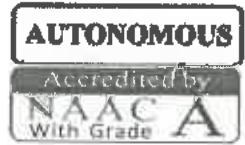




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E mail: office@micotech.ac.in, Website: www.micotech.edu.in



Internal audit No: 01

QMS – F005

DATE:01-11-2022

INTERNAL AUDIT SCHEDULE

Sl. No	Date of audit	Auditee Department	Name of Auditee	Auditor
1	07-11-2022	CE	HOD,CE & Mr.K. Prasad	Ms.B.Triveni
2		EEE	HOD, EEE & Mr.A.V.Ravi kumar	Mr.A.Naga pavan kumar
3		MECH	HOD, MECH & Mr.A.Naga pavan kumar	Dr.V.Srilakshmi
4		ECE	HOD, ECE & Dr. Pragathi	Mr.S.B.C.Prasad
5		ADMIN	Administrative officer	Dr.V.Srilakshmi
6		LIBRARY	Librarian	Mr.S.B.C.Prasad
7	08-11-2022	CSE	HOD, CSE & Dr.V.Srilakshmi	Dr. Pragathi
8		BED	HOD, BED & Mr.S.B.C.Prasad	Mr.K. Prasad
9		AI & IT MCA	HOD, AI& IT & Ms.B.Triveni	Mr.A.V.Ravi kumar
10		EXAM SECTION	COE	Dr. Pragathi
11		T&P	Mr.Katta Prasad	Mr.A.Naga pavan kumar

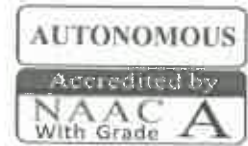

AAC Coordinator


(Dr. K.Srinivas)
Principal



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E mail: office@mictco.ac.in, Website: www.mictco.edu.in



OC – Outgoing

DEPARTMENT: AAC

ACADEMIC YEAR:2022-23

QMS – F 061

DATE:31-10-2022

SEMESTER:I

ORIGINATOR	PRINCIPAL
CIRCULATED TO	All HODs, Office, Library In charge, COE

This is to inform that Internal Academic audit is scheduled on 07-11-2022 to 08-11-2022 i.e Monday-Tuesday . In this regard , all the HODs and department Academic Audit Committee (AAC) coordinators are hereby informed to keep the necessary documents(related to A.Y 2022-23 Semester-I) updated and ready for smooth conduct of audit.

(Dr. K. Srinivas)
Principal



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E mail: office@micotech.ac.in, Website: www.micotech.edu.in



ACADEMIC AUDIT COMMITTEE

20-23 ①

A committee consisting of the following members is hereby reconstituted as "ACADEMIC AUDIT COMMITTEE (AAC)" for the Academic Year 2022-23

The Academic Audit Committee is responsible:

1. To understand the existing system and assess the strengths and weaknesses of the Departments and Administrative Units.
2. To suggest the methods for improvement and for overcoming the weaknesses.
3. To identify the bottlenecks in the existing administrative mechanisms and the opportunities for academic reforms, administrative reforms and examination reforms etc.
4. To evaluate the optimum utilization of financial and other resources.
5. To suggest the methods for continuous improvement of quality, considering NBA, NAAC and other certification bodies.
6. For Designing effective teaching and learning processes.
7. For Evaluation of Course and Program Outcomes.
8. In Developing student assessment.
9. For Assuring quality education by implementation of co- curricular and extracurricular activities.

ACADEMIC AUDIT COMMITTEE MEMBERS :

S.No.	Name of the Staff Member	Designation	Designation in the committee
1	Dr. K. Srinivas	Principal	Chairman
2	Dr. P. Pradeep	HOD,EEE	Convener
3	Mrs. B. Pragathi	Assistant Professor,ECE	Member
4	Mr.A.Naga PavanKumar	Assistant Professor, ME	Member
5	Dr. V. Sri Lakshmi	Assistant Professor, CSE	Member
6	Mr.S.B.C.Prasad	Assistant Professor, BED	Member
7	Ms. B.Triveni	Assistant Professor, AI&IT	Member
8	Mr.K. Prasad	Assistant Professor,CE	Member
9	Mr.A.V.Ravi Kumar	Assistant Professor, EEE	Member
10	Mr. M. VenuBabu	Assistant Professor,EEE	Member
11	Mr.N.Naresh Babu	Assistant Professor,ME	Member
12	Mr. Narendra Kumar	Assistant Professor,ECE	Member



DVR & Dr. HS
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E mail: office@micotech.ac.in, Website: www.micotech.edu.in

AUTONOMOUS

Accredited by
NAAC
With Grade **A**

Internal audit No: 02

QMS – F005

DATE:04-05-2023

INTERNAL AUDIT SCHEDULE

SL No	Date of audit	Auditee Department	Name of Auditee	Auditor
1	08-05-2023	CE	HOD,CE & Mr.K. Prasad	Ms. B.Triveni
2		EEE	HOD, EEE & Mr.A.V.Ravi kumar	Mr.A.Naga pavan kumar
3		MECH	HOD, MECH & Mr.A.Naga pavan kumar	Dr. V.Srilakshmi
4		ECE	HOD, ECE & Dr.B. Pragathi	Mr.S.B.C.Prasad
5		ADMIN	Administrative officer	Dr. V.Srilakshmi
6		LIBRARY	Librarian	Mr.S.B.C.Prasad
7	09-05-2023	CSE	HOD, CSE & Dr.V.Srilakshmi	Dr.B. Pragathi
8		BED	HOD, BED & Mr.S.B.C.Prasad	Mr.K. Prasad
9		AI & IT MCA	HOD, AI& IT & Ms.B.Triveni	Mr.A.V.Ravi kumar
10		EXAM SECTION	COE	Dr.B. Pragathi
11		T&P	Mr.Katta Prasad	Mr.A.Naga pavan kumar


AAC Coordinator


(Dr. T.Vamsree Kiran)
Principal



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E mail: office@micotech.ac.in, Website: www.micotech.edu.in

AUTONOMOUS

Accredited by

NAAC A
With Grade

OC – Outgoing

DEPARTMENT: AAC

ACADEMIC YEAR:2022-23

QMS – F 061

DATE:02-05-2023

SEMESTER: II

ORIGINATOR	PRINCIPAL
CIRCULATED TO	All HODs, Office, Library In-charge, COE

This is to inform that Internal Academic audit is scheduled on **08-05-2023 to 09-05-2023** i.e Monday-Tuesday . In this regard , all the HODs and department AAC coordinators are hereby informed to keep the necessary documents (related to A.Y 2022-23 Semester- II) updated and ready for smooth conduct of audit.


(Dr. T. Vamsee Kiran)
Principal



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E mail: office@micotech.ac.in, Website: www.micotech.edu.in



22-23 April 2

ACADEMIC AUDIT COMMITTEE

A committee consisting of the following members is hereby reconstituted as "ACADEMIC AUDIT COMMITTEE (AAC)" for the Academic Year 2022-23

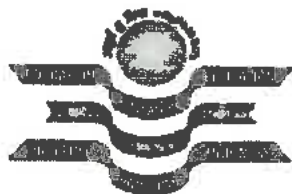
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7. For Evaluation of Course and Program Outcomes.
8. In Developing student assessment.
9. For Assuring quality education by implementation of co- curricular and extracurricular activities.

ACADEMIC AUDIT COMMITTEE MEMBERS :

S.No.	Name of the Staff Member	Designation	Designation in the committee
1	Dr. T. Vamsee kiran	Principal	Chairman
2	Dr. P. Pradeep	HOD,EEE	Convener
3	Dr. B. Pragathi	Assistant Professor,ECE	Member
4	Mr.A.Naga Pavan Kumar	Assistant Professor, ME	Member
5	Ms. B. Triveni	Assistant Professor, AI&IT	Member
6	Mr.S.B.C.Prasad	Assistant Professor, BED	Member
7	Dr. V. Sri Lakshmi	Assistant Professor, CSE	Member
8	Mr.K. Prasad	Assistant Professor,CE	Member
9	Mr.A.V.Ravi Kumar	Assistant Professor, EEE	Member
10	Mr. M. VenuBabu	Assistant Professor,EEE	Member
11	Mr. Naresh Babu	Assistant Professor,ME	Member
12	Mr. Narendra Kumar	Assistant Professor,ECE	Member

P.M.
Pradeep
B. Triveni
S.B.C. Prasad
V. Sri Lakshmi
K. Prasad
A.V. Ravi Kumar
M. VenuBabu
Naresh Babu
Narendra Kumar



DVR & Dr. HS
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E mail: office@micotech.ac.in, Website: www.micotech.edu.in



Internal audit No: 01

QMS – F005

DATE:03-11-2021

INTERNAL AUDIT SCHEDULE

Sl. No	Date of audit	Auditee Department	Name of Auditee	Auditor
1	08-11-2021	CE	HOD, CE & Mr.K. Prasad	Ms.B.Triveni
2		EEE	HOD, EEE & Mr.A.V.Ravi kumar	Mr.A.Naga pavan kumar
3		MECH	HOD, MECH & Mr.A.Naga pavan kumar	Dr.V.Srilakshmi
4		ECE	HOD, ECE & Dr. B Pragathi	Mr.S.B.C.Prasad
5		ADMIN	Administrative officer	Mrs.V.Srilakshmi
6		LIBRARY	Librarian	Mr.S.B.C.Prasad
7	09-11-2021	CSE	HOD, CSE & Mrs.V.Srilakshmi	Dr. B Pragathi
8		BED	HOD, BED & Mr.S.B.C.Prasad	Mr.K. Prasad
9		AI & IT MCA	HOD, AI& IT & Ms.B.Triveni	Mr.A.V.Ravi kumar
10		EXAM SECTION	COE	Dr. B Pragathi
11		T&P	Mr.Katta Prasad	Mr.A.Naga pavan kumar


AAC Coordinator


(Dr.K.Srinivas)
Principal



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IOC – Outgoing

DEPARTMENT: AAC

ACADEMIC YEAR:2021-22

QMS – F 061

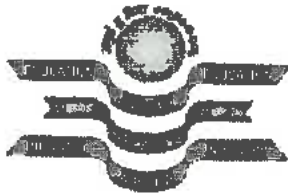
DATE:01-11-2021

SEMESTER: I

ORIGINATOR	PRINCIPAL
CIRCULATED TO	All HODs, Office, Library In charge, COE

This is to inform that Internal Academic audit is scheduled on 08-11-2021 to 09-11-2021 i.e Monday-Tuesday . In this regard , all the-HODs and department AAC coordinators are hereby informed to keep the necessary documents(related to A.Y 2021-22 Semester- I) updated and ready for smooth conduct of audit.

(Dr. K. Srinivas)
Principal



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ACADEMIC AUDIT COMMITTEE

21-22 (2)

A committee consisting of the following members is hereby reconstituted as "ACADEMIC AUDIT COMMITTEE (AAC)" for the Academic Year 2021-22

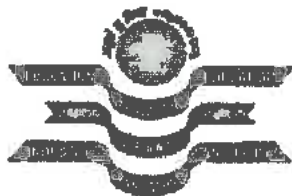
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ACADEMIC AUDIT COMMITTEE MEMBERS :

S.No.	Name of the Staff Member	Designation	Designation in the committee
1	Dr. K. Srinivas	Principal	Chairman
2	Dr.P.Pradeep	HOD,EEE	Convener
3	Mrs. B. Pragathi	Assistant Professor,ECE	Member
4	Mr.A.Naga PavanKumar	Assistant Professor, ME	Member
5	Mrs. V. Sri Lakshmi	Assistant Professor, CSE	Member
6	Mr.S.B.C.Prasad	Assistant Professor, BED	Member
7	Ms. B. Triveni	Assistant Professor,AI&IT	Member
8	Mr. K. Prasad	Assistant Professor,CE	Member
9	Mr.A.V.Ravi Kumar	Assistant Professor, EEE	Member
10	Mr. M. Venu Babu	Assistant Professor, EEE	Member
11	Mr. N. Naresh Babu	Assistant Professor,ME	Member
12	Mr. Narendra Kumar	Assistant Professor,ECE	Member

P.H.V.
N.B.M.
B.S.
B.
B.
N.V.
B.
B.



DVR & Dr. HS
MIC College of Technology

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E mail: office@mictech.ac.in, Website: www.mictech.edu.in



Internal audit No: 02

QMS - F005
DATE:02-05-2022

INTERNAL AUDIT SCHEDULE

SL No	Date of audit	Auditee Department	Name of Auditee	Auditor
1	09-05-2022	CE	HOD, CE & Mr.K. Prasad	Ms.B.Triveni
2		EEE	HOD, EEE & Mr.A.V.Ravi kumar	Mr.A.Naga pavan kumar
3		MECH	HOD, MECH & Mr.A.Naga pavan kumar	Mrs.V.Srilakshmi
4		ECE	HOD, ECE & Dr. B.Pragathi	Mr.S.B.C.Prasad
5		ADMIN	Administrative officer	Dr.V.Srilakshmi
6		LIBRARY	Librarian	Mr.S.B.C.Prasad
7	10-05-2022	CSE	HOD, CSE & Mrs.V.Srilakshmi	Dr. B.Pragathi
8		BED	HOD, BED & Mr.S.B.C.Prasad	Mr.K. Prasad
9		AI & IT MCA	HOD, AI& IT & Ms.B.Triveni	Mr.A.V.Ravi kumar
10		EXAM SECTION	COE	Dr. B.Pragathi
11		T&P	Mr.Katta Prasad	Mr.A.Naga pavan kumar


AAC Coordinator


(Dr.K. Srinivas)
Principal



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Email: office@micotech.ac.in, Website: www.micotech.edu.in



IOC – Outgoing

DEPARTMENT: AAC

ACADEMIC YEAR:2021-22

QMS – F 061

DATE:02-05-2022

SEMESTER: II

ORIGINATOR	PRINCIPAL
CIRCULATED TO	ALL HODs, Office, Library In charge, COE

This is to inform that Internal Academic audit is scheduled on **09-05-2022 to 10-05-2022** i.e Monday-Tuesday . In this regard , all the HODs and department Academic Audit Committee (AAC) coordinators are hereby informed to keep the necessary documents (related to A.Y 2021-22 Semester- II) updated and ready for smooth conduct of audit.

(Dr. K. Srinivas)
Principal



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ACADEMIC AUDIT COMMITTEE

21-22 (1)

A committee consisting of the following members is hereby reconstituted as “**ACADEMIC AUDIT COMMITTEE (AAC)**” for the Academic Year 2021-22

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1	Dr. K. Srinivas	Principal	Chairman
2	Dr.P.Pradeep	HOD,EEE	Convener
3	Mrs. B. Pragathi	Assistant Professor,ECE	Member
4	Mr.A.Naga PavanKumar	Assistant Professor, ME	Member
5	Mrs. V. Sri Lakshmi	Assistant Professor, CSE	Member
6	Mr.S.B.C.Prasad	Assistant Professor, BED	Member
7	Ms. B. Triveni	Assistant Professor,AI&IT	Member
8	Mr. K. Prasad	Assistant Professor,CE	Member
9	Mr.A.V.Ravi Kumar	Assistant Professor, EEE	Member
10	Mr. M. Venu Babu	Assistant Professor, EEE	Member
11	Mr. N. Naresh Babu	Assistant Professor,ME	Member
12	Mr. Narendra Kumar	Assistant Professor,ECE	Member



Devineni Venkata Ramana & Dr.Hima Sekhar
MIC College of Technology

(Approved by AICTE & Permanently Affiliated to JNTUK, Kakinada)

Kandlakacherla - 521180, Krishna Dist, A.P, India.

Phone : 08678 - 273535, 273623, Fax: 08678 - 273569

e-mail: dvramana@micotech.ac.in, Website: www.micotech.ac.in



Internal audit No: 01

QMS – F005

DATE:02-11-2020

INTERNAL AUDIT SCHEDULE

Sl. No	Date of audit	Auditee Department	Name of Auditee	Auditor
1	09-11-2020	CE	HOD, CE & Mr.K. Prasad	Mr P Narasimha Rao
2		EEE	HOD, EEE & Mr.A.V.Ravi kumar	Mr.A.Naga pavan kumar
3		MECH	HOD, MECH & Mr.A.Naga pavan kumar	Dr.V.Srilakshmi
4		ECE	HOD, ECE & Mr. B.R.K Singh	Mr.S.B.C.Prasad
5		ADMIN	Administrative officer	Mrs.V.Srilakshmi
6		LIBRARY	Librarian	Mr.S.B.C.Prasad
7	10-11-2020	CSE	HOD, CSE & Mrs.V.Srilakshmi	Mr. B.R.K Singh
8		BED	HOD, BED & Mr.S.B.C.Prasad	Mr.K. Prasad
9		IT & MCA	HOD, IT & MCA & Mr P Narasimha Rao	Mr.A.V.Ravi kumar
10		EXAM SECTION	COE	Mr. B.R.K Singh
11		T&P	Mr.Katta Prasad	Mr.A.Naga pavan kumar


AAC Coordinator


(Dr.K.Srinivas)
Principal



Devineni Venkata Ramana & Dr.Hima Sekhar
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e mail: dvchenio@micotech.ac.in, Website: www.micotech.ac.in



IOC – Outgoing

DEPARTMENT: AAC

ACADEMIC YEAR:2020-21

QMS – F 061

DATE:02-11-2020

SEMESTER: I

ORIGINATOR	PRINCIPAL
CIRCULATED TO	All HODs, Office, Library In charge, COE

This is to inform that Internal Academic audit is scheduled on 09-11-2020 to 10-11-2020 i.e Monday-Tuesday . In this regard , all the HODs and department Academic Audit Committee (AAC) coordinators are hereby informed to keep the necessary documents (related to A.Y 2020-21 Semester-I) updated and ready for smooth conduct of audit.

(Dr.K. Srinivas)
Principal



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ACADEMIC AUDIT COMMITTEE

20-21

A committee consisting of the following members is hereby reconstituted as "ACADEMIC AUDIT COMMITTEE (AAC)" for the Academic Year 2020-21

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5	Mrs. V. Sri Lakshmi	Assistant Professor, CSE	Member
6	Mr.S.B.C.Prasad	Assistant Professor, BED	Member
7	Ms. P.Narasimha Rao	Assistant Professor,AI&IT	Member
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10	Mr. M. Venu Babu	Assistant Professor, EEE	Member
11	Mr. N. Naresh Babu	Assistant Professor,ME	Member
12	Mr. Narendra Kumar	Assistant Professor,ECE	Member

Handwritten signatures and initials in the right margin of the table.



Devineni Venkata Ramana & Dr.Hima Sekhar
MIC College of Technology

(Approved by AICTE & Permanently Affiliated to JNTUK, Kakinada)

Kanchikacherry - 521180, Krishna Dist, A.P, India.

Phone : 08678 - 273535, 273623, Fax: 08678 - 273569

e-mail: dvcmic@micttech.ac.in, Website: www.micttech.ac.in

AUTONOMOUS

NBA-Accredited
A.Bch (CSE|ECE|ME)

Accredited by
NAAC
With Grade **A**

Internal audit No: 02

QMS – F005

DATE:01-05-2021

INTERNAL AUDIT SCHEDULE

Sl. No	Date of audit	Auditee Department	Name of Auditee	Auditor
1	10-05-2021	CE	HOD, CE & Mr.K. Prasad	Mr P Narasimba Rao
2		EEE	HOD, EEE & Mr.A.V.Ravi kumar	Mr.A.Naga pavan kumar
3		MECH	HOD, MECH & Mr.A.Naga pavan kumar	Dr. V.Srilakshmi
4		ECE	HOD, ECE & Mr. B.R.K Singh	Mr.S.B.C.Prasad
5		ADMIN	Administrative officer	Mrs.V.Srilakshmi
6		LIBRARY	Librarian	Mr.S.B.C.Prasad
7	11-05-2021	CSE	HOD, CSE & Mrs.V.Srilakshmi	Mr. B.R.K Singh
8		BED	HOD, BED & Mr.S.B.C.Prasad	Mr.K. Prasad
9		IT ,MCA	HOD, IT & MCA Mr P Narasimha Rao	Mr.A.V.Ravi kumar
10		EXAM SECTION	COE	Mr. B.R.K Singh
11		T&P	Mr.Katta Prasad	Mr.A.Naga pavan kumar


AAC Coordinator


(Dr.K.Srinivas)
Principal



Devineni Venkata Ramana & Dr.Hima Sekhar
MIC College of Technology

(Approved by AICTE & Permanently Affiliated to JNTUK, Kakinada)

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e-mail: dvramic@micotech.ac.in, Website: www.micotech.ac.in



IOC – Outgoing

DEPARTMENT: AAC

ACADEMIC YEAR:2020-21

QMS – F 061

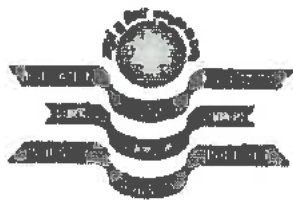
DATE:04-05-2021

SEMESTER: I

ORIGINATOR	PRINCIPAL
CIRCULATED TO	All HODs, Office, Library In charge, COE

This is to inform that Internal Academic audit is scheduled on 10-05-2021 to 11-05-2021 ie Monday-Tuesday . In this regard , all the HODs and department Academic Audit Committee (AAC) coordinators are hereby informed to keep the necessary documents (related to A.Y 2020-21 Semester-I) updated and ready for smooth conduct of audit.

(Dr.K. Srinivas)
Principal



DVR & Dr. HS MIC College of Technology

ISO 9001:2015 Certified Institute
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E mail: office@mictech.ac.in, Website: www.mictech.edu.in



ACADEMIC AUDIT COMMITTEE

20-21(2)

A committee consisting of the following members is hereby reconstituted as "ACADEMIC AUDIT COMMITTEE (AAC)" for the Academic Year 2020-21

The Academic Audit Committee is responsible:

1. To understand the existing system and assess the strengths and weaknesses of the Departments and Administrative Units.
2. To suggest the methods for improvement and for overcoming the weaknesses.
3. To identify the bottlenecks in the existing administrative mechanisms and the opportunities for academic reforms, administrative reforms and examination reforms etc.
4. To evaluate the optimum utilization of financial and other resources.
5. To suggest the methods for continuous improvement of quality, considering NBA, NAAC and other certification bodies.
6. For Designing effective teaching and learning processes.
7. For Evaluation of Course and Program Outcomes.
8. In Developing student assessment.
9. For Assuring quality education by implementation of co- curricular and extracurricular activities.

ACADEMIC AUDIT COMMITTEE MEMBERS :

S.No.	Name of the Staff Member	Designation	Designation in the committee
1	Dr. K. Srinivas	Principal	Chairman
2	Dr.P.Pradeep	HOD,EEE	Convener
3	Mrs. B. Pragathi	Assistant Professor,ECE	Member
4	Mr.A.Naga PavanKumar	Assistant Professor, ME	Member
5	Mrs. V. Sri Lakshmi	Assistant Professor, CSE	Member
6	Mr.S.B.C.Prasad	Assistant Professor, BED	Member
7	Ms. P.Narasimha Rao	Assistant Professor,AI&IT	Member
8	Mr. K. Prasad	Assistant Professor,CE	Member
9	Mr.A.V.Ravi Kumar	Assistant Professor, EEE	Member
10	Mr. M. Venu Babu	Assistant Professor, EEE	Member
11	Mr. N. Naresh Babu	Assistant Professor,ME	Member
12	Mr. Narendra Kumar	Assistant Professor,ECE	Member

Handwritten signatures and initials:
 Mr. Pradeep
 V. Sai. M.
 NVC
 AB
 PS



Devineni Venkata Ramana & Dr.Hima Sekhar
MIC College of Technology

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AUTONOMOUS

NBA-Accredited
8th Ed (CSE | ECE | ME)

Accredited by
NAAC A
With Grade

QMS – F005

Internal audit No: 01

DATE:01-11-2019

INTERNAL AUDIT SCHEDULE

Sl. No	Date of audit	Auditee Department	Name of Auditee	Auditor
1	11-11-2019	CE	HOD, CE & Mr.K. Prasad	Mr. A V Ravi Kumar
2		EEE	HOD, EEE & Mr.A.V.Ravi kumar	Mr.A.Naga pavan kumar
3		MECH	HOD, MECH & Mr.A.Naga pavan kumar	Mrs.V.Srilakshmi
4		ECE	HOD, ECE & Mr. B.R.K Singh	Mr.S.B.C.Prasad
5		ADMIN	Administrative officer	Mrs.V.Srilakshmi
6		LIBRARY	Librarian	Mr.S.B.C.Prasad
7	12-11-2019	CSE	HOD, CSE & Mrs.V.Srilakshmi	Mr. B.R.K Singh
8		BED	HOD, BED & Mr.S.B.C.Prasad	Mr.K. Prasad
10		EXAM SECTION	COE	Mr. B.R.K Singh
11		T&P	Mr.B Rajesh	Mr.A.Naga pavan kumar


AAC Coordinator


(Dr.Y.Sudheer Babu)
Principal



Devineni Venkata Ramana & Dr.Hima Sekhar
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IOC – Outgoing
DEPARTMENT: AAC
ACADEMIC YEAR:2019-20

QMS – F 061
DATE:05-11-2019
SEMESTER: I

ORIGINATOR	PRINCIPAL
CIRCULATED TO	All HODs, Office, Library In charge, COE

This is to inform that Internal Academic audit is scheduled on 11-11-2019 to 12-11-2019 ie Monday & Tuesday. In this regard , all the HODs and department Academic Audit Committee (AAC) coordinators are hereby informed to keep the necessary documents (related to A.Y 2019-20 Semester-I) updated and ready for smooth conduct of audit.


(Dr.Y.Sudheer Babu)
Principal



Devineni Venkata Ramana & Dr.Hima Sekhar
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AUTONOMOUS

NBA-Accredited
B.Tech (CSE/ECE/ME)

Accredited by
NAAC A
With Grade A

Internal audit No: 02

QMS – F005

DATE:01-05-2020

INTERNAL AUDIT SCHEDULE

Sl. No	Date of audit	Auditee Department	Name of Auditee	Auditor
1	08-05-2020	CE	HOD,CE & Mr.K. Prasad	Mr. A V Ravi Kumar
2		EEE	HOD, EEE & Mr.A.V.Ravi kumar	Mr.A.Naga pavan kumar
3		MECH	HOD, MECH & Mr.A.Naga Pavan Kumar	Dr.V.Srilakshmi
4		ECE	HOD, ECE & Mr. B.R.K Singh	Mr.S.B.C.Prasad
5		ADMIN	Administrative officer	Mrs.V.Srilakshmi
6		LIBRARY	Librarian	Mr.S.B.C.Prasad
7	09-05-2020	CSE,IT & MCA	HOD, CSE & Mrs.V.Srilakshmi	Mr. B.R.K Singh
8		BED	HOD, BED & Mr.S.B.C.Prasad	Mr.K. Prasad
10		EXAM SECTION	COE	Mr. B.R.K Singh
11		T&P	Mr.B Rajesh	Mr.A.Naga pavan kumar


AAC Coordinator


(Dr.Y.Sudheer Babu)
Principal



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e-mail: dvrhmic@mictech.ac.in, Website: www.mictech.ac.in



IOC – Outgoing

DEPARTMENT: AAC

ACADEMIC YEAR:2019-20

QMS – F 061

DATE:01-05-2020

SEMESTER: II

ORIGINATOR	PRINCIPAL
CIRCULATED TO	All HODs, Office, Library In charge, COE

This is to inform that Internal Academic audit is scheduled on 08-05-2020 to 09-05-2020 ie Friday & Saturday. In this regard , all the HODs and department Academic Audit Committee (AAC) coordinators are hereby informed to keep the necessary documents (related to A.Y 2019-20 Semester-II) updated and ready for smooth conduct of audit.

(Dr.Y.Sudheer Babu)
Principal



ACADEMIC AUDIT COMMITTEE

A committee consisting of the following members is hereby reconstituted as “**ACADEMIC AUDIT COMMITTEE (AAC)**” for the Academic Year 2019-20

The Academic Audit Committee is responsible:

1. To understand the existing system and assess the strengths and weaknesses of the Departments and Administrative Units.
2. To suggest the methods for improvement and for overcoming the weaknesses.
3. To identify the bottlenecks in the existing administrative mechanisms and the opportunities for academic reforms, administrative reforms and examination reforms etc.
4. To evaluate the optimum utilization of financial and other resources.
5. To suggest the methods for continuous improvement of quality, considering NBA, NAAC and other certification bodies.
6. For Designing effective teaching and learning processes.
7. For Evaluation of Course and Program Outcomes.
8. In Developing student assessment.
9. For Assuring quality education by implementation of co- curricular and extracurricular activities.

ACADEMIC AUDIT COMMITTEE MEMBERS :

S.No.	Name of the Staff Member	Designation	Designation in the committee
1	Dr. Y.sudheer Babu	Principal	Chairman
2	Dr.P.Pradeep	HOD,EEE	Convener
3	Mr. B.R.K .Singh	Assistant Professor,ECE	Member
4	Mr.A.Naga PavanKumar	Assistant Professor, ME	Member
5	Mrs. V. Sri Lakshmi	Assistant Professor, CSE	Member
6	Mr.S.B.C.Prasad	Assistant Professor, BED	Member
7	Mr. K. Prasad	Assistant Professor,CE	Member
8	Mr.A.V.Ravi Kumar	Assistant Professor, EEE	Member
9	Mr. M. Venu Babu	Assistant Professor, EEE	Member
10	Mr. N. Naresh Babu	Assistant Professor,ME	Member
11	Mr. Narendra Kumar	Assistant Professor,ECE	Member

Handwritten signatures and initials:
 P.M.V.
 V.S. Me
 Sef
 AB
 N.V.
 AB
 JP



Devineni Venkata Ramana & Dr.Hirna Sekhar
MIC College of Technology

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e mail: dvrtmnic@micotech.ac.in, Website: www.micotech.ac.in

AUTONOMOUS

NBA-Accredited
B.Tech (CSE|ECE|ME)

Accredited by
NAAC A
With Grade

Internal audit No: 01

QMS – F005

DATE:01-11-2018

INTERNAL AUDIT SCHEDULE

S. No	Date of audit	Auditee Department	Name of Auditee	Auditor
1	12-11-2018	CE	HOD, CE & Mr.K. Prasad	Mr. A V Ravi Kumar
2		EEE	HOD, EEE & Mr.A.V.Ravi Kumar	Mr.A.Naga Pavan Kumar
3		MECH	HOD, MECH & Mr.A.Naga Pavan Kumar	Mrs.V.Srilakshmi
4		ECE	HOD, ECE & Mr. B.R.K Singh	Mr.S.B.C.Prasad
5		ADMIN	Administrative officer	Mrs.V.Srilakshmi
6		LIBRARY	Librarian	Mr.S.B.C.Prasad
7	13-11-2018	CSE	HOD, CSE & Mrs.V.Srilakshmi	Mr. B.R.K Singh
8		BED	HOD, BED & Mr.S.B.C.Prasad	Mr.K. Prasad
10		EXAM SECTION	COE	Mr. B.R.K Singh
11		T&P	Mr.B Rajesh	Mr.A.Naga Pavan Kumar


AAC Coordinator


(Dr.Y.Sudheer Babu)
Principal



Devineni Venkata Ramana & Dr.Hima Sekhar
MIC College of Technology

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e mail: dvrtmic@micotech.ac.in, Website: www.micotech.ac.in

AUTONOMOUS

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B.Tech (CSE|ECE|ME)

Accredited by
NAAC A
With Grade A

IOC – Outgoing
DEPARTMENT: AAC
ACADEMIC YEAR: 2018-2019

QMS – F 061
DATE:01-11-2018
SEMESTER: I

ORIGINATOR	PRINCIPAL
CIRCULATED TO	All HODs, Office, Library In-charge, COE

This is to inform that Internal Academic audit is scheduled on 12-11-2018 to 13-11-2018 i.e on Monday & Tuesday. In this regard , all the HODs and department Academic Audit Committee (AAC) coordinators are hereby informed to keep the necessary documents(related to A.Y 2018-19 Semester-I) updated and ready for smooth conduct of audit.

(Dr. Y.Sudheer Babu)
Principal



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AUTONOMOUS

NBA-Accredited
B.Tech (ISE|ECE|ME)

Accredited by
NAAC A
With Grade

ACADEMIC AUDIT COMMITTEE

A committee consisting of the following members is hereby reconstituted as “**ACADEMIC AUDIT COMMITTEE (AAC)**” for the Academic Year 2018-19

The Academic Audit Committee is responsible:

1. To understand the existing system and assess the strengths and weaknesses of the Departments and Administrative Units.
2. To suggest the methods for improvement and for overcoming the weaknesses.
3. To identify the bottlenecks in the existing administrative mechanisms and the opportunities for academic reforms, administrative reforms and examination reforms etc.
4. To evaluate the optimum utilization of financial and other resources.
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6. For Designing effective teaching and learning processes.
7. For Evaluation of Course and Program Outcomes.
8. In Developing student assessment.
9. For Assuring quality education by implementation of co- curricular and extracurricular activities.

ACADEMIC AUDIT COMMITTEE MEMBERS :

S.No.	Name of the Staff Member	Designation	Designation in the committee
1	Dr. Y.sudheer Babu	Principal	Chairman
2	Mr.P. Pradeep	Assistant Professor, EEE	Convener
3	Mr. B.R.K .Singh	Assistant Professor,ECE	Member
4	Mr.A.Naga PavanKumar	Assistant Professor, ME	Member
5	Mrs. V. Sri Lakshmi	Assistant Professor, CSE	Member
6	Mr.S.B.C.Prasad	Assistant Professor, BED	Member
7	Mr. K. Prasad	Assistant Professor,CE	Member
8	Mr.A.V.Ravi Kumar	Assistant Professor, EEE	Member
9	Mr. M. Venu Babu	Assistant Professor, EEE	Member
10	Mr. N. Naresh Babu	Assistant Professor,ME	Member
11	Mr. Narendra Kumar	Assistant Professor,ECE	Member



Devineni Venkata Ramana & Dr.Hima Sekhar
MIC College of Technology

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e mail: dvrmic@micotech.ac.in, Website: www.micotech.ac.in



QMS - F005

Internal audit No: 02

DATE:01-05-2019

INTERNAL AUDIT SCHEDULE

S. No	Date of audit	Auditee Department	Name of Auditee	Auditor
1	06-05-2019	CE	HOD, CE & Mr.K. Prasad	Mr.A.V.Ravikumar
2		EEE	HOD, EEE & Mr.A.V.Ravikumar	Mr.A.Nagapavankumar
3		MECH	HOD, MECH & Mr.A.Nagapavankumar	Mrs.V.Srilakshmi
4		ECE	HOD, ECE & Mr. B.R.K Singh	Mr.S.B.C.Prasad
5		ADMIN	Administrative officer	Mrs.V.Srilakshmi
6		LIBRARY	Librarian	Mr.S.B.C.Prasad
7	07-05-2019	CSE	HOD, CSE & Mrs.V.Srilakshmi	Mr. B.R.K Singh
8		BED	HOD, BED & Mr.S.B.C.Prasad	Mr.K. Prasad
10		EXAM SECTION	COE	Mr. B.R.K Singh
11		T&P	Mr.B Rajesh	Mr.A.Nagapavankumar


AAC Coordinator


(Dr. Y. Sudheer Babu)
Principal



Devineni Venkata Ramana & Dr.Hima Sekhar
MIC College of Technology

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AUTONOMOUS

NBA-Accredited
B.Tech (CSE|ECE|ME)

Accredited by
NAAC A
With Grade A

IOC – Outgoing
DEPARTMENT: AAC
ACADEMIC YEAR: 2018-2019

QMS – F 061
DATE:30-04-2019
SEMESTER: II

ORIGINATOR	PRINCIPAL
CIRCULATED TO	All HODs, Office, Library In-charge, COE

This is to inform that Internal Academic audit is scheduled on **06-05-2019 to 07-05-2019** i.e on Monday & Tuesday. In this regard, all the HODs and department Academic Audit Committee (AAC) coordinators are hereby informed to keep the necessary documents(related to A.Y 2018-19 Semester-II) updated and ready for smooth conduct of audit.


(Dr. Y. Sudheer Babu)
Principal