

ANAND RAJOTIA

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CAREER OBJECTIVES

I would like to join an organization, which provides me an environment, where I can achieve my full potential and where I get a chance to contribute positively towards achieve organization objectives, where my technical skills can be utilized and improved. Ideally, I would like to achieve my best in every field of my life.

PROFESSIONAL SKILLS

Computer Skills

- ✧ JavaScript
- ✧ HTML, CSS
- ✧ NodeJS, ExpressJS, MongoDB, MySQL
- ✧ Cloud Computing
- ✧ Server Handling

Computer Networking

- ✧ Excellent knowledge of Server 2007/2010, Active Directory & Operating Systems.
- ✧ Network troubleshooting and well versed with Microsoft Office 2007/2010.
- ✧ In-depth understanding of windows architecture and troubleshooting experience with the ability to analyze technical problems to prevent future occurrence.

WORK EXPERIENCE

July'20 to Dec'20	Network Administrator	Vatika Hotels Pvt. Ltd., Gurugram
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Key Responsibilities:

- ✧ Provide network support with a variety of operating systems.
- ✧ Maintain servers and associated hardware, applications, services and settings.
- ✧ Develop and monitor policies for the use of network resources.
- ✧ Monitor network to ensure optimal performance.
- ✧ Create and maintain network users/permissions.
- ✧ Test release of products to minimize user impact and ensure compatibility.

Aug'19 to July'20	Technical Administrator	CI InfoTech Pvt. Ltd., New Delhi
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Key Responsibilities:

- ✧ Provide solutions on active directory and give the permissions to the user end.
- ✧ Provide solutions of antivirus like updates of patches and definitions on regular basis.
- ✧ Provide solutions to the Exchange servers 2007/2010 and operating systems.
- ✧ Network troubleshooting and well versed with Microsoft Outlook 2013/2016.

July'17 to June 2019

Technical Support Executive

Bharat IT Services Limited, Jaipur

Key Responsibilities:

- ⌘ Provide technical solutions and troubleshooting on need basis.
- ⌘ Provide solutions on registries, permissions and drivers.
- ⌘ Provide solutions on active directory and give the permissions to the user end.

July'14 to June'16

Technical Support Executive

Hitachi Systems Micro Clinic, Jaipur

Key Responsibilities:

- ⌘ Install and upgrade hardware and software components.
- ⌘ Repair all kind of hardware like computer, printer and laptops.
- ⌘ Provide technical solutions and troubleshooting on need basis.

ACADEMIC QUALIFICATIONS

- ⌘ B.Tech. with Computer Science Stream in 2013 with First Division.
- ⌘ 12th with Math Science Stream in 2008 with First Division.
- ⌘ 10th with All Subjects in 2006 with First Division.

PERSONAL DETAILS

Father's Name	:	Sh. Shyam Rajotia
Date of Birth	:	June 8 th , 1990
Marital Status	:	Married
Address	:	House No. 115, Sector – 17C, Sukhrali Village, Gurugram Haryana - 122007

Date: -

Anand Rajotia