

Harpreet Singh

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SUMMARY

Skilled Computer Lab Assistant with IT background. Enjoys troubleshooting to find solutions to technical issues. Seeking to benefit an IT Department with complex technical knowledge and strong leadership skills.

HIGHLIGHTS

- Coding languages – Java, C, C++, SQL, HTML, CSS, Javascript
 - Winner of Coding czar at DAV university
 - Winner of Gadget Mania
 - Hackathon - First Place winner
 - Projects - Instagram Clone, Flixster Clone, Twitter Clone, Todo App
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PROFESSIONAL EXPERIENCE

Computer lab assistant, Pannu Group Of Colleges, Gurdaspur, India, February 2016 - March 2017

- Maintain college website (www.pannugroupofcolleges.com).
- Set up equipment for employee use, performing or ensuring proper installation of cables, operating systems, or appropriate software.
- Develop training materials and procedures, or train users in the proper use of hardware or software.

Uber, Lyft, And Limo Driver, NYC, Jun 2018 - Present

- Drive V. I. P. to various destinations and use advanced driving techniques to better improve time management and safety.

Bilingual Insurance Assistant, K.S. Billing & Associates Inc.

- Ensure accuracy and timely issuance of client documentation including binders, certificates of insurance, invoices, policies, Auto ID Cards, endorsements, and mid-term adjustment
- Spreadsheets, Word documents, and database management
- Maintain file servers and maintain company website(www.ksbin.com).

Techfellow, Codepath.org, Oct 2020 - May 2021

- Android development training and development of four android apps.
- With codepath material, I taught a Queens College student about android development with my team.

PROFESSIONAL EDUCATION

Bachelor of Science in Information Technology, LOVELY PROFESSIONAL UNIVERSITY, Jalandhar, Punjab, India, August 2017

Bachelor of Science in Computer Science, Queens College(CUNY), NY, Jan 2020 - Present

SKILLS

Github, Windows experience, Mac OS experience, Android Studio, Visual Studio, Escape, Collaboration and Teamwork, Computer Networking, Microsoft Office proficiency.

LANGUAGES

English, Hindi, and Punjabi.