

Decision Table of Level 1 DFD – Manage Personnel Requests

| | Rules | | | | | | | | | |
|---|-------|----|----|-----|-----|-----|----|----|-----|-----|
| Conditions | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| Type of personnel request | NE | NE | NE | NE | NE | NE | NE | NE | CM | A |
| Outstanding debts of Client | N | N | N | N | Y | Y | Y | Y | N/A | N/A |
| Need for personnel | Y | Y | Y | N | N | Y | Y | Y | N/A | N/A |
| Communication with CM | N | Y | Y | N/A | N/A | N | Y | Y | N/A | N/A |
| Agreement with CM | N/A | N | Y | N/A | N/A | N/A | N | Y | N/A | N/A |
| | | | | | | | | | | |
| Courses of Actions | | | | | | | | | | |
| | | | | | | | | | | |
| Create contract number | X | | | | | X | | | | |
| Maintain active contracts with Client | | | | X | X | | | | | |
| Issue personal request | X | | | | | X | | | | |
| Send personnel request back to Client | | X | | | | | X | | | |
| Send personnel request to Placement | | | X | | | | | X | | |
| Notify and send documents to Client, including Memo | | | | | | | | | X | |
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| Keys: | | | | | | | | | | |
| N = No | | | | | | | | | | |
| Y = Yes | | | | | | | | | | |
| N/A = Not Applicable | | | | | | | | | | |
| NE = New | | | | | | | | | | |
| A = From Arrangement Department | | | | | | | | | | |
| CM = From Contract Manager | | | | | | | | | | |
| Note: Documents = personnel request and invoice Memo = Unable To Fill | | | | | | | | | | |