

# NIKITA NAGAR

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8278638579

2, Saroj Vihar, Hajyawala,  
Sanganer Railway Station Ke  
Kamne, Sanganer, Jaipur,  
Rajasthan, 302029



## OBJECTIVE

To explore accounting and managerial function in corporate. Keen to learn, analyse financial statement, cost management to help high growth of company and self estimate. Looking for company where we have specific role in finance and cost management. I will give my full effort to learn and achieve professional skills.

## EXPERIENCE

05 Sept 2017 - 05 Nov 2018	<b>Gxpress Solution (India) Pvt Ltd.</b> Junior Accountant Accounting, Tally Data Recording, Invoice Preparation and Management, Report Preparation, Cash Collection and Cash Management.
25-Jan- 2017 - 30- July-2017	<b>Akshay Saxena and Associates</b> Accounting and Data Entry Trainee Learnt Data Entry, Tally Erp 9.0, Advance Excel, Microsoft Word and Accounting.
10-May- 2016 - 10- Jan-2017	<b>Propaq Avyukta Corporation (Consultancy Firm)</b> Trainee As an Accounts Trainee

## EDUCATION

December 2020	<b>ICMAI (The Institute of Cost Accountants of India)</b> CMA FINAL Qualified 536/800
2021	<b>University of Rajasthan</b> M.Com (Final) Pursuing
2019	<b>University of Rajasthan</b> B.Com (ABST - Houners) 53%
2016	<b>Mahatma Jyotibha Phoole Sr. Sec. School, Sanganer</b> 12th 86.40%
2014	<b>Mahatma Jyotibha Phoole Sr. Sec. School, Sanganer</b> 10th 76.60%

## SKILLS

- Tally ERP 9.0
- Advance Excel.
- Advance Microsoft Word.
- Microsoft Power Point.
- Accounting and Data Entry.

- Good Communication both Business Communication and Public Communication.
- Data Analysis and Data Interpretation.
- Financial Statement Preparation and Interpretation of Financial Statements.
- Direct Tax Computation, Return Filing and Tax Management.
- GST (Good and Service Tax) Return filling and Computation.
- Financial Planning and Financial Management.
- Good Knowledge of Equity and Derivative Market.
- Mutual Fund , Portfolio Analysis and Risk Management.
- Business Report Writing.

## REFERENCE

- **CA. AKSHYA SAXENA - "Akshay saxena and Associate"**  
CHARTERED ACCOUNTANT  
ca.akshaysaxena@gmail.com  
9460990260
- **CMA KAPIL AGARWAL - "KAPIL COMMERCE CLASSES"**  
CMA & Tutor  
8696186186
- **Bharat Kumar - "Piramal Foundation of Education Leadership"**  
Program Director  
bharatahdgj@gmail.com  
+91 9265607615

## ADDITIONAL INFORMATION

1. DATE OF BIRTH:- 03 July 1999
2. Father's name:- Hariram Nagar
3. Mother's Name :- Radha Devi
4. Spouse Name:- Praveen Kumar Verma
5. PAN No. :- BVSPN2481C
- 6 AADHAR no.:- 4802 8574 7672

## DECLARATION

- All information in this resume is true and correct to the best of my knowledge and belief. I hereby declare that all the above information is correct and accurate. I solemnly declare that all the information furnished in this document is free of errors to the best of my knowledge

Nikita Nagar

Date: