

**Meeting:** Permission for usage of the app in the institute.

**Date:** 4<sup>th</sup> Feb 2020

**Location:** Admin Extension, 1<sup>st</sup> floor Cabin Faculty in Charge Transport

**In Attendance:** Sanket Mundra, Developer

Prateek Mishra, Developer

Lok Nath Sharma, Faculty In charge Transport.

**Review of Agenda:**

We emailed transport service, Faculty in Charge transport and Mr. Lok Nath Sharma on 22<sup>nd</sup>, 23<sup>rd</sup> and 24<sup>th</sup> Jan to get an appointment for permission. We wanted to ask the current problems faced by them in running the transportation service. We also wanted to ask for permission to use our app officially on campus.

**Status of upcoming operational review:**

We are very thankful to Mr. Lok Nath Sharma for allowing us to use our app for institute transport. He also aided us with the contact details of all the drivers and assured he would help us arrange meetings with them from time to time.