

DVR & Dr HS

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

I/C Maintenance

Date of Completion

DVR & Dr HS

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From,
Diploma

To,
Maintenance I/C

Please arrange to execute the following works in _____

S.No	Description of the Work	Person to be contacted
1.	Indecom Phone - Principal Room (Diploma) — completed	DVR
2.	Indecom Phone - Cramcell Room (Diploma)	
3.	Door curtains (5) - Cramcell Room (Diploma), Window curtain (1)	
4.	Mesh for 3 windows	
5.	Door mats - 5	

HOD 14/11/13

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180. A.P., India.

Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180. A.P., India.

Phone No: 08678-273535

WORK INDENT

From,

22/11/23

Please arrange to execute the following works in ECE

S.No	Description of the Work	Person to be Contacted
------	-------------------------	------------------------

1.	Land line Repair	HOD ECE
----	------------------	---------

Ch
Indentor

Work Completed.

on

22/11/23

Ch
HOD

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180, A.P., India.

Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

1/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180, A.P., India.

Phone No: 08678-273535

WORK INDENT

From,

Please arrange to execute the following works in EEC (1306)

S.No	Description of the Work	Person to be Contacted
------	-------------------------	------------------------

1*	23 Sockets- panels	
----	--------------------	--

T. G. Duvvuri
Indentor

Work completed

9/1/22


C. P. Reddy
HOD

3

Devineni Venkata Ramana & Dr. Hima Sekhur
MJC College of Technology

Kondapocherla, Krishna District, Pin: 521189, A.P. India
Phone No: 08678-273525

WORK ORDER

To:

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

MJC Maintenance

Date of Completion

Devineni Venkata Ramana & Dr. Hima Sekhur
MJC College of Technology

Kondapocherla, Krishna District, Pin: 521189, A.P. India
Phone No: 08678-273525

WORK INDET

16/10/2023

From:

Library

To:

Sr. K. Venkateswara Rao
Incharge
Maintenance

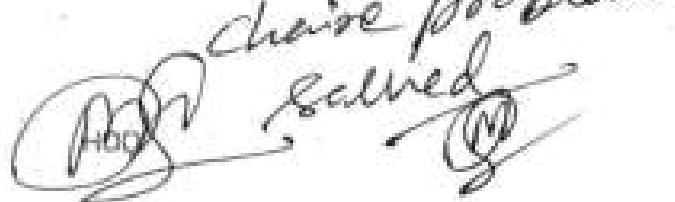
Please arrange to execute the following works in Library

S.No	Description of the Work	Person to be contacted
------	-------------------------	------------------------

1 T. Narendra Siting
Chair Repairs

T. Narendra Babu

Indenter


chaise problem
Solved


Designated Officer Responsible for Health & Safety
MJC College of Technology

Janakiraman, 20th floor, Kamarajar Salai, T. Nagar, 600 017, India
Phone: 044 2224 2244

REQUISITION

From Ernesto Hartel I/c

To Maintenance I/c
Mr. Venkateswaran I/c

Please arrange to execute the following works

Ernesto Hartel (in Rd Sri Rooney)

1.00

Ceiling fan repair

Permanently discontinued

②

Ceiling led lights repair

*Forwarded to
R. N. Rao
P. G. Hartel
2/8/11 P.M.*

Work completed

OAI

staff

DVR & Dr.HS
MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

I/C Maintenance

Date of Completion

DVR & Dr. HS
MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From,

Dr. A. Prasad
Head - CSE

To, *Mr. Venkateswaran*
I/c Maintenance

Please arrange to execute the following works in CSE dept.

S.No

Description of the Work

Person to be contacted

1.

Telephone - Inverter

Dr. A. Prasad

Dr. A. Prasad
Indenter

Dr. A. Prasad
HOD

1104 - Tube light - (1) - (cse dept)

Dr. A. Prasad

Dr. A. Prasad
HOD

DVR & Dr HS
MIC College Of Technology

Kanchikacherla, Krishna District Pin.521185, A.P, India
Phone No: 08678-273535

WORK ORDER

10

Execute the following work

Person to be contacted for details

Probable date of completion _____

Date of Completion

1.1 定义与概念

DVR & Dr HS
MIC College Of Technology

Kanchikacherla, Krishna District Pin.521185, A.P, India
Phone No: 08678-273535

WORK INDENT

12/4/2013

From P_{cc}

Please arrange to execute the following works in

Bed department.

214

Description of the work

Person to be contacted

1. Rom-2107 - fan switch. M. Satya Malayana

2. ✓ 2302 - light - ~~set~~ Board

P. S. wellige ✓ 306 - light
Indetor 307 - light, far
308 -

110012

✓ 4206 - light

1904

15623

6500 + 45 605

61 70
503 7

DVR & Dr HS
MIC College Of Technology

Kanchikacherla, Krishna District Pin.521185, A.P. India
Phone No: 08678-273535

WORK ORDER

To

Execute the following work

Person to be contacted for details _____

Probable date of completion _____

Date of Completion

I/C Maintenance

DVR & Dr HS
MIC College Of Technology

Kanchikacherla, Krishna District Pin.521185, A.P. India
Phone No: 08678-273535

WORK INDET

From BED Dept.

Please arrange to execute the following works in BED

S.No	Description of the work	Person to be contacted
1	Switch of the water dispenser in 2nd floor in BED, to be replaced.	Plumbers I/C Mr. Venkateshwaran

Indor
Signature

Signature

get
by
M. H. D.

✓
10/10/12
HOD

DVR & Dr. HS

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

DVR & Dr. HS

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK INDENT

From,

Please arrange to execute the following works in AI & IT

S.No	Description of the Work	Person to be Contacted
------	-------------------------	------------------------

1	1133 - fan repair	Mr. prakash
---	-------------------	-------------

Indent No (6) 13/2023
10/3/2023

Work completed
by prakash
17/3/23

b
HOD 16/3/2023



Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

WORK INDENT

From

Dr. B. K. Karthik Rao
Associate professor
EEE department.

To

Maintenance
Department.

Please arrange to execute the following works in EEE Department -

S.No	Description of work	Person to be contacted
------	---------------------	------------------------

1. Fan repair in
EEE Staff room 1220

B.K.Karthik Rao, EEE

B.K.Karthik Rao

Devineni Venkata Ramana & Dr. Hima Sekhar



MIC College of Technology

*work completed
by 10/10/2013*

To

[Signature]

WORK ORDER

Execute the following work

Person to be contacted for details _____

Probable date of completion _____

Date of completion _____

D/C ITSS

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna DistrictPin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

I/C Maintenance

Date of Completion

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna DistrictPin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From,
Central Library

To,
I/C Maintenance

Please arrange to execute the following works in Library.

S.No	Description of the Work	Person to be contacted
------	-------------------------	------------------------

1. Change of window
breaking glass
 2. Gypsum board fitting in
Interior damage area.
- WORKS COMPLETED
in the Library
22/2/23
P.O.D.

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

Date of Completion _____ I/C Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From,

BEO Department

To,

Venkateswaran

Please arrange to execute the following works in Physics lab, 2301

S.No	Description of the Work	Person to be contacted
1.	MCB Replacement	Mr.

t.l.sarad
Indenter HOD

Work completed
t.l.sarad

DVR & Dr. HS

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK ORDER

Top

Execute the following work

Person to be contacted for Details

Probable date of completion

Date of Completion

UG Maintenance

DVR & Dr. HS

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180, A.P., India.

Phone No: 08678-273535

WORK INDENT

From,
CSE Department

TO
MR. K. Venkateswara Rao, Com.

Please arrange to execute the following works in CSF Department

S.No Description of the Work Person to be Contacted

1. Plug Box Problem - 2 ✓
2. Window glasses - Seminar hall ✓ } Mr. Arjun Rao


Indentor

Indenter


Dr. Bryan Hobb

100

Dear Executive
Work Executive
Dr. [unclear] 21/3/2023

04-31/3/23.

Panchkachha.

To,

Mr. K. V. Rao

Maintenance.

NIC colour & tec.

Work detail

P.D. Dept. Tube lights 3. ✓

Socket - 1 X



N. Rao

31/3/23

Work done
by N. Rao
31/3/23

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK INDENT

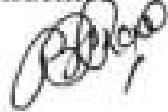
From,

ITSS department

Please arrange to execute the following works in Girls Hostel & Library &
Generator room

S.No	Description of the Work	Person to be Contacted
1.	Network UTP-link cables (50) in girls hostel	
2.	OFSC cable alteration in library	
3.	OFSC cable alteration in generator room	

Indentor






HOD

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
KauchBachera, Krishna District, Pin: 521180, A.P. India.
Phone No: 08678-273535.

WORK ORDER

To:

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

I/C Maintenance

Date of Completion

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
KauchBachera, Krishna District, Pin: 521180, A.P. India.
Phone No: 08678-273535

WORK INDENT

From:

Central Library

To:

I/C Maintenance

Please arrange to execute the following works in Library

S.No	Description of the Work	Person to be contacted
------	-------------------------	------------------------

1. Breaking of Glass
in Reference Section
on 2nd floor

IndraRed

HOD

3

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna DistrictPin-521 189, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

I/C Maintenance

Date of Completion

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna DistrictPin-521 189, A.P. India
Phone No: 08678-273535

WORK INDENT

From,
Mr. Srinel Kumar
Examined COB

To,
R. Venkatcharla Rao Jawa

Please arrange to execute the following works in E room cell.

S.No	Description of the Work	Person to be contacted
1	Light, networking	
2	Fan, Sound	
3	Door	

Indenter




HOD

work completed

Mr. Venkatcharla Rao Jawa
11/10/22



DVR & Dr. HS

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

DVR & Dr. HS

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK INDENT

From,

D. Prasad

To,
Mr. Venkateswara Rao

Please arrange to execute the following works in CSE

S.No	Description of the Work	Person to be Contacted
1.	Telephone - 250 -	Mr. Anjun Rao
2.	Telephone - 251	Mr. Anjun Rao
3.	Window glass - CSE Seminar hall	Mr. Anjun Rao

D. Prasad
Indenter

D. Prasad
HOD

*Telephone - 250 -
Completed
D. Prasad
11/11/2022*

DVR & Dr HS

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

I/C Maintenance

Date of Completion

DVR & Dr HS

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From,
HOD - m/c

To,
Incharge mechatronics
Verbal communication

Please arrange to execute the following works in Dept. of mechanical Engineering

S.No	Description of the Work	Person to be contacted
1.	Lord like dopt. phone (220) in ofc where	HOD - m/c
2.	water leaking in dopt	

Indenter





HOD



work completed
Date 11/13

**WORK INDENT**

Dt : 10.01.2013

From

ITSS

To

Mr. K. V. Rao

I/C - Maintenance

Please arrange to execute the following works in _____

S.No	Description of work	Person to be contacted
1.	OFC Cable - ITSS To Girls Hostel with power	Chandru
2.	" " To BEO Block - with power	
3.	CC Cam cable for BEO Block - 8 floors of outside building	Conductor
4.	CC Cam cable for BEO Block - 8 floors of outside building - Room no. 2106	

**MIC College of Technology**

To

WORK ORDER

Execute the following work

Person to be contacted for details _____

Probable date of completion _____

I/C Maintenance

Date of completion _____

DVR & Dr HS
MIC College of Technology

Kanchikacherla, Krishna DistrictPin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

I/C Maintenance

Date of Completion

DVR & Dr HS
MIC College of Technology

Kanchikacherla, Krishna DistrictPin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From,

Mechanical Engineering

To,

Maintenance

Please arrange to execute the following works in Mechanical Dept

S.No	Description of the Work	Person to be contacted
1.	Tube Light - Staff Room	K. Supriya
2.	LAN Connection - Staff Room	K. Supriya

*Surpalie
Indentor*

RD

HOD

Total work completed on 1/1/13

*RD
1/1/13*



WORK INDENT

DL: 25.01.2023

From

Venkata
Head - ITS

To

Mr. K.V. Rao
I/C - Maintenance

Please arrange to execute the following works in SEM. HALL, 2nd FLOOR, 9th FEB 2023.

S.No	Description of work	Person to be contacted
1.	Concealing of Power Cables in Seminar Halls (CSE, EEE, ECE)	Mr. Balaji
2.	Lights in 1 st floor - Not working.	

Completed on 24.01.23

Devineni Venkata Ramana & Dr. Hima Sekhar

25.01.23



MIC College of Technology

WORK ORDER

To

Execute the following work

Person to be contacted for details _____

Probable date of completion _____

I/C Maintenance

Date of completion

DVR & Dr. HS
MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion I/G Maintenance

DVR & Dr. HS
MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK INDENT

From,

A. Prasad - CSE

To. Mr. K. Venkateswara Rao

Please arrange to execute the following works in CSE

S.No	Description of the Work	Person to be Contacted
1.	Power Supply repair to Projector in dept. Cofice Room.	Mr. Arjun Rao
2.	Sockets Repair in dept. Seminar hall	Mr. Arjun Rao

A. Prasad.
Indentor

A. Prasad.
HOD

Work Completed.
A. Prasad 20/11/2023

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK INDENT

From,

22/8/2022

Please arrange to execute the following works in Civil

S.No Description of the Work

1. 12.21 - Fan is not working
(It's very urgent)

Person to be Contacted

S. Chintu | G. Chintu

Indentor

Fan is started (Reported)
working
✓ not in

J. B. T.
HOD

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kaninchancherla, Krishna District, Pin: 521160, A.P, India.
Phone No: 08678-279222

WORK ORDER

To:

Execute the following work

Person to be contacted for details: _____

Probable date of Completion: _____

MC Maintenance

Date of Completion:

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kaninchancherla, Krishna District, Pin: 521160, A.P, India.
Phone No: 08678-279222

WORK INDET

From:

To:

LIBRARY

MC Maintenance

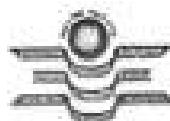
Please arrange to execute the following works in Library.

S.No	Description of the Work	Person to be contacted
------	-------------------------	------------------------

1. changing of Table light - 7
2. ceiling fan problem - 1

work completed
in the library

08/12/22

WORK INDENT

Dt: 02-12-2021

From

HEDO- ITD

To

Mr. Venkateswar Rao
I/C - Maintenance.

Please arrange to execute the following works in _____

1. ~~100% completed~~

S.No

Description of work

Person to be contacted

- 1. To Pack Wallmount
- 2. Connect EEE lab to office
- 3. Lengthen piping lines to library
 ↳ Requires Pipes

Mr. Chander

Devineni Venkata Ramana & Dr. Hima Sekhar

Mr. V. V. Rao
S/o No:
Date: 02-12-2021

MIC College of Technology

WORK ORDER

To

Execute the following work

Person to be contacted for details _____

Probable date of completion _____

I/C Maintenance

Date of completion _____

DVR & Dr HS

MIC College of Technology

Kanchikacherla, Krishna DistrictPin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

Date of Completion

I/C Maintenance

DVR & Dr HS

MIC College of Technology

Kanchikacherla, Krishna DistrictPin-521 180, A.P. India
Phone No: 08678-273535

96666 60012

✓ 39/45

26480

From,
G. RAJESH
-Hod, Diploma

WORK INDENT

To,
In charge Maintenance

Please arrange to execute the following works in Diploma Dept.

S.No	Description of the Work	Person to be contacted
1.	Room No: 6101 - problem with termite	Gopi

Indenter

✓ 10
HOB

DVR & Dr. HS

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

DVR & Dr. HS

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK INDENT

From,

TO
Mr. Venkateswara Rao
Maintenance Dept.

Please arrange to execute the following works in _____

S.No	Description of the Work	Person to be Contacted
------	-------------------------	------------------------

- | | | |
|----|---|----------------|
| 1. | Repair of benches
(CSE-Seminar hall) | Mr. Anjun Rao. |
| 2. | Lock - CSE Conference Room. | |


Indentor


HOD

MIC College of TechnologyKanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535**WORK ORDER**

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

MIC College of TechnologyKanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535**WORK INDENT**From,
CSE DepartmentTO
Mr. K. Venkateswara Rao, Jan.

Please arrange to execute the following works in _____

S.No	Description of the Work	Person to be Contacted
1.	Room No - 1109 Switch Board Problem	Mr. K. Ajjun Rao
2.	Room No - 1110 Batcher - ⑤	
3.	Room No - 1104 A Door lock Problem	
	Room No - 1108 Door Stopper	

Indentor

HOD

After Completing
Work
D.V.R.
Electrical Work
D.P.

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180, A.P., India.

Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

DVR & Dr. HS

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180, A.P., India.

Phone No: 08678-273535

WORK INDENTFrom,
CSE Department

TO

Mr. K. Venkateswara Rao Guru

Please arrange to execute the following works in CSE Department.

S.No	Description of the Work	Person to be Contacted
1✓	1104 - HOD Cabin Tube light Not working	Mr. K. Arjun Rao
2✓	1111 - Dept. Staff room-2 Tube light Not working	Attender
3	1112- Class Room Socret problem.	

Indentor

HOD

Work Completed

D. P.

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180. A.P., India.
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180. A.P., India.
Phone No: 08678-273535

WORK INDENT

From,

4/2/2023

Please arrange to execute the following works in CE (GE, TE & CT LABS)

S.No	Description of the Work	Person to be Contacted
2114 1.	GE Lab - Fan \odot , Tubelight ①	D. Venugopal Rao
2115 2.	TE Lab - MCB Problem	
2116 3.	CT Lab - Tubelights ③ CT	

Indentor

work completed
and awaiting

Subhithi T
HOD 4/2/23

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion I/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK INDENT

Dt : 24.09.12

From,

Venkata Ramana
HOD, E&E
Please arrange to execute the following works in OFC Layer.

S.No	Description of the Work	Person to be Contacted
1.	1915 - to - Girls Hostel	
2.	1933 - to - Main Gate	
3.	1933 - to - Auditorium	
4.	Generator Room - to - Auditorium.	
5.	Boys Hostel - to - Generator Room	

Indentor

Abdul
HOD

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of completion

I/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK INDENT

From,

BED Department

Please arrange to execute the following works in *BED Department*

S.No	Description of the Work	Person to be Contacted
------	-------------------------	------------------------

1. *Intercoms not working*

200, 201

200 completed on 14/10/2017 by HOD

Student

✓
HOD

OS 200
31/09

DVR & Dr HS

MIC College of Technology

Kanchikacherla, Krishna DistrictPin-521 180, A.P. India
Phone No: 08678-273535

OS 21/09
29/09

MS 21/09

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

I/C Maintenance

Date of Completion

DVR & Dr HS

MIC College of Technology

Kanchikacherla, Krishna DistrictPin-521 180, A.P. India
Phone No: 08678-273535

29/09
L/C

WORK INDET

From,

HOD, Diploma

To,

I/C Maintenance

Please arrange to execute the following works in Diploma HOD Room

S.No

Description of the Work

Person to be contacted

1.

Tube lights repair
in HOD Room

Dr G RAJESW

2.

Loc repair in HOD Room

Dr G
HOD

Indenter

Completed

Serial No. 1
010227922

Boys hostel

24/9/22
Kanchanburi

- Water cooler stain
- Washing Machine stain
- Provide the clothes wise
- Ground Floor

①	Room no 1	tube light 1 & door mirror LED light
②	Room no 4	tube light 1 → door mirror →
3.	Room no 5	tube light 1 → starter, bulb

1st Floor

Room no 1	light → LED light, Starter
Room no 3	light → LED light,

2nd Floor

Room no 2	light →	Starter 2
Room no 4	light →	mirror, Starter 1
Room no 6	Fan →	Fan problem.

Window Curtain repair

Ground floor R

- 1. Mr Ram, F.A.N. Captain
- 3. Ram steward

Forwarded to
Mr. G. S. J. 24/9/22

→ Fan capacitor - 2 no's

Starter - 4 no's

CFL tube lights - 3 no's

By 27/9/2021

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for Details

Probable date of completion

Date of Completion

I/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK INDENT

From,

Dt :- 26/9/2022

Please arrange to execute the following works in CIVIL

S.No	Description of the Work	Person to be Contacted
12.2.1	Lightz Problem ②	✓ / staff / students
12.2.2	Fan is slowly running ①	
12.2.3	Fan Problem is stuck, sound and running ①	
12.2.4	Lightz Problem ①	
12.2.5	Fan Problem ②, Fan is rattled ①, water leakage from slab	
12.2.7	Fan ①, light ①, light connection is directly ①	


Indentor


HOD

Note :- Once check, If any Benches, Drawing Tables, and study in all class room are broken, remove them & replace them immediately.

Room No: 12.2.2 ②, 12.2.3 ③, 12.2.4 ②, 12.2.5 ②, — Benches
12.2.6 D.Table ① & study ③, 12.2.7 D.Table ⑥ & study ④

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P, India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

D/C Maintenance

Date of Completion

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P, India
Phone No: 08678-273535

WORK INDENT

From,

CSE Department

To,

Maintenance

Please arrange to execute the following works in CSE _____.

S.No

Description of the Work

Person to be contacted

✓1112 - Door lock

✓1113 - Door lock, Light ✓

✓1114 - Door lock, Light ✓

✓1109 - Door lock, Window

✓1108 - Door lock

✓1107 - Door lock, window, light X

✓1105 - Door lock, window

✓1111 - fan IX — Pending C

✓1144 - window

(Lab-3)

HOD

30/6/22

DVR & Dr. HS

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

DVR & Dr. HS

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK INDENT

From,

Please arrange to execute the following works in AI & IT Dept

S.No	Description of the Work	Person to be Contacted
1	Indecan at Lobby service room	K. Venkata Wala Rao Sir. Mr. Arjun Rao.
2	1131 fan not working	
3	1148 tubelight in staff room Fan Not working.	
Indenter	28/9/2022	28/9/2022

W.MT completed b
29/9/2022

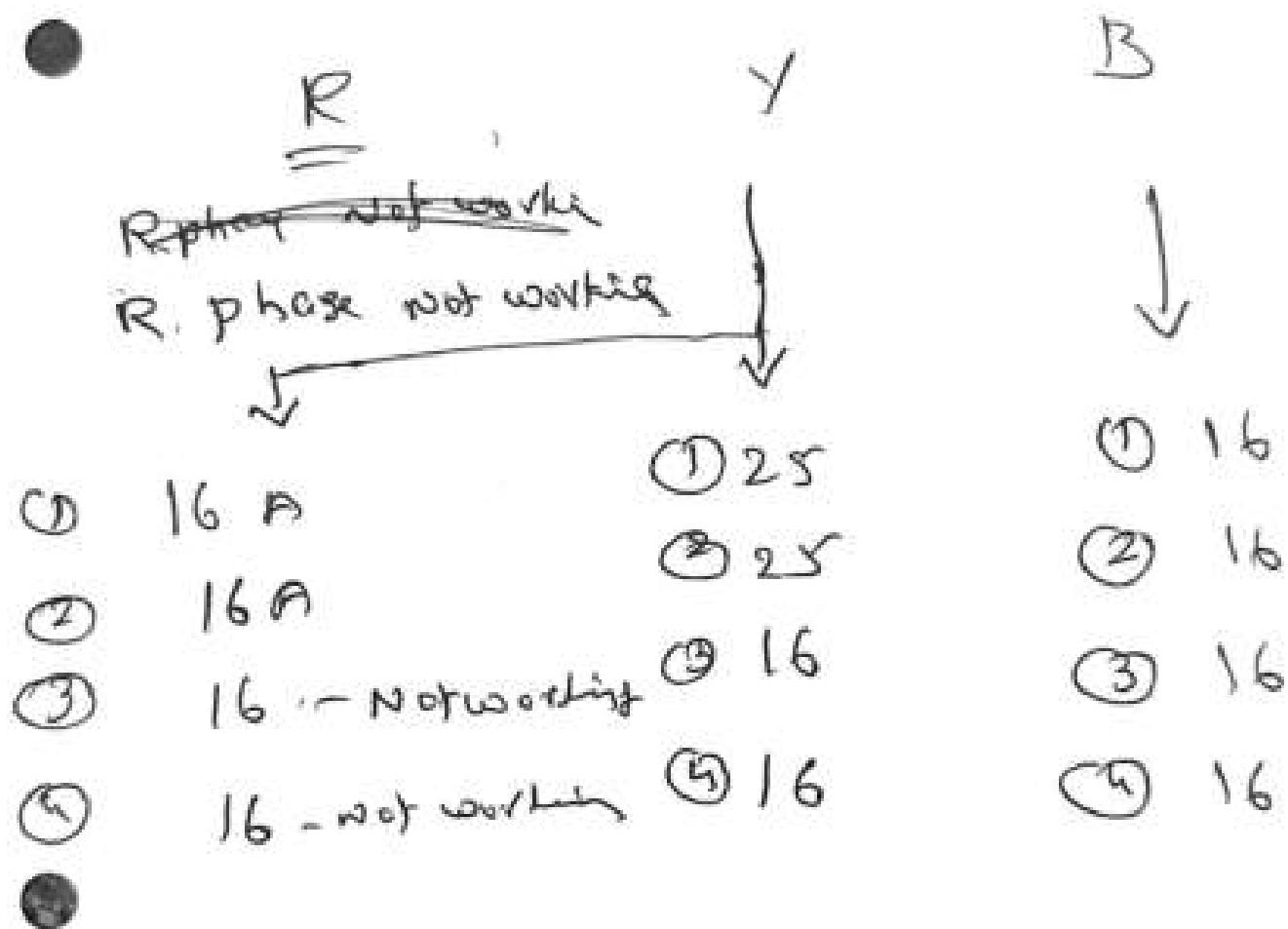
<u>part no</u>	<u>model</u>	<u>switches</u>	<u>shocks</u>	<u>Pkgs</u>	<u>Doz</u>
2107	GM	1	—	—	—
2104	GM	10A-1	—	—	—
2103	GM	10A-1+1-2	—	16 model plates-1	—
2102	GM	10A-2	—	2 model plates-1	—
<u>2nd floor</u>					
2202	GM	—	—	16 model plates-1	—
2203	GM	20A-2	—	—	—
2204	GM	10A-6	—	6 model plates-1	—
2204, Fringe. GM	10A-1	—	—	—	—
2206	GM	—	—	2 model plates-2	—
2207	GM	20A-1	—	—	—
<u>3rd floor</u>					
2302	GM	10A-1 20A-1	—	2 model plates-1	—
2304	GM	10A-4	—	—	—
2306, Fringe side-GM	20A-1	—	—	—	—
2306	GM	20A-1 10A-2	—	—	—

Room no. 1147

Computer lab. 1

Legrand 24 mes - 08 Bar
without Inside Sheet

C - w/o A & PL. - Upole mes.



All single phase mes. Legrand

30-5-22

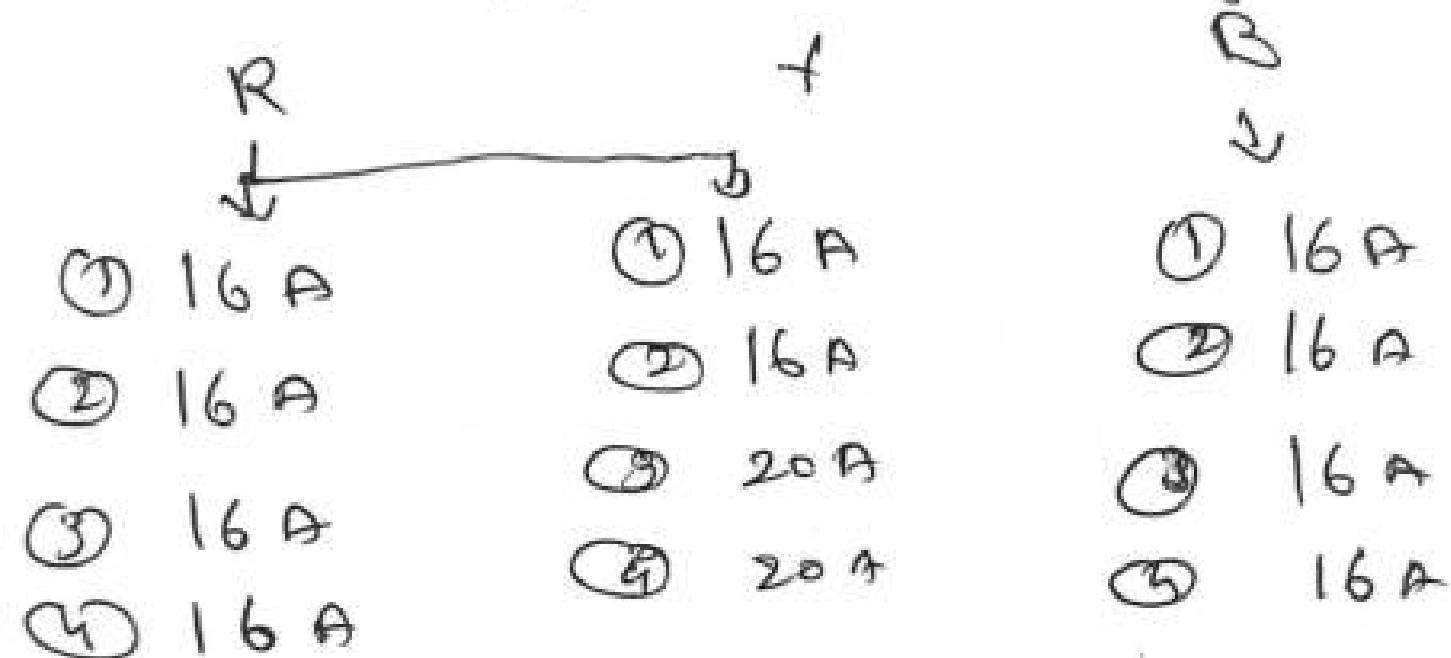
Room no: 1146

Computer lab- 2

Legrand 24 mcb. Box
with out Inside Sheath

C- no. 3 pole legrand mcb

Y phase not working



All mcb Legrand make

Room no: 1144 Computer lab-1

C-40 A 3 pole m.e.3 Legrand
without Inside Sheet

R

X

B

① 16

① 16

① 16

② 16

② 20

② 16

③ 16

③ 20 - HPL

② 16

④ 16

④ 20 HPL ④ 16

Room no 1141 Computer 6 4

C-40 upole HPL mes

R

Y

10⁵

① 20 HPL	① 20 HPL	① 20 HPL
② 20 HPL	② 20 HPL	② 20 HPL
③ 20 HPL	③ 20 HPL	③ 20 HPL
④ 20 HPL	④ 20 HPL	④ 20 HPL
⑤ 20 HPL	⑤ 20 HPL	⑤ 20 HPL
	⑥ 16 lg	⑥ 20 HPL

old 09 8m

3 pole - 63 mes level - ②

2 NO2

Room no: 1140

comptek - 5

Gold mcs Box.

without ~~the~~ Door

- ① 4 pole Counter
- ② 63A 4 pole mcs. legns
- ③ ~~63A~~ 3 pole mcs legns

R

γ

① 25A

① 25A

② 25A

③ 25A AH Legns

④ 25A

● C-40 m 3 pole mcs

R

γ

④

① 10

① 10

③ 20

② 10

② 12

② 10

③ 15

③ 15

③ 16

④ 10

④ 12

④ 16

⑤ 20

⑤ 20

⑤ 10

All mcs - degnat make

TABLES WORK CLASSROOMS

- 06/06/2022 - CIVIL - 1222, 1223, 1224, 1225,
[CIVIL Dooling Hall - 1226, 1227]
- 07/06/2022 - EEE - 1215, 1216, 1217, 1218,
- 08/06/2022 - EEE (Lab) - 1207, 1208, 1209, 1210,
- 08/06/2022 - ECE (Lab) - 1310, 1311, 1312, ^{IInd floor}
- 08/06/2022 - ECE [classroom] - 1317, 1318, 1319,
- 09/06/2022 - 1321, 1322, 1323, 1320,
- 09/06/2022 - 1327, 1328, 1329, 1330 [ECE Lab - 1331]
- 10/06/2022 - 1336, 1337, [ECE Lab - 1338, 1340]
- 10/06/2022 - Mech Lab workshop - 2113,
- CIVIL Labes - 2115, 2116, 2129, 2130,
- Dooling Hall - 2128

1. New Classroom
2. New Lab
3. New Workshop
4. New Dooling Hall
5. New Workshop

1327, 1328, 1329, → Back Side
Street

Room No:	blank sheets	Room No	
6101	0	2102	0
6102	1 blue	2103	0
6103	11 blue	2106	1
6104	0	2107	1
6108	0	2119	0
6109	0	2120	1
6110	0	2121	0
6111	0	2123	0
1106	0	2124	0
1107	0	2125	0
1108	0	2127	0
1109	0	2128	0
1112	0	2131	0
1113	0	2132	1
1114	0	2202	2
1121	1 New	2203	0
1122	1 "	2206	3
1123	2 "	2207	0
1124	1 "	2302	0
1125	0	2303	11
1129	0	2306	5
1130	0	2307	2
1131	0		
1132	0		
1133	0		
1134	0		

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

I/C Maintenance

Date of Completion

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

 WORK INDENT

From,

Girls Hostel Warden.

To,

Venkateswararao godlu,

Please arrange to execute the following works in _____.

S.No	Description of the Work	Person to be contacted
------	-------------------------	------------------------

Ground Flous :- Corridor light - 1 Starter - 1

✓ Office light - 1 set - 1 bulb - 1

Dinning Room - 2 lights HOD blub - 1

Indenter

Washing room - Fan problem 
* fan

First Floor :- Room no - 103 - 2 tub lights. OK
Room no - 115 - Fan problem capacitor
" " - 118 - Fan problem capacitor
123 - Fan problem fan problem
117 - Fan problem capacitor
110 - Fan problem fan problem
Room no 101 - Fan problem capacitor
1 side 3w 50 Sockets " 1 side 3w 50 ✓

2nd Floor :- Room no - 213 - 2 tub lights bulb 2
8 feet - 1

OK
work completed
Raj
13/5/22

M. Pandian

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India

Phone No: 08678-272535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

I/C Maintenance

Date of Completion

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India

Phone No: 08678-272535

WORK INDENT

From,

Girls Hostel warden.

To,

Venkateswara Rao Guru,

Please arrange to execute the following works in _____.

S.No

Description of the Work

Person to be contacted

1. Ground floor :- 1) corridor light 2) steps குத்து + Dining Room
room numbers :- 07 - Fan & cool Room 8000 (Hod) ^{குத்து}
Indenter → 16 ✓ society problem, switch Board ^{HOD} ^{குத்து}
→ 22 - Tubelight bulb ^{குத்து}
→ 23 - Tubelight ^{குத்து}

→ Land phone → Ring Tone విస్తరించి విస్తరించి
విస్తరించి. Rewind tan - 1 no's
Started - 1 Φ no's
bulb - 6. no's
L.CD tube - 4 no's

1st Floor :- Room No 8 - 101 Tubelight - blyb - 1 Starter - 1
Room No 9 - 103 Fan problem. Rewinding fan
" " - 106 Tube light - Starter - 1
" " - 119 - Fan - ~~LED light~~ (Capitol - 1)
" " - 111 - Fan slow to start (Fan Capitol)
Room No. 112 - Fan ✓ " "
Tube light. - Starter/bulb - 1
Room No - 113 - Tube light. ✓ Starter - 1
" - 116 - " " LED tube light
Library room → Tube lights - (2) Starter/bulb - 1
Library (2) → Fan - 1 sound ~~WMO~~ ~~WMO~~

• 3rd Floor :- Corridor light - 1 - LED tube ~~bulb~~ (12W)
Bath room Right side - 3 lights Starter - 1 3
Room no - 205 - 2nd Fan - Rewinding fan
Room no - 209 - 1st light - Starter & bulb
Room no - 210 - Fan ✓
Room no - 212 - Fan ✓
Room no - 220 - 1st light - Starter - 1
Room no - 214 - Tub light - Starter - 1
Room no 204 - tub light - bulb - 1

work completed
S. S.
20/6/22

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180, A.P India

WORK ORDER

To

Execute the following work

Person to be contacted for details _____

Probable date of completion _____

I/C Maintenance

Date of completion

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180, A.P India

WORK INDET

From

Department of Mechanical Engineering
DVR & DRHS MIC College of Technology
Kanchikacherla

To

The Maintenance

Please arrange to execute the following works in Mechanical Department

S.No	Description of the Work	Person to be contacted
1.	Door lock holds - 2 Rooms (1120, 1121, 1122)	K. SUPRIYA

Supriya/29/6/2022



Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna DistrictPin-521 180, A.P. India

Phone No: 08678-273535

WORK ORDER

To,
Maintenance Purchase

Execute the following work

Person to be contacted for details

Probable date of Completion

Date of Completion

I/C Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna DistrictPin-521 180, A.P. India

Phone No: 08678-273535

WORK INDENT

From,

BED

To, Maintenance.

Please arrange to execute the following works in Staff Room & Classrooms

S.No

Description of the Work

Person to be contacted

1.
2.

Lights not working -
Fan

Room no
2110


Student


HOD

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180. A.P India

WORK INDENT

From

To

HOD, MECHANICAL

IC Maintenance

Please arrange to execute the following works in Mechanical, class rooms

S.No

Description of the Work

Person to be contacted

① Room No:- 1125 :- Main door fixation (main door)

② " :- 1121 :- window .. (windows)


HOD-MC
22/06/11

HOD, Diploma

DVR & Dr HS

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From,

HOD, Diploma

To,

IC Maintenance

Please arrange to execute the following works in Diploma Shed Class rooms

S.No	Description of the Work	Person to be contacted
①	Room No. 6111 - Switch board, main door fixations	Switch Board Venkateshwar Rao Sir
②	110 - Switch board - Switch Board	
③	6103 - Switch board	
④	6101 - Switch board, main door fixations	Switch Board 22/6/22
⑤	Staff Room 6102 - ceiling lights LED 3 New fixations	
⑥	Room No. 6105 (Boys Tink) - Switch board - 5 since Davis	

Indentor: - V.Goll

Boys Hostel

Date:- 27/6/22

Ground Floor

- | | | |
|------------|---------------|------------------|
| Room no: 1 | Tube light 1 | shaver, handlift |
| Room no 6 | Tube lights 2 | 250 set |
| Room no 7 | Ran slab - 1 | ✓ for cups |

1st Floor

- Room no - 4 : Ran - 1 -

2nd floor

- Room no 4 - Ran - 1 - for cups

pair not working ✓

~~Door is
locked to
bed~~ Formed 20
Mr B. S. Ran
Mr Hain to name
M. S. Ran
27/6/22

DVR & Dr HS
MIC College of Technology

Kanchikacherla, Krishna DistrictPin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

I/C Maintenance

Date of Completion

DVR & Dr HS

MIC College of Technology

Kanchikacherla, Krishna DistrictPin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From,
Dr. C. Sai Chaitanya Kumar
Dept. of CE

To,
Venkateswara o
Maintenance Dept

Please arrange to execute the following works in 104.

S.No	Description of the Work	Person to be contacted
1	Fan is not working in first cabin (Two-Fans).	


Indenter


HOD

1. Maintenance incarge - BED - 2 fan - 3 lift
 2. BED Department - 9101 Switch Board
 3. BED Department - Bath Room side stor
 4. BED Department - 2 floor - 9201. fan problem
 5. Computer Room - 1 fan - 9208
 6. 2 floor 2201 - fan - 1
 7. " 2306 - " - " - " - 1
 8. 2308 - fan - Switch Board - 1
 9. 2310 - lift
 10. MED Department - 2 night - 11 a.m
 11. -

and + 16420

~~Paul Vincent Lee
John Godwin
John Cuffman~~

500 + 2 + 3 + 4
2 + 1 + 4 = 100

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District(Pin-521 189, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

I/C Maintenance

Date of Completion

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District(Pin-521 189, A.P. India
Phone No: 08678-273535

Venki
From,

Central Library

To,

I/C Maintenance

Please arrange to execute the following works in Library.

S.No	Description of the Work	Person to be contacted
------	-------------------------	------------------------

1. Intercom phone in (142)
not working

2. Tubelight - 4

work completed
in Library

venki

HCW

24/7/22

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK INDENT

DATE : 02/07/22

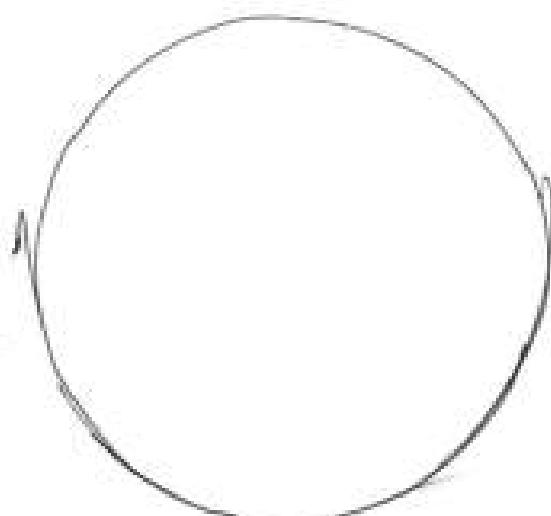
From,

Please arrange to execute the following works in CIVIL DEPARTMENT

S.No	Description of the Work	Person to be Contacted
①	Arrange key for desk	ASHOK KUMAR

SAK
Indentor

SAK
HOD



Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India

Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

Date of Completion

I/C Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India

Phone No: 08678-273535

WORK INDENT

From,

HOD Diploma

To,

I/C Maintenance

Please arrange to execute the following works in Diploma HOD room (1128)

S.No

Description of the Work

Person to be contacted

1.

one fan not
running fast

Dr. G. RAJESH

2.

one fan making
noise.

Completed

Indenter

O/D
HOD

O/D 6/22

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work.

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK INDENT

From,

Please arrange to execute the following works in ECE

S.No	Description of the Work	Person to be Contacted
1.	1321 - 1. Fan	
2.	1329 - 1 Fan to Switch Board	
3.	1330 - 2 Fan	
4.	1322 - 1 Fan	

Ch. Ratty
Indentor

work completed

Ch. Ratty

Ch. Ratty
HOD

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180. A.P., India.
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion I/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180. A.P., India.
Phone No: 08678-273535

WORK INDENT

From,

Please arrange to execute the following works in civil Department

S.No	Description of the Work	Person to be contacted
1	1222 - Fan ①	Maintenance If
2.	1227 - Fan ③ repair completed	Venkateswarao Sir


Indenter

Work completed
(S) 16/6/22

Indentor T.
HOD 16/6/22

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK ORDER

To:

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK INDENT

From,
CSE Department

To
Mr. K. Venkateswara Rao
Sar.

Please arrange to execute the following works in CSE Department

S.No	Description of the Work	Person to be Contacted
1.	1111 - 4 Tube lights	Mr. K. Arjun Rao Attender.


Indentor


Work Contact


HOD


Dr. P. Venkateswara Rao

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180, A.P., India.

Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180, A.P., India.

Phone No: 08678-273535

WORK INDENT

From,

Dt.: 23/2/2012

Please arrange to execute the following works in Civil

S.No	Description of the Work	Person to be contacted
1.12.23	ALL lights (1), Fans (2) not working Damage One switch	Maintenance Dept.
2.12.24	Fan (1) not working and need 4 socket (3pin) plug box (1) light (1) not working	Dept.
3.12.27	3 lights not working	→ fan capacitor replaced one for
4.12.22	Fan (1), lights (2) not working	→ fan problem
5.12.24	light (1) not working	
6.12.26	lights (3) not working	→ 2 fan not working

Indenter

Indra Sekhar
HOD

1227 LED tube lights - 2no's

Starter - 1no

for capacitor - 1no

1226 LED tube lights - 2no's

Starter - 1no

1228 - LED tube light - 1no

Starter - 1no

1229 - (ED tube lights - 4no's)

Fan switch - 1no

1224 Starter - 1no

Above requirements
are ~~color~~ completed

25/2/22

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna DistrictPin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

Date of Completion

I/C Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna DistrictPin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From,

Head, Basic Engg

To,

Maintenance SC

Please arrange to execute the following works in _____.

S.No	Description of the Work	Person to be contacted
1.	1207- Fan & light working	

switches in the class room not working

Bench repair

Indenter

HOD



Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

WORK INDENT

20.04.2022

From

Varun Sadasivam
Head, IBS

To

Mr. Venkateswaran
I/C Halls, Maintenance

Please arrange to execute the following works in Mr. Halls - Period.

S.No

Description of work

Person to be contacted

1.

Lan Cabling Work Each Room - Girls & Boys Hostel.

2.

BIO METRIC DEVICE RELOCATE (from space (GP) to New Room (GP))

✓

Kot 20/04/12

Devineni Venkata Ramana & Dr. Hima Sekhar



MIC College of Technology

WORK ORDER

To

Execute the following work

Person to be contacted for details _____

Probable date of completion _____

I/C Maintenance

Date of completion _____

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna DistrictPin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

Date of Completion

I/C Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna DistrictPin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From,

Mechanical Department

To,

The Maintenance

Please arrange to execute the following works in Mechanical Department

S.No	Description of the Work	Person to be contacted
1.	1123 Room - Light & socket not working	
2.	1126 Room - Fan & light not working	
3.	1127 Room - Fan not working	

Indenter

Supriya/2022

K. SUPRIYA

Supriya
HOD

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District, Pin - 521 180, A.P. India
Phone No: 08678 - 273535

26. 08.2021

WORK INDENT

From

Vasan Patel
H.S.S

Please arrange to execute the following works in Ofc Cabling

S. No.	Description of the Work	Person to be contacted
1.	Server Room (VSS) to Hostel Network Room (Lab - 02)	BBM
2.	Server Room to EEE Comp Lab.	BBM

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District, Pin - 521 180, A.P. India
Phone No: 08678 - 273535

WORK ORDER

To,

Execute the following the work

Person to be contacted for details _____

Probable date of Completion _____

I/C Maintenance

Date of Completion

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

V/C Maintenance

Date of Completion

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From,

Girls Hostel warden.

To,

Venkateswara Rao Golu

Please arrange to execute the following works in _____.

S.No	Description of the Work	Person to be contacted
------	-------------------------	------------------------

- 1) Room No - 208 - Fan efficiency.
- 2) ప్రాంగ అంగ స్కూలు ప్రాంగ.

Indenter

Dr. S. Sekhar
HOD

work completed
20/1/12

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK INDENT

From,
IT Dept.

TO
Mr. K. Venkateswara Rao

Please arrange to execute the following works in IT & IT Dept.

S.No	Description of the Work	Person to be Contacted
1.	✓ 1129 - light Problem	
2.	✓ 1131 - light Problem	Mr. K. Ajay Rao
3.	✓ 1133 - light Problem	
4.	✓ 1134 - light Problem	

Indentor

Naresh

Logesh

ZIC
HOD

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK INDENT

From,
CSE Dept.

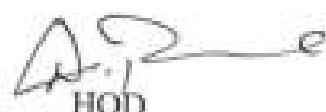
^{TO}

Mr. K. Venkateswara Rao Sir,

Please arrange to execute the following works in CSE Department.

S.No	Description of the Work	Person to be Contacted
1.	1113 - 1 fan Not working	Mr. K. Arjun Rao


Indentor


HOD


Notified Person

DVR & Dr HS

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

Date of Completion

I/C Maintenance

DVR & Dr HS

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

From,

Mechanical

To,

Maintenance

Please arrange to execute the following works in Mechanical.

S.No

Description of the Work

Person to be contacted

- ✓ 1. 1125 - Switch Board
✓ 2. 1124 - LED Tube Lights
✓ 3. 1123 - LED Tube Lights.
✓ 4. 1121 - Switch Board
(Projector Switch) ✓

R. Ranjith Kumar

HOD

4. Students Bench Repair

1122 - 1 Bench

1123 - 1 Bench

1124 - 3 Bench

✓ - 2 repaired
1 - No work.

✓
HOD

✓
HOD

✓ - 2 repaired
1 - No work.

Reddy

- ① Room No, 1125, - 6A switches - 2
tubelights - 2
starters - 2
- ② Room No, 1124, - LED tubelights etc - 1
- ③ Room No, 1123, - tubelights - 1
starters - 1
3 model plates - 1
20A. switches - 1
16A. sockets - 1 ✓

Reddy

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180, A.P., India.

Phone No: 08678-273535

WORK ORDER

To, Maintenance Incharge,
MIC College of Technology

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180, A.P., India.

Phone No: 08678-273535

WORK INDENT

From, BED, Department

Physics.

Please arrange to execute the following works in Physics lab Roomno: (2301)

S.No Description of the Work Person to be Contacted

1. 2 fans & repair in Physics lab (Room no.) (2301)
& tube light - 2

2. Tube light in (Room No:-
BED Staff Room
2110)

Work completed
by [Signature]

HOD

k.v.saradha
Indenior

(in lab)
2301 Jan capacitor 2 no's

2110. B. Erdstadt Room -
 CED tube light - 3 no's
 tube bulb - 1 no
 Starter - 3 no's

DVR & Dr HS

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

I/C Maintenance

Date of Completion

DVR & Dr HS

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From,

HOD, Diploma

To,

I/C maintenance

Please arrange to execute the following works in Diploma Block.

S.No	Description of the Work	Person to be contacted
1.	Repair of benches	Mr. Prasad (Asst.prof) Civil.
2.	Repair of switches	
3.	Repair of ceiling	
4.	new lights	
Indenter		
		

~~reddy~~

6101 - Seth - 1

6103 - LED, lights - ~~1~~ 3

6104 - LED, lights - 6 + 1 = 7

6108 - LED, lights - 1 + 1 = 2

6109 - LED, lights - 1

6110 - LED, lights - 1

^{LED}
New. lights - 6 nos

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology

Kanchikacherla, Krishna DistrictPin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

I/C Maintenance

Date of Completion

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology

Kanchikacherla, Krishna DistrictPin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From,

Girls Hostel warden,

To,

Venkateswara Rao Gudelli,

Please arrange to execute the following works in _____.

S.No	Description of the Work	Person to be contacted
------	-------------------------	------------------------

Fist Floor :- Room no - 101 fan problem + power \$100-

Indenter

HOD

15/9/22

work completed

15/9/22

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-272535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

I/C Maintenance

Date of Completion

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-272535

WORK INDENT

From,

Girls Hostel warden.

To,

Venkateswara Rao Golu

Please arrange to execute the following works in _____.

S.No

Description of the Work

Person to be contacted

Ground floor - Room 10 - 7 - Fan - 1 light - 1
Room 10 - 8, 10, 11, Rooms - light - 3

Indenter

T.V Room - Fan - 2 light - 1

HOD

12/12/92

15 - Room - light - 1 [Room 10 - 16 et al 2 fans, 2 lights]
MCU warden. (exp 10/12/92)

- Office ext - tub light - 1 ✓
- Intercom phone - ವಿಂಟರ್ ಫೋನ್ .
- Other Big lights ಬೆಂಗಳು (2) ✓
- SIK Room - light - 1 ✓
- Room no - 21 - light - 1 ✓
- Bath rooms ext - 3 lights ಬೆಂಗಳು . ✓

Fist Floor :-

- Room no - 114 - light ✓
- Room no - 117 - light ✓
- Room no - 124 - Fan ಫೆನ್ ಏಂಬ್ಲೋ ! ✓

- Third Floor - Room no - 204 - Fan problem ✓
Room no - 202 - 2 sockets ಬೆಂಗಳು
Room no - 211 - Light - 1 ✓
Bath rooms - lights - 2. Right side ✓
Bath rooms - lights - 2. Left side ✓

Telephone pending work
work completed

~~left~~
~~right~~

G/Floor

ROOMNO, 7 - Fan ~~is not~~ Bearing

ROOMNO, 8, - TUBELIGHTS STARTED - 1

ROOMNO, 10, - OK

ROOMNO, TV, T12, fan capacitor - 2
Fan. No. 07. Fan.

ROOMNO, 15, - STARTED - 1

ROOMNO, 16, - Power OK,

OFFICE ROOM, STARTED - 1

ROOMNO 21, OK

BATHROOMS, - STARTED - 1

I Floor

ROOMNO, 124, - Fan, working

ROOMNO, 117, - TUBELIGHTS,
STARTED - 1

ROOMNO, 114, - OK

II Floor

ROOMNO, 202, Sockets - OK

ROOMNO, 204, Fan capacitor - 1

ROOMNO, 211, - LIGHTS - 1
STARTED - 1

BATH ROOM, - STARTED - 2

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna DistrictPin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

I/C Maintenance

Date of Completion

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna DistrictPin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From,

MECH-111
MECHANICAL ENGINEERING Dept

To,

maintainance department
T. Venkateswara garu

Please arrange to execute the following works in MECHANICAL ENGINEERING.

S.No	Description of the Work	Person to be contacted
⑥	Change the power supply of CE lab from studio lab to CE lab	
⑦	change the power supply CE lab from metallurgy lab to CE lab	

Indenter

RR
HOD

work commis to
L. Venkateswara

L. Venkateswara

RR
HOD

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180, A.P., India.

Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180, A.P., India.

Phone No: 08678-273535

WORK INDENT

From,

27/7/2022

Please arrange to execute the following works in CIVIL

S.No	Description of the Work	Person to be Contacted
1.	3-Pin sockets - 4 +1 switch with box	HO, CE / Sanidhar


Indentor

Completed work
on 28/7/22
and sent to
28/7/22

Indentor -
HOD

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180. A.P., India.
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

L/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180. A.P., India.
Phone No: 08678-273535

WORK INDENT

From,

at :- 8/8/2022

Please arrange to execute the following works in Civil

S.No Description of the Work

Person to be Contacted

1. 1221 - Fan problem is
 stuck & sound
 (change the fan)

Sandhar/Tegor Sir


Indentor


HOD

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna DistrictPin-521 180, A.P. India

Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

Date of Completion _____ I/C Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna DistrictPin-521 180, A.P. India

Phone No: 08678-273535

WORK INDENT

From,

Central Library

To,

I/C Maintenance

Please arrange to execute the following works in Library.

S.No

Description of the Work

Person to be contacted

1.

Changing of
window glass

DVR

HS
Date: 10/10/2022
Work completed in Library



Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

WORK INDENT

04.08.2022

From

Venku Reddy
HOD ITM

To

Mr. Venkateswar Rao
I/C Maintenance

Please arrange to execute the following works in Principal Sir's Office

S.No	Description of work	Person to be contacted
1.	60 Projector Screen fixing in Principal Sir's Cabin	Mr. Chandra.

Completed
on 5/8/22

60 Projector Screen fixing in
Principal Sir's Cabin

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

WORK ORDER

To

04.08.2022
4-19-19

Execute the following work

Person to be contacted for details _____

Probable date of completion _____

100
988, 499
957

I/C Maintenance

Date of completion

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK ORDER

To.

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK INDENT

From,

CSF

70 :-

Mr. K. Venkateswara Rao,
Maintenance Department.

Please arrange to execute the following works in CSF Department.

S.No	Description of the Work	Person to be Contacted
1.	1108 - Door Problem	Mr. K. Arjun Rao
2.	1112 - Window door Problem	
3.	1105 - Power Socket Problem	


Indentor


HOD


Dr. Hima Sekhar
Item ①, ② Completed - 27-7-2018

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

I/C Maintenance

Date of Completion

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From,

Dept. Mechanical

To,

The Maintenance

Please arrange to execute the following works in Mechanical Dept

S.No	Description of the Work	Person to be contacted
------	-------------------------	------------------------

1. Room No - 1120 - Door Lock repair ✓
- 1121 - Door lock " ✓ K. SUPRIYA / V. Gopi
27/7/22 Indenter
- door Glass " ✓ 
- Window Glass. " ✓ HOD
- 1123 - Window Glass. " ✓
- 1125 - Door Lock " ✓

all work completed except window glass
(cutting)

WORK INDENTFrom, HOD
Diploma DepartmentTo
I/C, maintenance

Please arrange to execute the following works in

Diploma Class Rooms

S.No	Description of work	Person to be contacted
6108	Switches, lights, bench repair, fan Regulators, 3 fans not working	
6104	Switch board	
6103	Scaling sheets adjustment	Grass cutting
6102	Scaling sheets adjustment	

Devineni Venkata Ramana & Dr. Hima Sekhar



MIC College of Technology

D 10/7/2022

WORK ORDER

To

work completed on

28/7/2022

F. P. Yed 28/7/2022

Execute the following work

Person to be contacted for details _____

Probable date of completion _____

Date of completion

I/C Maintenance

6108 - subby - 4

6104 - 12 - 1

6101 - Fan. Replacing - 1

P. Nagi S. Rama

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna DistrictPin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

I/C Maintenance

Date of Completion

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna DistrictPin-521 180, A.P. India
Phone No: 08678-273535

WORK INDET

From,

2 Girls Hostel warden.

To,

Venkateswaran Reddy,

Please arrange to execute the following works in _____

S.No	Description of the Work	Person to be contacted
------	-------------------------	------------------------

Ground floor :- office et - Tubelight -2 - Starter - 1
Show lights -2
Fan - 1

HOD

Indenter

ROOM NO - 05 - Fan -1 - Capacitor

Tubelight -1 - Starter - 1, blub - 1

Washing Room - Fan - 1 Capacitor - 1

Fist Floor :- Room 100 - 101 - Fan sound ~~is~~ ~~is~~ Reviving - 1
Position Room - (1) Fan sound ~~is~~ ~~is~~ ✓
Room - 09 - ~~is~~ ~~is~~ switch ✓

1nd Floor :- 210-Room - Fan problem - 2 ✓ ~~is~~ ~~is~~ - 1
Position Room [Library] - Fan problem ~~is~~ ~~is~~ capacitor, Reviving.
Room - 222 - Fan working - capacitor - 1

work completed
Brij
27/2/22

Capacitor - 4
starter - 2
bulb - 1
Reviving fan - 2

Boys hostel

To,

Mr. K. V. Rao

Chairman

Water cooler work

Hot water tank work

Work details

Ground Floor

1. Room no 1 :	Tube lights	2	5101
Room no 20	23:-	1	5102 LED light-1 LED light-1
Bath room	Fan ✓	1	bed light ✓ 1 LED chandelier

1st Floor

Room 4 FAN for 1 fan

Room 3 Tube light 1

2nd Floor

Room no 3 tube light 1 switch

Room no 4 Switch - 1 - switch

Bath room Tap legu-

work completed or please pause on above

Sp. No. 12/122

of 13/122



Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

From

Venku Rallu
Hod, 1513

To

Maintenance I/c
Mr. Venkateswara Rao

Please arrange to execute the following works in 1513 - (Server Room)

S.No	Description of work	Person to be contacted
1.	1513 - HSS Nettende Cabling	Chander

Devineni Venkata Ramana & Dr. Hima Sekhar



MIC College of Technology

To

Execute the following work

Person to be contacted for details

Probable date of completion

I/C Maintenance

Date of completion

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna DistrictPin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

I/C Maintenance

Date of Completion

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna DistrictPin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From,

CSE Department

To,

Maintenance

Please arrange to execute the following works in CSE Staff room.

S.No	Description of the Work	Person to be contacted
1.	111 - fan Not working	Mr. K. Arjun Rao, Attender.


Indenter




HOD
Work completed
for Dr

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

I/C Maintenance

Date of Completion

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From,

Girls Hostel w0xdem.

To,

vtukateswari@satya.com



Please arrange to execute the following works in _____.

S.No

Description of the Work

Person to be contacted

- office of Fan - 1 Worked. - Capacitor - 1
- 023 Room of - 2 Fans Worked. - Capacitor 2
- Indenter → Room no - 108 el - 1 Tubelight - Shaded 1/2 subster
- Room no - 9, 10, 15 el - 3 tube lights.

- Room no - 201 - Tubelight - 1 OK ✓
→ Room no - 220 - Tubelight - 1 OK ✓

Fan cap. - 3
starter - 1
bulb - 1

work completed
~~Self~~
24/5/22

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

I/C Maintenance

Date of Completion

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From,
Library

To,
I/C Maintenance

Please arrange to execute the following works in Library.

S.No	Description of the Work	Person to be contacted
------	-------------------------	------------------------

1. Problem of Power Supply in Nizhal Library

Indepen

Problem solved by 23/11/10

PRO

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna DistrictPin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

I/C Maintenance

Date of Completion

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna DistrictPin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From,

~~HOD, Diploma~~
HOD, Diploma

To,

I/C Maintenance

Please arrange to execute the following works in Diploma shed.

S.No	Description of the Work	Person to be contacted
------	-------------------------	------------------------

1. Lights in the Class rooms

Completed DRD

2. Fans are working but very slow.

Completed DRD 19/12/2012

3. Green board problem in II DECE 2009

DRD
HOB

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

Date of Completion

I/C Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From, Physics Lab,
BED Dept.
Room No. 2301

To, Maintenance Dept.
Mr. Venkateshwar Rao

Please arrange to execute the following works in Room No 2301 Physics Lab

S.No	Description of the Work	Person to be contacted
1.	Ceiling fan not working —	
2.	Tubelight " "	
3.	Electrical work for darkroom	

Indenter K.L.Sarada

HOD

Work completed

K.L.Sarada
u/s/p2

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna DistrictPin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

Date of Completion I/C Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna DistrictPin-521 180, A.P. India
Phone No: 08678-273535

29.4.2022

WORK INDENT

From,

COE

To,

K Venkateswara R.

Please arrange to execute the following works in Excell.

S.No	Description of the Work	Person to be contacted
1.	Few repairs	


Indenter


HOD

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion _____ I/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK INDENT

From: Ved

Please arrange to execute the following works in _____

S.No	Description of the Work	Person to be Contacted
------	-------------------------	------------------------

1) fan not working - Room no - 2203

Work completed
29/4/12
Indenter kcsarada HOD ve

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK INDENT

From,

Please arrange to execute the following works in VLST Lab (1306)

S.No	Description of the Work	Person to be Contacted
------	-------------------------	------------------------

1. power supply problem

2. socket problem

3.

Completed

Indenter No. 25/04/2022


Ch. Rama
HOD

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India

Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

I/C Maintenance

Date of Completion

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India

Phone No: 08678-273535

WORK INDENT

From,

Girls Hostel warden

To,

Venkateswara Rao Gudeti,

Please arrange to execute the following works in _____.

S.No

Description of the Work

Person to be contacted

Room no - 06 Room warden switch board problem was des.
Room no - power slab.

Indenter

Office ed fan - 1 slownter work des. ^{HOD} ~~Rej~~ 27/11/12

Room no - 22 - sancate and wall painted. ^{27/11/12} - Capital

✓ 1st floor - Room no - 102 - Tubelight - 1 - ~~staster~~ →
Main door problem (lock)

→ Room no - 118 - study table & sofa.

✓ Library Room no - 1 Light - LED table light

3rd Floor ✓ Room no - 202 Fan problem - Reviving fan

✓ Room no - 213 Fan 1 glow ~~2 glow~~ - Reviving fan
Tube light - 1 - bulb

✓ Function Room no A - Fan - 1 glow - ~~cap~~ (5)

Room no - 217 - Fan problem - ~~cap~~ (5)

✓ Room no - 106 Tubelight prob. - 1 - bulb

work completed
S. S.
22/24/22

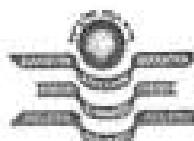
WORK INDENT

From

To

Please arrange to execute the following works in _____

S.No	Description of work	Person to be contacted
------	---------------------	------------------------

WORK ORDER

To

Dr: S/01/22

Mr. Venkateswaran
Maintenance Incharge

Execute the following work → ① Boys HostelPerson to be contacted for details ② Ground Floor - N/W Cable laying, device installation.Probable date of completion → Mr. M/s Pavan② Tube light - not working - 2 Bld.
I/C Maintenance

Date of completion

MIC College of TechnologyKanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

7 April

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion.

I/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of TechnologyKanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535WORK INDENT

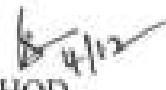
From,

Dt:- 4/12/21

Please arrange to execute the following works in Civil Engineering

S.No	Description of the Work	Person to be contacted
1. 1226	Light ①	Venkateswara Rao
2. 1227	Fans ③, lights ② Not Working	Venkateswara Rao
3. Room Locks	③ Anti Loomy No Locky	Maintenance D/c
4. 1227	Room lock is cutting & Remove	


In-charge


4/12
HOD


Project Head
* Tick marks is completed work — 
4/12/21

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work.

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK INDENT

From,

Please arrange to execute the following works in T&P

S.No	Description of the Work	Person to be Contacted
------	-------------------------	------------------------

1.	LED Lights Not working	J. Padmaja, Jr. Asst.
----	---------------------------	-----------------------


Indentor 12/10/19


HOD MIC College of Technology

Civil indent

1222. 6 Amp switches : 2 nos - OK
fan capacitor - 1 no. - OK
1224 → LED tubelight : 1 no - OK

1222. Room fan 1 no's problem winding

By S. S. 6/5/22
S. S. 6/5/22

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District, Pin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

I/C Maintenance

Date of Completion

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535



WORK INDET

From,

Dr. G. RAJESH
HOD, Diploma

To,

Sri Venkateswara Rao
I/C Maintenance

Please arrange to execute the following works in Diploma HOD room (Room No. 1128)

S.No	Description of the Work	Person to be contacted
------	-------------------------	------------------------

1. Plug socket in HOD room

Dr. Rajesh

2. Flush tank repair in HOD room

Dr. Rajesh ✓ Dr. D


Incharge


Dr. D
HOD

BEO Dept

2110	→ Spilt	-	conference Room -	MITSUBISHI	problem
			HOD Room	-	LG
2208	-	spilt cassite	-	computer Lab -	MITSUBISHI 2nd
					problem
			Spilt	-	Server Room - L.CA
					problem
2308	Spilt	-	HOD Room	-	L.CA
2201	cassite	-	computer Lab	-	Daikin - 2, OK ✓
					10

Mechanical

1127	Spilt	-	HOD cabin	L.CA	problem
1128	Spilt	-	R&Tech server Room	L.CA	problem

ITess

1138	Spilt	-	Varun gaur	L.CA	problem
	Spilt		server Room	MITSUBISHI	OK ✓

IT Dept

1141	cassite	Lab. 4	2nd	Mitsubishi	-	problem
1145	Spilt	HOD Room	L.CA		1	problem

C.S.E Dept

1139	cassite	Lab. 6	2nd's	Mitsubishi	-	OK ✓
1140	cassite	Lab. 5	2nd's	Mitsubishi	-	OK ✓
1142	cassite	Lab. 3	2nd's	Daikin	-	OK ✓
			1no'	Daikin	-	problem
1141	cassite	Lab. 2	2nd's	Daikin	-	OK ✓
			1no'	Daikin	-	problem

1140	Cassite	Lab-1	no Daikin ✓ no Daikin	OK ✓ OK Problem
1143	Spilt	cse HOD Room	L.G. -	problem
	Spilt	Confirance	Mitsubishi -	OK ✓
1110	Cassite	Seminar hall	Daikin 2no's - no -	OK ✓ problem
		EEE Dept	/	8
1205	Cassite	Seminar hall	Daikin 2no's no	OK ✓ problem
1206	Spilt	electric simulation room	Mitsubishi - 1no. Daikin - 1no L.G. - 2no	Problem
1220	Spilt	HOD Room	L.G.	problem
		Confirance	Mitsubishi	OK ✓
1209	Spilt	Stadt Room	L.G.	problem
		Exam Cell	/	10
1204	Cassite	Confirance	Daikin	OK ✓
	spilt	Stadt	Daikin	OK ✓
	spilt	HOD Room	2no's Daikin	OK ✓
1203	Cassite	Principle Room	Daikin	OK ✓
		Daikin Room	L.G. -	OK ✓

Cassite	Chairman sir	- Daikin	OK ✓
Spilt	V.C Sir Room	- Daikin	problem
spilt	M.D Sir Room	Daikin	OK ✓
spilt	C.E.O Sir Room	Daikin	OK ✓
1237	spilt	All Room (TGP)	Daikin 1.5(ton) OK Daikin 1(ton) OK

Library

1231	spilt	Digital Library - Vijay Room HOD Room	Un - 2no's problem Un. 1no problem Un 1no problem
		Reading Room	Mitsubishi 5no's ✓OK 2no's problem

E.C.E Dept

1341	spilt	Staff Room	Un 1no problem
1301	spilt	HOD Room	Un 1no problem
1301	spilt	Conference Room	Mitsubishi 1no ✓OK
1306	Cassite	VLSI Lab	Daikin 2no's ✓OK
	Cassite	seminar hall	Daikin 2no's problem
			Daikin 1no ✓OK
1309	Cassite	Computer Lab	Mitsubishi 2no's problem

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08578-273535

WORK ORDER

To:

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

D/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08578-273535

WORK INDENT

From: Dept of ECE

Please arrange to execute the following works in Department library

S.No	Description of the Work	Person to be Contacted
1.	Fans (library room staff)	1313
2.	Tube light (, ,)	
3.	Staff toilet room bulb	

M. Reddy
Indentor

Ch. Palle
HOD

Work Completed
Bulb wanting
Ch. Palle

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK ORDER

To:

Execute the following work

Person to be contacted for Details:

Probable date of completion _____

Date of Completion

I/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK INDENT

From:

Please arrange to execute the following works in Repair ECE Dept.

S.No	Description of the Work	Person to be Contacted
1.	Repair of Tables (a) Classroom Table (b) Lab tables	HOD
2.	AICA LAB Board fixing AC&DC LAB Board fixing	HOD
<u>Devineni Venkata Ramana</u>		<u>A. P. Sekhar</u> HOD

DVR & Dr HS

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India

Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

I/C Maintenance

Date of Completion

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India

Phone No: 08678-273535

WORK INDENT

From,

HOD, Diploma

To,

Incharge, Maintenance

Please arrange to execute the following works in Diploma Block

S.No	Description of the Work	Person to be contacted
1.	room 6100 (fan)	power Socket in the class room for projector
2.	6101, 6103, 6104, 6105, 6109, 6110, 6111 (fan)	LED lights are not working
Indenter	3. plug socket in Diploma HOD room (1128)	HOD _____



Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology

WORK INDET

From
EEE Department

To
Maintenance Dept

Please arrange to execute the following works in EEE Department (Room no: 1206)

S.No	Description of work	Person to be contacted
1.	Electrical simulation lab (Room no: 1206)	System Key Board Backs Repair = 30
2.	Chairs Repair = 08	
3.	New chairs Required = 10 (not given now chairs)	

Devineni Venkata Ramana & Dr. Hima Sekhar


HOD, EEE
15/3/12



MIC College of Technology

WORK ORDER

To

Computer Backs Repaired - 29 ✓
Chair Repaired = 5 ✓

∅

Execute the following work

Person to be contacted for details N. Veni Baby, EEE dept


N. Veni Baby

Probable date of completion

Date of completion

I/C Maintenance



Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

WORK INDENT

From

EEE Department

To

Maintenance department

Please arrange to execute the following works in Room No: 1206 (Electrical Simulation lab)

S.No	Description of work	Person to be contacted
1	Air conditioners (Acs) Repair	1206


Hima Sekhar
EEE Deptt



Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

WORK ORDER

To

Execute the following work

Person to be contacted for details _____

Probable date of completion _____

U/C Maintenance

Date of completion

DVR & Dr HS

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

Date of Completion _____ I/C Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From,

Department of Mechanical Engineering

To,

Maintenance Incharge

Please arrange to execute the following works in Mechanical Block

S.No	Description of the Work	Person to be contacted
------	-------------------------	------------------------

1.	1125 - Socket Problem - Light Problem	K. Supriya
2.	1123 - Light, Fan Scratch Fan, SOCKET Problem	

Indenter

Supriya/203/22 1126 - Newswitch Board &
Sockets

HOD

24/03/22

work completed

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

I/C Maintenance

Date of Completion

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK INDET

From,

central Library

To,

I/C Maintenance

Please arrange to execute the following works in Central Library

S.No

Description of the Work

Person to be contacted

1. 4 Fans problem
(bearing)

2. 1 tubelight set the

3. 3 Tubelight

4. Pointing section Intercom
problem

All work
Completed

HOD

22/2/22

DVR & Dr HS

MIC College of Technology

Kanchikacherla, Krishna DistrictPin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

I/C Maintenance

Date of Completion

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna DistrictPin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From,

To,

HOD m/c

Please arrange to execute the following works in mechanical labor

S.No	Description of the Work	Person to be contacted
------	-------------------------	------------------------

Wall Fan,

MCPS,

Tube light and Electrical connections to Latheo

Indenter

HOD

PD
12/12/2022

2/19

production technology lab → wall fans (3) ✓

wood lathe → power supply fraction

✓ TE lab → wall fans (7)

✓ machines lab → wall fans (5), tube light (7)

machines meps (4) 10 Amps, 6 Amp

✓ hydrodiesel lab → wall fans (3), tube lights (3), motor concrete

✓ MRI lab → tube light (1)

wall fans (2) three fob main meps

✓ fuels lab → wall fans (1), tube light (1)

✓ workshop

→

wall fans (1), tube light (1)

① Production Lab - 3P. 40A MS. MCP - 1 ✓

1P 10A MS - MCP - 2

② machines lab -

- 3P, 32A MS. MCP - 1 ✓

- 3P 10A MS MCP - 2

1P - 6A MS - MCP - 3

③ fuels - lab -

3P, 20A MS. MCP - 1 ✓

1P 6A MS MCP - 1

④ TE Lab -

3P 10A MS - MCP - 1 ✓

1P 6A MS - MCP - 2

3P 40A - 1

3P - 32A - 1

~~3P 10A - 2~~

1P 10A - 2

1P 6A - 6
1P 10A - 2

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180, A.P., India.

Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180, A.P., India.

Phone No: 08678-273535

WORK INDENT

From,

dt:- 8/4/2022

Please arrange to execute the following works in Civil

S.No	Description of the Work	Person to be contacted
✓ 1221	- Fan ①, light ①	Maintenance I/C
✓ 1222	- Fan ②,	
1224	- Fan ①,	
✓ 1225	- Fan ②, light ①	
✓ 1226	- Light ②,	
✓ 1227	- Fan ①	
	Not working Condition	

Indenter

Fans work is pending
Remaining all completed

By
Subba I/C
19/4/22

Subba I/C
HOD

DVR & Dr.HS
MIC College of Technology
Indent Form

Date : 21-04-2022

To

The In-charge,

Please issue the following items for our AI& IT Department use.

S.NO	Description of the Item	Purpose	Quantity
1	White marker board (4 x 4)	dept	1 No
2	Table top glass	/"	"/
3	Water Cooler	"/	"/
4	Door mat	"/	"/
5	Pen stand	"/	"/
6	Wall clock	"/	"/

Signature of Indenter

Signature of the HOD

Signature of the In-charge

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK INDENT

From, *HOD*

AI & IT Dept



Please arrange to execute the following works in AI & IT Dept.

S.No	Description of the Work	Person to be Contacted ~
1	Lab 4 fans not working (last 2 fans)	Mr. Arjun <i>Ex</i>
2	fan Regulatr not working in AIIT HOD rooms	"
3	Lab 4 A.C is not working	"
4	light in AIIT dept gents washroom	"
Indentor		HOD

P

*Completed
for V. Deo Madam*

*P
30/05/2022*



Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

WORK INDENT

From : EEE

To

Maintenance

Please arrange to execute the following works in EEF department - EEE lab R.No: 2125

S.No	Description of work	Person to be contacted
1.	Floor repair work.	Maintenance dept.
Lab Technician	Lab Incharge L. S. Srinivas	HOD, EEE R. V. S. Rao [21/3/12]



Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

WORK ORDER

To

● Execute the following work

Person to be contacted for details _____

Probable date of completion _____

I/C Maintenance

Date of completion

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna DistrictPin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

I/C Maintenance

Date of Completion

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna DistrictPin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From,

Librarian

To,

I/C Maintenance

Please arrange to execute the following works in Central Library

S.No

Description of the Work

Person to be contacted

1. Replacing of broken window glass (two) in central library Reference section.

Indenter

Dev. Ramana

MoD

*Works completed in
Date 04/2/22*

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK INDENT

From,

Dept of AI & IT

Please arrange to execute the following works in Department of AI & IT

S.No	Description of the Work	Person to be Contacted
1	Lights in (Laden & sets) Washrooms 1148	Mr. prakash.
2	Door mat for washroom 1148	

Olweank
Indentor

Olweank
HOD
07/02/2021

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK ORDER

To,

K. H. S.

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK INDENT

Dt: 10. 01. 2022

From,

Varun P.A.C.L.

Please arrange to execute the following works in Lab - 02,03 Computer Lab.

S.No	Description of the Work	Person to be Contacted
1.	<i>Computer Lab-02,03 MCB - problem</i>	

✓

Varun
Indenter

00301a - 210 - Work Compltd.

✓

A. G. S.

✓
HOD/TO/IL

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

Date of Completion _____ I/C Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From,

DMS

To,

I/C Maintenance

Please arrange to execute the following works in _____ DMS

S.No

Description of the Work

Person to be contacted

Room 1324	-	Plug Points - 2	
1325	-	Plug Points - 2 (1 repair)	
1326	-	Switch Board, Plug Points - 2	
1327	Chairs	Lights - 1, Fan, chairs for Students Board	Painting 4 - Room HOD 25/11/21

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India

Phone No: 08678-273535

WORK ORDER

To,

✓
00
✓

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

Date of Completion _____ I/C Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India

Phone No: 08678-273535

WORK INDENT

From,

EEC Dept

To,

Maintenance Dept

Please arrange to execute the following works in EEC Dept Room No. 1210, 1209.

S.No	Description of the Work	Person to be contacted
------	-------------------------	------------------------

1 Room - 1210 - doors lock Removng

2 Room - 1209 - doors lock Removng

N Venkata Ramana
Indenter


HOD

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08673-273535

WORK ORDER

To,



Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

I/C Maintenance

Date of Completion _____

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08673-273535

WORK INDENT

From,
Mechanical dept

To, Maintenance.

Please arrange to execute the following works in Mechanical Dept.

S.No	Description of the Work	Person to be contacted
1.	Switch board connections for projector in all class rooms 5 class rooms	1121 ok 1122 ok 1123 ok 1124 ok
2.	Built in faculty washroom	1125 ok

Indenter _____
Signature _____

Work completed _____
Signature _____



Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK ORDER

To,

Yelma

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK INDENT

From, *CSE Department*

Please arrange to execute the following works in _____

S.No	Description of the Work	Person to be Contacted
1.	Tubelight - CSE office - 1104	OK Prakash h.
2.	Tubelight - Tubelight, Sanket - 1111	OK Prakash h. 1ed - 59488

Walla
Indentor

DR

Dr. P
HOD

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK ORDER

To,

W.L.O

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK INDENT

From,

AI&IT Dept

Please arrange to execute the following works in AI&IT Department

S.No	Description of the Work	Person to be Contacted
1	<i>OK tube lights in 11480f light in wash. room</i>	<i>W.L.C.D - 1</i>
2	<i>Tube lights in fan in 1130</i>	<i>Mr. prakash</i>
3	<i>Notice board to be fixed at AI & IT Dept</i>	
4	<i>Iron cage Almarah (3), library books Almarah (1)</i>	
5	<i>Water Hidge (1)</i>	
Indentor		<i>HOD R.D. Venkatesh</i>

Observe

*Electrical work completed
(1, 2) D*



WORK INDENT

From

To

Please arrange to execute the following works in _____

S.No	Description of work	Person to be contacted
------	---------------------	------------------------



WORK ORDER

To

Facilige Maintenance,
Mr. Venkateswar Rao,

Dt.: 11.12.2021

Execute the following work

Person to be contacted for details PSC related works - Mr. Chandra

Probable date of completion _____

1 scifok 1. 1955 - a) 01 fan - not working OK

1 socket b) for fan a 2-ft. Pipe repaired. OK

4x2000 box (Done with 4-sabots + switch and

(600.2 pol. M.C.B) a 2-pole MCB (16 Amps)

DC Maintenance

Date of completion Lan Cable - NE & MBA (new Staff rooms)

4. light not working

Item - 02 it
Pending

12/12/21

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna DistrictPin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

Date of Completion _____ I/C Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna DistrictPin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From,

K. Sarada,
Basic Engg Department

To,

I/C Maintenance

Please arrange to execute the following works in Physics lab.

S.No	Description of the Work	Person to be contacted
1.	2. Tubelight not working	
2.	Switch Point, fan	

K. Sarada

Indenter


HOD

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology

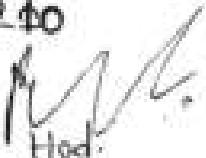
Kanchikacherla, Krishna DistrictPin-521 180, A.P. India
Phone No: 08673-273535

WORK INDET

From EEE

To Maintenance

Please arrange to execute the following works in Sink drain pipe leakage in
EEC Staff room - 1210

S.No	Description of L.e Work	Person to be contacted
1	Drain pipe → Room no - 1240 EEC dept. way board lining Sink top leakage	 Hod.

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna DistrictPin-521 180, A.P. India
Phone No: 08673-273535

WORK ORDER

To


P.W.C.
HOD, EEE

Execute the following work.

Person to be contacted for details _____

Probable date of Completion _____

L/C Maintenance

Date of Completion

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology
Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion

I/G Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology

Kanchikacherla, Krishna District, Pin: 521180, A.P., India.
Phone No: 08678-273535

WORK INDENT

From,

bed, bED

manabonnie I/c

Please arrange to execute the following works in BED Dept

S.No Description of the Work Person to be Contacted

1. 2sfars at Dics networking - ~~By~~ Room No - 2106


Indenter


Work done


HOD

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna DistrictPin-521 180, A.P. India

Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

I/C Maintenance

Date of Completion

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna DistrictPin-521 180, A.P. India

Phone No: 08678-273535

WORK INDET

From,

DEPT: B ED
Physics Lab Incharge

To,

The maintenance
Ventral Swearyee

Please arrange to execute the following works in

Physics lab (Room No 212)

S.No

Description of the Work

Person to be contacted

1. Tube lights repair - 1

2. wall Fans - 1

3. Dark room Switch Board - 1

Indenter

an ✓
HOD

①

Work Completed

21/4/22

21/4/22

20 - 579
40 - 400

DVR & Dr HS

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

Date of Completion

I/C Maintenance

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna District Pin-521 180, A.P. India
Phone No: 08678-273535

WORK INDET

From, Mechanical

To, Maintenance

Please arrange to execute the following works in Mechanical.

S.No

Description of the Work

Person to be contacted

1.

Installation of
2 fans in workshop

Yatendra babu Sir

M.Yatendra babu
Indenter

Work completed

M.Yatendra

R.G.V.
HOD



WORK INDENT

From

ECE department

To

Maintenance

Please arrange to execute the following works in ECE department

S.No	Description of work	Person to be contacted
1.	FAN problem in Room No. 1214 Room No. 1219	maintenance T. Thyagarao

M.V.
M.V. 200



Devineni Venkata Ramana & Dr. Hima Sekhar
MIC College of Technology

WORK ORDER

To

Execute the following work

Person to be contacted for details

Probable date of completion

Date of completion

I/C Maintenance

*Work Collected
20.01.2000*

1106 - Starter - 2 no's.

Switch - 1 no's

✓ 1103 - Fluorescent - 1

Corridor light switch - 2 no's

1111 LCD table light - 1 no

1107 Starter - 1 no

Switch - 2 no's

1108 - Starter - 1 no's

1105 - Starter - 1 no's

1104 - Starter - 1 no's

1105 - Starter - 2 no's

Devineni Venkata Ramana & Dr. Hima Sekhar
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Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for Details _____

Probable date of completion _____

Date of Completion I/G Maintenance

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Phone No: 08678-273535

WORK INDENT

From,

Dept of CSE

Please arrange to execute the following works in CSE Seminar hall

S.No	Description of the Work	Person to be Contacted
1.	<i>Repair of benches - 6.</i>	<i>Arjun Rao.</i>
2.	<i>Two Seats & Stitches to be made.</i>	

Arjun Rao
Indentor

Arjun Rao
HOD

*Item is
for the
Dept*

DVR & Dr HS
MIC College of Technology

Kanchikacherla, Krishna DistrictPin-521 180, A.P. India
Phone No: 08678-273535

WORK ORDER

To,

Execute the following work

Person to be contacted for details _____

Probable date of Completion _____

I/C Maintenance

Date of Completion

Devineni Venkata Ramana & Dr. Hima Sekhar

MIC College of Technology

Kanchikacherla, Krishna DistrictPin-521 180, A.P. India
Phone No: 08678-273535

WORK INDENT

From,
Mechanical Engineering Dept.

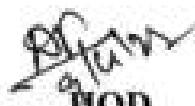
To,
Maintenance I/C

Please arrange to execute the following works in Thermal Engg. Lab

S.No	Description of the Work	Person to be contacted
1	TE Lab MCB Problem	


Indenter

WORK COMPLETED
L. Nagashenoy


MOD