

# Nerolac Sayakha (Sayakha)

## Time Card Report

Print Date: 14-Feb-2020

From Date : 2019-12-01

To Date : 2019-12-31

Print Time:15:42:54

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Employee Information :									
Emp Code : 10822		Emp Name : Rajesh Patel							
Company : Nerolac Sayakha				Branch : Sayakha					
Designation : Works Manager				Department : Works Manager					
Date	Shift	Log In	Log Out	Late	Early	Wrk Hrs	Extra Hrs	Late Count	Status
01/12/2019	WO	00:00	00:00	00:00	00:00	00:00	00:00	0	WOWO
02/12/2019	F1	00:00	00:00	00:00	00:00	00:00	00:00	0	AAAA
03/12/2019	F1	00:00	00:00	00:00	00:00	00:00	00:00	0	AAAA
04/12/2019	F1	00:00	00:00	00:00	00:00	00:00	00:00	0	AAAA
05/12/2019	F1	00:00	00:00	00:00	00:00	00:00	00:00	0	AAAA
06/12/2019	F1	00:00	00:00	00:00	00:00	00:00	00:00	0	AAAA
07/12/2019	F1	00:00	00:00	00:00	00:00	00:00	00:00	0	AAAA
08/12/2019	WO	00:00	00:00	00:00	00:00	00:00	00:00	0	WOWO
09/12/2019	N1	00:00	00:00	00:00	00:00	00:00	00:00	0	AAAA
10/12/2019	N1	00:00	00:00	00:00	00:00	00:00	00:00	0	AAAA
11/12/2019	F1	00:00	00:00	00:00	00:00	00:00	00:00	0	AAAA
12/12/2019	F1	00:00	00:00	00:00	00:00	00:00	00:00	0	AAAA
13/12/2019	F1	00:00	00:00	00:00	00:00	00:00	00:00	0	AAAA
14/12/2019	F1	00:00	00:00	00:00	00:00	00:00	00:00	0	AAAA
15/12/2019	WO	00:00	00:00	00:00	00:00	00:00	00:00	0	WOWO
16/12/2019	F1	00:00	00:00	00:00	00:00	00:00	00:00	0	AAAA
17/12/2019	F1	00:00	00:00	00:00	00:00	00:00	00:00	0	AAAA
18/12/2019	F1	00:00	00:00	00:00	00:00	00:00	00:00	0	AAAA
19/12/2019	F1	00:00	00:00	00:00	00:00	00:00	00:00	0	AAAA
20/12/2019	F1	00:00	00:00	00:00	00:00	00:00	00:00	0	AAAA
21/12/2019	F1	00:00	00:00	00:00	00:00	00:00	00:00	0	AAAA
22/12/2019	WO	00:00	00:00	00:00	00:00	00:00	00:00	0	WOWO
23/12/2019	F1	00:00	00:00	00:00	00:00	00:00	00:00	0	AAAA
24/12/2019	F1	00:00	00:00	00:00	00:00	00:00	00:00	0	AAAA
25/12/2019	F1	00:00	00:00	00:00	00:00	00:00	00:00	0	AAAA
26/12/2019	F1	00:00	00:00	00:00	00:00	00:00	00:00	0	AAAA
27/12/2019	F1	00:00	00:00	00:00	00:00	00:00	00:00	0	AAAA
28/12/2019	F1	00:00	00:00	00:00	00:00	00:00	00:00	0	AAAA
29/12/2019	WO	00:00	00:00	00:00	00:00	00:00	00:00	0	WOWO
30/12/2019	F1	00:00	00:00	00:00	00:00	00:00	00:00	0	AAAA
31/12/2019	F1	00:00	00:00	00:00	00:00	00:00	00:00	0	AAAA

Notation : PP-Half Day Present ,PPPP- Full Day Present ,AA-Half Day Absent , AAAA- Full Day Absent ,OD-Half DayOutDoor , ODO- Full Day OutDoor ,TOTO- Full Day Tour , COCO - Comp Off, LWP- Leave Without Pay , PL-Privilege Leave,CL-Casual Leave WOWO -Week Off , HHHH- Holiday, # - Condone Entry , \* - Adjustment Entry and Exception Entry.

Red Colour - AAAA, Blue colour - Half day absent or half day present ,Orange colour - After 3 rd Late count. Green Colour - Late / Early Column. Priority of the colour - ( First priority for full day Absent,Second Priority for Half day absent or Half day present ,Third priority- After 3 rd late count ).

Note : after every 3rd late count , half day will get deduct.

Manager