



### INTRODUCTION

I am a quick learner, eager to apply my theoretical knowledge to practical challenges. My excellent communication and problem -solving skills, combined with a strong work ethic, make me a valuable asset to any organization.

### **SKILLS**

- Management Skills
- Creativity
- Digital Marketing
- Negotiation
- Critical Thinking
- Leadership

### **EDUCATION**

- Honours In English
   Begum Rokiya University, Rangpur
- GRADUATED: 2024-CGPA: 3.40
- Higher Secondary Certificate (HSC),Sylhet,Bangladesh
- GRADUATED: 2019-GPA: 5.00
- Secondary School Certificate (SSC),Sylhet,Bangladesh
- GRADUATED: 2017-GPA: 4.68

### CONTACT

- +8801319786280
- ratnabegum337@gmail.com
- Fajilatunessa hall, Road: 2, Parkmor Rangpur-5400

### **CERTIFICATIONS**

- Certification in Climate Change: Role of the Youth
  GreenVoice Bangladesh
  November 2024
  - This certification highlights an understanding of climate change's impacts, causes, and solutions, with a focus on the active role young people can play in driving environmental awareness, advocacy, and sustainable actions to combat global challenges.
  - Emphasizes a comprehensive understanding of climate change, including its causes, effects, and mitigation strategies. It focuses on equipping participants with the knowledge and skills to address global environmental challenges. The course highlights the critical role of youth in advocating for sustainable practices, leading community initiatives, and fostering innovative solutions to combat climate change, encouraging proactive involvement in shaping a sustainable future.
- Certification in Self-Defense Techniques & Confidence Development

**GreenVoice Bangladesh** 

February 25,2024 - March 02, 2024

 This certification focuses on practical self-defense skills and strategies to ensure personal safety in various situations. Participants learn physical techniques, situational awareness, and risk assessment, along with psychological strategies to build resilience and self-confidence. The course empowers individuals to handle challenging scenarios with preparedness, assertiveness, and a proactive mindset for personal and community security.

## Certification in Leadership & Teamwork

#### **Hult Prize**

January 04, 2025

- Played a key role in establishing and managing partnerships for the university's speaking session program.
- Coordinated with external stakeholders to foster collaboration and expand the event's reach.
- Assisted in planning and execution of speaking sessions, contributing to their overall success.
- Strengthened teamwork and communication skills while working with a diverse group of peers.

### Certification in Microsoft Excel

#### **10Minute School**

**September 09, 2024** 

 This certification demonstrates proficiency in Microsoft Excel, covering essential functions, data management, and analytical tools. The course includes hands-on training in spreadsheet creation, data visualization, formula application, and efficient workflow management, enabling participants to utilize Excel for professional and academic tasks effectively.

# PERSONAL INFORMATION

• Name: Ratna Begum

• Father's Name: Motiur Rahman

Mother's Name: Mrs. Shirina Begum

Permanent Address: House: 1039/2,
 Shalla, Ajmiriganj, Habiganj, Sylhet - 3360

Present Address: Fajilatunessahall, Road:

2, Parkmor, Rangpur

• Date of Birth: 9th December, 2000

Religion: Islam (Sunni)

• Marital Status: Not married

Blood Group : B (+ve)

Nationality: Bangladeshi (by born)

National ID No.: 782 579 1960

# Certification in JobsReady Wadhwani Foundation November 20,2024

- Acquired key employability skills, including effective communication, teamwork, problem-solving, and adaptability in professional settings.
- Gained insights into resume building, interview preparation, and professional networking strategies.
- Developed a proactive approach to workplace challenges and career growth.





## CERTIFICATE

SELF DEFENSE TECHNIQUES & CONFIDENCE DEVELOPMENT TRAINING - 2024

THIS CERTIFICATE IS PROUDLY PRESENTED TO

## RATNA BEGUM

For seven days (February 25, 2024 AD to March 2, 2024 AD) training on "Self Defense Tachniques and Confidence Development-2024" organized by Green Voice-Begum Rokeya University, Rangpur Unit sub team Banhishikha (Women and Child Rights Activities)- successfully completed.

We wish her all the best .

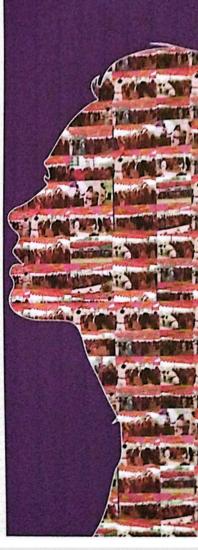
SALSANSO

MD. ALAMGIR KABIR
Co-ordinator
Green Voice

Suraia AKHER

SURAIA AKHTER Co-ordinator, Banhishikha Green Voice-BRUR Team SENSEI AB BABEL

Referee and Coach BKF, Rangpur







### Ratna Begum

has successfully completed

### **Microsoft Excel**

an online course offered by 10 Minute School.

Ayman Sadiq

CEO, 10 Minute School

Abtahi Iptesam

Certificate ID: 66decfb2de11e

Date Issued: 2024-09-09 16:36:34



## CERTIFICATE OF COMPLETION

This is to certify that

#### **RATNA BEGUM**

### from Brilliant Brains Valley

has successfully completed

Employability Skills - JobReady on November 20, 2024

> Ajay Kela Ajay Kela CEO Wadhwani Foundation



This certificate confirms the completion of 113 hours of course.



The Certificate Recognizes the participations of

## Ratna Begum

As an Executive member, Partnership & Collaboration Team of the 2024-25 OnCampus Speaking Session Begum Rokeya University, Rangpur January 4th 2025

Hamdi Ben Elmi

Senior Director of Programs Hult Prize Foundation Lori van Dam

Chief Executive Officer
Hult Prize Foundation

Carla Osnaya

Director of Human Resources
Hult Prize Foundation

Tasnuva Arin

Campus Director 2024-25 Hult Prize Foundation at BRUR



Green Voice (Environmental Youth Organization)

www.greenvoicebd.com

## Certificate

OF PARTICIPATION

THIS CERTIFICATE IS PROUDLY PRESENTED TO

Ratna Begum

for incredible participation in the seminar "Climate Change - Role of the Youth," organized by Green Voice-BRUR Team.

Held on 09-11-2024

Md. Shawon Mia President GREEN VOICE, BRUR Team Rabboni Golam Rabbani General Secretary

**GREEN VOICE, BRUR Team**