Permissions

Download Documents with PII	
☐	
Delete Binder	
Download All Audit Trail Events for the Binder	
☐ ☐ Manage Folder	
Import/Upload Document	
Create Folder	
Delete Folder	
Download All Audit Trail Events for the Folder	
Duplicate Folder	
☐ Import Folder Structure	
☐	
☐ ☐ Annotate Document	
Add Text to Document	
Finalize Form	
Highlight Document	
Redact Document	
Request Signatures	
Sign Document	
☐ Timestamp Document	
Assign Tags	
Create Document Shortcut	
Delete Document	
Download All Audit Trail Events for the Document	
Download Documents without PII	
Duplicate Document	
☐ Manage Document Approval Workflow	
Approve Document	
Cancel Document	
☐ Initiate Document Approval Workflow	
Reject Document	
Move Document	
Rename Document	
Replace a Document or Fill a Placeholder	
□ Update Document	
Manage Tasks on a Document	
Manage Document Due and Expiration Date	S
☐ Update Document Type And Status	
Update Document Type	
Update Document Status	
Update Document Properties	
View All Audit Trail Events for the Document	
☐ View Documents Without PII	
Move Folder	
Rename Folder	
□ Update Folder	
Manage Tasks on a Folder	
Update Folder Properties View All Audit Trail Events for the Folder	
Rename Binder	
□ Update Binder	
Manage Tasks on a Binder	
Update Binder Properties	
☐ View Binder	
☐ View All Audit Trail Events for the Binder	
☐	
Approve Monitor Reviews	
Comment on Monitor Reviews	
Create/Close Queries	
☐ View Monitor Reviews	
☐ View Documents With PII	