

Farmer Producer Organizations (FPOs) Monitoring Pro-forma

* Indicates required question



Ministry of Agriculture & Farmers Welfare,
Government of India

Farmer Producer Organizations(FPOs)



1. Name of DMI Officer *

2. Designation of DMI Officer *

3. Name of DMI *

4. RO/SO *

Mark only one oval.

☐ RO *Skip to question 13*

☐ SO *Skip to question 14*

5. Name of FPO as per registration certificate, registered/incorporated under Companies Act, 2013/ State Co-operative Societies Act. *

6. Address of FPO as per registration certificate, registered/incorporated under Companies Act, 2013/ State Co-operative Societies Act.

7. Name of the CBBO *

8. Contact Number of the CBBO

9. Email ID of the CBBO

10. Date of allocation of FPO to CBBO *

Example: 7 January 2019

11. Please upload a photo (Note: Submit the front photo of the FPO office/building * and not the meetings photos with people)

Files submitted:

12. Name of Implementing Agency *

Mark only one oval.

- ☐ FDRVC (MoRD-NRLM)
- ☐ GAICL
- ☐ NABARD
- ☐ NAFED
- ☐ NCDC
- ☐ NDDB
- ☐ NERAMAC
- ☐ SFAC
- ☐ SFAC-HR
- ☐ SFAC-TN
- ☐ TRIFED
- ☐ UPDASP
- ☐ WDD Karnataka

Skip to question 15

RO Selection

13. Please select RO from the below options. *

Mark only one oval.

- ☐ Chennai
- ☐ Mumbai
- ☐ Chandigarh
- ☐ Delhi
- ☐ Rajasthan
- ☐ Lucknow
- ☐ Hyderabad
- ☐ Kochi
- ☐ Bhopal
- ☐ Kolkata
- ☐ Guwahati

Skip to question 15

SO Selection

14. Please select SO from the below options. *

Mark only one oval.

- ☐ Hubli
- ☐ Bengaluru
- ☐ Mudari
- ☐ Pune
- ☐ Sangli
- ☐ Nashik
- ☐ Nagpur
- ☐ Surat
- ☐ Rajkote
- ☐ Ahmedabad
- ☐ Amritsar
- ☐ Jammu
- ☐ Shimla
- ☐ Dehradun
- ☐ Kanpur
- ☐ Varanasi
- ☐ Guntur
- ☐ Visakhapatnam
- ☐ Trivandrum
- ☐ Calicut
- ☐ Raipur
- ☐ Patna
- ☐ Ranchi
- ☐ Bhubaneswar
- ☐ Shillong

Skip to question 15

Completion of Formalities, Governance and Shareholding

15. Date of FPO incorporated/registered. *

Example: 7 January 2019

16. Incorporation/Registration no. *

17. Details of GB Meetings / AGMs held – year-wise and date-wise. (Give brief with major decisions taken).

18. Number of Directors appointed /elected in the Board of Directors *

19. Please provide brief details about Board of Directors appointed /elected.

20. Has CEO/Manager of FPO been appointed? *

Mark only one oval.

☐ Yes *Skip to question 26*

☐ No *Skip to question 27*

21. Please check/verify if availability of details of the below books of accounts is maintained *

Tick all that apply.

- ☐ Cash book/register
☐ Bank Pass Books
☐ Sales Register
☐ Purchase Register
☐ Stock register
☐ Online accounting software such as Tally/Vyapar/Zoho Books etc.
☐ None
☐ Other: _____

22. Number of farmer-members added. *

23. Total Share contribution of farmer-members *

24. Cluster identified (Block)

25. Indicate name of produce. *

Skip to question 27

Brief about FPO CEO/Manager

26. Please give brief about the strength and weakness of the appointed FPO CEO/Manager as per envisaged scheme objectives.

Skip to question 27

Finance and Convergence

27. Matching Equity Grant availed (To be verified from Bank Statement and Additional Shares issued)? *

Mark only one oval.

☐ Yes

☐ No

28. If yes, please mention Matching Equity Grant Availed amount in INR.

29. Matching Equity Grant utilized (To be verified from Bank Statement and Additional Shares issued)? *

Mark only one oval.

☐ Yes

☐ No

30. If yes, please mention Matching Equity Grant Utilized amount in INR.

31. FPO Management Cost Received (to be verified from Bank Statement)? *

Mark only one oval.

☐ Yes

☐ No

32. If yes, please mention FPO Management Cost Received in INR.

33. Term Loan/ Working Capital loan applied or not? *

Mark only one oval.

☐ Yes

☐ No

34. If applied, what is the purpose of Term Loan/ Working Capital loan (Purpose to be verified from loan disbursement letter)?

35. Did CBBO facilitate FPO in availing credit guarantee fund? *

Mark only one oval.

☐ Yes

☐ No

36. If yes, please enter availed credit guarantee fund in Lakhs.

Skip to question 37

Production services provided /being provided to farmer- members by CBBOs

37. Was the high-quality seed made available to the farmers?

Mark only one oval.

☐ Yes *Skip to question 39*

☐ No *Skip to question 40*

38. Services relating to scientific production practices provided to the farmers (Please give your observation after interacting with the beneficiary farmers)

*

Tick all that apply.

☐ Sowing

☐ Weeding/Hoeing

☐ Irrigation

☐ Fertilizer Application

☐ Plant Protection

☐ Post-harvest Management Services

☐ None

☐ Other: _____

Skip to question 40

Insight on High Quality Seed

39. Based on inputs from farmers, please share your brief insight on high-quality seed made available to the farmers.

Skip to question 40

Custom hiring/common services center, infrastructure being established /proposed to be established.

40. Is there any custom hiring process being established / proposed to be established? *

Mark only one oval.

☐ Yes

☐ No

41. If yes, please provide brief details on custom hiring.

42. Is any common services center being established / proposed to be established? *

Mark only one oval.

☐ Yes

☐ No

43. If yes, please provide brief details on common services center.

44. Is any infrastructure being established / proposed to be established? *

Mark only one oval.

☐ Yes

☐ No

45. If yes, please provide brief details on infrastructure.

Collection Centre / Aggregation Centre

46. Is any collection centre / aggregation centre established or proposed to be established? *

Mark only one oval.

☐ Yes

☐ No

Proposal for Federation of FPOs

47. Is there any proposal for Federation of FPOs? *

Mark only one oval.

☐ Yes *Skip to question 48*

☐ No *Skip to question 49*

Skip to question 49

Proposal for Federation of FPOs - Details

48. Please provide brief on proposal for Federation of FPOs.

Training /field visits organized by CBBO for Farmer-Members and Business Plan prepared

49. Have trainings / field visits been organized by CBBO for farmer-members? *

Mark only one oval.

☐ Yes

☐ No

50. If yes, what type of training and field visits to the farmers organized? (Please give brief with area /subject of training and benefits accrued to the farmers or may likely accrue)

51. Has CBBO prepared a business plan? *

Mark only one oval.

☐ Yes

☐ No

52. If business plan prepared, please briefly comment on its suitability. *

53. CBBO has all the five domain experts as proposed in the scheme guidelines? *

Mark only one oval.

☐ Yes

☐ No

Benefits to the Farmer-members /FPOs accrued/accruing

54. Has there been any enhancement in production and productivity? (Please give your observation after interacting with Farmer-members) *

Mark only one oval.

☐ Yes

☐ No

55. If enhancement in production and productivity observed, please give brief.

56. Has CBBO facilitated FPO in any of the following activities? *

(You can tick multiple boxes from the below options)

Tick all that apply.

- ☐ Getting inputs licenses such as seeds, fertilizers and pesticides
- ☐ Trading on e-NAM portal
- ☐ Trading on commodity exchanges
- ☐ Obtaining license from APMCs
- ☐ Processing, value addition, branding, labeling, etc.
- ☐ Export market linkage
- ☐ Availing benefits of other schemes of Central / State Government
- ☐ None
- ☐ Other: _____

57. If CBBO facilitated in getting inputs licenses, please give brief.

58. If CBBO facilitated trade on e-NAM portal, please give brief of such facilitation and trade.

59. If CBBO facilitated trade on commodity exchanges, please give brief of such facilitation and trade.

60. If CBBO facilitated in obtaining trading license from APMCs, please give a brief account.

61. If CBBO facilitated in processing, value addition, branding, labeling, etc., please give a brief account.

62. If CBBO facilitated / is in process of facilitation of export market linkage, please give a brief account.

63. If CBBO facilitated FPO in availing the benefits of other schemes of the Central / State Government, please give name of the scheme availed and the type of assistance.

64. Has market linkage been provided with better market facility? *

Mark only one oval.

☐ Yes *Skip to question 65*

☐ No *Skip to question 66*

Skip to question 67

Market Linkage Provided - Details

65. How has CBBO provided Market linkage for better market facility?

Skip to question 67

Market Linkage Not Provided - Future Planning of CBBO

66. What is the future plan of CBBO with respect to providing market linkage for better market facility?

Deficiency observed by DMI Officer in Scheme Implementation

67. Pin point the deficiency observed by DMI officer in implementation of the scheme in accordance with envisaged scheme objectives (Please give brief insights).

Action taken by DMI Officer

68. What steps/actions DMI officer took during interaction / handholding?
(Please give brief)

Other Information

69. Please comment on any specific relevant points not covered and appeared above.

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