

Nerolac Sayakha (Sayakha)

Time Card Report

Print Date: 17-Feb-2020

From Date : 01-Aug-2019

To Date : 31-Aug-2019

Print Time:10:00:35

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Employee Information :									
Emp Code : 24897		Emp Name : Jigar Chauhan							
Company : Nerolac Sayakha		Branch : Sayakha							
Designation : Officer		Department : HR & Admin.							
Date	Shift	Log In	Log Out	Late	Early	Wrk Hrs	Extra Hrs	Late Count	Status
01/08/2019	GEN	08:58	17:43	00:00	00:00	08:43	00:00	0	PPPP
02/08/2019	GEN	00:00	00:00	00:00	00:00	00:00	00:00	0	AAAA
03/08/2019	GEN	08:47	17:46	00:00	00:00	08:46	00:00	0	PPPP
04/08/2019	GEN	00:00	00:00	00:00	00:00	00:00	00:00	0	AAAA
05/08/2019	GEN	09:00	17:42	00:00	00:00	08:42	00:00	0	PPPP
06/08/2019	GEN	08:59	17:46	00:00	00:00	08:46	00:00	0	PPPP
07/08/2019	GEN	08:51	17:42	00:00	00:00	08:42	00:00	0	PPPP
08/08/2019	GEN	09:02	17:34	00:02	00:00	08:32	00:00	0	PPPP
09/08/2019	GEN	08:58	17:42	00:00	00:00	08:42	00:00	0	PPPP
10/08/2019	GEN	08:47	08:47	00:00	00:00	00:00	00:00	0	AAAA*
11/08/2019	GEN	00:00	00:00	00:00	00:00	00:00	00:00	0	AAAA
12/08/2019	GEN	09:07	09:11	00:07	08:18	00:04	00:00	0	PPAA^
13/08/2019	GEN	08:56	17:41	00:00	00:00	08:41	00:00	0	PPPP
14/08/2019	GEN	13:06	17:33	04:06	00:00	04:27	00:00	0	AAPP^
15/08/2019	GEN	00:00	00:00	00:00	00:00	00:00	00:00	0	AAAA
16/08/2019	GEN	00:00	00:00	00:00	00:00	00:00	00:00	0	AAAA
17/08/2019	GEN	08:49	17:45	00:00	00:00	08:45	00:00	0	PPPP
18/08/2019	GEN	08:51	17:43	00:00	00:00	08:43	00:00	0	PPPP
19/08/2019	GEN	08:51	17:46	00:00	00:00	08:46	00:00	0	PPPP
20/08/2019	GEN	09:03	17:44	00:03	00:00	08:41	00:00	0	PPPP
21/08/2019	GEN	08:57	17:45	00:00	00:00	08:45	00:00	0	PPPP
22/08/2019	GEN	08:50	17:45	00:00	00:00	08:45	00:00	0	PPPP
23/08/2019	GEN	08:56	17:49	00:00	00:00	08:49	00:00	0	PPPP
24/08/2019	GEN	09:04	17:44	00:04	00:00	08:39	00:00	0	PPPP
25/08/2019	GEN	00:00	00:00	00:00	00:00	00:00	00:00	0	AAAA
26/08/2019	GEN	00:00	00:00	00:00	00:00	00:00	00:00	0	AAAA
27/08/2019	GEN	09:00	17:50	00:00	00:00	08:50	00:00	0	PPPP
28/08/2019	GEN	08:52	17:51	00:00	00:00	08:51	00:00	0	PPPP
29/08/2019	GEN	09:02	17:49	00:02	00:00	08:47	00:00	0	PPPP
30/08/2019	GEN	08:57	17:44	00:00	00:00	08:44	00:00	0	PPPP
31/08/2019	GEN	08:59	17:43	00:00	00:00	08:43	00:00	0	PPPP

Notation : PP-Half Day Present ,PPPP- Full Day Present ,AA-Half Day Absent , AAAA- Full Day Absent ,OD-Half DayOutDoor , ODO- Full Day OutDoor ,TOTO- Full Day Tour , COCO - Comp Off, LWP- Leave Without Pay , PL-Privilege Leave,CL-Casual Leave WOWO -Week Off , HHHH- Holiday, # - Condone Entry , * - Adjustment Entry and Exception Entry.

Red Colour - AAAA, Blue colour - Half day absent or half day present ,Orange colour - After 3 rd Late count. Green Colour - Late / Early Column. Priority of the colour - (First priority for full day Absent,Second Priority for Half day absent or Half day present ,Third priority- After 3 rd late count).

Note : after every 3rd late count , half day will get deduct.

Manager