Agnes Medona J

Certified Scrum Master, Dynamic, dedicated IT Project Manager, having multi-cultural and diversified experience in **driving multi-million-dollar** projects targeting senior level assignments in **Project Management / Software Implementation.**

Location Preference: Chennai, Remote

✉ agnesmedona.sonya@gmail.com 📱 +91 6380461641

Profile Summary

- Certified Scrum Master, offering over 6 years of rich experience in Scrum and Project Management.
- Overall 10 years of experience in Software Implementation & Support.
- Acting as a servant-leader to core team members with regard to all facets of the Agile/Scrum framework.
- Proficient in facilitating Scrum ceremonies (Daily Scrum, Sprint Planning, Sprint Review and Sprint retrospectives) and leading agile projects.
- Expertise in concepts of end-to-end project planning & implementation which includes scope management, activity sequencing, risk analysis, and quality management.
- Earn trust and respect from products stakeholders.
- Ability to Influence decisions for successful projects.
- Experience in implementation for enterprise-wide solutions with the alignment of business/information systems; effective in delivering technology-driven / mission-driven / product solutions using cutting-edge technologies Skilled in managing various complex software & application issues through mapping of requirements, customized design solutions and troubleshooting.
- Efficient organizer, motivator, team player and decisive leader with the capability to motivate teams to excel and win.

Core Competencies

Project Management /Custom Software Development	System Engineering / Migration / Integration	Project Scheduling / Testing / QA / Rollout/ Support
Information Security Governance	Scrum Methodologies	Requirement Gathering & Analysis
Agile Environments	Process Improvements	Team Building & Leadership

Education

- MBA (General) From Pondicherry University -Pursuing
- B.Com. (Commerce) from St. Josephs Arts & Science College in 2013 with 76%

Certification

- CSM
- ICPACC
- Product Management (Pursuing)

Work Experience

Ajuba Solutions   Aug'13 – Oct'15

Project: RTI

Tools: Selenium, Jira

Roles: Quality Analyst

Responsibilities:

- Analyze complex technical issues, perform root cause analysis, and suggest solutions to improve software quality.
- Collaborate with developers to review code changes from a quality perspective and ensure adherence to coding standards.
- Collaborate with cross-functional teams to ensure that the software meets business, user, and technical requirements.
- Integrate testing processes into CI/CD pipelines to ensure that each code change undergoes thorough testing before deployment.
- Provide training and guidance to team members on QA processes, tools, and methodologies.
- Maintain detailed documentation of test cases, test results, and testing processes for future reference.
- Collaborate with project stakeholders to define testing objectives, scope, and deliverables.
- Develop comprehensive test plans and strategies for various phases of software development.

Cognizant Technology Solutions   Oct'13 – Jan'17

Project: Woolworths

Tools: ServiceNow, Jira.

Roles: Quality Analyst

Responsibilities:

- Execute test cases manually to verify that the software functions as expected and meets specified requirements.
- Verify data accuracy, input validation, error messages, and user interface interactions.
- Conduct functional testing to validate that the software's features and functionalities work correctly.
- Verify that the application responds appropriately to user actions and inputs.
- Perform regression testing to ensure that new code changes or updates do not introduce new defects or impact

existing functionality.

- Collaborate with end-users and business stakeholders to perform user acceptance testing and ensure that the software meets business needs.
- Evaluate the user interface and overall user experience to ensure that the application is user-friendly and intuitive.
- Log and track defects using defect tracking tools, providing clear descriptions and steps to reproduce the issues.
- Collaborate with developers to ensure timely resolution and validation of defects.

Tata Consultancy Services   Jan'17 – Sept'22

Project Handled: New York Life Insurance

Tools: ServiceNow, Jira.

Roles: Scrum Master

Responsibilities:

- Developed products and managed SCRUM in agile methodology.
- Tracked the efforts in JIRA for complex methodology projects and microservices.
- Developed products and managed SCRUM in agile methodology.
- Lead the team and followed all the ceremonies.
- Prepare a Knowledge Acquisition document with overall system design and functionaldetails.
- Prepare a High-level design document for the system by analyzing the system from topto bottom approach.
- Work with the PO in defining and maintaining the product backlog. Understand theproduct vision and lead the team to work towards it.
- Track burn down, issues, progress and other SDLC compliance activities through Jira.
- Proactively identified and found ways to resolve issues to prevent distractions and keep projects on track.
- Wrote User Stories based on the requirements gathered from all the stakeholders.
- Coordinated with systems partners to finalize designs and formalize requirements Utilized Story. Sizing and Planning Poker techniques as needed based on the length of thebacklog and priorities.
- Facilitated Scrum framework – sprint planning, backlog grooming, daily scrums, sprint reviews, and sprint retrospectives.
- Planned Agile best practices and encouraged team cohesion, overcoming impediments and hurdles to productivity.

Photon Interactive   Nov'22 – Present

Projects Handled: Citi Bank

Tools & Technics: Jira, Confluence, ServiceNow

Roles: Product Owner- Program Management

Responsibilities:

- Create a detailed Agile Scope document outlining project specifications and requirements.

- Obtain approval for work requests, change requests, Corrective Action Plans (CAP), and Risk Exceptions (RE).
- Coordinate with the release management team to ensure smooth integration and deployment.
- Collaborate with the Governance team to ensure that remediation aligns with vulnerability assessment guidelines.
- Manage scope changes and ensure that any changes are properly evaluated, communicated, and aligned with project goals.
- Encourage a culture of continuous improvement by seeking feedback, analyzing outcomes, and identifying opportunities for enhancement on behalf of the project sponsor.
- Review and validate completed work to ensure it meets the acceptance criteria and fulfils user needs before release.
- Identify and mitigate risks that could impact the product's success, such as technical challenges, changing priorities, or external factors.
- Communicate project progress, updates, and changes to stakeholders, management, and team members to maintain transparency and alignment.
- Embrace a milestone and incremental development approach, allowing for regular feedback and adjustments to the product.
- Work closely with cross-functional teams, including developers, designers, testers, and stakeholders, to ensure a shared understanding of requirements and progress.
- Participate in sprint planning meetings to clarify user stories, provide context, and answer questions from the development team.
- Review and accept completed user stories during sprint review meetings, ensuring they meet the defined acceptance criteria.
- Participate in daily stand-ups and monitor project progress, tasks, and finances.
- Comprehend project scope and ensure timely management of tasks and milestones.
- Collaborate with development teams to create and execute sprint release plans.
- Identify and address potential roadblocks in consultation with the project sponsor and stakeholders.
- Offer assistance to stakeholders throughout the agile software development cycle, including deployment.
- Deliver features on schedule and contribute value in an agile work setting.

Declaration

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.

Date:

Place: Agnes Medona J