

PURCHASE OF GOODS BY LOCAL PURCHASE COMMITTEE (LPC)(For purchase of goods valuing between **Rs. 15,001 to 1 Lac / Rs. 1 to 5 Lacs**)

(Strike out whichever is not applicable)

- a) “Certified that we, the members of the Local Purchase Committee (LPC) are jointly and individually satisfied that the goods recommended for purchase are of the requisite specification and quality, priced at the prevailing market rate and the supplier recommended is reliable and competent to supply the goods in question. Accordingly we enclose the **quotation no.** **dated** of **M/S** for placing Purchase Order.

Signatures of members			
Name:			
Desig.:			
Divn. :			
Date:			

- b) “It is certified that the required item is for specific use of the **R&D** and will be utilized for the project titled “ (Project No.) [Strike out if not applicable]

Sanctioned a sum of Rs. (Rs.)
under B. Head of Project No. :

Signature of Indenting Officer

Date:.....

Signature of Reporting Officer/ Supervisor[#]([#]As Applicable)

Date:.....

Signature of the Sanctioning Authority/ Project Leader

Date:

Name & Designation: