

Daily Attendance Report

Print Date: 29-Apr-2020

Print Time:15:43:10

For Date: 07-Jan-2020

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S.N	Emp Code	Employee Name	Date	Shift	Login	Log Out	Late	Early	Wrk Hrs	Excess	Status
1	P001	Gourang Katre	07-Jan-2020	SPL	10:28	18:02	00:58	00:00	07:33	00:00	PPPP^

Attendance Summary Report

Total Employee:1 Present: 0 Absent: 0 Leave: Week Off: Working Week Off:

Total On Duty: Total On Travel: Half Day Present: 0 Total Single Swipe: Total Early: 1 Holiday:

PP- Present, AA-Absent,WO-Week Off, HH-Holiday,LL-Leave, CO-CompOff, OD/TO-Requisition
And * For Adjustment Entry