



## **SERVICE AGREEMENT**

This agreement is made between **Phoenix Binary System PVT LTD** and **Hardik Patel**

### **Effective date:**

This agreement shall be effective from **1 Jun 2019** TO **31 May 2020**

### **Declaration:**

I, **Mr. Hardik Patel** hereby acknowledge and agreed that I would serve **Phoenix Binary System PVT LTD** for a period of 12 months from the **1 Jun 2019**.

### **Rules & Regulations:**

1. Office time 9 AM to 6 PM and 1 Hour Lunch Break (1PM to 2PM)
2. If you leave the job then inform before 1 month if not inform then we have cut half 1 month salary.
3. After leave company at least minimum 1 year employee will not work any kind of project from our client, if we found that activity we take action against that activity.
4. Absence for a continuous period of ten days without prior approval of your superior, (including overstay on leave / training) would result in your losing your lien on the service and the same shall automatically come to an end without any notice or intimation.
5. Each employee will receive 1 days leave in a month, if not taken will pay extra for 1 day. more than 1 leave will be deducted from salary.



6. Employees who work late must ensure that all lights, air-conditions and Equipments are shut off when they leave the work place.
7. An increment based on individual performance shall be given eight To ten Months. (as per work experience)
8. If employees do not meet the company's expectations of performance or conduct, necessary corrective action may be taken.
9. Every employee will comply with safety regulations and procedures.

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Signature

Date: 23-05-2019

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(Authorized Signatory)