

The Principal,
DVR & Dr.H.S MIC College of Technology,
Kanchikadamba.

Sub: Requisition to accept my re-joining Reg.,

Respected Sir,

I am G. Ananthalakshmi

with empby id 1641 have taken Maternity leave
since March 1st. As I am feeling good I am
willing to ~~re-join~~ re-join from today (ie)
30-09-2021, with your permission.

Thanking you Sir,

yours faithful
G. Anantha Lakshmi

Forwarded and
Recommended to
Principal Sir
Ch. Puthu

To
Balaji,
Permitted to re-join
go with office proceedings.

KJ/30/9/21



Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology

(Approved by AICTE & Affiliated to JNTUK, Kakinada)
Kanchikacherla, Krishna Dist. Pin - 521 180. A.P., India.
Phone : 08678 - 273535, 273623, Fax : 08678 - 273569
e-mail: dvthsmic@mic.co.in website : www.micttech.ac.in



An ISO 9001:2008
Certified Institute

TO WHOMSOEVER IT MAY CONCERN

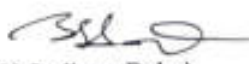
This is to certify that Ms. G Anantha Lakshmi, D/o Sri. G Seshagiri Rao has been working as Assistant Professor, Dept. of Electronics & Communication Engineering in our Institution since 27th June, 2015. She is permitted for applying her Ph.D (Part time) at JNTUK, Kakinada. The college provides the following facilities to researchers.

Facilities available:

- (1) Internet facility
- (2) Research Laboratory with licensed software
- (3) Library facility with print & online journals.
- (4) Well equipped state of art laboratories.

Date: 06.11.2017




(Dr Y.Sudheer Babu)
Principal

Dr.Y. SUDHEER BABU, Ph.D, IITM
PRINCIPAL
Devineni Venkata Ramana & Dr. Himasekhar
MIC College of Technology
KANCHIKACHERLA, Krishna District

*Received
G. Anantha
Lakshmi
27/11/17*

To

The Principal

DVR & Dr. HS MIC College of Technology
Kanchikacherla

Kanchikacherla

6-1-2024

Sub: Request for approval of leaves & also for
considering them as HPLs.

Respected Sir,

I am Mahanthi.K (Faculty id 1400) working
as an Asst. prof. in the department of IT, has been
affected with the virus (Chicken Pox). I am unable
to attend my duties since 18-12-2023 till 5-1-2024
so, I request you to please consider my request to
accept my leaves as HPLs.

Thanking You, Sir.

forwarded to
principal sir
b
06/01/2024.

Yours Sincerely

K. Mahanthi.



DVR & Dr.HS
MIC College of Technology
Kanchikacherla - 521 180, Krishna Dist., AP, India



Application for leave

Name : K. Mahanthi Date : 6-1-2024
Designation : Assit prof. Dept : IT Emp Id No : 1400
No. of days Leave applied : 19 From/On : 18-12-2023 To : 5-1-2024
Nature of Leave : HPL Reason for Leave : Chicken Pox.
Leave Address : Jaggayyapet
Contact Phone No 9494496993
Signature of the Applicant : K. Mahanthi
Head of the Department [Signature] Principal [Signature]
Work adjustment : 06/01/2024

Kanchikachela
31/1/24.

To

The Principal,
DVR & Dr. HS MIC College of Technology,
Kanchikachela.

Sub: Request for HPL & to attend Pre-talk-Reg

Respected Sir,

I, V. Lakshmi Chitana, Asst. Prof., Dept.
of CSE with the Emp. ID: 1374 kindly request
you to grant 3 days HPL & i.e from 1/2/24-
3/2/24 to attend my pre-talk at VIT-AP
University. Kindly re accept my request &
do the needful.

Thanking You,

Yours Obediently,

V.L.Chitana
31/1/24

Forwarded to Principal.

A. P. [Signature]
31/1/2024



DVR & Dr. HS
MIC College of Technology
Kanchikacherla - 521 180, NTR Dist., AP, India



Application for leave

Name : V. Lakshmi Chelana Date : 31/1/24
Designation : Asst. Prof Dept : CSE Emp Id No : 1374
No. of days Leave applied : 3 From/On : 1/2/24 To : 3/2/24
Nature of Leave : HPL Reason for Leave : Synopsis talk
Leave Address : Vijayawada
Contact Phone No : 998250007
Signature of the Applicant : V. Chelana
Head of the Department : A. Raju Principal : [Signature]
Work adjustment : P.T.O



Dr. V. L. & Dr. H. S.
MIC College of Technology
Kanchi Teacher's - 524 180, NTR Dist., AP, India



Application for leave

Name : A. Naga Pavani Kumar Date : 3/1/24

Designation : Asst. Prof Dept : Mechanical Emp Id No. : 1615

No. of days Leave applied : 5 days From/On : 8/1/24 To : 12/1/24

Nature of Leave : HPL Reason for Leave : Personal work

Leave Address : Uthar Pradesh

Contact Phone No 9949086696

Signature of the Applicant : [Signature]

Head of the Department : [Signature]

Principal : [Signature] As per necessary

Work adjustment : 8/1/24 (Monday) +

5th Period - BCME - IT-A → Shreekanth (2)

PM - SUPPLY - moderator duty → farukh A

he has sufficient
ATP & is also eligible
to avail

1-1-24 AS per



DVR & Dr. HS
MIC College of Technology
Kanchiacherla - 521 180, NTR Dist, AP, India



Application for leave

Name : Dr. Ch. Pulla Rao Date : 04/01/2024
Designation : Associate professor Dept : ECE Emp Id No : 1630
No. of days Leave applied : 6 From/On : 5-01-2024 To : 10-01-2024
Nature of Leave : HPL Reason for Leave :
Leave Address : Sabarimala

Contact Phone No 9492123290

Signature of the Applicant :

Head of the Department

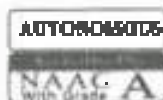
Principal

Work adjustment :

I/c - Head of the Department G. Anantha Lakshmi - GAZ
4/1/24



DVR & Dr. HS
MIC College of Technology
Kanchikacherla - 521 180, NTR Dist., AP, India



Application for leave

Name : J. Venu Gopala Rao Date : 27/12/2023

Designation : Lab Technician Dept : Civil Emp Id No. : 1292

No. of days Leave applied : 3 days From/On : 28/12/23 To : 30/12/23

Nature of Leave : H.P.L Reason for Leave : Personal
(non medical)

Leave Address : Guntur palli

Contact Phone No. 9491752542

Signature of the Applicant : JVR

Head of the Department [Signature] Principal [Signature]

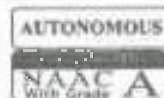
Work adjustment : B.R.L

Str, As per records he has
sufficient HPLs & also he is
eligible to avail. ABR

27/12/23



DVR & Dr. HS
MIC College of Technology
Kanchikacherla - 521 180, NTR Dist., AP, India



Application for leave

Name : G. Bhargavi Date : 26/12/2023

Designation : Lab Asst - Dept : ECE Emp Id No : 1555

No. of days Leave applied : 4 days From/On : 27/12/2023 To : 30/12/2023

Nature of Leave : HPL's Reason for Leave : fever

Leave Address : Vijayawada

Contact Phone No 9542636243

Signature of the Applicant : Bhargavi

Head of the Department : Dr. G. R. S. 26/12/23

Principal : Dr. S. R. S. 26/12/23
As per records
Srv, she has
sufficiently
& am climb to
avail. A. D. S.

Work adjustment :

28/12/23 MF Lab II ECE - 1:30PM to 4:10PM
29/12/23 MWE Lab III ECE - 11:30AM to 12:10PM } A. D. S.



DVR & Dr. HS
MIC College of Technology
Kanchikacherla - 521 180, NTR Dist., AP, India



Application for leave

Name M. YATEENDRABABU Date 23-12-2022

Designation Lab-Technician Dept Mechanical Emp Id No 1270

No. of days Leave applied Four days From/On 26/12/2022 To 29/12/2022

Nature of Leave HPLs Reason for Leave Personal

Leave Address Kanchikacherla (V) (PO) (MD) Peddabera

NTR (DT) A.P. Contact Phone No 9666723801

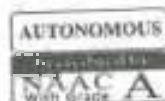
Signature of the Applicant M. Yateendrababu

Head of the Department [Signature] Principal [Signature]

Work adjustment L. Naga Subrahmanyam
As per records, he
has sufficient HPLs
and is also eligible
to avail. [Signature]



DVR & Dr. HS
MIC College of Technology
Kanchikacherla - 521 180, NTR Dist., AP, India



Application for leave

Name : Dr. G. RAJESH Date : 19/12/23

Designation : Professor Dept : ME Emp Id No : 1145

No. of days Leave applied : 4 days From/On : 20/12/23 To : 23/12/23

Nature of Leave : HPL Reason for Leave : Personal work

Leave Address : VIJAYAWADA

Contact Phone No 9010103400

Signature of the Applicant : [Signature]

Head of the Department

Principal

[Signature]

Work adjustment : ~~Empty~~ Diploma coordinators will look after dept.



DVR & Dr. HS
MIC College of Technology
Kanchikacherla - 521 180, NTR Dist., AP, India



Application for leave

Name : R. Ranjith Kumar Date : 19/12/2023
Designation : Assoc. professor Dept : MECH Emp Id No. : 1536
No. of days Leave applied : 03 days From/On : 20/12/23 To : 22/12/23
Nature of Leave : H.P.L Reason for Leave : personal work
Leave Address : Nuziveedu

Contact Phone No : 99089 13168

Signature of the Applicant : [Signature]

Head of the Department

Principal

Work adjustment :

P. T. O



DVR & Dr. HS
MIC College of Technology
Kenchikacherla - 521 180, NTR Dist., AP, India



Application for leave

Name : D. Lokesh Date : 18/12/2023

Designation : Attender Dept : Exam cell Emp Id No : 1786

No. of days Leave applied : 05 From/On : 19/12/2023 To : 23/12/2023

Nature of Leave : HPL's Reason for Leave : Going to Sabarimala

Leave Address : Gokabainu Pally

Contact Phone No 9347014428

Signature of the Applicant : D. Lokesh

Head of the Department R. Yashwanth

Principal [Signature]

Work adjustment : R. Kalyan

He is eligible for HPL's

Rath 12/23



DVR & Dr. HS
MIC College of Technology
Kanchikacherla - 521 180, NTR Dist., AP, India



Application for leave

Name : D. Sri Lakshmi Date : 15/12/2023

Designation : Asst. Prof Dept : BED Emp Id No. : 1896

No. of days Leave applied : 05 From/On : 18/12/2023 To : 22/12/2023

Nature of Leave : HPL's Reason for Leave : family tour

Leave Address :

Contact Phone No 9959600877

Signature of the Applicant : (D. Sri Lakshmi)

Head of the Department

Principal

Work adjustment : 18/12/2023 :

IMCA - A : 2nd hour (10-11) G. ~~Surash~~ (G. Surash)

19/12/2023 : IMCA - A : 2nd hour (10-11) G. ~~Surash~~ (G. Surash)

SSV She was Subjunct
APUS & etim
to avail
Asst



DVR & Dr. HS
MIC College of Technology
Kanchikacherla - 521 180, NTR Dist., AP, India



Application for leave

Name : Purama Seshwar Date : 16/12/2023
Designation : Lab Assistant Dept : Civil Emp Id No. : 1876
No. of days Leave applied : 3 From/On : 18/12/2023 To : 20/12/2023
Nature of Leave : HPL's Reason for Leave : Personal
Leave Address : Udumalpet
Contact Phone No 8125920633

Signature of the Applicant : [Signature]

Head of the Department [Signature]

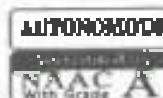
Principal

Work adjustment : II DLE (12.40-4.10) (20/12/2023)
II DLE " " " " " "

S/r
At per records he
has sufficient HPL's
and is eligible to
avail. ADK



DVR & Dr HS
MIC College of Technology
Kamphikarhata - 521 180, NTR Dist., AP, India



Application for leave

Name : T. Sri Devi Date : 18/12/2023

Designation : Assistant Professor Dept : BCB Emp Id No. : 1507

No. of days Leave applied : 5 days From/On : 19/12/2023 To : 23/12/2023

Nature of Leave : HPLA Reason for Leave : Genic problem

Leave Address : Hyderabad

Contact Phone No 9014144746

Signature of the Applicant : T. Sri Devi

Head of the Department

Ch. Tully

Principal

[Signature]

Work adjustment :

19/12/23: 2-30 to 3-20 - VII-c - G.A. Lakshmi

20/12/23: 10 to 11-am - D-c - G.A. Lakshmi

She is eligible for HPLA

Redd
18/12/23

Kanchikacherla,

Date: 18/12/2023.

To,

The Principal,

DVR-Dr.HS MIC college of Technology,

Kanchikacherla.

Sub: Request for Half Paid Leaves for medical treatment Reg.,

Respected Sir,

I, T.Sri Devi (Emp Id: 1507) working as Assistant Professor in the Department of ECE. As I am suffering from Gynic problem I need to consult Ayurvedic doctor at Hyderabad. So, I request you to grant me Half Paid Leaves for 5 days from 19/12/2023 to 23/12/2023. Please consider my request and do the needful.

Thanking you Sir,

Yours Sincerely,

T.Sri Devi,

ECE Department.

Forwarded to

Principal Sir

Ch. Pulla



DVR & Dr. HS
MIC College of Technology
Kanchikacherla - 521 180, NTR Dist., AP, India



Application for leave

Name : G. Anantha Lakshmi Date : 28/11/23

Designation : Asst Professor Dept : ECE Emp Id No : 1641

No. of days Leave applied : 03 From/On : 25/11/23 To : 27/11/23

Nature of Leave : HPL Reason for Leave : Traditional works

Leave Address : Nandigama

Contact Phone No 9448236773

Signature of the Applicant : G.A. 28

Head of the Department Ch. Tully Principal 28/11/2023

Work adjustment :
—

Sir,
As per records, she has sufficient
HPLs and also eligible to avail.
— A.S. 1/11/23



Devineni Venkata Rammam & Dr.Hima Sekhar
MIC College of Technology
Kanchikacherla - 521 180, Krishna Dist., AP, India



Application for leave

Name : M. M. Rammam Date : 21/11/2023
Designation : Accountant Dept : Office Emp Id No :
No. of days Leave applied : 4 days From/On : 22/11/2023 To : 25/11/2023
Nature of Leave : HOLDS Reason for Leave : personal
Leave Address : Bangalore

Contact Phone No 9705977555

Signature of the Applicant : [Signature]

Head of the Department

CEO [Signature]

Work adjustment :



DVR & Dr. HS
MIC College of Technology
Kanchikacherla - 521 180, NTR Dist, AP, India



Application for leave

Name : T. Narendhar Babu Date : 22-11-2023
Designation : Asst. Librarian Dept : Library Emp Id No : 1100
No. of days Leave applied : 6 days From/On : 27-11-2023 To : 2-12-2023
Nature of Leave : HPL Reason for Leave : urgent work going to Bangalore
Leave Address : Bangalore

Contact Phone No 9492605172

Signature of the Applicant

Head of the Department

Principal

Work adjustment :

As per memo, he has submitted
HPLs.
A.O.S.

T6


22-11-2023.

The principal
MTC College of Technology
Kanchikacherla

Respected Sir, // Through proper channel //

I am T. Narendra Babu working as
Asst. Librarian wish to bring to your kind notice that
I have to attend some urgent work at Bangalore.
Hence, I request you to kindly permit to utilize
6 days HPLs (Non medical) i.e. (27-11-2023 to 2-12-2023)
for which act of kindness. I shall be very
grat full to you.

Thanking you Sir,

yours faithfully,


(T. NARENDRA BABU)

forwarded to
Principal Sir


22/11/23



DVR & Dr. HS
MIC College of Technology
Kanchikacherla - 521 180, NTR Dist., AP, India



Application for leave

Name : V. Lakshmi Chitana Date : 18/11/23
Designation : Asst. Prof. Dept : C&E Emp Id No : 1374
No. of days Leave applied : 6 From/On : 20/11/23 To : 25/11/23
Nature of Leave : HPL Reason for Leave : Going to VITAP University
Leave Address : Vijayawada to work on thesis
Contact Phone No 9948250007
Signature of the Applicant : V. L. Chitana
Head of the Department : A. P. Ramesh Principal : [Signature]
Work adjustment :

Kauchikachela,
18/11/23.

To
The principal,
DVR & Dr. HS MIC College of Technology,
Kauchikachela.

Sub: Request for HP2 leaves - Regd.

Sir,

I, V. Lakshmi Chitana, Asst. Prof., Dept. of
CSE bearing Emp. ID: 1374 would like to
seek your permission for availing 6 days HP29
as my guide insisted to be in the Univ
during the period 20/11/23 - 25/11/23. Kindly
consider my request & do the needful.

Thanking You,

Yours obediently,
V. L. Chitana
18/11/23

Forwarded to Principal.
18/11/2023

AS



DVR & Dr. HS
MIC College of Technology
Kanchikacherla - 521 180, NTR Dist., AP, India



Application for leave

Name : N. Sowraiah

Date : 28-11-2023

Designation : P.O

Dept : Phy Edu

Emp Id No : 1037

No. of days Leave applied : 5 days

From/On : 26-11-23

To : 31-11-23

Nature of Leave : HPLS

Reason for Leave : family problems

Leave Address : A'salem, Guntur

Contact Phone No 9866715411

Signature of the Applicant :

Head of the Department

Principal

Work adjustment :

[Signature]
28/11/23

[Signature]
28/11/2023



DVR & Dr. HS
MIC College of Technology
Kandlakurthi - 521 180, NTR Dist., AP, India



HPL

Application for leave

Name : M. Satyanarayana Date : 17/11/23

Designation : Attender Dept : B.E.D Emp Id No. :

No. of days Leave applied : 6 days From/On : 20/11/23 To : 25/11/23

Nature of Leave : Hpl Reason for Leave : House construction

Leave Address : Hogulur

Contact Phone No 9542486989

Signature of the Applicant : M. Satyanarayana

Head of the Department 9/12/23 Principal 10/11/2023

Work adjustment : BKW As per leave, he has submitted

as

Hpl.

As per



DVR & Dr. HS
MIC College of Technology
Kanchikacherla - 521 180, NTR Dist., AP, India



SPV
As per records
he was submitted HOD's
eligible to avail
for the year
All

Application for leave

Name : N. Venkatesh Date : 23.11.23

Designation : Asst. Professor Dept : Civil Emp Id No : 1957

No. of days Leave applied : 04 From/On : 17.11.23 To : 20.11.23

Nature of Leave : H.P.Ls Reason for Leave : Personal work

Leave Address : 4-134/5 Netaji nagar gollapudi, visakhapatnam

Landmark M.V.R Residency Contact Phone No 7989779253

Signature of the Applicant : N. Venkatesh

Head of the Department Jubilee

Principal

[Signature]
28/11/23

Work adjustment :

Friday Sweve ring 20th-1 (1:30 to 4:10) P-Lohitha - [Signature]

Date: 23.11.23,
Kachi Kacherla.

To,
The Principal Sir,
MTC College of Technology,
Kanchi Kacherla,
Pervakalapuram.

Respected Sir,

I am V. Venkatesh Asst Professor emp/20:1957 working
in Ours College in civil department I am unable
to attend college from last 4 days onwards
i.e 17.11.23 to 20.11.23 due to personal works
my C.L's are finished so, please convert into
H.P.L's sir please consider my request sir
Thanking you sir,

Yours obediently,
V. Venkatesh.

Forwarded
to
Principal.
for
permission to
convert C.L's to
H.P.L's
By
J. Venkatesh
23/11/23



DVR & Dr. HS
MIC College of Technology
Kanchikacherla - 521 180, NTR Dist., AP, India



HPL

Application for leave

Name : Dr. S. Ashok Vardhan Date : 25/11/2023

Designation : Associate Prof Dept : QED Emp Id No : 1790

No. of days Leave applied : 5 days From/On : 27/11/2023 To : 01/12/2023

Nature of Leave : HPL Reason for Leave : Personal work in H-Junction

Leave Address : Hanuman Junction

Contact Phone No : 970320817

Signature of the Applicant : S. Ashok Vardhan

Head of the Department

Principal

Work adjustment : 27/11/2023 - 9-12.00 - Att Mr. Sai Prasanna
1.30-2.20 - A105-B A/C A-Pravara
2.30-3.20 - 1-12A - A/C A-Pravara



DVR & Dr. HS
MIC College of Technology
Kanchikacherla - 521 180, NTR Dist., AP, India



Application for leave

Name : P. N. V. Kishore Date : 28/11/23
Designation : Asst Prof Dept : BED Emp Id No : 1473
No. of days Leave applied : 3 From/On : 28/10/23 To : 30/10/23
Nature of Leave : HPL Reason for Leave : Health problem
Leave Address : Vijayawada

Contact Phone No 9949427793

Signature of the Applicant : [Signature]

Head of the Department

Principal

Work adjustment :

I - EEE/mr - 9:00 - 10:00 B. madhavi R to avail
DCME - 2:30 - 3:20 M. Sarath surya S
A. B. Kumar



DVR & Dr. HS
MIC College of Technology
Kanchikacherla - 521 180, NTR Dist., AP, India



Yes

Application for leave

Name : M. Rupalavanya Date : 27/11/2023

Designation : Asst. professor Dept : BED Emp Id No : 1508

No. of days Leave applied : 03 From/On : 28/11/2023 To : 30/11/2023

Nature of Leave : HPL Reason for Leave : viva-voce (Ph.D)

Leave Address : Guntur

Contact Phone No 9542324456

Signature of the Applicant :

Head of the Department :

Principal :

Work adjustment : 28/11/2023 : II CSE-C (10:00-11:00) - S. S. Suresh
SSV II ME (11:30-12:00) - S. S. Suresh

As per records, she has sufficient HPL & she is eligible to apply for the same. Acad

From
M. Rupalavanya
Asst. professor
Basic Engineering Department

Dt: 27/11/2023

TO
The principal
DVR & Dr HS MIC college of Technology
Kanchikacherla.

Respected Sir

Sub: Request to sanction — R/g

I am (M. Rupalavanya) working as Assistant professor in Basic Engineering Department. As I have viva-voce for Ph.D on 30/11/2023 in Acharya Nagarjuna University. In this regard, I request you to sanction HPL from 28/11/2023 to 30/11/2023.

Thanking you Sir

Forwarded to principal sir
g L 27/11/23

Yours sincerely
M. Rupalavanya

From
Dr. K. Gangadhar
Dept. of Mathematics
ANU Ongole Campus
Ongole-523001

Date: 22-11-2023

CIRCULAR

Ref: No. ANU/RC/Ph.D/Mathematics/RLM/4093/May 2023, from the Coordinator,
Research Cell, ANU dated 06-Nov-2023.

The Ph.D Viva- Voce Examination of Smt. Rupalavanya Mandava is scheduled to take place in the Department of Mathematics, Acharya Nagarjuna University Campus, Nagarjuna Nagar on 30-11-2023 at 2.00 PM. It is open for all. All are requested to attend the same.

ie . Gangadhar
(Dr. K. Gangadhar)

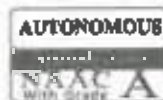
Research Director cum Convener
Dr. K. GANGADHAR
Associate Professor
DEPT. OF MATHEMATICS
A.N.U. ONGOLE CAMPUS
ONGOLE-523 001, (A.P.), INDIA

Copies to: 1. The Candidate

2. The Coordinator, Research Cell, ANU, Nagarjuna Nagar.
3. The Committee Members
4. The Notice Board.



DVR & Dr. HS
MIC College of Technology
Kanchlkacherla - 521 180, NTR Dist., AP, India



HKC

Application for leave

Name : Y. Kranthi Kumar Date : 15/11/2023

Designation : Asst Prof Dept : BED Emp Id No. : 1679

No. of days Leave applied : 4 1/2 days From/On : 15/11/2023 To : 20/11/2023
Afternoon

Nature of Leave : HPL Reason for Leave : going to 'SARAJMALA'

Leave Address :

Contact Phone No 9550410744

Signature of the Applicant : [Signature]

Head of the Department : [Signature]

Principal : [Signature]

Work adjustment :
15/11/2023 - IIT-B-lab - Ch. Dr.
16/11/2023 - IIT-A-lab - Ch. Dr.

As per records, he has
sufficient Bkls.

[Signature]



DVR & Dr. BS
MIC College of Technology
Kanchikacharla - 521 180, NTR Dist., AP, India



Application for leave

Name : B. Rajani Date : 10/11/23

Designation : Dr. Asst Dept : office Emp Id No. : 1239

No. of days Leave applied : 8 days From/On : 02/11/23 To : 9/11/23

Nature of Leave : HPL Reason for Leave : Health problem

Leave Address :

Contact Phone No

Signature of the Applicant B. Rajani

Head of the Department

Principal

Work adjustment :



DVR & Dr. HS
MIC College of Technology
Kanchikacherla - 521 180, NTR Dist., AP, India



Application for leave

Name : A. Balaji Kumar Date : 3/11/2023

Designation : Dept : Emp Id No. :

No. of days Leave applied : ~~10~~ 05 From/On : 4/11/23 To : 8/11/23

Nature of Leave : HPL Reason for Leave : Hospital work

Leave Address :

Contact Phone No 8639541441

Signature of the Applicant : A. Balaji Kumar

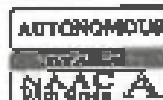
Head of the Department

Principal

Work adjustment :



DVR & Dt. HS
MIC College of Technology
Kanchikumbhari - 521 180, NTR Dist., AP, India



Application for leave

Name : G. Bhargava Date : 06/11/2023

Designation : Lab Asst Dept : ECE Emp Id No : 1555

No. of days Leave applied : 4 days From/On : 31/10/2022 To : 04/11/2022

Nature of Leave : HL Reason for Leave : Visit for my daughter

Leave Address : Vijayawada

Contact Phone No 954268243

Signature of the Applicant : Bhargava

Head of the Department : Ch. Paul Principal : 06/11/2023

Work adjustment :

01/11/23 III - C MPMC Lab - 1:40PM to 4:10PM
02/11/23 III - B MPMC Lab - 1:40PM to 4:10PM
03/11/23 II - A MPMC Lab - 10:00AM to 12:00PM

@ (standing)

KanchiKacherla,
Date: 06/11/2023.

To

The Principal,
DVR & Dr. HS HSE College of Technology,
KanchiKacherla.

Sub: Requisition to consider my post Leaves (4) as
HPL's Reg.,

Respected Sir,

I am G. Bhargavi, Lab technician in
E.C.E Dept. with Employ ID 1555 have not attended
to work from 31st Oct 2023 to 3rd Nov 2023 (i.e) 4 days
as my daughter (2 years) have fallen sick suddenly.

So please consider my 4 day ch's
as HPL's and grant permission with kind perusal.

Thanking you Sir,

yours faithfully,
G. Bhargavi

Forwarded to
Principal Sir
Ch. Pully



YASASWINI DIAGNOSTIC CENTER

A Centre for Accurate and Quality

Cell: 91338 51912

D No 76-14-97, Opp: Bhavani Towers,
Swathi Theatre (Cramble Road),
Sivalayam Center, BHAVANIPURAM,
Vijayawada - 520 012

PATIENT NAME: BABY. GNANAYARDHINI

DATE: 30/10/2023

REF. BY Dr; A. RAMESH KUMAR

AGE & SEX 04 y/ E

BLOOD REPORT

PARAMETER	FINDINGS	UNITS	NORMAL RANGE
HAEMOGLOBIN	9.8	gm%	Male 12-18 Female 12-16
TOTAL COUNT OF W.B.C	7600	Cells/cumm	4,000 - 11,000
♦ DIFFERENTIAL COUNT			
NEUTROPHILS	28	%	45 - 65
LYMPHOCYTES	66	%	20 - 40
EOSINOPHILS	03	%	01 - 04
MONOCYTES	03	%	00 - 02
BASOPHILE	00	%	00 - 01
T.RBC	4.18	millions/Cumm	4.5 - 6.5
PCV	37.9	%	37 - 54
MCV	90.7	f	80.0 - 100.0
MCH	23.5	PG	27.0 - 34.0
MCHC	25.9	g/dl	32.0 - 36.0
PLATELET COUNT	3.85	laks/Cumm	1.5 - 4.5

BLOOD FOR MALARIA "PF" : NEGATIVE (-VE)
(Rapid kit method) "PV" : NEGATIVE (-VE)

Lab Technician

We are doing Bio
All types of Blood Tests, Urine Tests etc.

dey, Thyroid, HIV, HbsAg, Dengue & HbA1c
HOME VISIT AVAILABLE - 91338 51912
D No 76-14-97, Opp: Bhavani Towers, Swathi Theatre (Cramble Road), Sivalayam Center, BHAVANIPURAM, Vijayawada - 520 012



DVR & Dr. HS
MIC College of Technology
Kanchikacherla - 521 180, NTR Dist., AP, India



Application for leave

Name : V. Vijaya Lakshmi Rao Date : 30.10.2023

Designation : Dept : Office Emp Id No : 1225

No. of days Leave applied : 3 days From/On : 26.10.23 To : 28.10.23

Nature of Leave : HPL Reason for Leave : Cataract Surgery for Eye

Leave Address : Guntur, Vijaya Lakshmi Rao

Contact Phone No 9542171819

Signature of the Applicant : [Signature]

Head of the Department

[Signature]

Principal

[Signature]

Work adjustment : -

MAXIVISION EYE HOSPITALS - VIJAYAWADA

Info@maxivisioneyehospital.com

+91 9390110000



H. No. 40-1-48, Sri Krishna Sai Bhavan
Opp. Hotel D. V. Manor, M. G. Road, Labbipet
Vijayawada, VIJAYAWADA
Andhra Pradesh, India, 520010

Patient Details

Name : Mr VIJAYESWARA RAO V

Age & Sex : 59Y 5M 15F 11M 15D

MR.No. : MV/0165400

Area : Guntupalli

Doctor Details

Dr. Anil Seshu Kumar J

Ophthalmologist

Consultant Ophthalmology

DISCHARGE SUMMARY

Date of Admission : 21-Oct-2023 11:00AM

IP No : MVVA008836

Name of Surgeon : Dr. Anil Seshu Kumar J

Date of Surgery : 21-Oct-2023

Date of Discharge : 21-Oct-2023 8:00PM

Provisional Diagnosis : LEFT EYE CATARACT

Surgery Performed : PHACO+IOL In OS

Treatment Advised : PHACO WITH FOLADABLE IOL IN LE DONE

Surgical History : NULL

Family History : NULL

Anaesthesia Given : Topical Anaesthesia

Condition at the time of Discharge : STABLE

IOL DETAILS

IOL NAME : SUPRA PHOB

Serial No : N23085285008

Batch No : N23085285008

IOL Power : 21.00 D

Advice on Discharge

1. It is common to have mild discomfort like Watering/Irritation/Redness for the first 24 hours of the operated eye. In case of unusual symptoms, Kindly contact the emergency numbers given below.
2. Use eye drops only during waking hours.
3. Clean the operated eye (only lid margins and corners) twice daily with cotton boiled in water for 15 minutes or Sterile Wipes. Please do not rub or squeeze the eye for two weeks and avoid cosmetics and swimming for one month.
4. After the operation you can have the bath from day 1 onwards neck down and taking care not to let any soap water into the eyes. You can start taking head bath after 2 weeks.
5. There is no dietary restriction. From day 2 onwards, you can watch TV/ use Computers/ read news papers etc. Please continue your systematic medications if any for diabetes/BP/Heart problems etc.
6. You can use either a dark glass or your old glass till new glasses are prescribed.
7. It is important to understand that the eye is now in a healing state, therefore, please give time for the eye to recover and vision to improve. Have regular eye check-up as advised.
8. Please bring all medications and this discharge sheet to every post-Operative visit.
9. WHEN TO OBTAIN URGENT CARE: In case of emergency, with any of the following symptoms viz. pain/ loss of vision/ excessive redness / excessive watering/ any discharge from eye.
10. HOW TO OBTAIN URGENT CARE: Please contact: +91 9390035825 or visit the doctor at the PATEO SURGEON emergency.

Dr. JAGARLAMUDU, L SESHU
PATEO SURGEON

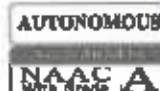
Reg.No: 55449

Maxivision Eye Hospital Pvt
Labbipet, VIJAYAWADA, IOL Doctor

POST OP FOLLOW-UP DATES



DVR & Dr. HS
MIC College of Technology
Kanchikacherla - 521 180, NTR Dist., AP, India



HPL

Application for leave

Name : L. NAGA BHUSHANAM Date : 19-10-23

Designation : Lab Technician Dept : med lab Emp Id No. : 1278

No. of days Leave applied : 3 days From/On : 17-10-23 To : 19-10-23

Nature of Leave : HPL Reason for Leave : Hospital work

Leave Address : Vijayawada

Contact Phone No 9496687638

Signature of the Applicant : L. Naga Bhushan

Head of the Department

Principal

Work adjustment :

AD
19/10/23

AS



DVR & Dr. HS
MIC College of Technology
Kanchikacherla - 521 180, NTR Dist., AP, India



Application for leave

Name : G. LAKSHMI JYOTHI Date : 14/10/2023

Designation : Sy. Asst. Dept : Exam cell Emp Id No : 1059

No. of days Leave applied : 22 days From/On : 20/09/23 To : 11/10/23

Nature of Leave : HPL Reason for Leave : Sick leave

Leave Address : Vijayawada

Contact Phone No : 7095278324

Signature of the Applicant : G. L. Jyothi

Head of the Department

Principal

Work adjustment :

14/10/23
As per instructions from CBO for
20/10/2023
Forwarded to CBO
14/10/23

Regd.No. 17477



Sep 4 L. Clark
Trent
83

Date: 19/03/23

☎: (0800) 2582418

ఇంగ్లీషు మరియు తెలుగులో ఉన్న పదాలు తెలుగులో ఉన్న పదాలు :

చెన్నకేశవ మెడికల్ హాల్

ప్రాప్తయిటర్ : చిత్తవరం

శివాజీకేఫ్ సెంటర్, నవ్వనారాయణపురం, విజయవాడ - 520 011.



Andhra Hospitals

(Vijayawada) Pvt.Ltd.

CIN : U85191AP2012PTC083379

Prakasam Road, Governorpet, VIJAYAWADA, Krishna, Andhra Pradesh - 520002

Ph. (0888) Hoep.: 2574757, 2576757, 2571122.

DEPARTMENT OF MEDICINE

Dr.T.V.NARAYAN RAO M.D.,(GEN.MEDICINE)

Consultant Physician

Regd No. 9821

డా. T.V.నారాయణరావు M.D.,(GEN.MEDICINE)

కన్సల్టంట్ ఫిజిషియన్

Regd No. 9821



RQ91/8015

OUTPATIENT INITIAL ASSESSMENT

Name.....G.Lakshmi Jyothi.....Age/Gender 53y/F.....Date 28/9/23

Address:

B.P.:

P.R.

AHUID.800500807

R.R.

Temp.

Present complaints

H/O AMO

28 SEP 2023
VALID UPT

7 OCT 2023

Examination findings

Recent H/O fever

Consultation Fee is
valid For 10 Days or 2 Vi
Whichever is Earlier

occasional dry cough

6/9

RBS 110 mg %

CRP 26.46 mg/L

H/O allergic reaction to any medication :-

Provisional diagnosis:

ce

PR 88/min Reg

FF/AV - 20

SpO2 97%

Vital O/H 110/60

Sp 130/80 mmHg

[9.2] 9600/184 x 10³

AS @

with dry cough @ /WSS/ basal crackles CXR

Temp: @

NO chills

Exposure to person

No exposure to person

NO bleeding PR

G/O H/O

G/O TDM WNL

① DOXY 100mg x 1week

Dr. T.V. NARAYANA RAO, M.D.,

Regd. No: 9821

Consultant in General Medicine & Critical Care

ANDHRA HOSPITALS (VIJAYAWADA) PVT.LTD.,

Prakasam Road, VIJAYAWADA-520 002.



AN ISO 9001 ; 2008 CERTIFIED SUPERSPECIALITY HOSPITAL

Andhra Hospitals

(Vijayawada) Pvt.Ltd.

CIN : U85191AP2012PTC083379

Prakasam Road, VIJAYAWADA-520002, Ph.: 0866 - 2442333, 2442227, 2442127



H 2019 - 0842

2D ECHO CARDIOGRAM / DOPPLER REPORT

Name : G. Lakshmi Jyothi	Age : 53Yrs	Sex : F
Ref Dr: Dr.J.Srimannarayana,MD.,DM	Date : 28/09/2023	OP No: 800500807

M-Mode :

LV: 4.4 x 2.8 cms;

LA: 2.9 cms

AO: 2.8 cms

IVS: 1.25 cms

PW: 1.15 cms

EF : 60 %, FS: 30 %

B-Mode :

LV : Normal, No RWMA.

RV: Normal

LA : Normal

RA : Normal

AO: Normal

PA : Normal

IAS : Intact

IVS : Intact

Pericardium: No PE.

Mitral Valve : Normal

Aortic Valve : Normal

Pulmonary Valve: Normal

Tricuspid Valve : Normal

Colour Flow : No MR / No AR / No TR

Doppler : MV Flow : E>A ; PV Flow : 1.0m/s, AV Flow : 1.2m/s

IMPRESSION :

NORMAL SIZED LA/LV

NORMAL SIZED RA/RV

NO RWMA OF LV

NORMAL LV FUNCTION

NORMAL VALVES

NO VEGETATION/CLOT/PE

Dr. J.SRIMANNARAYANA.,MD.,DM.
Consultant Cardiologist.

Dr. K.SRINIVAS REDDY.,MBBS.,PGDCC
Associate Consultant Cardiologist

For clinical correlation and follow up



DVR & Dr. HS
MIC College of Technology
Kanchikacherla - 521 180, NTR Dist., AP, India



Application for leave

Name : S. Lavanya Date : 14/10/2023

Designation : Asst. Prof Dept : IT Emp Id No. : 782

No. of days Leave applied : 4 days From/On : 16/10/2023 To : 19/10/2023

Nature of Leave : HPL Reason for Leave : Surgery for my son

Leave Address : Vijayawada

Contact Phone No 9705569750

Signature of the Applicant : Lavanya

Head of the Department

Principal

Work adjustment : 16/10/2023 :- 9:00 - 10:00 - III IT-FLAT - Ajale
11:10 - 12:00 - II MCA - ML - Maya
1:40 - 2:30 - II MCA - ML - V.K. Praty



Devayani Venkatesh Ramana & Dr.Hima Sekhar
MIC College of Technology
Kanchikacherla - 521 180, Krishna Dist., AP, India



1172

Application for leave

Name : G. Nagendran Babu Date : 9/10/23

Designation : Dept : Office Emp Id No. :

No. of days Leave applied : four days From On : 3/10/23 To : 7/10/23

Nature of Leave : HEL Reason for Leave : Health Problem

Leave Address : Gunturallu

Contact Phone No 9441028324

Signature of the Applicant : [Signature]

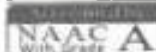
Head of the Department : CEO [Signature]

Work adjustment :



DVR & Dr. HS
MIC College of Technology
Kanchikacherla - 521 180, NTR Dist., AP, India

AUTONOMOUS



117

Application for leave

Name : A. Balan Kumar Date : 23/09/2023

Designation : Dept : Emp Id No. :

No. of days Leave applied : 6 days From/On : 25/09/23 To : 30/09/23

Nature of Leave : HPL Reason for Leave : Preparation Programme

Leave Address :

Contact Phone No 8839541441

Signature of the Applicant : A. Balan Kumar

Head of the Department

Principal [Signature] 23/09/2023

Work adjustment :



DVR & Dr. H8
MIC College of Technology
Kanchikacharla - 521 180, NTR Dist., A.P., India



Application for leave

Name : T.V. JAYA KANTH

Date : 03/10/2023

Designation : Asst. Professor

Dept : ECB

Emp Id No : 1692

No. of days Leave applied : 3 Days

From/On : 04/10/2023 To : 06/10/2023

Nature of Leave : WOL

Reason for Leave : health problem

Leave Address : Chigamada

Contact Phone No 7799383970

Signature of the Applicant : [Signature]

Head of the Department : [Signature]

Principal : [Signature]

Work adjustment :

04/10/2023 : 2nd hour CSB At B : (P. Rohini)
3rd hour CSB At B : [Signature]



DYK & Dr. F8
MIC College of Technology
 Kanchi Kacherla - 521 180, NTR Dist., AP, India



HPL

Application for leave

Name: K. Keenamural Date: 7/10/2023
 Designation: Assistant Professor Dept: ECE Emp Id No.: 1624
 No. of days Leave applied: 3 days From/On: 4/10/2023 To: 6/10/2023
 Nature of Leave: HPL Reason for Leave: Viral fever
 Leave Address: Kanchi Kacherla.

Contact Phone No 9603953779

Signature of the Applicant: Keenamural
 Head of the Department: [Signature] Principal: [Signature]

Work adjustment:

4/10/2023	-	2,3,4	-	IoT Lab	-	Dr. ECE-C	-	A. [Signature]
4/10/2023	-	5th hr	-	IoT class	-	Dr. CIVIL	-	M. Durga Bhavani
5/10/2023	-	2,3,4	-	IoT Lab	-	Dr. ECE-C	-	A. [Signature]
5/10/2023	-	6th hr	-	IoT class	-	Dr. CIVIL	-	M. Durga Bhavani
6/10/2023	-	6th hr	-	Dr. ECE-C	-	A. [Signature]		
6/10/2023	-	4th hr	-	Dr. CIVIL	-	M. Durga Bhavani		

07/10/2023
KanchiKacherla

To

The principal,

DVF & Dr HS MIC College of Technology,

KanchiKacherla

Sub: Requestion to consider my 3 days ch as HPL's Regy

Respected Sir,

I am K. Veenanand, working as assistant professor in ECE dept with employ ID 1624. As I am suffering from viral fever since 3 days, I am unable to attend college from 3rd oct 2023 to 6th oct 2023. Please consider my 3 days ch as HPL's and grant me permission to apply for HPL.

Thanking you Sir,

Yours faithfully,
K. Veenanand.
Asst prof
dept of ECE.

Forwarded to
Principal Sir
O.K. Pully



Devised by Vankar Ramesh & Dr.Hima Sekhar
MIC College of Technology
Kanchikacharla - 521 180, Krishna Dist., AP, India



Application for leave

Name : M.M. Ramesh Date : 23/09/2023

Designation : Accountant Dept : Office

No. of days Leave applied : 3 days From 14/09/2023 To 16/09/2023

Nature of Leave : HPL Reason for Leave : Hospital work

Leave Address :

Contact Phone No 9705977555

Signature of the Applicant

Head of the Department

Principal/ Director

Work adjustment :



DVR & Dr. HS
MIC College of Technology
Kanchikacherla - 521 180, NTR Dist., AP, India



Application for leave

Name : M. Rama Mohan Rao Date : 03-10-2023

Designation : Asst. Professor Dept : EEE Emp Id No. : 1501

No. of days Leave applied : 06 From/On : 25-09-23 To : 30-09-23

Nature of Leave : HPL Reason for Leave : Fever

Leave Address : Machilipatnam

Contact Phone No 9959104134

Signature of the Applicant : M. Rama Mohan Rao 03/10/23

Head of the Department

[Signature] 03/10/23

Principal

[Signature] 04/10/23

Work adjustment :

Kanchikacharla,
Dt. 03-10-2023.



TO
The Principal,
DVR & DOTS NIC College of Technology,
Kanchikacharla.

Sir,

Sub: Leave application - reg.

I M. Rama Mohan Rao Working as Assistant professor
in EEE department (Emp ID: 1501). I am
suffering from fever from 25-09-2023. I have
applied for leave from 25-09-2023 to 30-09-2023
for 6 days. I have informed this matter to HoD Sir
through phone. Hence, I request you to please
consider these leaves as HPL.

Thanking you Sir,


Respect Sir

3/10/23

Yours sincerely,
M. Rama Mohan Rao
(M. RAMA MOHAN RAO)
Emp ID: 1501
EEE Department.

అ సోయి నల్సింగ్ పహమ్

డా. U. బిశ్మిల్ M.B.B.S., D.O.O.,

వయస్సు: 56y1m

Date : 23/9/23

nyr-com

- ☆ మందులు వాడిన తరువాత దురదలు, రియాక్షన్స్ వచ్చినచో వెంటనే పంప్రవించగలరు.
- ☆ మీకు ఏదైనా మందులు వడచితో ముందగా తెలియపరచగలరు.
- ☆ ఏదైనా మందులు ఉదా: ఖాగెరు, రక్తప్రసూకు మీరు వాడుతున్న మందులు చూపించవలెను.



DVR & Dr. HS
MIC College of Technology
Kanchikacherla - 521 180, NTR Dist., AP, India



Application for leave

Name : Dr. V. Sri Lakshmi Date : 20/9/2023
Designation : Assoc. Prof. Dept : CSE Emp Id No. : 1242
No. of days Leave applied : 05 From/On : 21/9/2023 To : 25/9/2023
Nature of Leave : HLU's Reason for Leave : My daughter's Half Saree function
Leave Address : Vijayawada
Contact Phone No : 9550538945
Signature of the Applicant : V. Sri Lakshmi
Head of the Department : A. P. S. S. S. Principal : [Signature]
Work adjustment :



DVR & Dr. HS
MIC College of Technology
Kanchikacherla - 521 180, NTR Dist., AP, India



Application for leave

Name : C. LAKSHMI MOITHI Date : 19/9/2023

Designation : ex. asst. Dept : Exam cell Emp Id No. :

No. of days Leave applied : 15 days From/On : 12/9/23 To : 16/9/23

Nature of Leave : HPL Reason for Leave : Fever

Leave Address : Vijayawada

Contact Phone No : 95272324

Signature of the Applicant : C.L. Moithi

Head of the Department : M. Nagaraju 19/9/23

Principal : 19/9/23

Work adjustment : M. Nagaraju



PEOPLES LABORATORY


REFERRAL LAB

Govt Reg No:307/10

Patient Name : Mrs.G.LAKSHMI JYOTHI
Age & Sex : 53 Years / FEMALE
Referring Doctor : Dr.C.ARAVIND SRIRAM,MD,(Gen)
Referring Customer :

Reg No : 39285
Collection Center : PEOPLE LAB
Sample Drawn Date : 06/09/2023
Reg Date : 06/09/2023 12:55:58
Report Date : 06/09/2023 13:48:43

Investigation	Results	Units	Reference range
RANDOM BLOOD SUGAR	110	mg/dl	80 - 140
C-REACTIVE PROTEIN (CRP)	26.48	mg/L	UP TO 6
Nephelometry METHODOLOGY			
MALARIA			
PF	NON - REACTIVE		
PV	NON - REACTIVE		
RAPID TEST FOR MALARIA			
WIDAL TEST			
WIDAL	POSITIVE		
Salmonella Typhi 'O'	1:160 ✓	dilution	
Salmonella Typhi 'H'	1:160 ✓	dilution	
Salmonella Paratyphi 'AH'	1:80 ✓	dilution	
Salmonella Paratyphi 'BH'	1:80 ✓	dilution	


J. Ravi Kumar, B.Sc., (Bio-Chemist)

29-25-47, Kothavante Bus Stop, Near Anjaneyaswamy Temple,
Vemuri Vari Street, Suryapet, VIJAYAWADA-520 002.

Ph: 0866-2438887 Cell: 99084 38887

e-mail: mayukajonna@gmail.com



MAYUKA'S

PEOPLES LABORATORY

REFERRAL LAB

Govt Reg No:307/10

Patient Name : Mrs.G.LAKSHMI JYOTHI
Age & Sex : 53 Years / FEMALE
Referring Doctor : Dr.C.ARAVIND SRIRAM,MD,(Gen)
Referring Customer :
Sample Name : BLOOD

Reg No : 39285
Collection Center : PEOPLE LAB
Sample Drawn Date : 06/09/2023
Reg Date : 06/09/2023 12:55:58
Report Date : 06/09/2023 13:48:48

Investigation	Results	Units	Reference range
HAEMOGLOBIN	9.20 ↓	gms%	13.5 - 18.0 (Male) 11.5 - 18.0 (Female) 12.0 - 18.0 (Children)
RBC	: 3.66	mill/Cumm	4.5 - 6.5 (Male) 3.5 - 5.5 (Female)
WBC COUNT	: 9,600	cell/cumm	4,000 - 11,000 3 Month - 1 Year - 6,000- 17,500
DIFFERENTIAL COUNT			
Neutrophils	: 58	%	40 - 60
Lymphocytes	: 40 ↑	%	20 - 40
Eosinophils	: 02	%	01 - 04
Monocytes	: NIL	%	02 - 08
Basophils	: NIL	%	0.5 - 1.0
Platelets Count	: 1.87	laks/cumm	1,50,000-4,00,000
P.C.V	: 27.0	Vol %	40-50(Male) 36-47(Female)
A.E.C	: 169	CUMM	40 - 440

J. Ravi Kumar, B.Sc., (Bio-Chemist)

29-25-47, Kothavante Bus Stop, Near Anjaneyaswamy Temple,
Vemuri Vari Street, Suryapet, VIJAYAWADA-520 002.

Ph: 0866-2438887 Cell: 99084 38887

e-mail: mayukajonna@gmail.com



DVR & Dr. HS
MIC College of Technology
Kanchikacherla - 521 180, NTR Dist., AP, India



Application for leave

Name : Mr. Mahesh Tri Date : 19/09/23

Designation : Lab technician Dept : R.E.E Emp Id No : 1702

No. of days Leave applied : 05 days From/On : 12/09/23 To : 16/09/23

Nature of Leave : NPL Reason for Leave : Personal work

Leave Address : Vijayawada

Contact Phone No 9014384002

Signature of the Applicant : [Signature]

Head of the Department [Signature] 19/09/23 Principal [Signature] 19/09/23

Work adjustment :

19/09/2023.

Kanchikachula.

To,

The principal,

DVR & Dr. HS MIC College of Technology,
Kanchikachula.

Subject - Request for post leave.

Respected sir,

I am Sk. Masub Jani working as Lab Technician in EEE department. Sir, my son is suffering from Dengue from last 15 days, to take care of him I didn't attend the college from 12/09/2023 to 16/09/2023 i.e., 5 days. I request you to consider this leave as HPLA. Please consider from request and do needful.

Thanking you sir,

Yours to
Principal Sir

Yours sincerely,

Sk. Masub Jani.

19/09/2023
E-14. 1702.



PEOPLES CLINIC

Laboratory Report

Patient Name Master ARHAN SK
MR No PC230003278
Age 5years
Report Date 13-09-2023 12:03

Consulting Dr. DR.M.MADHURI
Sex Male
Sample Date
Phone +919014384002
Visit Id IP011253

<u>Test Description</u>	<u>Result</u>	<u>Reference Range</u>	<u>Status</u>
CRP (C-Reactive Protein)	61.0	up to 5 mg/L	High
<u>Test Description</u>	<u>Result</u>	<u>Reference Range</u>	<u>Status</u>

WIDAL TEST

S Typhi O antigen	1:40 dilis
S Typhi H antigen	1:20 dilis

DENGUE IgG IgM NS1Ag

Dengue IgG	NEGATIVE
Dengue IgM	NEGATIVE
NS 1 Antigen	NEGATIVE


Lab Technician
DINESH

Lab In Charge
Prasad





PEOPLES CLINIC

Laboratory Report

Patient Name Master ARHAN SK
MR No PC230003278
Age 5years
Report Date 13-08-2023 12:04

Consulting Dr. DR.M.MADHURI
Sex Male
Sample Date
Phone +919014384002
Visit Id IP011253

Test Description	Result	Reference Range	Status
CBC (COMPLETE BLOOD COUNT)			
WBC	5.06	3.0 - 11.0 cumm	Normal
RBC	4.87	2.5 - 6.5 millions/cumm	Normal
HGB	10.7	10.0 - 16.0 gm/dl	Normal
HCT	35.5	28.0 - 60.0 %	Normal
MCV	73.2	86.0 - 110.0 fl	Low
MCH	22.1	26.0 - 38.0 pg	Low
MCHC	30.1	31.0 - 37.0 g/dl	Low
PLT	185	150 - 400 lakhs/cumm	Normal
RDW-SD	39.4	37.0 - 54.0 fl	Normal
RDW-CV	14.7	11.0 - 16.0 %	Normal
PDW	8.7	9.0 - 17.0 fl	Low
MPV	9.1	9.0 - 13.0 fl	Normal
P-LCR	18.6	13.0 - 43.0 %	Normal
PCT	0.18	0.17 - 0.35 %	Normal
NEUTROPHILS	32.0	37.0 - 72.0 %	Low
LYMPHOCYTES	54.2	20.0 - 50.0 %	High
MONOCYTES	13.0	0.0 - 14.0 %	Normal
EOSINOPHILS	0.0	0.0 - 6.0 %	Normal
BASOPHILS	0.2	0.0 - 1.0 %	Normal
IG	0.0	0.0 - 72.0 %	Normal

Lab Technician
DINESH

Lab In Charge
Prasad





PEOPLES CLINIC

Laboratory Report

Patient Name **Master ARHAN SK**
MR No **PC230003278**
Age **5years**
Report Date **15-09-2023 12:47**

Consulting Dr. **DR.M.MADHURI**
Sex **Male**
Sample Date
Phone **+919014384002**
Visit Id **RP011253**

<u>Test Description</u>	<u>Result</u>	<u>Reference Range</u>	<u>Status</u>
CBC (COMPLETE BLOOD COUNT)			
WBC	6.25	3.0 - 11.0 cumm	Normal
RBC	4.80	2.5 - 5.5 millions/cumm	Normal
HGB	10.7	10.0 - 16.0 gm/dl	Normal
HCT	35.8	25.0 - 50.0 %	Normal
MCV	74.2	88.0 - 110.0 fl	Low
MCH	22.3	28.0 - 38.0 pg	Low
MCHC	30.1	31.0 - 37.0 g/dl	Low
PLT	408	150 - 400 lakhs/cumm	High
RDW-SD	39.8	37.0 - 54.0 fl	Normal
RDW-CV	14.8	11.0 - 16.0 %	Normal
PDW	8.7	9.0 - 17.0 fl	Low
MPV	8.7	9.0 - 13.0 fl	Low
P-LCR	16.0	13.0 - 43.0 %	Normal
PCT	0.38	0.17 - 0.35 %	High
NEUTROPHILS	28.2	37.0 - 72.0 %	Low
LYMPHOCYTES	57.2	20.0 - 50.0 %	High
MONOCYTES	15.6	0.0 - 14.0 %	High
EOSINOPHILS	0.3	0.0 - 6.0 %	Normal
BASOPHILS	0.8	0.0 - 1.0 %	Normal
IG	0.9	0.0 - 72.0 %	Normal
<u>Test Description</u>	<u>Result</u>	<u>Reference Range</u>	<u>Status</u>
CRP (C-Reactive Protein)	17.0	up to 5 mg/L	High

Lab Technician
DINESH

Lab In Charge
Prasad



KIRAN'S VASCULAR SURGERY CENTRE



DVR & Dr. HS
MIC College of Technology
Kanchikacherla - 521 180, NTR Dist., AP, India



Application for leave

Name : B. R. K. SINGH Date : 11/9/2023
Designation : Assoc. Prof. Dept : ECE Emp Id No. : 1026
No. of days Leave applied : 2 days From/On : 8/9/23 To : 4/9/23
Nature of Leave : HPL Reason for Leave : Marriage Function
Leave Address : Kumari

Contact Phone No 9440717582

Signature of the Applicant : [Signature]

Head of the Department

[Signature]

Principal

[Signature] 11/9/2023

Work adjustment :

8/9/23 II ECE B - 11:10 to 12:00 PM - Dr K Michael C-1

4/9/23 II ECE C - 9-10 AM - [Signature]

IV ECE B 11:10 to 12:00 PM - G. Anantha - C-2

(also from)

To
The Principal
DVR & Dr H S MZC
College of Tech
KCL.

1-9-2023
KCL.

Sub:- Request for leave HPL reg:-

Respected Sir

I B, R K SINGH with Id 1026 working
as Assoc. Prof. in ECE DEPT in your organization
I Request you grant permission to use HPL
for 3 days from 2-9-23 to 4-9-23 as I have
to attend marriage function in Kurnool.
Thanking you.

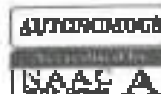
Yours truly
for
B, R K SINGH
1026
ECE DEPT.

Forwarded to
Principal Sir

Ch. Pulla



DVR & Dr. HS
MIC College of Technology
Kanchikacherla - 521 180, NTR Dist., AP, India



Application for leave

Name : B. Ponnachandra Rao Date : 21/08/2023

Designation : System Admin Dept : ITSS Emp Id No : 1080

No. of days Leave applied : threedays From : 17/08/2023 To : 19/08/2023

Nature of Leave : HPL Reason for Leave : personal

Leave Address : Vijayawada

Contact Phone No : 984848130

Signature of the Applicant : [Signature]

Head of the Department

Principal

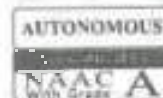
Work adjustment :

21/8/23

[Signature]
21/08/2023



DVR & Dr. HS
MIC College of Technology
Kanchikacherla - 521 180, NTR Dist., AP, India



Application for leave

Name : N. Venu Babu Date : 14/8/23

Designation : Asst. prof Dept : EEG Emp Id No : 1614

No. of days Leave applied : 3 From/On : 16/8/23 To : 18/8/23

Nature of Leave : HPL Reason for Leave : Health Problem

Leave Address : Vijayawada

Contact Phone No 940536961

Signature of the Applicant : N. Venu Babu

Head of the Department

[Signature] 14/8/23

Principal

[Signature] 14/08/2023

Work adjustment :

16-8-23 — C.S. 9.00-10.00 —

A Mahesh

17-8-23 — C.S. 2.30-3.20 —

Dr. B. K. Kesurathani

To
The Principal
DVR & Dr. HS MRC College of Technology.

Date: 14/8/2023
Place: Kanchikachola


SUB: Application for H.P.Ls

Respected sir,

I N. Venu Babu Working as Assistant Professor
in EEE Department would like to inform you that my
father's health condition is not good. He was admitted in
Hospital at Visayawada on 9/8/2023 due to Dengue fever.
I need to stay at Hospital along with him. Please grant me
H.P.Ls for ~~30~~ 3 days i.e. from 16-8-2023 to 18-8-2023

Thanking you sir

Yours faithfully
Principal Sir


14/8/23

Yours sincerely
N. Venu Babu
Emp. ID: 1614



DVR & Dr. H8
MIC College of Technology
Kunchurambakkam - 521 180, NTR Dist., AP, India



Application for leave

Name : B. Rajani Date : 10/08/23
Designation : DD Asst Dept : office Emp Id No : 1239
No. of days Leave applied : 3 days From/On : 07/08/23 To : 09/08/23
Nature of Leave : HPL's Reason for Leave : Eye Infection
Leave Address :

Contact Phone No 9492972067

Signature of the Applicant : Rajani

Head of the Department

A. S. Rao

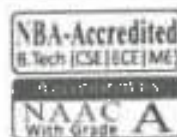
Principal

[Signature] 10/08/23

Work adjustment :



DVR & Dr.HS
MIC College of Technology
Kanchikacherla - 521 180, Krishna Dist., AP, India



Application for leave

Name : CH. Prabhakar Date : 11-8-23

Designation : Asst. Prof. Dept : Office Emp Id No : 1313

No. of days Leave applied : four days From/On : 7-8-23 To : 10-8-23

Nature of Leave : HPL Reason for Leave : 'eye infection'

Leave Address : Nandigama

Contact Phone No 70 95697609

Signature of the Applicant : CH. Prabhakar

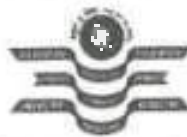
Head of the Department

Principal

[Signature]
11/8/23

Work adjustment :

prg



Devineni Venkata Ramana & Dr.Hima Sekhar
MIC College of Technology
Kanchikacherla - 521 180, Krishna Dist., AP, India



Application for leave

Name : M. M. Rakaman

Date : 08/08/2023

Designation : Accountant

Dept : Office

Emp Id No. :

No. of days Leave applied : 7 days

From/On : 16/08/2023 To : 22/08/2023

Nature of Leave : HPL

Reason for Leave :

Leave Address : New Delhi

Contact Phone No 9705 977 555

Signature of the Applicant : R/M

Head of the Department

CEO

Work adjustment ;



DVR & Dr. HS
MIC College of Technology
Kanchikacherla - 521 180, NTR Dist., AP, India



Application for leave

Name : Dr. A. Prasad. Date : 7-8-2023
Designation : Associate Professor Dept : CSE Emp Id No : 1382
No. of days Leave applied : 3 days From/On : 4-8-2023 To : 6-8-2023
Nature of Leave : HPL Reason for Leave : Health issue
Leave Address : Vijayawada
Contact Phone No 9440428638

Signature of the Applicant Dr. Prasad

Head of the Department Dr. Prasad

Principal Dr. Prasad

Work adjustment :

7-8-2023

To
The Principal
AUR & ANHS NLC
College of Technology.
Kanchikacherla.


HPL

Sub: Application for leave.

Respected Sir,

I Dr. A. Prasad, working as associate professor in the department of CSE, request you to sanction HPLs from 4-8-2023 to 6-8-2023 as I am on medical grounds.

Kindly do the needful.

yours sincerely,

(Dr. A. Prasad)

Encl:
Leave Application form.



DVR & Dr. HS
MIC College of Technology
Kanchikacherla - 521 180, NTR Dist., AP, India



Application for leave

Name : L. NAGA BHUSHANAM Date : 21-7-23

Designation : Lab Technician Dept : mechanical Emp Id No. : 1278

No. of days Leave applied : 4 days From/On : 17-7-23 To : 20-7-23

Nature of Leave : HPL Reason for Leave : Fever & Hypertension

Leave Address : Gudlavalluru

Contact Phone No 9492487638

Signature of the Applicant : L. naga bhushan

Head of the Department

Principal

Work adjustment :

21/07/23

21/07/2023

KANCHIKACHERLA,

21/07/2023.

TO

The Principal,

DVR & Dr.HS Mic College of Technology,

Kanchikacherla.

Sub: Request for acceptance of post-medical leave.

Respected sir,

I'm L.Naga bushanam, working as a lab technician in the Department of Mechanical Engineering. I am writing this letter to inform you that recently I suffered from hypertension, and my doctor suggested taking rest for four days to treat it. In this regard, I have taken leave from 17/07/23 to 20/07/23 and I have intimated the same to the Head of the Department. I am requesting that you kindly accept my post-medical leave and do the needful.

Thanking you,

L. Naga Bushanam
Yours sincerely,

EMP ID: 1278

forwarded to principal
RD
21/07/23

08674 - 273475
Cell : 9959139842

LAKSHMI NURSING HOME

Dr. UPPALAPATI VENU GOPALA RAO, M.B.B.S.

(Reg. No. 12623)

GUDLAVALLERU - 521 356

Date : 20.7.23

MEDICAL CERTIFICATE

This is to Certify that Mr. / Mrs. / Miss L. NAGABHUSHANAM

is / was under my treatment for Hypertension & Nephritis

from 16.7.23 to 20.7.23

He / She is / was advised complete rest for the above period.

He / She is medically fit to resume from 21.7.23


Dr. U. Venu Gopala Rao
Reg No: 12623 M.B.B.S
SBI Authorised Doctor
LAKSHMI NURSING HOME
GUDLAVALLERU - 521 356



DVR & Dr. HS
MIC College of Technology
Kanchikacherla - 521 180, NTR Dist., AP, India



Application for leave

Name : Dr. G. Ashok Vandhan Date : 17/05/2023

Designation : Assoc. Prof Dept : BED Emp Id No : 1790

No. of days Leave applied : 3 From/On : 20/05/2023 To : 22/05/2023

Nature of Leave : HPLA Reason for Leave : Medical needs

Leave Address : Kochi

Contact Phone No 9703201819

Signature of the Applicant : G. Ashok Vandhan

Head of the Department

Principal

Work adjustment : 20/05/2023 - 11.00 am - 12.00 noon - EEE B - Drop
1.40 pm - 2.30 pm - ME A
21/05/2023 - 2.30 - 3.30 - III EEE B - Drop

Kanchikacherla,
17th July, 2023.

TO

The Principal
DVR & Dr-HS MIC College of Technology
Kanchikacherla


Dear Sir,

Sub: Granting of HPLs from 20/07/2023 to
22/07/2023 (3 days) - requested - reg.

I write this letter to request you to grant
me HPLs from 20/07/2023 to 22/07/2023 as
I am going to Kerala to receive ayurvedic
treatment for my lower back problems.

I have 7 HPLs which I have never availed
till now. Please treat this letter favorably
and grant me HPLs for which act of yours
I shall be grateful.

Thanking you.

forwarded to principal sir
by 

Yours truly,

G. Anand

permitted to avail HPLs

 12/07/2023

VANI HOSPITALS +
JAVVARPET CENTRE, MACHILIPATNAM.

Parasa Yogalingeswara Rao
B.Sc., M.B.B.S., D.Ortho., D.H.H.M.
Orthopaedic Surgeon
Reg. No. 14701

Dr. Parasa Vani Kusuma
B.Sc., M.B.B.S., DGO
Gynaecologist
Reg. No. 16714

Dr. P. Ashok Velalhan

31. Symptom: 152 mggt.
U-sugar: Nil

- ① Dig. Tincture (5)
1 cap 1 hr
- ② Tel. Acalac PR. (30)
- ③ Tel. Rantoda (30)
- ④ Cap. Eriow 400mg (30)
- ⑤ Cap. Muplex (15)
- ⑥ Cap. Valgel (30)



TANUJA IMAGING AND DIAGNOSTIC CENTRE

R.c.No. 489/PNDT/06

D.No. 33-16-12, Ramonodham Street, Near Puspha Hotel,
Kothuribaipet, Vijayawada - 520 002. Ph : 0866 - 2434440, 2435550.

Patient ID: 2484/3	Patient Name: G. ASHOK
Age: 45 Years	Sex: M
Accession Number:	Modality: MR
Ref By: DR. G. SRIKANTH, MS	Study: L SPINE
Study Date: 22-Mar-2023	

MRI- LUMBO-SACRAL SPINE

TECHNIQUE: T1W, T2W Sagittal, T2 axial

OBSERVATION:

No evidence of spondylolisthesis or lysis.

Small lipo haemangioma seen in L3 and L5 vertebral bodies.

Straightening of lumbar spine is noted.

Mild wedge compression fractures with oedema seen along superior endplate of L1 and L2 vertebral bodies. Posterior elements are normal.

Changes of degeneration is seen in lumbar spine with dehydrated discs at multiple levels.

Disc L5-S1 show changes of dehydration with posterior annular tear and mild protrusion causing indentation over thecal sac. No significant nerve root compression is seen.

Minimal disc annular bulges seen at L1-L2 to L4-L5 levels causing mild thecal sac compression.

The facet joints and neural foraminae are normal.

The ligamentum flavum thickness is within normal limits.

The pedicles, laminae spinous process and transverse process of the lumbar vertebrae show normal morphology.

Lumbar canal AP diameter at L1 to L5 levels:

Level	L1-L2	L2-L3	L3-L4	L4-L5	L5-S1
AP cms	1.00	0.92	0.90	0.92	0.90

The spinal cord, conus medullaris and the sub arachnoid space are normal.

The nerve roots of the cauda equina appear normal.

The paraspinal soft tissues appear normal.



TANUJA IMAGING AND DIAGNOSTIC CENTRE

R.C.No. 489/PN.574

D.No. 33-16-12, Ramanadham Street, Near Puspha Hotel,
Kasthuribaipet, Vijayawada - 520 002 Ph : 0866 - 2434440, 2435550.

IMPRESSION:

- Mild wedge compression fractures with oedema seen along the superior endplates of L1 and L2.
- Lumbar spondylosis with
- Disc L5-S1 show changes of dehydration with posterior annular tear and mild protrusion causing indentation over thecal sac. No significant nerve root compression is seen.
- Minimal disc annular bulges seen at L1-L2 to L4-L5 levels causing mild thecal sac compression.

- Please correlate clinically.

Dr. Vamshi Krishna, MD.,
Consultant Radiologist
Date: 22-Mar-2023

13/7/2023

To

The Principal

DUR & Dr. HS MIC College of Technology,

Sir,

Sub: Request for availing HPL reg-

This is to bring to your kind notice that, I am not feeling well due to severe cold & fever since ~~for~~ three days and still ⁱⁿ the same condition. I was absent to duties from 10.7.2023 with your kind permission. As my health condition is still not well, I request you to grant me leave upto 15th July and consider me for availing HPLs under medical grounds.

Thanking you.

Permitted

As
13/07/2023

Sincerely yours

(Dr. G. Rajesh)

Id: 1145

Professor of ME.



DVR & Dr. HS
MIC College of Technology
Kanchikacherla - 521 180, NTR Dist., AP, India



Application for leave

Name : Dr. G. RAJESH Date : 13/7/2023
Designation : Professor & Head Dept : ME Emp Id No. : 1145
No. of days Leave applied : 6 days From/On : 10/7/2023 To : 16/7/2023
Nature of Leave : HPL Reason for Leave : Health issue
Leave Address : VIJAYAWADA

Contact Phone No

Signature of the Applicant : [Signature]

Head of the Department

Principal

[Signature] 13/7/2023

Work adjustment :

The department activities will be monitored by coordinators.



DVR & Dr. HS
MIC College of Technology
Kanchikacherla - 521 180, NTR Dist, AP, India

AUTONOMOUS



Application for leave

Name : M. Sunil Kumar Date : 12/7/23

Designation : Asst. prof. Dept : EEE Emp Id No : 1424

No. of days Leave applied : six From/On : 6/7/23 To : 11/7/23

Nature of Leave : HPL Reason for Leave : mother's surgery

Leave Address : Vijayawada

Contact Phone No 9948056296

Signature of the Applicant : M. Sunil Kumar 12/7/23

Head of the Department [Signature] 12/7/23 Principal [Signature] 12/7/23

Work adjustment :



DVR & Dr. HS
MIC College of Technology
Kanchikacherla - 521 180, NTR Dist., AP, India



Application for leave

Name : Dr. D.V. Sivareddy Date : 27/09/23
Designation : Associate professor Dept : M.B Emp Id No : 1318
No. of days Leave applied : 3 days ⁴ From/On : 23-09-23 To : 26-09-23
Nature of Leave : ELs Reason for Leave : Personal
Leave Address : Guntur

Contact Phone No 9494510199

Signature of the Applicant : [Signature]

Head of the Department : [Signature]

Principal

[Signature] 27/09/23

Work adjustment : Dept duties adjusted to Dr. G. Rajesh & V.
class work is adjusted to Mr. N. Nareesh Babu or,



Devineni Venkata Ramana & Dr.Hima Sekhar
MIC College of Technology
Kanchikacherla - 521 180, Krishna Dist., AP, India



An ISO 9001:2008
Certified Institute

Application for leave

Name : G. Nagaraja Babu Date : 2/1/23

Designation : Dept : office Emp Id No :

No. of days Leave applied : 5 days From/On : 26/12/22 To : 30/12/23

Nature of Leave : EL Reason for Leave : Personal

Leave Address :

Contact Phone No 9441028324

Signature of the Applicant : [Signature]

Head of the Department

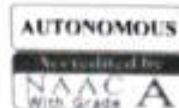
CEO

[Signature]

Work adjustment :



DVR & Dr H S
MIC College of Technology
Kanchikacherla - 521 180, NTR Dist., AP, India



Application for leave

Name Y. Balakrishna Date 23/12/2023

Designation System Admin Dept ITSS Emp Id No 1276

No. of days Leave applied 2 days From/On 26/12/2023 To 27/12/2023

Nature of Leave EL Reason for Leave Personal

Leave Address Vizag

Contact Phone No 9959588949

Signature of the Applicant [Signature]

Head of the Department [Signature]

Principal [Signature] 23/12/2023

Work adjustment [Signature] 23/12/23



Devineni Venkata Ramana & Dr.Hima Sekhar
MIC College of Technology
Kanchikacherla - 521 180, Krishna Dist., AP, India



Application for leave

Name : G. Nagendra Babu Date : 22/11/23

Designation : Dept : Office Emp Id No. :

No. of days Leave applied : 3 days From/On : 23/11/23 To : 25/11/23

Nature of Leave : EL Reason for Leave : Personal

Leave Address : Srisaibam

Contact Phone No 9441028324

Signature of the Applicant : [Signature]

Head of the Department

CEO

[Signature]

Work adjustment :