

HIGH COURT JUDGES' LIBRARY

BROCHURE

High Court Judges' Library is the cerebral fodder for the Court. Punjab High Court as it was called at the time of its inauguration on 19th March, 1955 established its library in the same year. Judges' Library contains notable legal documents to brace the need of Hon'ble Judges & the Courts. It is a grid of Libraries. It has to provide and maintain 66 Hon'ble Court Rooms Libraries and also equal number of Residential Libraries.



Besides this, Libraries have also been provided to all Judicial Officers at Subordinate Courts in the States of Punjab and Haryana & U.T. Chandigarh. List of books including all central and concerned State Bare Acts have been provided at different level Libraries to the Judicial Officers at Subordinate Courts, as enshrined in Chapter 18, Volume 4 of the

High Court Rules & Orders. Besides this, minimum required books as enshrined in point 6-A of the above mentioned rule have been provided for the residential libraries at Camp Office of each Judicial Officer.



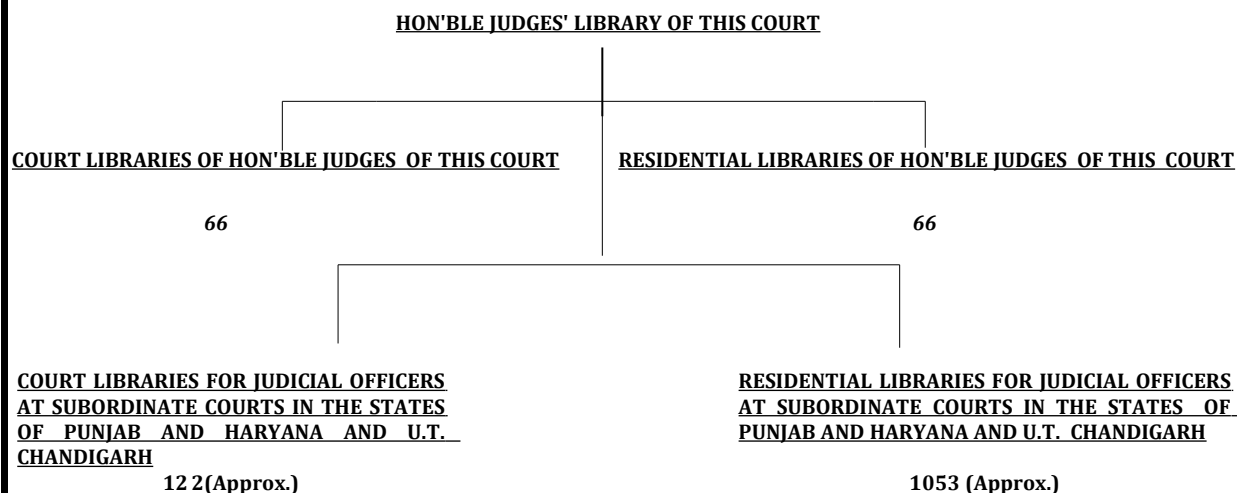
Working days:

High Court Judges' Library remains open from Monday to Saturday (except Second and Fourth Saturday).

Working Hours:

9.00 A.M. to 7.00 P.M. on all working days.

High Court Judges' Library Structure



The Hon'ble Judges' Library manages an island of 1175 (Approx) Law Libraries in the States of Punjab and Haryana and U.T. Chandigarh.

Library Building:

Judges' Library building is a renovated, three story and fully Air Conditioned with modern facilities. On the top floor of the Judges' Library there is Judges' Lounge for Hon'ble Judges of this Court.

Library Collection:

Approximately 1,39,401 books/ reporters.

Includes Text-Books, Bound Reporters/Journals, Committee and Commission Reports, Bare Acts, Gazette of India, Gazettes for the States of Punjab and Haryana and U.T. Chandigarh, Dictionaries, Manuals and Encyclopedias, General Books etc.

Current Journals:

Judges' Library subscribes to 08 Indian Journals.

Newspapers:

Judges' Library subscribes **14 news papers** i.e. 10 English (**The Tribune, Indian Express, Times of India, Hindustan Times, The Hindu, Pioneer, Statesman, Economic Times, Asian Age and Financial Express**) and 03 Hindi (**Punjab Kesari, Amar Ujala, Dainik Bhaskar**) and 01 Punjabi (**Ajeet**) newspapers.

Magazines:

Library presently subscribes to **04 magazines** namely:

- ***Down to Earth;***
- ***Frontline;***
- ***Femina;***
- ***The Week;***

Beside these, **Magzter (digital newsstand/digital magazine)** is also being subscribed by the Judges' Library for the use of Hon'ble Judges' of this Court.

Library Automation

KOHA Library Management Software

Judges' Library of this Court is Using KOHA Library Automation Software for house keeping operations. KOHA Library Management Software has also been provided to all the District and Sessions Courts of Punjab, Haryana and Chandigarh by this Hon'ble Court. Further, Login ID's and Passwords are being provided to users/staff attached to Court Rooms, so that, they can check the books/reporters issued on their names.

RFID (Radio Frequency Identification) Technology

RFID Technology has been adopted by the Judges' library and is being used in various in-house operations like Circulation (i.e. issue and return), stock verification, self check in-check out etc.

Book Eye 4 (Basic)

Book scanner for scanning of books/Gazettes etc has been installed in the Judges' Library and is being used for scanning of old/rare/important books/gazettes etc., available with Judges' Library

Library & Information Services Offered:

Library is providing the following Library and Information Services to cater to the requirement of the Hon'ble Judges:-

- ***Circulation Service (issue and return);***
- ***Current Awareness Service (CAS) by circulating Fresh Arrival List of books and Foreign Reporters;***
- ***Selective Dissemination of Information Service (SDI) by Citation Search, Article Search, Acts and Rule Search etc ;***
- ***Newspaper Clipping Service;***
- ***Information retrieval through internet;***
- ***Information retrieval through legal software/database;***
- ***Documentation of Gazettes for retrieval of rules/ regulations, Notifications, schemes/byelaws;***
- ***Reference Service;***
- ***Reprography Service i.e. Photocopy and Scanning etc.***

Legal Databases/Software:

Library is subscribing to the following Legal database/software

- ***SCC Online Full Text on Pen Drive (Offline: Key/dongle based)***
 - Database of Supreme Court Cases along with Punjab & Haryana High Court;
- ***SCC Online (Web Edition: Platinum Plus) (Online: Internet Based)***
 - Database of Supreme Court & all High Courts;
- ***Law Finder Library Edition and lawfinderlive.com***
 - Containing Recent Criminal Reports, Recent Civil Reports, Rent Control Reporter, Services Cases Today, Supreme Court Law Finder;
- ***Manupatra Online Legal Database***
 - Database of Supreme Court & all High Courts;
- ***AIR on CD-ROM (Full Text)***
 - Database of Case Laws of Supreme Court and all High Courts;
- ***ITR Online-Pro (TLOL)***
 - Database of Income Tax Cases.
- ***Legitquest (both online and offline);***
- ***AIR Online Software (AIR Infotech Online/AIR Online;***

House Keeping Activities

- *Acquisition/ Subscription of books/reporters;*
- *Subscription of Legal Software/ Online databases;*
- *Classification and cataloguing of the books;*
- *Maintenance of Court Libraries & Residential Libraries of the Hon'ble Judges of this Court as well as of the Judicial Officers at subordinate Courts in the States of Punjab and Haryana and U.T. Chandigarh;*
- *Indexing of articles published in law Reporters/Journals;*
- *Indexing of Notifications.*

Judges' Library Sections:

Judges' Library has various sections that work in coordination to cater to the needs of the Hon'ble users.

- *Acquisition Section;*
- *Accessioning Section;*
- *Technical Processing section (i.e. Cataloguing and classification);*
- *Circulation Section;*
- *Gazetteer Section;*
- *Digital Section;*
- *Binding Section;*
- *Reference Service.*

Contacts:

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