

Svetlana Ivanov

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PROFESSIONAL SUMMARY

Accomplished Operations Analyst with 3 years of progressive experience in Operations. Demonstrated expertise in Data Analysis, Excel, SQL with a strong track record of driving innovation and delivering measurable business results.

CORE COMPETENCIES

Data Analysis

Excel

SQL

Tableau

Power BI

Reporting

PROFESSIONAL EXPERIENCE

Operations Analyst | BlackRock

2023 - Present | Athens, Greece

- Spearheaded operations initiatives that delivered 24% improvement in operational efficiency
- Led cross-functional teams of 5 professionals across multiple high-impact projects
- Architected and implemented Data Analysis solutions resulting in \$105K annual cost savings
- Established best practices and mentored 6 team members, improving overall team productivity by 28%

Operations Analyst | Dropbox

2019 - 2023

- Developed and maintained excel applications serving 75K+ users
- Collaborated with product and design teams to deliver 20 major feature releases
- Optimized system performance resulting in 42% reduction in response time

EDUCATION

Bachelor of Science in Psychology

McGill University | 2016