

**NATIONAL PHYSICAL LABORATORY
DR. K.S. KRISHNAN MARG, NEW DELHI - 12**

No.10/Misc./COA/2016

Dated: 15-3-2016

CIRCULAR

Sub: Parking of NPL staff Personal Vehicles


During the recent inspection of divisions/sections on 12th March, 2016, it was observed by Director, NPL that cars, scooters/motorcycles & cycles are parked haphazardly in front of all the buildings including satellite buildings which were giving poor impression of layout of the laboratory and also reflecting on the image of pitiable work ethics & sense of indiscipline of staff of a premier research institute.

In the aforesaid background, Director, NPL has decided that henceforth the staff members shall park their vehicles (cars, scooters/motorcycles & cycles etc.) at the following designated parking places only:

- (a) Parking area adjacent to TEC building
- (b) Parking area adjacent to main building (near Jamun Court Cafe)
- (c) Parking of Metrology building
- (d) Parking area near Transport Section
- (e) Parking area at Gate No. 1 (compulsory for all visitors)

The staff members may note that vehicles (cars, scooters/motorcycles & cycles etc.) found parked other than the above designated/earmarked parking places/areas in the laboratory campus shall be treated as unauthorized and dealt with accordingly.

The above arrangement shall come into effect immediately.


(M.C. Meena) 5/3/16
Administrative Officer

Copy to:

- 1. All Divisional Heads/Sectional Heads
- 2. All Notice Boards
- 3. Head CNF; with the request to mail it to all employees on their e-mails and also host this circular on NPL Intranet
- 4. Head, Administrative Divisions; with reference to his note dated 14th March, 2016
- 5. PA to D/NPL
- 6. Office copy