

# Raúl Rodríguez Ruiz

Business Analyst

Project Management Engineer

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## PROFILE

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I bring a unique combination of skills in both engineering and business management. With strong foundations in mathematics, statistics and computer science, I am able to apply analytical and problem solving skills to complex business challenges. My expertise in project management, business analysis, operations and finance allows me to develop and implement effective strategies that drive growth and increase efficiency. I am dedicated to continuously improving processes, project coordination and driving innovation to achieve sustainable success for my team and organizations.

### Overall Functions

- Maintained continuous and efficient communication with the stakeholders and clients to accomplish the goals.
- Documented business requirements, functional specifications, user stories, and other project artifacts to ensure clear communication between stakeholders and development teams.
- Retrieved & documented important business information and requirements from multiple stakeholders as a bilingual business analyst.
- Identify business problems or opportunities, propose potential solutions, and collaborate with stakeholders to develop strategies for addressing them.
- Evaluate existing business processes, identify inefficiencies, and recommend process improvements or automation opportunities to enhance operational efficiency and effectiveness.
- Assist project managers in defining project scope, objectives, and timelines, and contribute to project planning, monitoring, and reporting activities.

## EXPERIENCE

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### **Axen IT**

*Business Analyst*

*Monterrey, MX*

*June 2023 – Present*

- Successfully developed multiple web platform projects from start to finish. (Listed in [Projects](#))
- Engage with stakeholders to understand their needs, gather requirements, and analyze business processes to identify areas for improvement.
- Documented business requirements, functional specifications, user stories, and other project artifacts to ensure clear communication between stakeholders and development teams.
- Provided knowledge, creativity and follow-up sessions with the development team to ensure accurate work and efficiency.
- Successfully used Agile and Waterfall methodologies to accommodate necessities of different projects.
- Collaborated with testing teams to define test cases, conduct testing, and ensure that deliverables meet quality standards and business requirements.
- Was part of an internal restructuring team for new HR department processes.

### **Pro QC International**

*Regional Project Coordinator*

*Monterrey, Mx*

*September 2022 – June 2023*

- Ensured successful project execution according to established objectives, timelines and costs.
- Improved communication among all operations by 70%.
- Collaborated with salespeople to ensure projects and quotations were achievable.
- Processed and managed invoices and expenses.
- Generated quality control programs for stakeholders.

## DIAPP

Business Analyst

Monterrey, Mx  
December 2021 – June 2022

- Worked with a commitment to precision and strong attention to detail.
- Managed and supported business risk and worked to develop and implement strategic solutions.
- Developed the business plan and finances.
- Brought forth the ability to multitask and prioritize.

## DAONSA

Administrative Assistant

Monterrey, Mx  
June 2021 – September 2022

- Drafted and formatted reports, presentations, and other documents.
- Processed and managed invoices, expenses and payments.
- Performed general office duties such as ordering supplies, maintaining office equipment and space.
- Provided administrative support to other departments or executives as needed.

## PROJECTS

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### Inventory Management

Monterrey

Business Analyst

- Development of a new inventory management web platform for a manufacturing company.

2023

### Insurance and Bonds

Monterrey

Business Analyst

- Development of an internal operations platform for an insurance and Bonds company.

2024

### Reverse logistics (RMA)

Monterrey

Business Analyst

- Integrated a new module into an existing platform for reverse logistics.

2024

## DIAPP

Monterrey

Business Analyst

- Developed a medical web platform

2022

## Personal Project

Santa Catarina

Construction Manager

February 2021 – December 2021

- Resolved conflicts with construction workers.
- Contributed to success by working as an effective manager.
- Detected and developed solutions for design problems related to multiple projects.
- Scheduled meetings with clients, vendors, and officials to meet project deadlines and budgets.

## EDUCATION

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### Universidad de Monterrey

Monterrey, Mx

Bachelor of Business Management Engineering

August 2017 - May 2022

- Graduated with data analysis and problem-solving skills for business development.
- Overall finance and organizational knowledge.
- Great project management skills.

## SKILLS&INTERESTS

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- **Skills - Technical:** Microsoft Office, Microsoft Excel, SQL, Python, Jira, Dev Ops, Miro, Draw.io, Lucidchart
  - **Skills - Competencies:** Critical thinking and problem solving, communication, decision making, effective time management, fast learner, work under pressure, leadership, adaptability, teamwork, project management. product life cycle, financial management, financial planning, business intelligence, adaptability, high level of creativity
  - **Interests:** Gym, skiing, hiking, driving, growth
  - **Languages:** English (Professional), Spanish (Native), French (Beginner)