

EMERGENT PURCHASE

(For purchase of goods valuing **more than ₹ 5 Lakh up to ₹ 25 Lakh** to be furnished by Sub- Committee)

1. The consequences of non-availability of the item
.....
2. Certified that the amount of total emergent purchases made during this financial year under the above Project are for ₹
3. The procurement budget under (Consumable/Capital) head of the project is ₹
4. The funds are available under the project to make the proposed emergent purchase.
5. Certified that no previous advance is outstanding in my name. Further, I undertake to adjust this advance also within FIFTEEN working days from the date of withdrawal of advance.

Signature of the Indentor
Name & Designation:

Signature of the Approving Authority /PL
Name & Designation:.....

ANNEXURE – ‘C’

EMERGENCY PURCHASE CERTIFICATE

“Certified that we, members of the purchase committee are jointly and individually satisfied that the goods purchased are of the requisite specification and quality, and have been purchased from a reliable supplier at a reasonable price”.

(Indentor)

(Representative of Stores & Purchase)

(Representative of Finance & Accounts)

Date: