## Usability review (Español)

#### Comments Plan B Club Score Hover over a guideline for more information, examples of good practice and importance to the Optional - Provide a short rational for the score, such as a description of the N/A = not applicableoverall user experience. or can't be assessed issues found; examples of good practice and the likely impact for users. **Features & functionality** Las características y la funcionalidad cumplen con las metas y objetivos No hay muchos posibles destinos, a la hora de buscar un viaje por España utilizando el buscador de la página por ciudades y sólamente encontramos comunes del usuario. **Moderate** planes por Madrid o Barcelona. Sin embargo si buscamos en la sección de "actividades" sí encontramos planes para otros lugares de España Las características y la funcionalidad son compatibles con los flujos de trabajo deseados por los usuarios. Moderate Las tareas de uso frecuente están fácilmente disponibles (por ejemplo, Al entrar a la página encontramos un surtido de viajes y actividades a realizar. Además hay un navegador bastante claro. fácilmente accesibles desde la página de inicio) y están bien soportadas Good (por ejemplo, los accesos directos están disponibles). Los usuarios reciben un apoyo adecuado según su nivel de experiencia Como usuarios novatos, no se recibe ningún tipo de ayuda. Tampoco hay ataios para los usuarios expertos. (por ejemplo, atajos para usuarios expertos, ayuda e instrucciones para Very poor usuarios novatos). Las llamadas a las acciones (por ejemplo, registrarse, agregar a la cesta, enviar) son claras, están bien etiquetadas y aparecen como cliqueables. **Excellent** Homepage / starting page Lo único claro en la página de inicio es su navegador La página de inicio proporciona una instantánea clara y una descripción general del contenido, las características y la funcionalidad disponible. Poor

7	La página de inicio es eficaz para orientar y dirigir a los usuarios a la información y las tareas deseadas.	Good	El navegador muestra todas las opciones de las que dispone la página
8	El diseño de la página de inicio es clara y ordenada con suficiente "espacio en blanco".	Very poor	La página de inicio está saturada con distintas actividades que no se muestran de forma clara. Estas actividades se muestran como fotografías del lugar a visitar y la información está superpuesta a estas imágenes impidiendo que se lea de forma clara.
Nav	vigation		
9	Los usuarios pueden acceder fácilmente al sitio o la aplicación (por ejemplo, la URL es predecible y es devuelta por los motores de búsqueda).	Excellent	La URL es bastante clara ya que es el nombre de la propia aplicación
10	El esquema de navegación (por ejemplo, el menú) es fácil de encontrar, intuitivo y consistente.	Excellent	
11	La navegación tiene la flexibilidad suficiente para permitir que los usuarios naveguen por los medios deseados (por ejemplo, búsqueda, navegación por tipo, navegación por nombre, más reciente, etc.).	Moderate	Encontramos varios menús y barras de búsqueda para buscar destino aunque no desempeán correctamente su función
12	La estructura del sitio o la aplicación es clara, fácil de entender y aborda objetivos comunes del usuario.	Moderate	Es fácil de entender aunque a la hora de buscar un viaje/actividad los distintos buscadores no funcionan correctamente
13	Los enlaces son claros, descriptivos y están bien etiquetados.	Good	
14	Las funciones estándar del navegador (por ejemplo, 'atrás', 'adelante', 'marcador') son compatibles.	Excellent	

15	La ubicación actual está claramente indicada (por ejemplo, ruta de		
	navegación, elemento de menú resaltado).	Excellent	
16	Los usuarios pueden volver fácilmente a la página de inicio o a un punto de inicio relevante.	Excellent	
17	Se proporciona un mapa del sitio o índice claro y bien estructurado (cuando sea necesario)	Excellent	
Sea	rch		
18	Una función de búsqueda consistente, fácil de encontrar y fácil de usar está disponible en todas partes (cuando sea conveniente)	Very poor	Para buscar un viaje hay que ir al apartado de "viajes" y cuando se utiliza no funciona correctamente
19	La interfaz de búsqueda es adecuada para cumplir los objetivos del usuario (por ejemplo, parámetros múltiples, resultados priorizados, filtrado de resultados de búsqueda)	Very poor	Al buscar un viaje no muestra los resultados correctos. No se pueden borrar los filtros. Y es casi imposible buscar por destino, a veces funciona, otras no.
20	El servicio de búsqueda se ocupa de las búsquedas comunes (por ejemplo, muestra la mayoría de resultados populares), faltas de ortografía y abreviaturas.	Very poor	
21	Los resultados de búsqueda son relevantes, exhaustivos, precisos y se muestran bien	Very poor	
Cor	ntrol & feedback		
22	Se proporciona una respuesta rápida y apropiada (por ejemplo, después de una acción exitosa o no exitosa).	Moderate	La respuesta que proporciona la página no es especialmente rápida aunque sí se obtiene el resultado esperado

23	Los usuarios pueden fácilmente deshacer, volver atrás y cambiar o cancelar acciones; o al menos tienen la oportunidad de confirmar una acción antes de cometer (por ejemplo, antes de realizar un pedido)	Good	
24	Los usuarios pueden enviar comentarios (por ejemplo, por correo electrónico o mediante un formulario de comentarios / contacto en línea)	Excellent	Disponen de dos teléfonos de contacto, Whatsapp y tres e-mails
Foi	rms		
25	Los formularios y los procesos complejos se dividen en pasos y secciones fácilmente comprensibles. Cuando se utiliza un proceso, hay un indicador de progreso con números claros o etapas con nombre.	Excellent	Se dividen en pasos, primero para seleccionar la fecha y tipo de alojamiento y después los formularios de usuario y pago
26	Se solicita una cantidad mínima de información y, cuando se proporciona la justificación necesaria para solicitar información (por ejemplo, fecha de nacimiento, número de teléfono)	Excellent	A la hora de buscar viaje no te pide ningún tipo de información. Tan solo para realizar una reserva te piden los datos básicos.
27	Los campos de formulario requeridos y opcionales están claramente indicados	Excellent	
28	Se utilizan los campos de entrada apropiados (por ejemplo, el calendario para la selección de la fecha, el menú desplegable para la selección) y se indican los formatos requeridos	Excellent	
29	Se proporcionan ayuda e instrucciones (como ejemplos, información requerida) donde sea necesario.	Moderate	No muestra ayuda ni intrucciones
Err	ors		
30	Los errores son claros, fácilmente identificables y aparecen en la ubicación apropiada (por ejemplo, adyacente al campo de entrada de datos, adyacente al formulario, etc.).	Very poor	Cuando no rellenas un formulario obligatorio no muestra nungún mensaje de error, simplemente no deja seguir avanzando con la reserva. Si rellenamos los campos con información claramente erronea no muestra ningún error y nos redirige a la página de pago

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31	Los mensajes de error son concisos, están escritos en un lenguaje fácil de entender y describen qué ocurrió y qué acción es necesaria	Very poor	
32	Los errores de usuario comunes (por ejemplo, campos faltantes, formatos no válidos, selecciones no válidas) se han tenido en cuenta y, en la medida de lo posible, se han prevenido.	Very poor	
33	Los usuarios pueden recuperarse fácilmente (es decir, no tienen que comenzar de nuevo) de los errores	Very poor	
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Cor	tent & text		
34	El contenido disponible (por ejemplo, texto, imágenes, video) es apropiado y suficientemente relevante, y detallado para cumplir con los objetivos del usuario	Good	
	-		
35	Los enlaces a otros contenidos útiles y relevantes (por ejemplo, páginas relacionadas o sitios web externos) están disponibles y se muestran en contexto	Excellent	
36	El lenguaje, la terminología y el tono utilizados son apropiados y son fácilmente comprensibles para el público objetivo	Excellent	
37	Los términos, el idioma y el tono utilizados son consistentes (por ejemplo, el mismo término se usa en todo)	Excellent	
	•		
38	El texto y el contenido son legibles y escaneables, con buena tipografía y contraste visual	Moderate	Algunos textos no se leen bien por estar sobre imágenes

Help

39	Se proporciona ayuda en línea y contextual y es adecuada para la base de usuarios (por ejemplo, está escrita en un lenguaje fácil de entender y solo usa términos reconocidos).	Very poor		No hay ayuda en línea. Hay que contactar con atención al cliente a través de nº de teléfono o email
40	La ayuda en línea es concisa, fácil de leer y escrita en un lenguaje fácil de entender	Very poor		
41	El acceso a la ayuda en línea no impide a los usuarios (es decir, pueden reanudar el trabajo donde lo dejaron después de acceder a la ayuda)	Good		Hay una ventana flotante con la que poder enviar cuestiones a los emails de att. Cliente
42	Los usuarios pueden obtener más ayuda fácilmente (por ejemplo, teléfono o dirección de correo electrónico)	Excellent		
Per	formance			
43	El rendimiento del sitio o la aplicación no inhibe la experiencia del usuario (por ejemplo, descargas lentas de páginas, retrasos prolongados)	Very poor		El rendimiento de la página es nefasto
44	Los errores y problemas de confiabilidad no inhiben la experiencia del usuario	Very poor		
45	Se admiten posibles configuraciones de usuario (por ejemplo, navegadores, resoluciones, especificaciones de computadora)	Good		
Ov	erall usability score (out of 100) *	61	-	Moderate

<sup>\*</sup> Very poor (less than 29) - Users are likely to experience very significant difficulties using this site or system and might not be able to complete a significant number of important tasks.

<sup>\*</sup> Poor (between 29 and 49) - Users are likely to experience some difficulties using this site or system and might not be able to complete some important tasks.

<sup>\*</sup> Moderate (between 49 and 69) - Users should be able to use this site or system and complete most important tasks, however the user experience could be significantly improved.

- \* Good (between 69 and 89) Users should be able to use this site or system with relative ease and should be able to complete the vast majority of important tasks.
- \* Excellent (more than 89) This site or system provides an excellent user experience for users. Users should be able to complete all important tasks on the site or system.

# Usability guidelines

**Importance** 

## Features & functionality

1	Features and functionality meet common user goals and objectives Key and common user goals and objectives (e.g. carry out some transaction, find some information, carry out some research etc) should have been identified and addressed. Ideally the site or application should allow users to meet all of their key goals and objectives.	Very high
2	Features and functionality support users desired workflows  The site or application should support or at least be compatible with the way that users wish to work. For example, users might want to be able to carry out bulk transactions or be able to save and return to their work.	Very high
3	Frequently-used tasks are readily available (e.g. easily accessible from the homepage) and well supported For example short cuts and a login to retrieve details might be provided to speed up the completion of frequently carried out tasks.	High
4	Users are adequately supported according to their level of expertise  For example, novice users are given help and instructions and features are progressively disclosed (e.g. advanced features not being shown by default).	Medium
5	Calls to action (e.g. register, add to basket, submit) are clear, well labelled and appear clickable  Possible actions should always be clear and the primary call to action (i.e. the most common or desirable user action) should stand out on the page or screen.	Medium

## Homepage / starting page

6	The Homepage / starting page provides a clear snapshot and overview of the content, features and functionality available For example, an introduction and overview of the site is provided together with section snapshots and example content.	Medium
7	The homepage / starting page is effective in orienting and directing users to their desired information and tasks Users should be able to work out where they need to go to complete a given task (e.g. carry out some research, complete a transaction).	High
8	The homepage / starting page layout is clear and uncluttered with sufficient 'white space' Users should be able to quickly scan the homepage and make sense of both the content available and of how the site is structured.	Medium

## Navigation

17	A clear and well structure site map or index is provided (where necessary)  The sitemap might be part of the header or footer and should ideally be available from every page on the site.	Very low
16	Users can easily get back to the homepage or a relevant start point For example, a homepage link might be part of the breadcrumb or a home link might be available as part of the header.	Low
15	The current location is clearly indicated (e.g. breadcrumb, highlighted menu item) Users should always know where they are in the site or application.	Low
14	Browser standard functions (e.g. 'back', 'forward', 'bookmark') are supported Users should be able to bookmark a page (or be presented with a URL to use) and go back and forth without breaking the site or losing any information they have entered.	High
13	Links are clear, descriptive and well labelled Links should be clearly 'clickable' (e.g. underlined or colourised) and it should be clear to users where any given link goes to. Non-descriptive links such as 'click here' should be avoided and any links going to an external website or opening a new window should be identified as such.	Medium
12	The site or application structure is clear, easily understood and addresses common user goals For example, gathering information, submitting data, carrying out research. Users should be able to work out where they need to go to carry out common user goals and be able to quickly gain an understanding of how the site or application is structured.	Very high
11	The navigation has sufficient flexibility to allow users to navigate by their desired means  For example a user might want to be able to search for an item or browse by size, name or type. Although not all user preferences can or indeed should be addressed, the most useful and common navigational means should be supported.	Medium
10	The navigational scheme is easy to find, intuitive and consistent Users should be able to very easily locate and use the navigational scheme (e.g. left hand menu, top menu, tabbed menu), and it should not be significantly different across the site or application (unless a decision has been made to specifically differentiate a given section or area).	High
9	Users can easily access the site or application For example, the URL is predictable and is returned by search engines. If a user attempts to find the site via a search engine, it should ideally be returned on the first page of search results for likely queries.	Low

### Search

1	8	A consistent, easy to find and easy to use search function is available throughout	High
		The search function (where required) should be directly available from most pages on the site or application and should be	_
		consistently positioned (e.g. top left, top right or top centre).	

19	The search interface is appropriate to meet user goals For example users are able to filter search results, an advanced search is available (if necessary) and common search conventions such as quotation marks (") and natural language searches are handled.	High
20	The search facility deals well with common searches, misspellings and abbreviations Ideally synonyms (e.g. 'coat' should also match 'jacket') should mean that logical and appropriate search results are returned for common user queries. Popular search results (e.g. top matches) should also be identified for common queries.	Low
21	Search results are relevant, comprehensive, precise, and well displayed It should be easy for users to see what has been returned, to work out why something has been returned and to determine how many results there are.	High

#### Control & feedback

22	Prompt and appropriate feedback is given For example, a confirmation message is shown following a successful transaction, input errors are promptly highlighted and it's made clear to users when a page has been updated.	High
23	Users can easily undo, go back and change, or cancel actions If an action can not be undo then users should at least be given the chance to confirm an action before committing (e.g. before placing an order). For example, users can return to a step and change their options or dynamically change a value without having to start again. Where an action can't be undone (e.g. a deletion), this should be made clear to users.	Medium
24	Users can easily give feedback For example, via email or an online feedback / contact us form. There should be an indication of how long users can expect to wait for a response if a query has been made.	Very low

#### Forms

25	Complex forms and processes are broken up into readily understood steps and sections  For example, a checkout process might be broken up in to 'address', 'delivery options', 'payment' and 'confirmation'. Where a process is used a progress indicator is present with clear numbers or named stages.	Medium
26	A minimal amount of information is requested and where necessary justification is given for asking for information For example a site might outline that a telephone number is required in case there is an issue with a transaction. Users shouldn't be asked for extraneous information and where possible information should be auto populated (e.g. postcode lookup, code lookup) to keep input to a minimum.	Low

27	Required and optional form fields are clearly indicated (e.g. using text or '*') Where most fields are required the optional fields should be identified and when most fields are optional the required fields should be identified.	Low
28	Appropriate input fields are used and required formats are indicated  Appropriate input fields might include calendar for date selection, drop downs for selection and radio button for small selections.  Text might be used to indicate the required format or an example might be provided. Field lengths should correspond to the expected input so for example an email input field should be long, where as an initials input field should be very short.	Medium
29	Help and instructions (e.g. examples, information required) are provided where necessary Where input is non trivial or is likely to require some explanation this should be provided. Where a-lot of explanation is necessary a link to a page outlining what is required should be provided.	Medium

## Errors

30	Errors are clear, easily identified and appear in appropriate locations  Errors should be immediately apparent to users and ideally be located close to the offending input or function (e.g. adjacent to an input entry field). Inputs causing an error should be highlighted, together with an explanation for the error.	High
31	Error messages are concise, written in easy to understand language and describe what's occurred and what action is necessary  Errors should avoid using very technical terms or jargon and should be written from the user's perspective.	Medium
32	Common user errors have been taken into consideration and where possible prevented Common user errors might be missing fields, invalid formats and invalid selections. For example, fields might limit input to particular a format (e.g. numbers only) or only become available once certain criteria have been met. JavaScript might also be utilised to provide immediate feedback for common formatting errors or errors caused by missing fields.	Medium
33	Users are able to easily recover (i.e. not have to start again) from errors  For example, users might be able to re-edit and resubmit a form or enter a different value.	Medium

### Content & text

3	Content available (e.g. text, images, video, audio) is appropriate and sufficiently relevant, and detailed to meet user	
	<b>goals</b> Content should also be appropriately formatted, so for example videos and audio should be directly playable (i.e. shouldn't not be downloaded to be played) and images should be of a sufficient quality.	need

35	Links to other useful and relevant content (e.g. related pages, external websites or documents) are available and shown in context For example there might be links from an article to related articles, related content or related external websites.	Low
36	Language, terminology and tone used is appropriate and readily understood by the target audience Jargon should be kept to a minimum and plain language should be used where ever possible.	High
37	Terms, language and tone used are consistent (e.g. the same term is used throughout) Capitalisation (e.g. 'Main title'; 'Main Title'; 'MAIN TITLE') and grammar should be consistent, together with the use of formal or informal terms (e.g. could not vs couldn't; what's vs what is etc).	Medium
38	Text and content is legible and scanable, with good typography and visual contrast Users should be able to quickly scan headers and body text, in order to get an overview of what's available.	Medium

## Help

39	Online help is provided and is suitable for the user base Help should be written in easy to understand language and only uses recognised terms. Users should be able to easily find and access help and where appropriate contextual help should be available, such as help for a specific page, feature or process.	High
40	Online help is concise, easy to read and written in easy to understand language Help should cover the essentials without providing excessive detail and shouldn't use jargon or technical terminology that isn't likely to be understood by users.	Medium
41	Accessing online help does not impede users Users should be able to resume work where they left off after accessing help. Ideally help should be available directly on a page or using a new window. If help is provided in the form of a document, it should be formatted for the web (e.g. PDF, rather than a Word document).	Medium
42	Users can easily get further help (e.g. telephone or email address) If a telephone help number is provided the hours of operation should be shown. If an email address or online form is provided, an indication should be given of how long a response is likely to take (e.g. within the next 24 hrs).	Low

### Performance

43	Site or application performance doesn't inhibit the user experience (e.g. slow page downloads, long delays)		
	Web page downloads shouldn't take longer than 5 seconds and on page interactions (e.g. using an application or AJAX		
	functionality) shouldn't take any longer than 1 second to respond. Interactions taking longer than 1 second to respond should		
	provide suitable feedback to show that something is taking place (e.g. an hour glass or swirling graphic).		

4	Errors and reliability issues don't inhibit the user experience Sites and applications should be free of bugs and shouldn't have any broken links.	Medium
4	Possible user configurations (e.g. browsers, resolutions, computer specs) are supported Websites should be usable at a 800x600 screen resolution and should work with the most common browsers (IE, Firefox, Opera Chrome etc). Applications should be usable with common computer specifications (operation system, memory, available disk space) and screen resolutions (e.g. 800x600, 1025x768).	Medium

Rating below	Rating	Rating ranges		
0				
1	Very Poor	less than	29	
29	Poor	between	29 and	49
49	Moderate	between	49 and	69
69	Good	between	69 and	89
89	Excellent	more than	89	