PRO - EYE

User Guide

(Wholesale Store Management System)

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Version 1.01

PRO-EYE Pvt.Ltd
Baddegama Road,
Hiribura,
Galle.

Mob : 076-6614718

Content

PRO - EYE

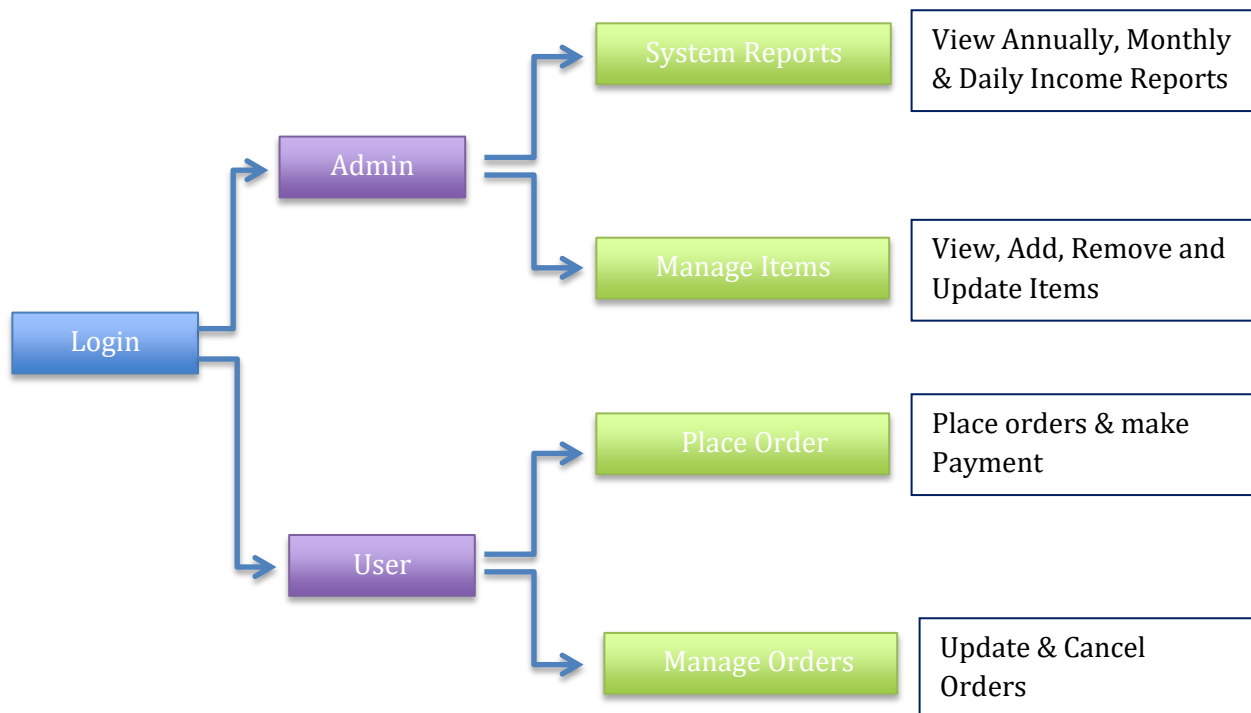## 1 Introduction

1.1 Scope and Purpose

This user manual outlines and explains the features and functions of Wholesale Store Management System.

In order to operate this system, you have to log in.(As Administrator or User)

Administrator: The administrator of the system has rights to add, delete and modify items and, able to manage system reports.

User: The user of the system has rights to place customer orders and manage customer orders.
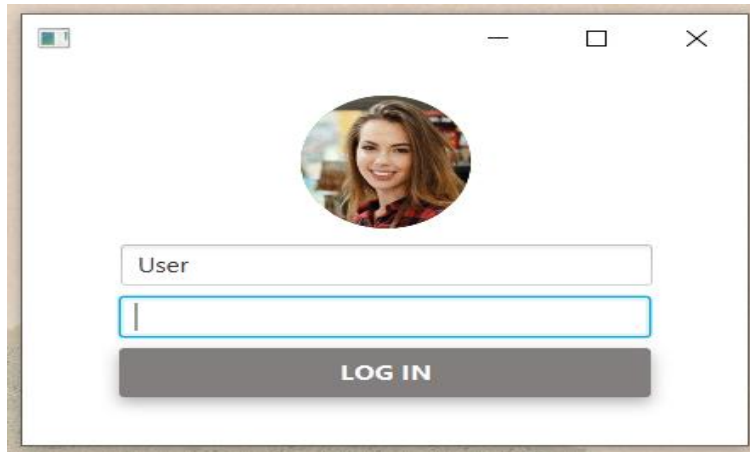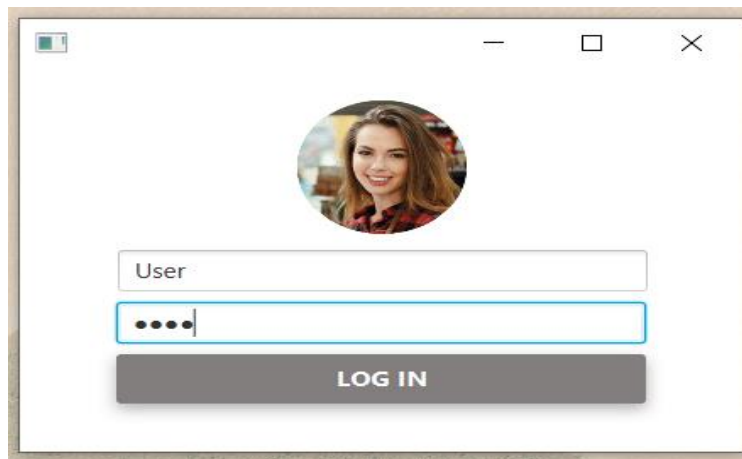
1.2 Process Overview

Login		
Admin	System Reports	View Annually, Monthly & Daily Income Reports
	Manage Items	View, Add, Remove and Update Items
User	Place Order	Place orders & make Payment
	Manage Orders	Update & Cancel Orders

2.PROCESS

2.1 Log-In

1. Enter User Name and press enter key (Enter a valid user name)

2. Enter password (Enter Correct Password)

3. Press LOG IN

*If Incorrect Information is provided error massages will be displayed

2.1.1User Privileges

The user of the system has rights to place customer orders and manage customer orders.
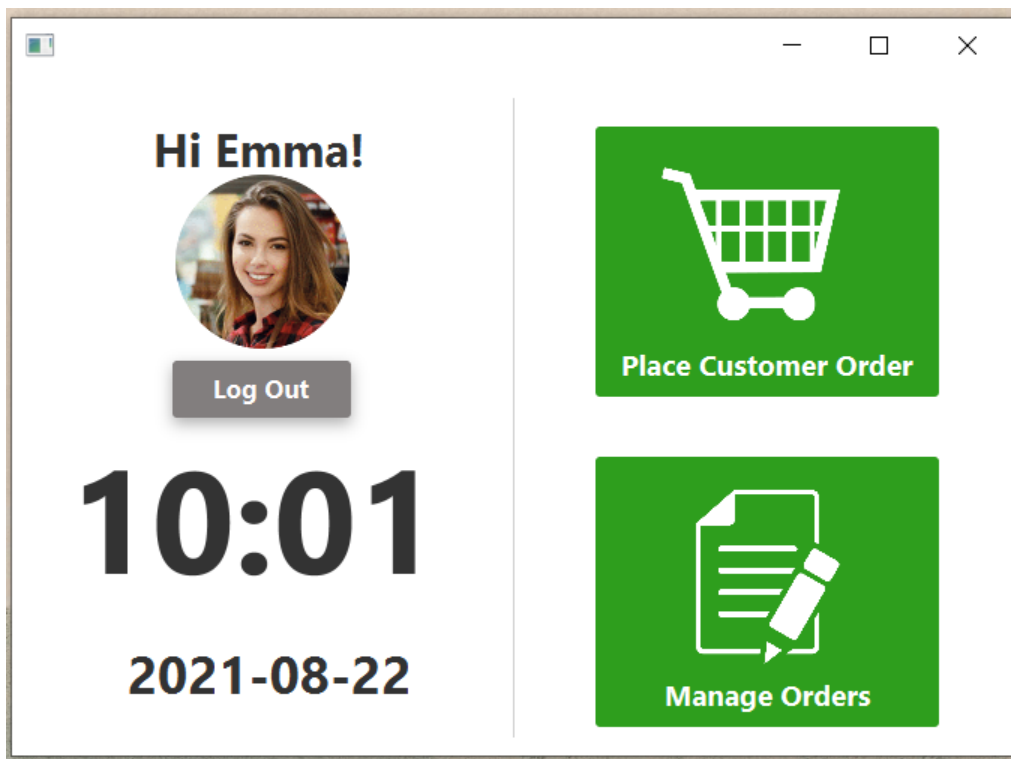
2.1.1.1 Place Order

1. Press Place Order Button.(Navigates to place order UI)

I. Select a customer Id. (If needed add new customer. To add a new Customer press **Add New Customer** button and enter relevant details (id, name, title, etc.).Then press **Save** button. Adding customer details is not compulsory)

II. Select Items and enter order quantity and press **Add to cart** button.

III. If you want to update an item added to the cart select the item from the **Item List** table and make the necessary changes. Then press **Update** button. (When an item is selected from table **Add to Cart** button changes as **Update**)

IV. If you want to remove an item added to the cart select the item from the **Item List** table press Remove button(When an item is selected from table, **Remove** button is enabled)

V. When the order is done press **Place Order** button to place the order.(**Place Order** button is enabled when items are added to the cart)

VI. If you want to cancel the order press **Cancel Order** button.

VII. When Place Order button is pressed the bill is created. Press **Print Bill** button to print the bill.(In further implementations
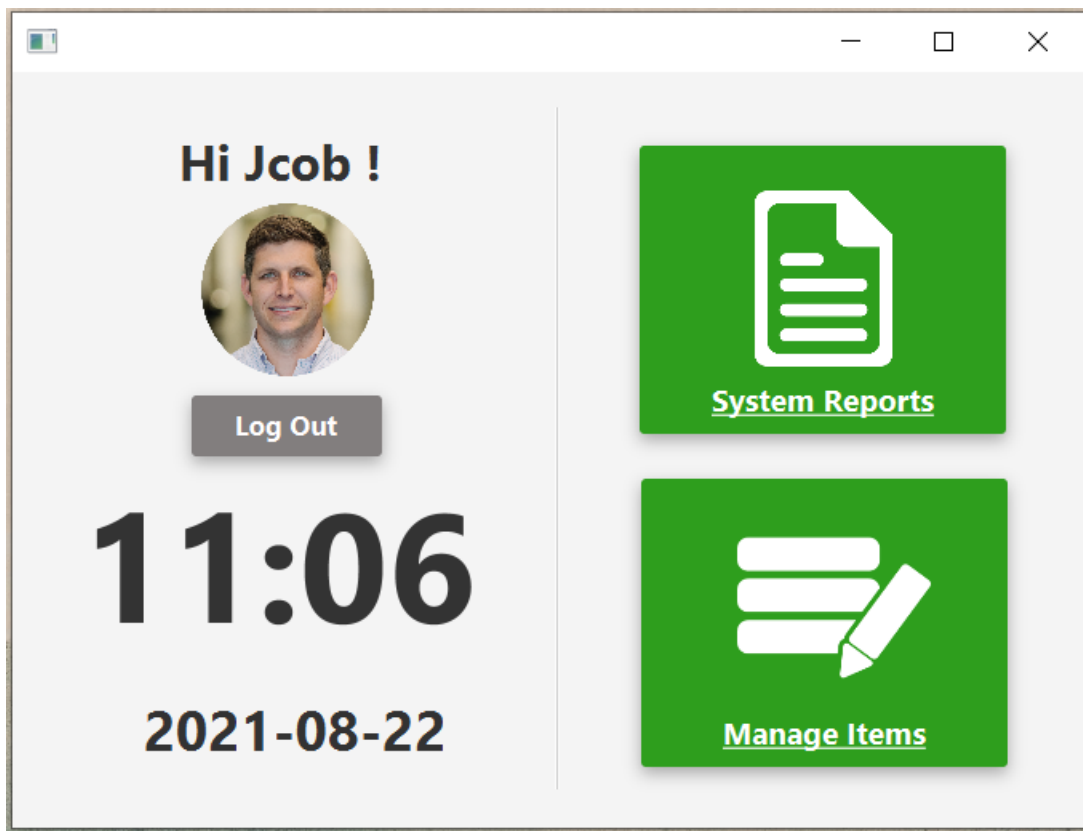
2.1.1.2 Manage Orders

1. Press **Manage Order** button

I. Select a customer id.(Then Orders of that customer is loaded to the order combo box)

II. Select an order.(Items of that order is loaded to the table)

III. If you want to add a new item to the order select Items and enter order quantity and then press **Add Item** button

IV. If you want to update an item added to the order select the item from the **Item List** table and make the necessary changes. Then press **Update** button. (When an item is selected from table **Add Item** button changes as **Update**)

V. If you want to remove an item added to the order select the item from the **Item List** table and press Remove button(When an item is selected from table, **Remove** button is enabled)

VI. When all the changes are done press **Edit Order** button to update the order.(**Edit Order** button is disabled when there is no item in the cart)

VII. If you want to cancel the order press **Cancel Order** button.

VIII. When Place Order button is pressed the bill is edited. Press **Print Bill** button to print the bill.(In further implementations)

2.1.2 Administrator Privileges

The administrator of the system has rights to add, delete and modify items and, able to manage system reports.

Press **System Reports** button

I.   If you want to view income reports item vise select Item Report. If you want to view income reports customer vise select Customer Report

II.   Then Select the way you want to specify the report(daily/monthly/annually)

Press the relevant button.(Enables needed fields)

III.   Then select the relevant time periods. Then the data loads to the table

IV.   If you want to view seasonal trends Select time period(from-to) and then press **View** button to view data

2.1.2.2. Manage Items

Press **Manage Items** button

I.   If you want to add a new item to the system provide details(item code, item, etc.) and then press **Add** button

II. If you want to update an item added to the system select the item from the table and make the necessary changes. Then press **Update** button. (When an item is selected from table **Add** button changes as **Update**)

III. If you want to remove an item added to the system select the item from the table and press Remove button(When an item is selected from table, **Remove** button is enabled)

END