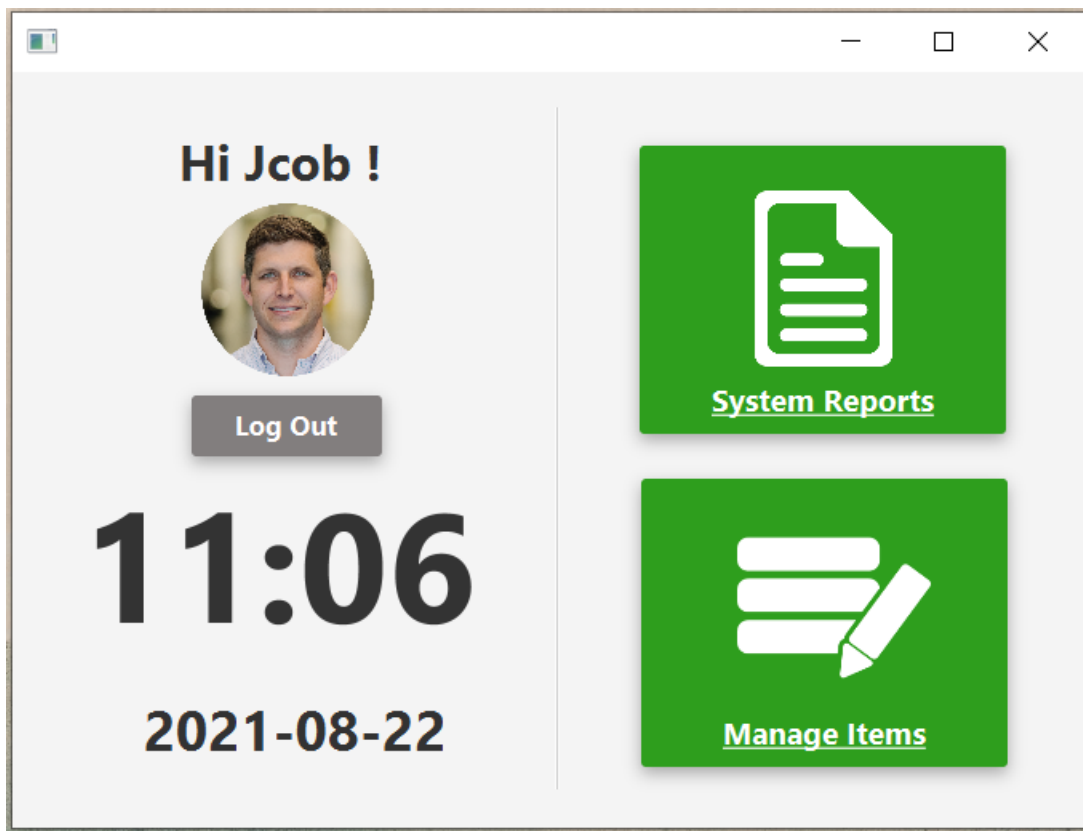
Print Bill

- I. Select a customer id.(Then Orders of that customer is loaded to the order combo box)
- II. Select an order.(Items of that order is loaded to the table)
- III. If you want to add a new item to the order select Items and enter order quantity and then press **Add Item** button
- IV. If you want to update an item added to the order select the item from the **Item List** table and make the necessary changes. Then press **Update** button. (When an item is selected from table **Add Item** button changes as **Update**)
- V. If you want to remove an item added to the order select the item from the **Item List** table and press Remove button(When an item is selected from table, **Remove** button is enabled)
- VI. When all the changes are done press **Edit Order** button to update the order.(**Edit Order** button is disabled when there is no item in the cart)
- VII. If you want to cancel the order press **Cancel Order** button.
- VIII. When Place Order button is pressed the bill is edited. Press **Print Bill** button to print the bill.(In further implementations)



2.1.2 Administrator Privileges

The administrator of the system has rights to add, delete and modify items and, able to manage system reports.



2.1.2.1 System Reports

Press **System Reports** button

SYSTEM REPORTS

2021-08-22 11:14 AM

☐ Item Report
☐ Customer Report

DAILY
MONTHLY
ANNUALLY

Day
Month
Year

Seasonal Trends

From
To

VIEW

Item	Sales	Waste	Income	Loss	Profit
No content in table					

Total Income : Rs. 0.00
Total Loss : Rs. 0.00
Total Profit : Rs. 0.00

- I. If you want to view income reports item wise select Item Report. If you want to view income reports customer wise select Customer Report
- II. Then Select the way you want to specify the report(daily/monthly/annually)
Press the relevant button.(Enables needed fields)
- III. Then select the relevant time periods. Then the data loads to the table
- IV. If you want to view seasonal trends Select time period(from-to) and then press **View** button to view data



2.1.2.2. Manage Items

Press **Manage Items** button

2021-08-22
11:26 AM

MANAGE ITEMS

Item Code: Item: Unit Price: Pack Size:

Description: Discount: % Qty On Hand:

Remove **Add**

Item Code	Item	Pack Size	Description	Unit Price	Discount	Qty On Hand
I-001	Soap	5	Rose Fragrance	200.0	1.0	20
I-002	Youghurt	10	Vanila Flavour	300.0	0.01	10
I-003	Brush	20	Rubber Grip	1000.0	0.01	30

- I. If you want to add a new item to the system provide details(item code, item, etc.) and then press **Add** button
- II. If you want to update an item added to the system select the item from the table and make the necessary changes. Then press **Update** button. (When an item is selected from table **Add** button changes as **Update**)
- III. If you want to remove an item added to the system select the item from the table and press Remove button(When an item is selected from table, **Remove** button is enabled)



END

