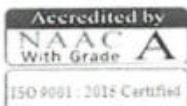




DVR & Dr. HS  
**MIC College of Technology**  
**AUTONOMOUS**

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Kanchikacherla-521180, NTR Dist, A.P, India.  
Tel.No : 08678-273535 9491457799 7382616824  
Website : [www.mictech.edu.in](http://www.mictech.edu.in)



## CIRCULAR

Dt: 02.03.2023

The following members of the Internal Complaints Committee are requested to attend the meeting on 06.03.2023 at 3:00 PM in Principal Administration cabin.

S. No	Name of the Member	Designation	Representation	Gender	Signature
1.	Dr. A.Anupama	Assoc.Prof, BED	Presiding Officer	Female	
2.	G.Prathyusha	Assist. Prof, CSE	Member	Female	
3.	Mrs.T.SriDevi	Assist. Prof, ECE	Member	Female	
4.	Mr.K.Mahanthi	Assist.Prof, IT&AID	Member	Male	
5.	S.SethuMadhavi	Warden Girls hostel	Member	Female	
6.	B.Rajani	Office Assistant	Member	Female	
7.	Mr.P.Lakshmi Narasimha Rao	Advocate	Member	Male	
8.	Mrs.M.Abhinaya (20H71A0507)	Student	Member	Female	
9.	Mrs.N.Sree Latha (20H71A0498)	Student	Member	Female	
10.	Mr.Vivek G (20H71A1262)	Student	Member	Male	

Presiding Officer



DVR &amp; Dr. HS

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Website : [www.mictech.edu.in](http://www.mictech.edu.in)

Accredited by  
**NAAC A**

ISO 9001 - 2015 Certified

### Minutes of the meeting

Dt: 06.03.2023

The meeting of the Internal Complaint Committee was held on 06.03.2023 at 3:00 PM in Principal Administration Cabin. The following members were present.

S. No	Name of the Member	Designation	Representation	Gender	Signature
1.	Dr.A.Anupama	Assoc. Prof, BED	Presiding Officer	Female	
2.	G.Prathyusha	Assist. Prof, CSE	Member	Female	
3.	Mrs.T.SriDevi	Assist. Prof, ECE	Member	Female	
4.	Mr.K.Mahanthi	Assist.Prof, IT&AID	Member	Male	
5.	S.SethuMadhavi	Warden Girls hostel	Member	Female	
6.	B.Rajani	Office Assistant	Member	Female	
7.	Mr.P.Lakshmi Narasimha Rao	Advocate	Member	Male	
8.	Mrs.M.Abhinaya (20H71A0507)	Student	Member	Female	
9.	Mrs.N.Sree Latha (20H71A0498)	Student	Member	Female	
10	Mr.Vivek G (20H71A1262)	Student	Member	Male	

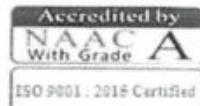
**NO complaints** are received from the students of any branch; hence no further actions have been taken.

  
Presiding Officer



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Website : [www.mictech.edu.in](http://www.mictech.edu.in)



## CIRCULAR

Dt: 07.09.2022

The following members of the Internal Complaints Committee are requested to attend the meeting on 13.09.2022 at 3:00 PM in Principal Administration cabin.

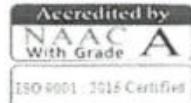
S. No	Name of the Member	Designation	Representation	Gender	Signature
1.	Dr. A.Anupama	Assoc.Prof, BED	Presiding Officer	Female	
2.	G.Prathyusha	Assist. Prof, CSE	Member	Female	
3.	Mrs.T.SriDevi	Assist. Prof, ECE	Member	Female	
4.	Mr.K.Mahanthi	Assist.Prof, IT&AID	Member	Male	
5.	S.SethuMadhavi	Warden Girls hostel	Member	Female	
6.	B.Rajani	Office Assistant	Member	Female	
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8.	Mrs.M.Abhinaya (20H71A0507)	Student	Member	Female	
9.	Mrs.N.Sree Latha (20H71A0498)	Student	Member	Female	
10	Mr.Vivek G (20H71A1262)	Student	Member	Male	

Presiding Officer



DVR & Dr. HS  
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Tel.No : 08678-273535/9491457799/7382616824  
Website : [www.mictech.edu.in](http://www.mictech.edu.in)



**Minutes of the meeting**

Dt: 13.09.2022

The meeting of the Internal Complaints Committee was held on 13.09.2022 at 3:00 PM in Principal Administration Cabin. The following members were present.

S. No	Name of the Member	Designation	Representation	Gender	Signature
1.	Dr. A.Anupama	Assoc.Prof, BED	Presiding Officer	Female	
2.	G.Prathyusha	Assist. Prof, CSE	Member	Female	
3.	Mrs.T.SriDevi	Assist. Prof, ECE	Member	Female	
4.	Mr.K.Mahanthi	Assist.Prof, IT&AID	Member	Male	
5.	S.SethuMadhavi	Warden Girls hostel	Member	Female	
6.	B.Rajani	Office Assistant	Member	Female	
7.	Mr.P.Lakshmi Narasimha Rao	Advocate	Member	Male	
8.	Mrs.M.Abhinaya (20H71A0507)	Student	Member	Female	
9.	Mrs.N.Sree Latha (20H71A0498)	Student	Member	Female	
10.	Mr.Vivek G (20H71A1262)	Student	Member	Male	

**NO complaints** are received from the students of any branch, hence no further actions have been taken.

Presiding Officer



Devineni Venkata Ramana & Dr.Hima Sekhar  
**MIC College of Technology**

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e mail: dvrhsmic@gmictech.ac.in, Website: www.mictech.ac.in



IOC-OUT GOING  
DEPARTMENT: OFFICE  
ACADEMIC YEAR: 2022-2023

OFF-F033

DATE:08-9-2022

**CIRCULAR**

Originator	Principal
Circulated to	CEO, All Dept.HOD's, Office, Accounts, Examcell, Library, T&P, PED, Hostels & Transport, ICC Coordinator

**Sub:** Awareness programme on **Trafficking in Women and Girls** and guidelines to women staff and girl students reg...

The Internal Complaints Committee Presiding Officer Dr.A.Anupama, Associate professor of BED department is hereby informed to conduct an Awareness programme on "**Trafficking in Women and Girls**" and guidelines to women staff and girl students



Principal

(Dr.K.Srinivas)

**PRINCIPAL**  
**DVR & Dr. HS MIC College of Technology**  
Kanchikacherla, Krishna Dt.  
Andhra Pradesh, India – Pin: 521180.



Devineni Venkata Ramana & Dr.Hima Sekhar  
**MIC College of Technology**

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With Grade A

IOC-OUT GOING

DEPARTMENT: OFFICE

ACADEMIC YEAR:2022-23

OFF-F033

DATE:10-9-2022

**CIRCULAR**

Originator	Principal
Circulated to	CEO, All Dept.HOD's, Office, Accounts, Examcell, Library, T&P, PED, Hostels & Transport, ICC Coordinator, Members of ICC

**Subject:** Awareness programme on “**Trafficking in Women and Girls**” and guidelines to women staff and girl students reg...

This is here by informed that there will be an Awareness programme on “**Trafficking in Women and Girls**” and guidelines to women staff and girl students by Mrs.K.JayaSri ,Asst.Prof. of English & Head ICE in Auditorium on 12-9-2022 at 2:00 pm.

**Agenda of the meeting:**

- 1) What is the meaning of trafficking of girls?
- 2) What happens when a woman/Girl is trafficked?
- 3) How to Protect ourselves from Traffiking etc...

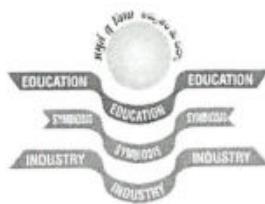
Presiding officer  
  
(Dr.A.Anupama)



Principal

(Dr.K.Srinivas)

PRINCIPAL  
DVR & Dr. HS MIC College of Technology  
Kanchikacherla, Krishna Dt.  
Andhra Pradesh, India – Pin: 521180.



Devineni Venkata Ramana & Dr.Hima Sekhar  
**MIC College of Technology**

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With Grade A

### Minutes of the meeting

Dt: 12-9-22

An Awareness programme was conducted on "**Trafficking in Women and Girls**" and guidelines to women staff and girl students on 12-9-2022 at 2:00 pm by Mrs.K.Jayasree Asst.Prof BED Dept.&Coordinator ICE in Auditorium

Mrs.K.Jayasree explained how women and girls are exposed to Traffiking and how to protect ourselves from Traffiking.

Presiding Officer

  
(Dr.A.Anupama)





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## CIRCULAR

Dt: 15.04.2021

The following members of the Internal Complaint Committee are requested to attend the meeting on 20.04.2021 at 3:00 PM in Vice Principal Administration cabin.

S. No	Name of the Member	Designation	Representation	Gender	Signature
1.	Dr. A.Anupama	Assoc.Prof, BED	Presiding Officer	Female	
2.	Mrs.BVN.Praveena	Assist. Prof, CSE	Member	Female	
3.	Mrs.S.T.Mrudula	Assist. Prof, ECE	Member	Female	
4.	Mr.K.RaviKanth	Assist.Prof.of EEE	Member	Male	
5.	Mrs.S.SethuMadhavi	Warden Girls hostel	Member	Female	
6.	Mrs P.LakshmiPrasanna	Incharge-Nonteaching	Member	Female	
7.	Mr.P.Lakshmi Narasimha Rao	Advocate	Member	Male	
8.	Ms.A.Amrutha 18H71A0502	Student	Member	Female	
9.	Ms.L.Supraja 18H71A04H2	Student	Member	Female	
10	Mr.B.Pavan Kumar 18H71A0118	Student	Member	Male	

Presiding Officer



Devineni Venkata Ramana & Dr.Hima Sekhar  
**MIC College of Technology**

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**Minutes of the meeting**

Dt: 20.04.2021

The meeting of the Internal Complaint Committee was held on 20.04.2021 at 3:00 PM in Vice Principal Administration Cabin. The following members were present.

S. No	Name of the Member	Designation	Representation	Gender	Signature
1.	Dr. A.Anupama	Assoc.Prof, BED	Presiding Officer	Female	
2.	Mrs.BVN.Praveena	Assist. Prof, CSE	Member	Female	
3.	Mrs.S.T.Mrudula	Assist. Prof, ECE	Member	Female	
4.	Mr.K.RaviKanth	Assist.Prof.of EEE	Member	Male	
5.	Mrs.S.SethuMadhavi	Warden Girls hostel	Member	Female	
6.	Mrs P.LakshmiPrasanna	Incharge-Nonteaching	Member	Female	
7.	Mr.P.Lakshmi Narasimha Rao	Advocate	Member	Male	
8.	Ms.A.Amrutha 18H71A0502	Student	Member	Female	
9.	Ms.L.Supraja 18H71A04H2	Student	Member	Female	
10	Mr.B.Pavan Kumar 18H71A0118	Student	Member	Male	

**NO complaints** are received from the students of any branch, hence no further actions have been taken.

Presiding Officer



Devineni Venkata Ramana & Dr.Hima Sekhar  
**MIC College of Technology**

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With Grade A

**CIRCULAR**

Dt: 10.09.2021

The following members of the Internal Complaint Committee are requested to attend the meeting on 14.09.2021 at 3:00 PM. in Principal administrative office

S. No	Name of the Member	Designation	Representation	Gender	Signature
1.	Dr. A.Anupama	Assoc.Prof, BED	Presiding Officer	Female	
2.	Mrs.BVN.Praveena	Assist. Prof, CSE	Member	Female	
3.	Mrs.S.T.Mrudula	Assist. Prof, ECE	Member	Female	
4.	Mr.K.RaviKanth	Assist.Prof.of EEE	Member	Male	
5.	Mrs.S.SethuMadhavi	Warden Girls hostel	Member	Female	
6.	Mrs P.LakshmiPrasanna	Incharge-Nonteaching	Member	Female	
7.	Mr.P.Lakshmi Narasimha Rao	Advocate	Member	Male	
8.	Ms.A.Amrutha 18H71A0502	Student	Member	Female	
9.	Ms.L.Supraja 18H71A04H2	Student	Member	Female	
10.	Mr.B.Pavan Kumar 18H71A0118	Student	Member	Male	

Presiding Officer



### Minutes of the meeting

Dt: 14.09.2021

The meeting of the Internal Complaint Committee was held on 14.09.2021 at 3:00 PM in Principal administrative office. The following members were present.

S. No	Name of the Member	Designation	Representation	Gender	Signature
1.	Dr. A.Anupama	Assoc.Prof, BED	Presiding Officer	Female	
2.	Mrs.BVN.Praveena	Assist. Prof, CSE	Member	Female	
3.	Mrs.S.T.Mrudula	Assist. Prof, ECE	Member	Female	
4.	Mr.K.RaviKanth	Assist.Prof.of EEE	Member	Male	
5.	Mrs.S.SethuMadhavi	Warden Girls hostel	Member	Female	
6.	Mrs P.LakshmiPrasanna	Incharge-Nonteaching	Member	Female	
7.	Mr.P.Lakshmi Narasimha Rao	Advocate	Member	Male	
8.	Ms.A.Amrutha 18H71A0502	Student	Member	Female	
9.	Ms.L.Supraja 18H71A04H2	Student	Member	Female	
10.	Mr.B.Pavan Kumar 18H71A0118	Student	Member	Male	

**NO complaints** are received from the students of any branch, hence no further actions have been taken.

Presiding Officer



Devineni Venkata Ramana & Dr.Hima Sekhar  
**MIC College of Technology**

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**CIRCULAR**

Dt: 20.04.2022

The following members of the Internal Complaint Committee are requested to attend the meeting on 24.04.2022 at 3:00 PM. in Principal administrative office

S. No	Name of the Member	Designation	Representation	Gender	Signature
1.	Dr. A.Anupama	Assoc.Prof, BED	Presiding Officer	Female	JPS
2.	Mrs.BVN.Praveena	Assist. Prof, CSE	Member	Female	P
3.	Mrs.S.T.Mrudula	Assist. Prof, ECE	Member	Female	Mrudula
4.	Mr.K.RaviKanth	Assist.Prof.of EEE	Member	Male	Ravi
5.	Mrs.S.SethuMadhavi	Warden Girls hostel	Member	Female	S.Madhavi
6.	Mrs P.LakshmiPrasanna	Incharge-Nonteaching	Member	Female	P.L Prasanna
7.	Mr.P.Lakshmi Narasimha Rao	Advocate	Member	Male	P.L.Rao
8.	Ms.A.Amrutha 18H71A0502	Student	Member	Female	A
9.	Ms.L.Supraja 18H71A04H2	Student	Member	Female	Supraja
10.	Mr.B.Pavan Kumar 18H71A0118	Student	Member	Male	BK

  
Presiding Officer



# MIC College of Technology

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With Grade A

## Minutes of the meeting

Dt: 24.04.2022

The meeting of the Internal Complaint Committee was held on 24.04.2022 at 3:00 PM in Principal administrative office. The following members were present.

S. No	Name of the Member	Designation	Representation	Gender	Signature
1.	Dr. A.Anupama	Assoc.Prof, BED	Presiding Officer	Female	
2.	Mrs.BVN.Praveena	Assist. Prof, CSE	Member	Female	
3.	Mrs.S.T.Mrudula	Assist. Prof, ECE	Member	Female	
4.	Mr.K.RaviKanth	Assist.Prof.of EEE	Member	Male	
5.	Mrs.S.SethuMadhavi	Warden Girls hostel	Member	Female	
6.	Mrs P.LakshmiPrasanna	Incharge-Nonteaching	Member	Female	
7.	Mr.P.Lakshmi Narasimha Rao	Advocate	Member	Male	
8.	Ms.A.Amrutha 18H71A0502	Student	Member	Female	
9.	Ms.L.Supraja 18H71A04H2	Student	Member	Female	
10.	Mr.B.Pavan Kumar 18H71A0118	Student	Member	Male	

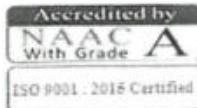
**NO complaints** are received from the students of any branch, hence no further actions have been taken.

Presiding Officer



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**MIC College of Technology**  
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Website : [www.mictech.edu.in](http://www.mictech.edu.in)



IOC-OUT GOING  
DEPARTMENT: OFFICE  
ACADEMIC YEAR: 2021-22

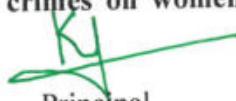
OFF-F033  
DATE:16-12-2021

**CIRCULAR**

Originator	Principal
Circulated to	CEO, All Dept.HOD's, Office, Accounts, Examcell, Library, T&P, PED, Hostels & Transport, ICC Coordinator

**Sub:** Explaining about **Cyber crimes on women** and guidelines to women staff and girl students reg...

The Internal Complaints Committee Presiding Officer Dr.A.Anupama, Associate professor of BED department is hereby informed to conduct a programme on **Cyber crimes on women** to all the women staff and girls.

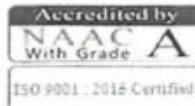
  
Principal

(Dr.K.Srinivas)  
**PRINCIPAL**  
DVR & Dr. HS MIC College of Technology,  
Kanchikacherla, NTR Dt.  
Andhra Pradesh, India - 521180



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IOC-OUT GOING

OFF-F033

DEPARTMENT: OFFICE

DATE:18-12-21

ACADEMIC YEAR: 2021-22

**CIRCULAR**

Originator	Principal
Circulated to	CEO, All Dept.HOD's, Office, Accounts, Examcell, Library, T&P, PED, Hostels & Transport, ICC Coordinator, ICC Members

**Subject:** Explaining about **Cyber crimes and safety guidelines** to women staff and girl students reg...

This is here by informed that there will be a session on "**Cyber crimes and safety guidelines**" to women staff and girl students by Dr.A.Anupama, Assoc.Prof.Mathematics & Coordinator ICC in the Auditorium on 20-12-21 at 2:00 pm.

**Agenda of the meeting:**

- 1) Meaning of Cyber crime
- 2) How women are exposed to various cyber crimes Like Sexortion, Pornography, cyber stalking etc.
- 3) Cyber safety tips to women and girls students
- 4) Legal provisions regarding Cybercrimes etc..

Principal

Presiding officer

(Dr.A.Anupama)

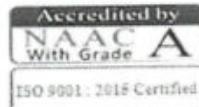
(Dr.K.Srinivas)

**PRINCIPAL**  
**DVR & Dr. HS MIC College of Technology**  
**Kanchikacherla, NTR Dt.**  
**Andhra Pradesh, India - 521180**



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## CIRCULAR

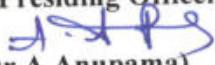
### Minutes of the meeting

Dt: 20-12-21

An Awareness Programme on “**Cyber crimes on Women and Children/Girls**” was conducted by me, Dr.A.Anupama, The Presiding Officer ICC on 20-12-21 at 2:00 pm in the Auditorium .

Explained about how women are exposed to various cyber crimes, Cyber safety tips, safety guidelines, Precautions and Legal provisions regarding Cybercrimes to women staff and girl students.

Presiding Officer



(Dr.A.Anupama)





Devineni Venkata Ramana & Dr.Hima Sekhar  
**MIC College of Technology**

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NAAC With Grade **A**

## CIRCULAR

Dt: 07.09.2019

The following members of the Internal Complaints Committee are requested to attend the meeting on 12.09.2019 at 3:00 PM in Principal Administration cabin.

S. No	Name of the Member	Designation	Representation	Gender	Signature
1.	Dr. A.Anupama	Assoc.Prof, BED	Presiding Officer	Female	
2.	Ms.V.SriLakshmi	Assist. Prof, CSE	Member	Female	
3.	Y.Sruthi	Assist. Prof, ECE	Member	Female	
4.	Mr.A.NagaPavanKumar	Assist.Prof.of Mech	Member	Male	
5.	Mrs.S.SethuMadhavi	Warden Girls hostel	Member	Female	
6.	Mrs B.Rajani	Office Assistant	Member	Female	
7.	Mr.P.Lakshmi Narasimha Rao	Advocate	Member	Male	
8.	Kinnera.Ch (16H71A0516)	Student	Member	Female	
9.	Chandana Ch (16H71A0461)	Student	Member	Female	
10.	Jagadish Babu V (16H71A0312)	Student	Member	Male	

Presiding Officer



Devineni Venkata Ramana & Dr.Hima Sekhar  
**MIC College of Technology**

(Approved by AICTE & Permanently Affiliated to JNTUK, Kakinada)

Kanchikacherla - 521180, Krishna Dist, A.P, India.  
Phone : 08678 - 273535, 273623, Fax: 08678 - 273569  
e mail: dvrhsmic@mictech.ac.in, Website: www.mictech.ac.in



**Minutes of the meeting**

Dt: 12.09.2019

The meeting of the Internal Complaints Committee was held on 12.09.2019 at 3:00 PM in Principal Administration Cabin. The following members were present.

S. No	Name of the Member	Designation	Representation	Gender	Signature
1.	Dr. A.Anupama	Assoc.Prof, BED	Presiding Officer	Female	A.P.S
2.	Ms.V.SriLakshmi	Assist. Prof, CSE	Member	Female	V.S.Lakshmi
3.	Y.Sruthi	Assist. Prof, ECE	Member	Female	Y.Sruthi
4.	Mr.A.NagaPavanKumar	Assist.Prof.of Mech	Member	Male	X
5.	Mrs.S.SethuMadhavi	Warden Girls hostel	Member	Female	S.Madhavi
6.	Mrs B.Rajani	Office Assistant	Member	Female	B.Rajani
7.	Mr.P.Lakshmi Narasimha Rao	Advocate	Member	Male	P.L.Rao
8.	Kinnera.Ch (16H71A0516)	Student	Member	Female	K
9.	Chandana Ch (16H71A0461)	Student	Member	Female	ch.chandana
10.	Jagadish Babu V (16H71A0312)	Student	Member	Male	Jagadish

**NO complaints** are received from the students of any branch, hence no further actions have been taken.

  
Presiding Officer



Devineni Venkata Ramana & Dr.Hima Sekhar  
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With Grade

OFF-F033

DATE:25-06-2019

IOC-OUT GOING

DEPARTMENT: OFFICE

ACADEMIC YEAR: 2019-20

**CIRCULAR**

Originator	Principal
Circulated to	CEO, All Dept.HOD's, Office, Accounts, Examcell, Library, T&P, PED, Hostels & Transport, ICC Coordinator

**Sub:** Awareness programme on “**Eve-teasing, women harassment, Ragging and rape**” and guidelines to women staff and girl students reg...

The Internal Complaints Committee Presiding Officer Dr.A.Anupama, Associate professor of BED department is hereby informed to conduct an Awareness programme on “**Eve-teasing, women harassment, Ragging and rape**” and guidelines to women staff and girl students

Principal

(Dr.Y.SudheerBabu)

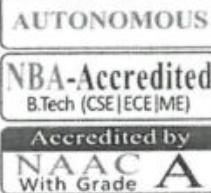
**PRINCIPAL**

Devineni Venkata Ramana & Dr. Hima Sekhar  
**MIC College of Technology**  
Kanchikacherla, Krishna District



Devineni Venkata Ramana & Dr.Hima Sekhar  
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IOC-OUT GOING  
DEPARTMENT: OFFICE  
ACADEMIC YEAR:2019-20

OFF-F033

DATE:27-6-2019

**CIRCULAR**

Originator	Principal
Circulated to	CEO, All Dept.HOD's, Office, Accounts, Examcell, Library, T&P, PED, Hostels & Transport, ICC Coordinator, Members of ICC

**Subject:** Awareness programme on “**Eve-teasing, women harassment, Ragging**” and guidelines to women staff and girl students reg...

This is here by informed that there will be an Awareness programme on “**Eve-teasing, women harassment, Ragging**” and guidelines to women staff and girl students by Dr.A.JayaLakshmi Prof.&Head CSE Dept. in CSE seminar hall on 29-06-2019 at 2:00 pm.

**Agenda of the meeting:**

- 1) What is Eve teasing faced by Girls?
- 2) How do you take actions against Eve teasing &Ragging?
- 3) What is the women's harassment Act policy?
- 4) What is the women's Protection Act in India?

Presiding officer  
  
(Dr.A.Anupama)

Principal

(Dr.Y.SudheerBabu)

**PRINCIPAL**

Devineni Venkata Ramana & Dr. Hima Sekhar  
**MIC College of Technology**  
Kanchikacherla, Krishna Distri-



Devineni Venkata Ramana & Dr.Hima Sekhar  
**MIC College of Technology**

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Accredited by

**NAAC A**

### Minutes of the meeting

Dt: 29-06-2019

An Awareness programme was conducted on "**Eve-teasing, women harassment, Ragging**" and guidelines to women staff and girl students on 29-06-2019 at 2:00 pm by Dr.A.JayaLakshmi Prof.&Head CSE Dept in CSE Seminar hall

Dr.A.JayaLakshmi has explained all girls students the Eve teasing faced by Girls ,the women's harassment Act policy in India.

**Presiding Officer**

  
(Dr.A.Anupama)





# Devineni Venkata Ramana & Dr.Hima Sekhar MIC College of Technology

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With Grade A

## CIRCULAR

Dt: 14.03.2020

The following members of the Internal Complaints Committee are requested to attend the meeting on 19.03.2020 at 3:00 PM in Principal Administration cabin.

S. No	Name of the Member	Designation	Representation	Gender	Signature
1.	Dr. A.Anupama	Assoc.Prof, BED	Presiding Officer	Female	
2.	Ms.V.SriLakshmi	Assist. Prof, CSE	Member	Female	
3.	Y.Sruthi	Assist. Prof, ECE	Member	Female	
4.	Mr.A.NagaPavanKumar	Assist.Prof.of Mech	Member	Male	
5.	Mrs.S.SethuMadhavi	Warden Girls hostel	Member	Female	
6.	Mrs B.Rajani	Office Assistant	Member	Female	
7.	Mr.P.Lakshmi Narasimha Rao	Advocate	Member	Male	
8.	Kinnera.Ch (16H71A0516)	Student	Member	Female	
9.	Chandana Ch (16H71A0461)	Student	Member	Female	
10.	Jagadish Babu V (16H71A0312)	Student	Member	Male	

Presiding Officer



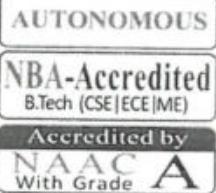
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## Minutes of the meeting

Dt: 19.03.2020

The meeting of the Internal Complaint Committee was held on 19.03.2020 at 3:00 PM in Principal Administration Cabin. The following members were present.

S. No	Name of the Member	Designation	Representation	Gender	Signature
1.	Dr. A.Anupama	Assoc.Prof, BED	Presiding Officer	Female	
2.	Ms.V.SriLakshmi	Assist. Prof, CSE	Member	Female	
3.	Y.Sruthi	Assist. Prof, ECE	Member	Female	
4.	Mr.A.NagaPavanKumar	Assist.Prof.of Mech	Member	Male	
5.	Mrs.S.SethuMadhavi	Warden Girls hostel	Member	Female	
6.	Mrs B.Rajani	Office Assistant	Member	Female	
7.	Mr.P.Lakshmi Narasimha Rao	Advocate	Member	Male	
8.	Kinnera.Ch (16H71A0516)	Student	Member	Female	
9.	Chandana Ch (16H71A0461)	Student	Member	Female	
10.	Jagadish Babu V (16H71A0312)	Student	Member	Male	

**NO complaints** are received from the students of any branch; hence no further actions have been taken.

Presiding Officer



# Devineni Venkata Ramana & Dr.Hima Sekhar MIC College of Technology

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With Grade A

## CIRCULAR

Dt: 27.11.2020

The following members of the Internal Complaint Committee are requested to attend the online meeting on 30.11.2020 at 3:00 PM. The link will be sent to the respective group.

S. No	Name of the Member	Designation	Representation	Gender	Signature
1.	Dr. A.Anupama	Assoc.Prof, BED	Presiding Officer	Female	
2.	Mrs.BVN.Praveena	Assist. Prof, CSE	Member	Female	
3.	Mrs.S.T.Mrudula	Assist. Prof, ECE	Member	Female	
4.	Mr.K.RaviKanth	Assist.Prof.of EEE	Member	Male	
5.	Mrs.S.SethuMadhavi	Warden Girls hostel	Member	Female	
6.	Mrs P.LakshmiPrasanna	Incharge-Nonteaching	Member	Female	
7.	Mr.P.Lakshmi Narasimha Rao	Advocate	Member	Male	
8.	Ms.A.Amrutha 18H71A0502	Student	Member	Female	
9.	Ms.L.Supraja 18H71A04H2	Student	Member	Female	
10.	Mr.B.Pavan Kumar 18H71A0118	Student	Member	Male	

Presiding Officer



Devineni Venkata Ramana & Dr.Hima Sekhar  
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With Grade

### Minutes of the meeting

Dt: 30.11.2020

The meeting of the Internal Complaint Committee was held on 30.11.2020 at 3:00 PM in online mode. The following members were present.

S. No	Name of the Member	Designation	Representation	Gender	Signature
1.	Dr. A.Anupama	Assoc.Prof, BED	Presiding Officer	Female	
2.	Mrs.BVN.Praveena	Assist. Prof, CSE	Member	Female	
3.	Mrs.S.T.Mrudula	Assist. Prof, ECE	Member	Female	
4.	Mr.K.RaviKanth	Assist.Prof.of EEE	Member	Male	
5.	Mrs.S.SethuMadhavi	Warden Girls hostel	Member	Female	
6.	Mrs P.LakshmiPrasanna	Incharge-Nonteaching	Member	Female	
7.	Mr.P.Lakshmi Narasimha Rao	Advocate	Member	Male	
8.	Ms.A.Amrutha 18H71A0502	Student	Member	Female	
9.	Ms.L.Supraja 18H71A04H2	Student	Member	Female	
10.	Mr.B.Pavan Kumar 18H71A0118	Student	Member	Male	

**Due to COVID-19 as the classes are conducted in online mode, NO complaints are received**  
from the students of any branch, and hence no further actions have been taken.

Presiding Officer



Devineni Venkata Ramana & Dr.Hima Sekhar  
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IOC-OUT GOING

DEPARTMENT: OFFICE

ACADEMIC YEAR: 2019-20

OFF-F033

DATE:22-2-2020

**CIRCULAR**

Originator	Principal
Circulated to	CEO, All Dept.HOD's, Office, Accounts, Examcell, Library, T&P, PED, Hostels & Transport, ICC Coordinator

**Sub:** Explaining about “**DISHA app**” by Govt.of Andhra Pradesh introduced recently and guidelines to women staff and girl students reg...

The Internal Complaints Committee Presiding Officer Dr.A.Anupama, Associate professor of BED department is hereby informed to conduct a programme on “**DISHA app**” introduced by Govt.of Andhra Pradesh to all the women staff and girls.

Principal

**PRINCIPAL**

Devineni Venkata Sudheer Babu (Dr.) Hima Sekhar  
MIC College of Technology  
Kanchikacherla, Krishna District



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IOC-OUT GOING

DEPARTMENT: OFFICE

ACADEMIC YEAR:2019-2020

OFF-F033

DATE:23-2-2020

## CIRCULAR

Originator	Principal
Circulated to	CEO, All Dept.HOD's, Office, Accounts, Examcell, Library, T&P, PED, Hostels & Transport, ICC Coordinator, Members of ICC

**Subject:** Explaining about “**DISHA app**” introduced by Govt.of Andhra Pradesh and guidelines to women staff and girl students reg...

This is here by informed that there will be a session on DISHA app introduced recently by Govt.of Andhra Pradesh and guidelines to women staff and girl students by AP police in the Auditorium on 25-2-2020 at 2:00 pm.

### Agenda of the meeting:

- 1) What is the DISHA app?
- 2) How to download and Register in disha app
- 3) What are the features of Disha app?
- 4) DISHA related activities initiated by the Andhra pradesh Police Department etc...

Presiding officer

  
(Dr.A.Anupama)



Principal

(Dr.Y.SudheerBabu)

**PRINCIPAL**

Devineni Venkata Ramana & Dr. Hima Sekhar  
**MIC College of Technology**  
Kanchikacherla, Krishna Dist.



Devineni Venkata Ramana & Dr.Hima Sekhar  
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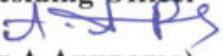
**Accredited by**  
**NAAC A**  
With Grade A

### Minutes of the meeting

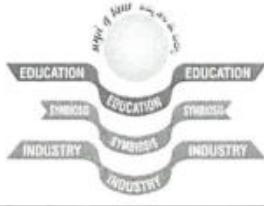
Dt: 25-2-2020

A session on “DISHA app” was conducted on 25-2-20 at 2:00 pm in the Auditorium by AP.Police department and Explained about DISHA app introduced recently by Govt.of Andhra Pradesh and guidelines to women staff and girl students.

Explained all the details about the app and safety precautions to be taken in case of emergency by AP Police department.

Presiding Officer  
  
(Dr.A.Anupama)





Devineni Venkata Ramana & Dr.Hima Sekhar  
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## CIRCULAR

Dt: 06.09.2018

The following members of the Internal Complaints Committee are requested to attend the meeting on 12.09.2018 at 3:00 PM in Principal Administration cabin.

S. No	Name of the Member	Designation	Representation	Gender	Signature
1.	Dr. A.Anupama	Assoc.Prof, BED	Presiding Officer	Female	A. Anupama
2.	V.SriLakshmi	Assist. Prof, CSE	Member	Female	V. SriLakshmi
3.	Y.Sruthi	Assist. Prof, ECE	Member	Female	Y. Sruthi
4.	Mr.A.NagaPavanKumar	Assist.Prof, Mech	Member	Male	A. NagaPavanKumar
5.	S.SethuMadhavi	Warden Girls hostel	Member	Female	S. SethuMadhavi
6.	B.Rajani	Office Assistant	Member	Female	B. Rajani
7.	Mr.P.Lakshmi Narasimha Rao	Advocate	Member	Male	P. L. Rao
8.	Kinnera.Ch (16H71A0516)	Student	Member	Female	Kinnera.Ch
9.	Chandana Ch (16H71A0461)	Student	Member	Female	Chandana Ch
10	Jagadish Babu V (16H71A0312)	Student	Member	Male	Jagadish Babu V

  
Presiding Officer



Devineni Venkata Ramana & Dr.Hima Sekhar  
**MIC College of Technology**

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NAAC With Grade **A**

### Minutes of the meeting

Dt: 12.09.2018

The meeting of the Internal Complaints Committee was held on 12.09.2018 at 3:00 PM in Principal Administration Cabin. The following members were present.

S. No	Name of the Member	Designation	Representation	Gender	Signature
1.	Dr. A.Anupama	Assoc.Prof, BED	Presiding Officer	Female	
2.	Ms.V.SriLakshmi	Assist.Prof, CSE	Member	Female	
3.	Y.Sruthi	Assist. Prof, ECE	Member	Female	
4.	Mr.A.NagaPavanKumar	Assist.Prof, Mech	Member	Male	
5.	Mrs.S.SethuMadhavi	Warden Girls hostel	Member	Female	
6.	Mrs B.Rajani	Office Assistant	Member	Female	
7.	Mr.P.Lakshmi Narasimha Rao	Advocate	Member	Male	
8.	Kinnera.Ch (16H71A0516)	Student	Member	Female	
9.	Chandana Ch (16H71A0461)	Student	Member	Female	
10.	Jagadish Babu V (16H71A0312)	Student	Member	Male	

**NO complaints** are received from the students of any branch, hence no further actions have been taken.

Presiding Officer



Devineni Venkata Ramana & Dr.Hima Sekhar  
**MIC College of Technology**  
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## CIRCULAR

Dt: 02.03.2019

The following members of the Internal Complaints Committee are requested to attend the meeting on 05.03.2019 at 3:00 PM in Principal Administration cabin.

S. No	Name of the Member	Designation	Representation	Gender	Signature
1.	Dr. A.Anupama	Assoc.Prof, BED	Presiding Officer	Female	
2.	Ms.V.SriLakshmi	Assist. Prof, CSE	Member	Female	
3.	Y.Sruthi	Assist. Prof, ECE	Member	Female	
4.	Mr.A.NagaPavanKumar	Assist.Prof.of Mech	Member	Male	
5.	Mrs.S.SethuMadhavi	Warden Girls hostel	Member	Female	
6.	Mrs B.Rajani	Office Assistant	Member	Female	
7.	Mr.P.Lakshmi Narasimha Rao	Advocate	Member	Male	
8.	Kinnera.Ch (16H71A0516)	Student	Member	Female	
9.	Chandana Ch (16H71A0461)	Student	Member	Female	
10.	Jagadish Babu V (16H71A0312)	Student	Member	Male	

Presiding Officer



# MIC College of Technology

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## Minutes of the meeting

Dt: 05.03.2019

The meeting of the Internal Complaint Committee was held on 05.03.2019 at 3:00 PM in Principal Administration Cabin. The following members were present.

S. No	Name of the Member	Designation	Representation	Gender	Signature
1.	Dr. A.Anupama	Assoc.Prof, BED	Presiding Officer	Female	
2.	Ms.V.SriLakshmi	Assist. Prof, CSE	Member	Female	
3.	Y.Sruthi	Assist. Prof, ECE	Member	Female	
4.	Mr.A.NagaPavanKumar	Assist.Prof.of Mech	Member	Male	
5.	Mrs.S.SethuMadhavi	Warden Girls hostel	Member	Female	
6.	Mrs B.Rajani	Office Assistant	Member	Female	
7.	Mr.P.Lakshmi Narasimha Rao	Advocate	Member	Male	
8.	Kinnera.Ch (16H71A0516)	Student	Member	Female	
9.	Chandana Ch (16H71A0461)	Student	Member	Female	
10.	Jagadish Babu V (16H71A0312)	Student	Member	Male	

**NO complaints** are received from the students of any branch; hence no further actions have been taken.

Presiding Officer



Devineni Venkata Ramana & Dr.Hima Sekhar  
**MIC College of Technology**

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DEPARTMENT: OFFICE

ACADEMIC YEAR: 2018-19

OFF-F033

DATE:16-12-2018

**CIRCULAR**

Originator	Principal
Circulated to	CEO, All Dept.HOD's, Office, Accounts, Examcell, Library, T&P, PED, Hostels & Transport, ICC Coordinator

**Sub:** Awareness programme on "**Basic Behaviour Etiquette**" and guidelines to girl students reg...

The Internal Complaints Committee Presiding Officer Dr.A.Anupama, Associate professor of BED department is hereby informed to conduct an Awareness programme on "**Basic Behaviour Etiquette**" and guidelines to girl students

Principal

(Dr.Y.SudheerBabu)  
**PRINCIPAL**

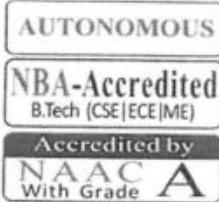
Devineni Venkata Ramana & Dr. Hima Sekhar  
MIC College of Technology  
Kanchikacherla, Krishna District



Devineni Venkata Ramana & Dr.Hima Sekhar  
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IOC-OUT GOING

DEPARTMENT: OFFICE

ACADEMIC YEAR:2018-19

OFF-F033

DATE:18-12-2018

**CIRCULAR**

Originator	Principal
Circulated to	CEO, All Dept.HOD's, Office, Accounts, Examcell, Library, T&P, PED, Hostels & Transport, ICC Coordinator, Members of ICC

**Subject:** Awareness programme on “**Basic Behaviour Etiquette**” and guidelines to women staff and girl students reg...

This is here by informed that there will be an Awareness programme on “**Basic Behaviour Etiquette**” and guidelines to women staff and girl students by Dr.B.Seshu Prof.of Physics, Basic engineering Dept. in CSE seminar hall on 20-12-2018 at 2:00 pm.

**Agenda of the meeting:**

- 1) What is the Behavioral etiquette for women & Girls in work place?
- 2) How to behave with co-students & staff?
- 3) What is the proper behavior of etiquette? etc...

Presiding officer

(Dr.A.Anupama)

Principal

(Dr. Y. Sudheer Babu)  
**PRINCIPAL**

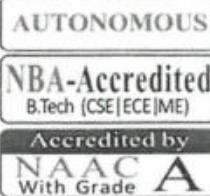
Devineni Venkata Ramana & Dr. Hima Sekhar  
**MIC College of Technology**  
Kanchikacherla, Krishna District



Devineni Venkata Ramana & Dr.Hima Sekhar  
**MIC College of Technology**

(Approved by AICTE & Permanently Affiliated to JNTUK, Kakinada)

Kanchikacherla - 521180, Krishna Dist, A.P, India.  
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### Minutes of the meeting

Dt: 20-12-18

An Awareness programme was conducted on "**Basic Behaviour Etiquette**" and guidelines to women staff and girl students on 20-12-2018 at 2:00 pm by Dr.B.Seshu Prof.Physics ,BED department in CSE Seminar hall

Dr.B.Seshu has explained all girls students & Staff the basic behavior and Etiquette guidelines.

Presiding Officer  
  
(Dr.A.Anupama)





### **REPORT ON Cyber Security Awareness Programme**

<b>Event Type</b>	: “Countering Cyber Attacks & Cyber Frauds on Women”
<b>Date / Duration</b>	: 04-02-2023 (10:30 A.M. – 12:30 P.M.)
<b>Resource person</b>	: <b>Dr. A.S.N. Chakravarthy</b> Professor of CSE & Special Officer SDC, WDC and DMC JNTUK, Kakinada.
<b>Name of Coordinators</b>	: <b>JNTUK-Directorate of Empowerment of Women &amp; Grievance</b> , in collaboration with JNTUK-Digital Monitoring Cell, JNTU Kakinada
<b>Target Audience</b>	: Mainly Women Faculty and Girl Students
<b>Total no of Participants</b>	: 110
<b>Objective of the event</b>	: “Creating awareness on cyber attacks and frauds on women”
<b>Outcome of event</b>	: Students are participated in an enthusiastic manner.

#### **Description / Report on Event :**

**JNTUK-Directorate of Empowerment of Women & Grievance**, in collaboration with JNTUK-Digital Monitoring Cell, JNTU Kakinada organized a **Cyber Security Awareness Programme** on “**Countering Cyber Attacks & Cyber Frauds on Women**” to the all B.Tech Second year girl students (110) and Women faculty on 04/02/2023 at 10:30am to 12:30pm.

#### **Topics Covered:**

##### **1. Challenges & threats in the Cyber World:**

- Risks of the internet, Types of Threats;
- Financial threats, Personal threats and Security Threats.

## **2. Cyber Crimes and Cyber Ethics:**

- Ransomware attacks, Identity
- theft/Impersonation, financial fraud, Cyber
- Extortion and steps to follow to maintain
- Cyber hygiene.

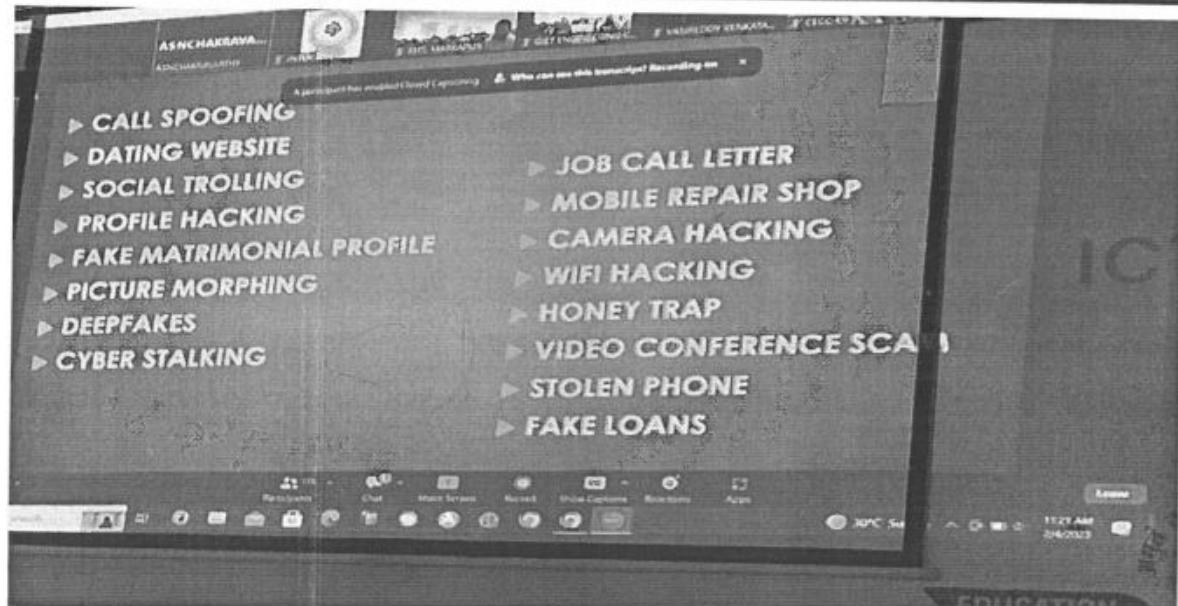
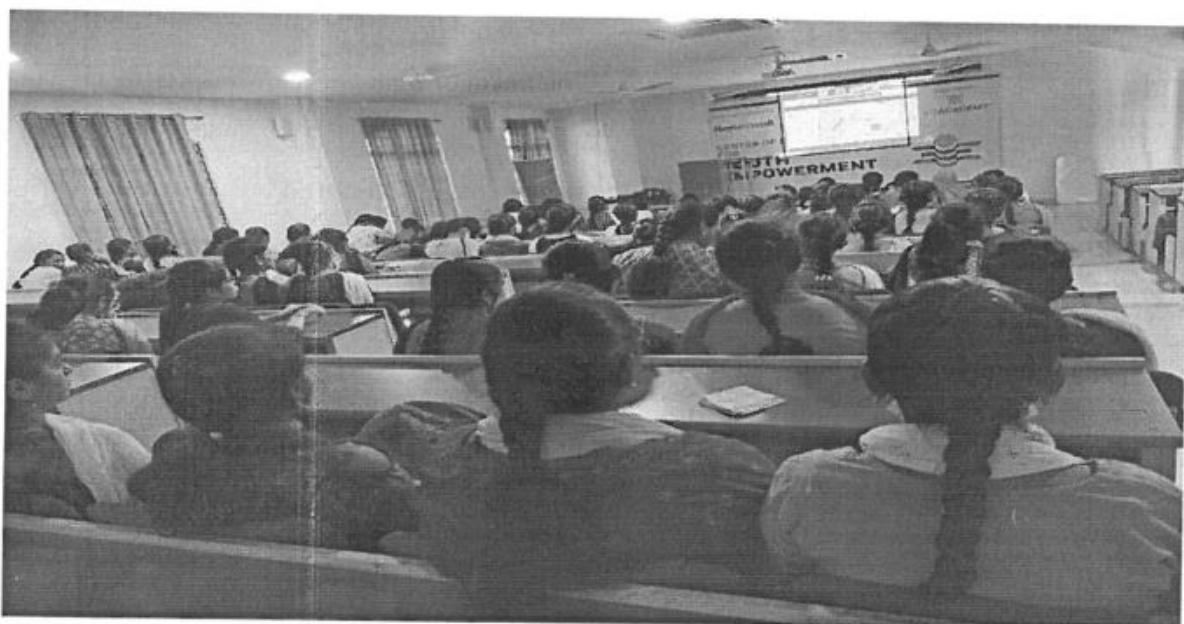
## **3. Online Women Safety (OWS):** Steps to secure OWS, securing yourself online.

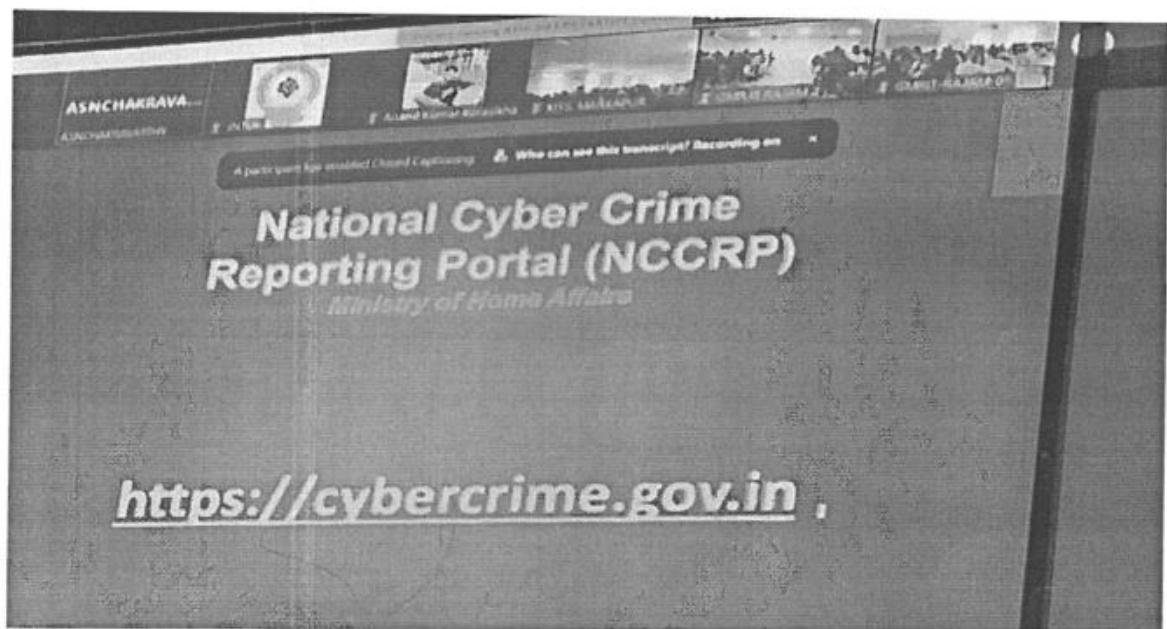
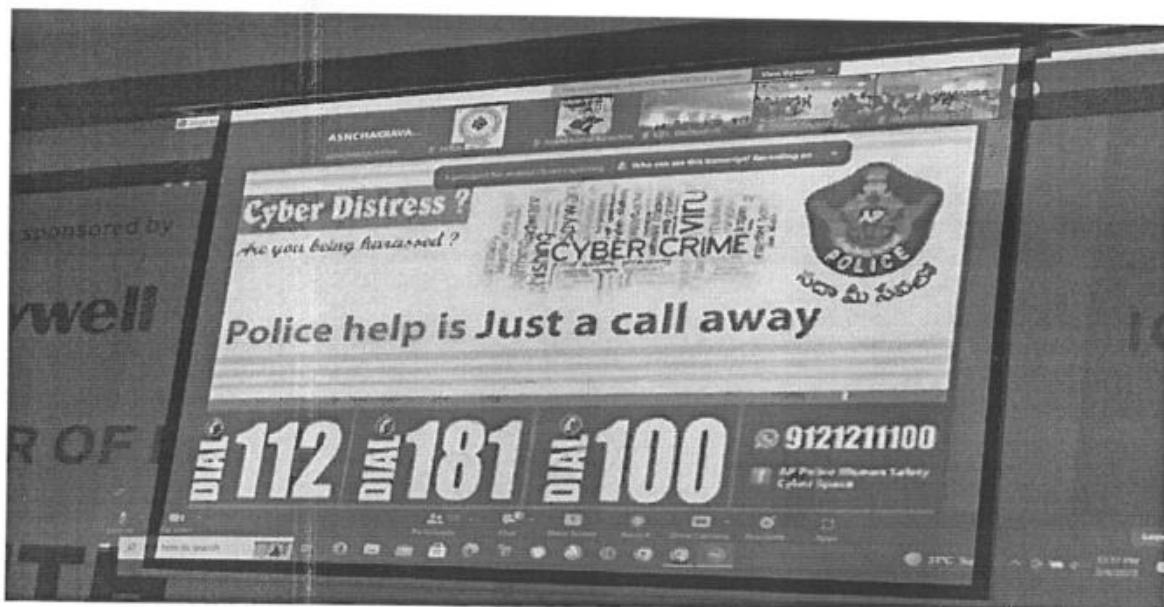
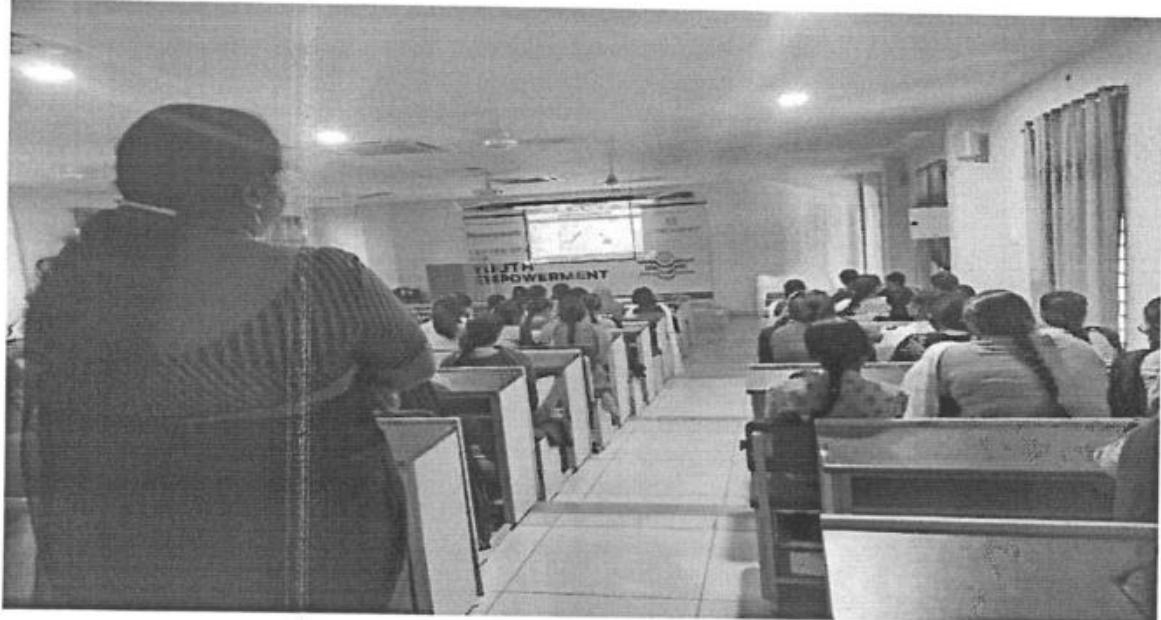
## **4. Preventive Measures and Reporting**

- Mechanisms: Steps to enhance protection against cyber evils and where to report them.

**Feedback / Suggestions** : Planned to organize every year.

**Few photographs of the event:**







Vijaya  
4/2/23

In-Charge Women Empowerment Cell  
(R.Vijaya)

KJ  
Signature of Principal

(Dr. K.Srinivas)  
**PRINCIPAL**  
DVR & Dr. HS MIC College of Technology  
Kanchikacherla, NTR Dt.  
Andhra Pradesh, India - 521180

6/03/2023  
Kanchikacherla.

To

The Principal,

DVR & Dr HS MIC College of Technology

Kanchikacherla.

Respected Sir,

Subject: Request for permission to celebrate International Women's Day-reg.

I Vijaya.R an In-Charge Women Empowerment Cell of our college requesting you to seek your permission to celebrate International Women's Day on 7<sup>th</sup> March 2023 at 2Pm to 4pm. In this regard we are conducting Painting and Mehendi competitions for our girl students. I have invited Dr. Jaya Mohan , President South Central Railway WWO , Vijayawada division as chief guest. Hence I request you to sanction Rs. 5000/- (Five thousand rupees) to celebrate this event.

Thanking You Sir,

Yours Sincerely

Vijaya.R

Assoc. Professor

AI&IT Department

OK. Take advance  
KJ  
6/3/23.



## **Notice**

This is to notify all the students and Staff that Women Empowerment Cell of our college is going to celebrate "International Women's Day - 2023" on 7<sup>th</sup> March 2023 at 2PM in our college auditorium as the actual date - 8<sup>th</sup> March 2023 falls on an official holiday(Holi) this year. All the women staff and girl students are invited to attend the event.

There will be Painting competition and Mehendi competition for girl students in the morning session.

All of you wear Maroon color dress tomorrow.

Thank you.

  
In-Charge Women Empowerment Cell

(R.Vijaya)

## Program Schedule

9:30AM TO 11AM - MEHENDI COMPETITION

11:15AM TO 12:30PM – PAINTING COMPETITION

AFTERNOON 2PM – PROGRAM BEGINS

Inviting Chief Guest

Prayer Song -2:05PM

Welcome Speech by Principal Dr. K.Srinivas Sir 2:10pm

Speech by Director Sir 2:15pm

Speech by Women Empowerment Cell In charge 2:20PM

Speech by Women Empowerment Cell In charge 2:25PM

Speech by Girl Student 2:30PM

Chief Guest Profile Reading 2:35pm

Speech by Chief Guest 2:40 to 3:10pm

Group Dance by ECE Students 3:15 pm

Group Dance by CSE Students 3:20 pm

Group Dance by ECE Students 3:25 pm

Group Dance by CSE Students 3:30 pm

*Guest of Honor*



**REPORT ON INTERNATIONAL WOMEN'S DAY CELEBRATIONS**

<b>Event Type</b>	: "International Women's Day Celebrations"
<b>Date / Duration</b>	: 7/03/2023 (9:30AM to 4PM)
<b>Resource person</b>	: <b>Dr. Jaya Mohan</b> Psychologist
<b>Name of Coordinators</b>	: Mrs. R.Vijaya, Assoc professor, AI & IT Department
<b>Target Audience</b>	: Second, Third Btech and Diploma girl students, All Teaching and Non-Teaching women staff.
<b>Total no of Participants</b>	: 500
<b>Objective of the event</b>	: "Promoting gender equality and empowering woman"
<b>Outcome of event</b>	: Students are participated in an enthusiastic manner.
<b>Description / Report on Event</b>	:
Women Empowerment Cell of our college organized Mehendi and Painting competitions to the all registered girl students(56) of B.Tech and Diploma girls" on 07/03/2023 at 9:30am to 1pm. In the afternoon session International Women's Day was celebrated. Students of different branches are performed theme related cultural activities. Dr. Jaya Mohan Psychologist, President South central railway Vijayawada division Women Welfare Organization act as chief guest.	
<b>Feedback / Suggestions</b>	: Planned to organize every year.

**Winners of Painting Competition:**

SNo	Name of the Student	Branch	Prize
1	I.Sudhakhana	II AIDS	I
2	K.Ramya	III IT	II
3	K.Sailaja	DCSE Ist Year	III

**Winners of Painting Competition:**

SNo	Name of the Student	Branch	Prize
1	I.Lakshmi Priyanka	IV ECE	I
2	K.Sailaja	DCSE Ist Year	II
3	I.Sudhakhana	II AIDS	III

Expenditure

Banners - 1060

Shawl - 826

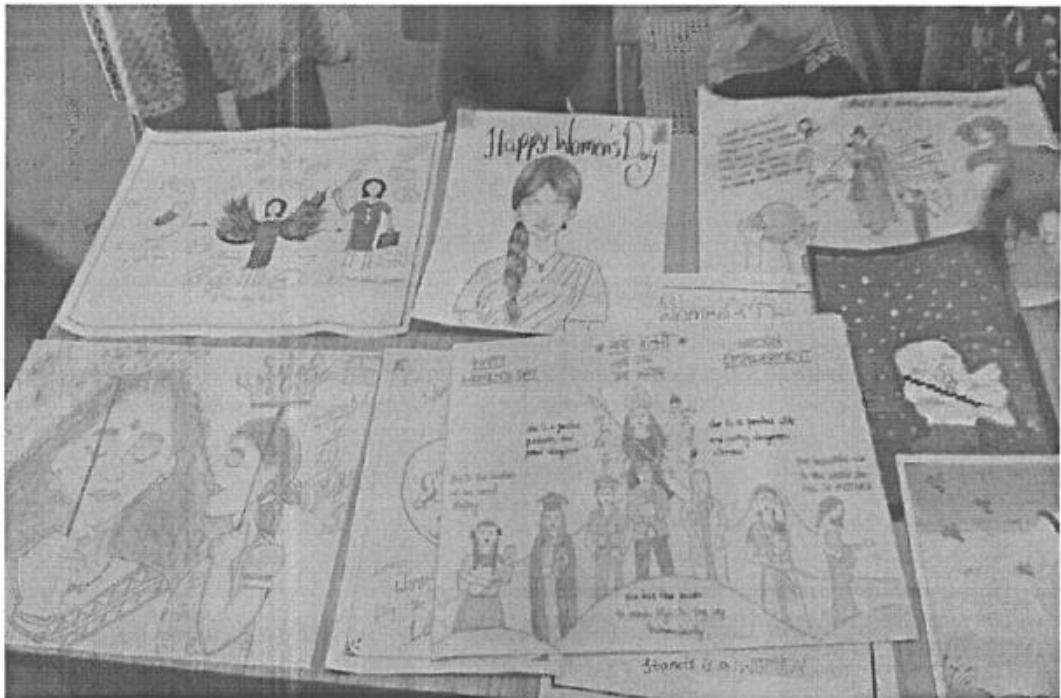
Mementos - 1090

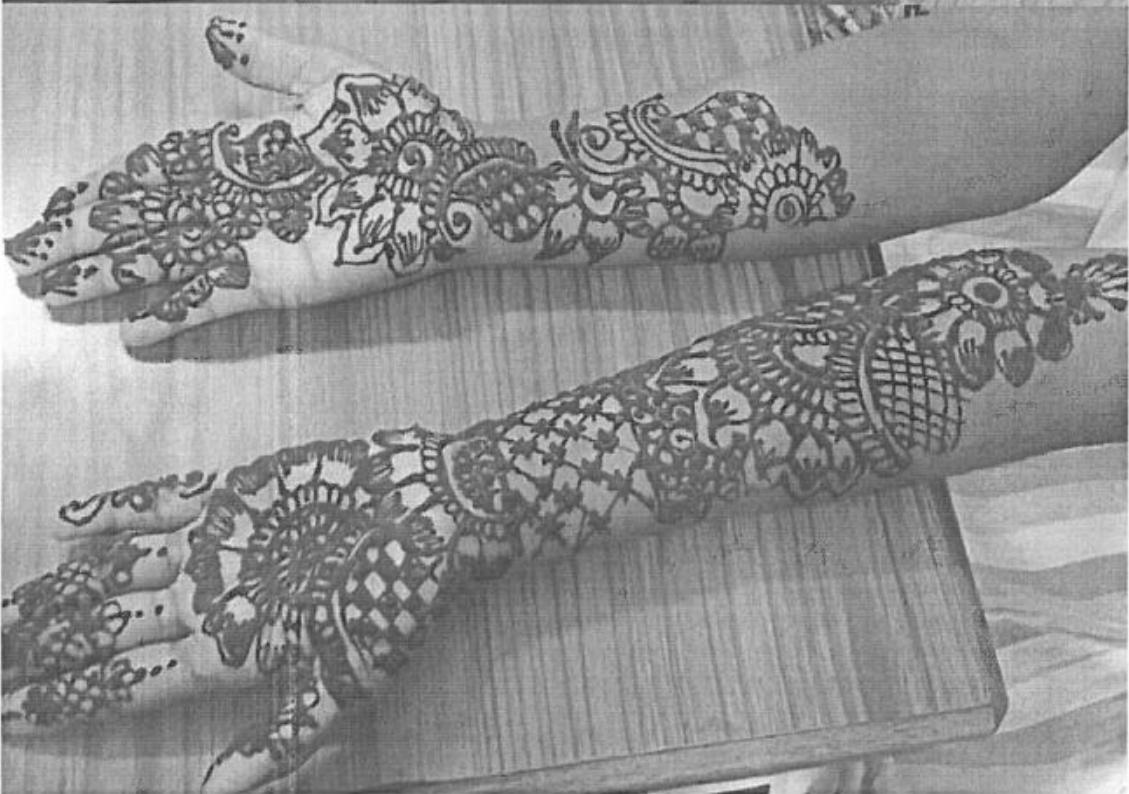
Sweets - 390

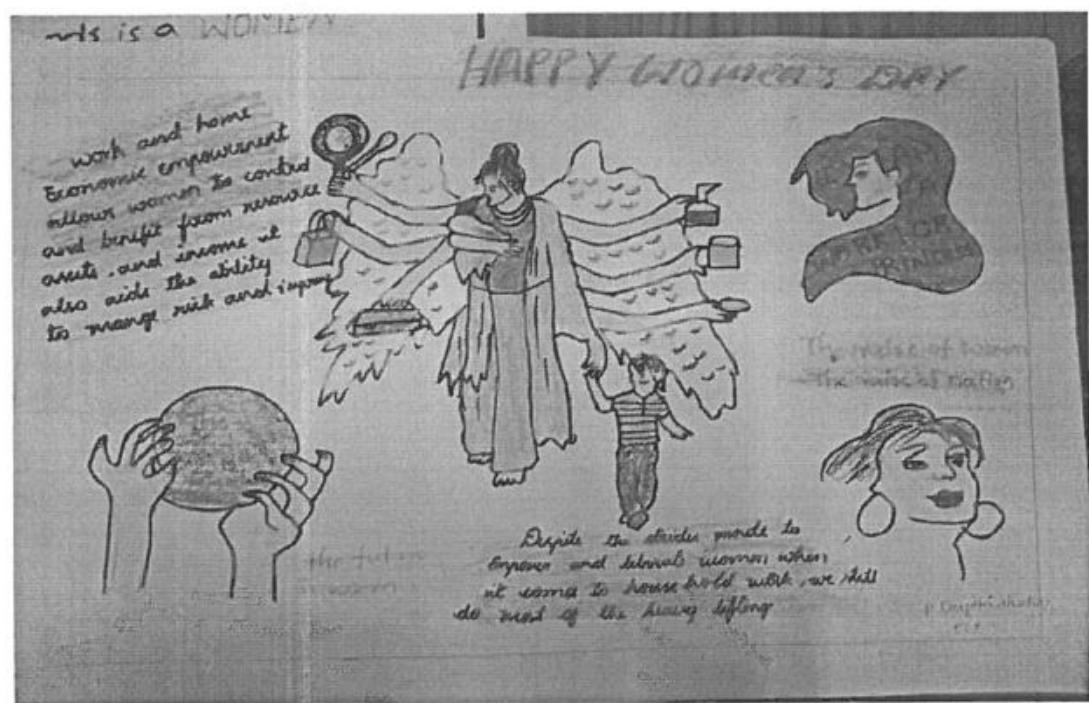
Auto charge - 200

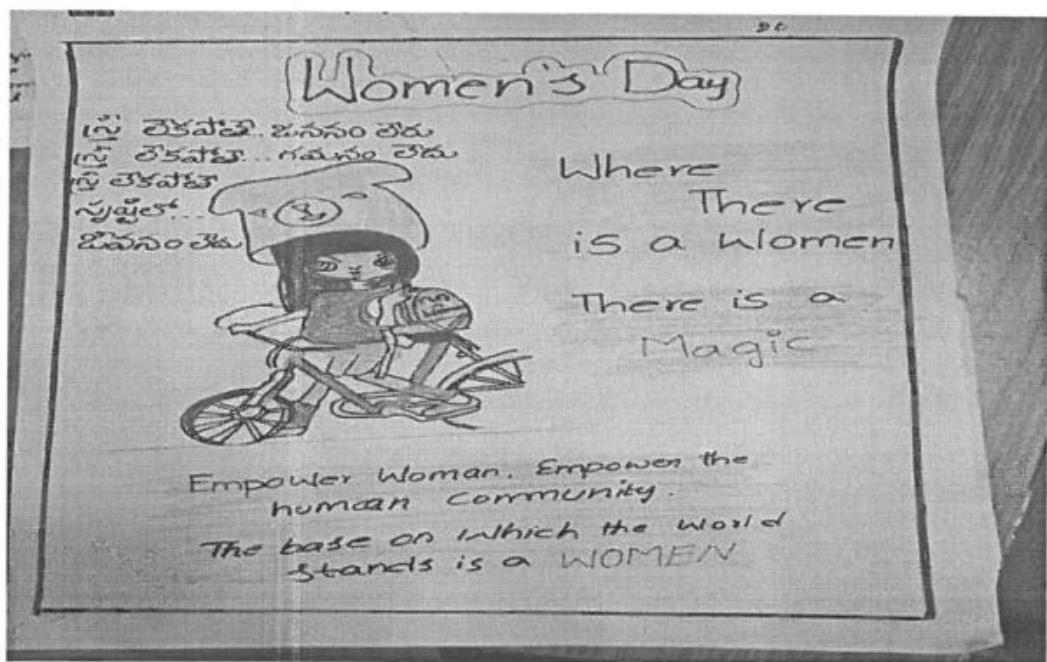
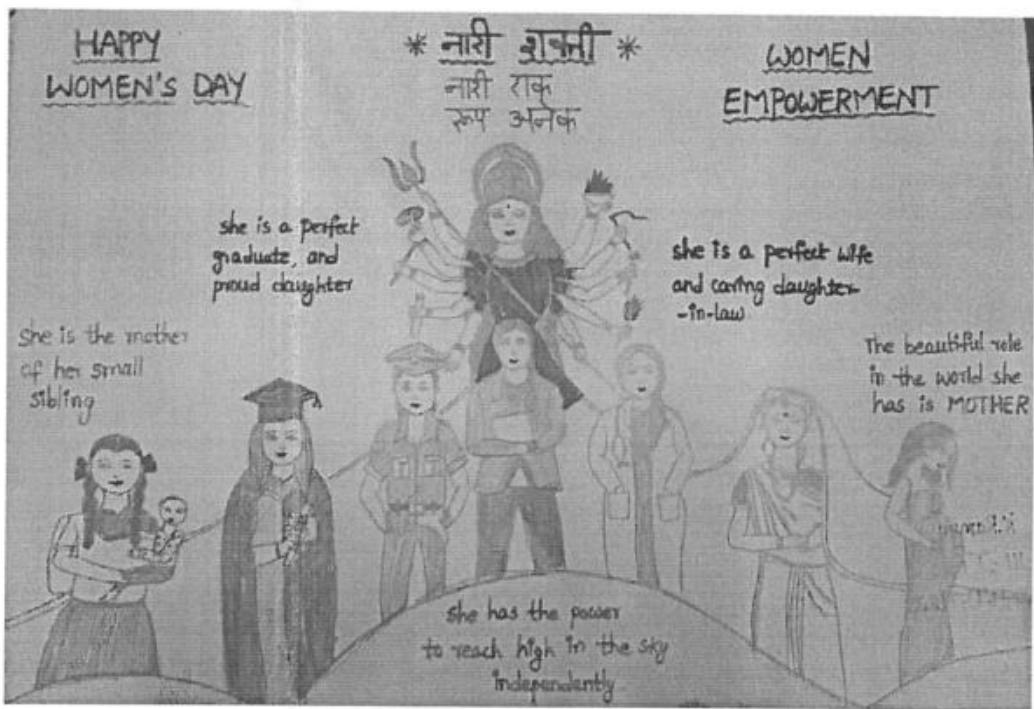
Bogies - 200  
 Rs 3766/-

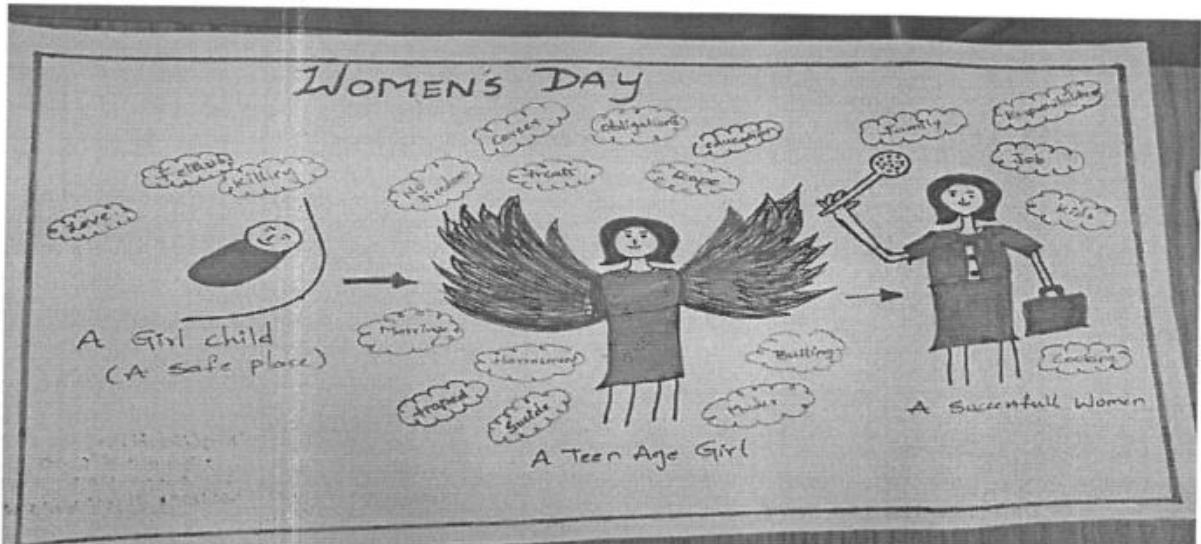
Few photographs of Mehendi and Painting competitions on Women's Day Celebrations:



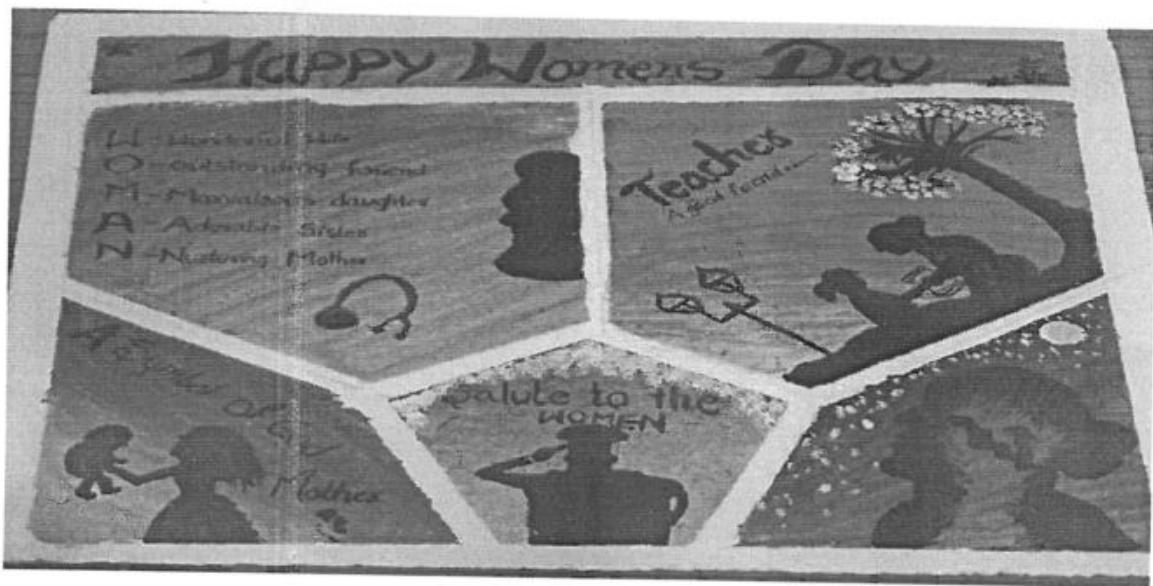




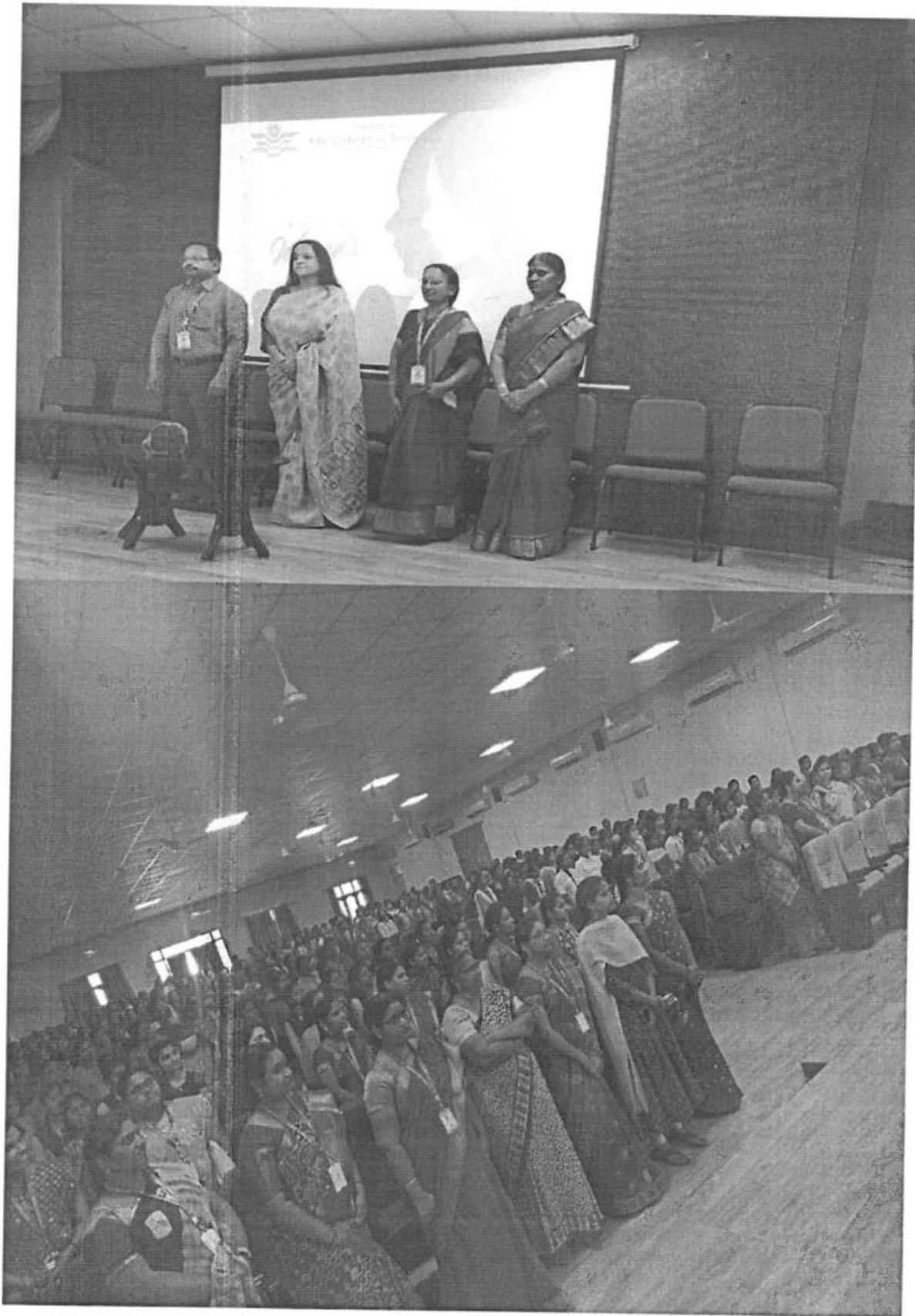


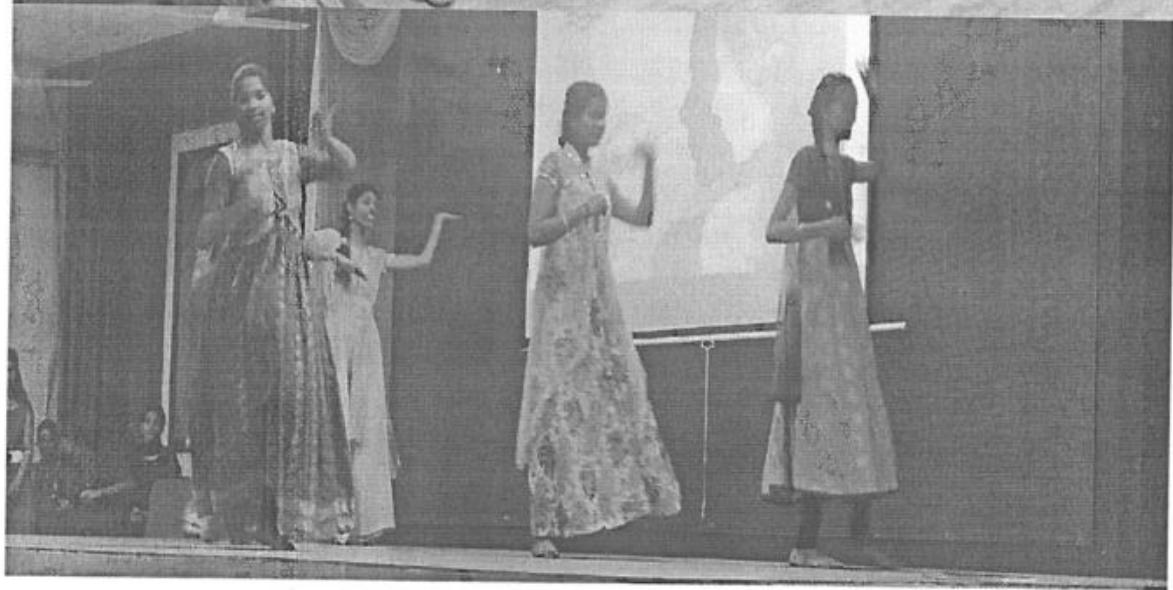
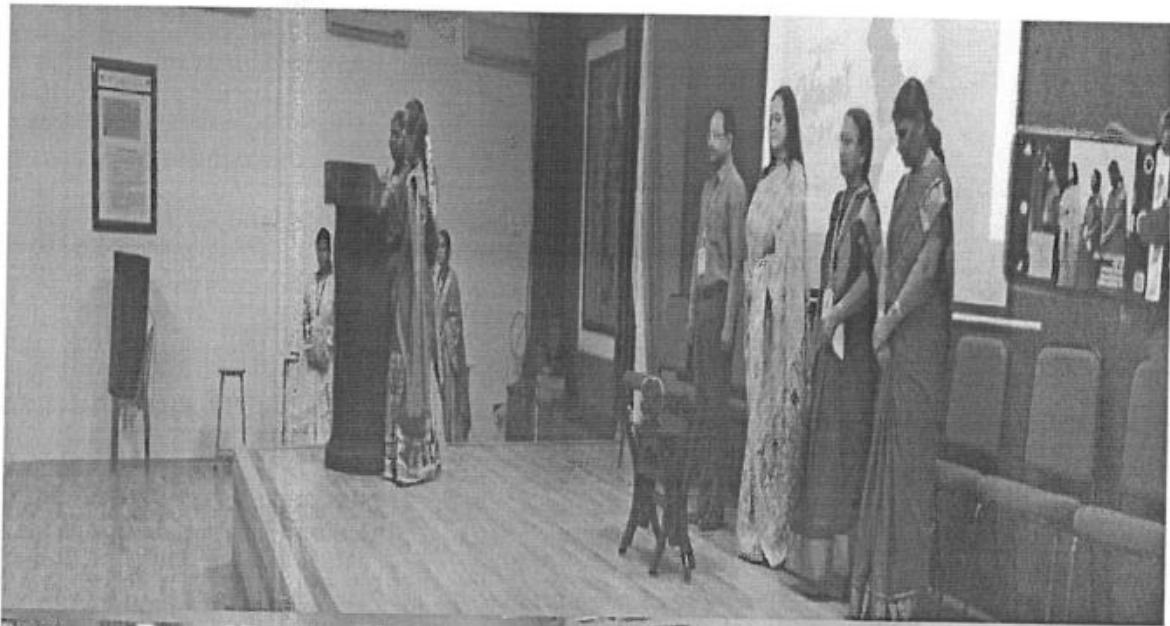
















13/3/2023  
In-Charge Women Empowerment Cell  
(R.Vijaya)

KJ  
Signature of Principal  
(Dr. K.Srinivas)

PRINCIPAL  
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