

# Student's Guide to CS2040 Midterm Procedure

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## Step 1: Setup for midterm

- a) You should only have 1 main device (your laptop) through which you will do the midterm. The invigilator will make sure you keep all other devices with potential internet access (so no other tablet, smartphone etc)
- b) Since the midterm is open book, you can refer to any CS2040 material given to you (lecture notes/tutorial answers/lab slides) or any notes you yourself have made. You can either print these materials out or if you want to access them digitally, the material should all be in pdf form and should only be accessed from the device you are using to do the midterm and not a secondary device.
- c) Ensure that during the midterm, the device you are using to do the midterm only shows the following and no other applications, otherwise it will be considered potential cheating:
  - Exemplify
  - Virtual calculator (non-programmable type).
  - Pdf reader for your CS2040 materials (convert all your CS2040 materials to pdf)
  - Paint app or the equivalent (for those who want to draw and paste the picture into the answer)
  - Notepad or TextEdit (MacOS) if you need to type the answer properly before copy pasting to Exemplify. (No IDEs allowed)

## Step 2: Taking attendance

- a) The invigilator will go around to take attendance during the midterm, **so please remember to bring your student card**

## Step 3: Asking and answering questions

- a. If you have any questions about the midterm, raise your hands and wait for the invigilator to attend to you.
- b. If the invigilator cannot immediately answer you, he/she will consult with the lecturer and get back to you.

## Protocol for toilet break

- a) Raise your hands and wait for the invigilator to come and approve your use of the toilet.