

# Richard Álvarez

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## About Me

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I am a recent graduate now pursuing a master's degree, with a passion for customer service and hands-on work. My experience in team-based environments and service jobs has taught me the value of hard work and a customer-first attitude. While my academic journey has included tech roles, I am seeking a part-time opportunity to stay active while interacting with people. My past work in restaurants and with small teams has taught me to manage high-pressure environments. I enjoy working in fast-paced settings and am known for bringing positive energy to my team.

## Education

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### Kenyon College

Bachelor of Arts in Film; GPA: 3.47/4.00

Minor in History and Concentration in Integrated Program in Humane Studies

Gambier, Ohio

Aug 2020 – May 2024

- **Relevant coursework:** Senior Research Seminar, AI for the Humanities, Software Development, Programming Humanity, Data Structures & Program Design, Introduction to Programming
- **Extracurriculars:** Horn Gallery Videographer, Club Basketball, KSJP

## Work Experience

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### Library and Information Services (LBIS), Kenyon College

IT Assistant

Gambier, Ohio

Sep 2023 - Feb 2024

Worked in a team environment to support the college's tech infrastructure. Ensured smooth classroom operations by checking setups and providing tech assistance to staff. My attention to detail and problem-solving skills helped streamline projects and deliver results under tight deadlines. Developed strong organizational skills while maintaining campus equipment and inventory.

### Sommerlad Construction

General Contractor

Chicago, Illinois

Jun 2023 – Aug 2023

I participated in demolition projects for remodeling efforts, performed general land management tasks such as lawn mowing and simple assembly, and supported the team in meeting deadlines and adhering to safety standards.

### Fontanos Subs

Team Member / Sub Artist

Chicago, Illinois

May 2021 – Aug 2021

Provided fast and friendly customer service in a fast-paced food service environment. Responsible for preparing sandwiches, handling orders, and ensuring that all customers were satisfied with their experience. Worked collaboratively with a small team to maintain cleanliness and meet daily service targets.

### Intercultural Montessori

Teacher's Aid

Chicago, Illinois

Apr 2019 – Feb 2020

Tutored students, facilitated programming learning, provided teacher support, and ensured effective communication and punctuality.

## Certificates

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### CompTIA ITF+

Sep 2024

## Awards & Achievements

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### Leadership Book Award

George Washington University

Chicago, Illinois

Apr 2019

## Skills

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**Customer Service:** Efficient service in fast-paced environments, order handling, and customer interaction.

**Teamwork:** Strong experience in working with diverse teams to achieve operational goals.

**IT Support:** Basic setup, troubleshooting, and maintenance of tech equipment.

**Languages:** English (Fluent), Spanish (Conversational)