

**RASHI MITTAL**  
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Jaypee Greens Wishtown, Noida

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## BRIEF OVERVIEW

- Working as Research Analyst Intern with Research Nester, Noida
- Worked as Personal Banker with HDFC Bank.
- MBA – Finance & Marketing from ICFAI Business School, Gurgaon.
- Bachelor in Commerce (Honors) – Panjab University.

## WORK EXPERIENCE

**Company:** Research Nester, Noida  
**Designation:** Research Analyst Intern

**Duration:** Since July 2019

### Job Description:

- Conducting secondary research to build the analytical sections in research report by identifying relevant data points and market trends.
- Preparing presentations in sync with research analysis.
- Composing articles and press releases on varied industrial domains and contributing to website content.

**Company:** HDFC Bank Ltd.  
**Designation:** Personal Banker

**Duration:** Feb 2011 to Oct 2011

**Job Description:** Accurately and efficiently process and record daily operational activities of the bank and cross selling of the banking products to the existing and new client base.

### Roles & Responsibilities:

- Record all cash and non-cash transactions promptly, accurately and in compliance with bank procedures.
- Explain, advice and promote bank products and services to customers.
- Ensure that customer service meets bank standards.

## ACADEMIC QUALIFICATIONS

<b>MBA</b>	ICFAI Business School, Gurgaon (2008-10) <i><b>Majors:</b> Finance <b>Minors:</b> Marketing</i> <i><b>Key Electives:</b></i> Security Analysis, Portfolio Management, International Finance and Trade, Strategic Financial Management, Project Finance. <b>CGPA:</b> 7.2
<b>B. Com. (Honours)</b>	Guru Gobind Singh College for Women Sector-26 ,Chandigarh (2004-07), Panjab University <b>Score:</b> 67.7%
<b>XII</b>	Bhavan Vidyalaya, Panchkula, C.B.S.E Board (2004) <b>) Score:</b> 83.6%
<b>X</b>	Bhavan Vidyalaya, Panchkula, C.B.S.E Board (2002) <b>Score:</b> 78.6%

## PROFESSIONAL CERTIFICATION

- **NSE's CERTIFICATION IN FINANCIAL MARKETS (NCFM )**
  - AMFI- Mutual Fund (Advisors) Module
  - Derivatives Market (Dealers) Module
- **FINANCIAL MODELLING MODULES FROM INFINITY FINANCIAL ADVISORS**
  - Basic Ms Excel course.
  - Advanced finance course.

## SUMMER INTERNSHIP PROGRAM / PROJECTS

1. **Tata Teleservices Limited, Mohali** **Duration:** February'09 to May '09 (4 months)

**Project Title:** Revenue Analysis of Tata Teleservices Limited, Punjab

**Project Description:** The project aimed at the business study of the products offered by Tata Teleservices Limited, Punjab & detailed Revenue Analysis of each product in each business unit for the current period Oct'08 to Mar'09.

2. **Management Research Project –“Derivative Market In India”** to study performance and valuation of derivatives in India.
3. Undertook Customer Satisfaction Survey for **Reserve Bank of India** with objective to evaluate the level of customer service rendered by the commercial banks in Gurgaon.
4. **Other Projects**
- Financial statement analysis of Maruti Suzuki Limited in comparison to automobile industry.
  - Risk and return analysis of listed securities and the portfolio with the BSE Sensex.
  - Study of market share of 'Rajdhani Dal' and prospects to increase its share.
  - Launch of branded 'Paneer'.
  - Determinants of share prices in India with reference to price movement during 2007-09
  - Project Management- to understand the feasibility of opening a 5 Star Hotel.

## EXTRA-CURRICULAR ACTIVITIES & ACHIEVEMENTS

- Attended workshop on Data modelling using Excel, Information search and Professional Presentation at Cygnus.
- Got certificate of achievement for successful completion of The McGraw Hill 36-Hours Six Sigma Course & Accounting Course
- Represented school at district & state level volleyball tournament, U- 19 team for 2 years.
- Member of school cabinet consecutively for 4 years.( 2001- 2004)
- Member of cultural core committee for college fest, Blitzkerg.
- Letter of appreciation for management of national judo championship organized at school.
- Organization of various fests and events at school and college.
- Active participation in rangoli, drawing, and painting competition.

**(RASHI MITTAL)**