

Accounts Payable Operations in Oracle E-Business Suite (EBS)

Students names:

- **Rawan Mohamed**
- **Sara Hassan**
- **Safia Adel**
- **Nourhan Hussein**

Track: Oracle Digital Accounting Specialist

Supervisor name: Mohamed Sobhy

Introduction

- This project focuses on implementing the Accounts Payable (AP) module in Oracle E-Business Suite (EBS) to automate and streamline financial processes.
- The current manual system is leading to errors and inefficiencies, causing delays in invoice processing and payments.
- The current manual system is leading to errors and inefficiencies, causing delays in invoice processing and payments.
- This will help reduce errors, improve compliance, and speed up period-end closing, making the process more efficient and reliable for organizations.

Accounts Payable Operations and Reporting in Oracle ERP

- 1- Vendor Invoices and Billing**
- 2- Payment Processing and Cash Management**
- 3- Period-End Closing and Reporting**



1. Define calendar

Set up > calendar

2. open Periods

Accounting > Control Payables Periods

Click on never opened > choose open

View > Request > run my request

Setup for Accounts payable module



Screenshot of the SAP ERP Requests window showing a list of completed requests for the Accounts Payable module.

Request ID	Name	Parent	Phase	Status	Parameters
8284346	Other - Calendar Validation		Completed	Normal	AP Year2023
8284337	TEAM 3-INCOME STATEMENT		Completed	Normal	1017, 101, FSG-ADHOC-, C, C
8284334	Other - Calendar Validation		Completed	Normal	AP calender2025
8284332	TEAM 3_INCOME_STATEMENT		Completed	Normal	1017, 101, FSG-ADHOC-, C, C
8284323	Team 3_Income_Statement		Completed	Normal	1017, 101, FSG-ADHOC-, C, C
8284319	TB Worker 1 (Open Account)		Completed	Normal	1, 4008430, , 8284318, Payables
8284318	Open Account Balances De		Completed	Normal	, 1, 4008430, , Payables,
8284317	Posting: Single Ledger		Completed	Normal	1, 1017, 101, 182345
8284316	Journal Import		Completed	Normal	2718741, -602, N, , Y, N, Y
8284315	TB Worker 1 (Open Accou		Completed	Normal	1, 4008429, , 8284314, Payab

Buttons at the bottom:

- Hold Request
- View Details
- Rerun Request
- View Output
- Cancel Request
- Diagnostics
- Reprint/Republish (J)
- View Log (K)

Organizations: [dropdown menu]

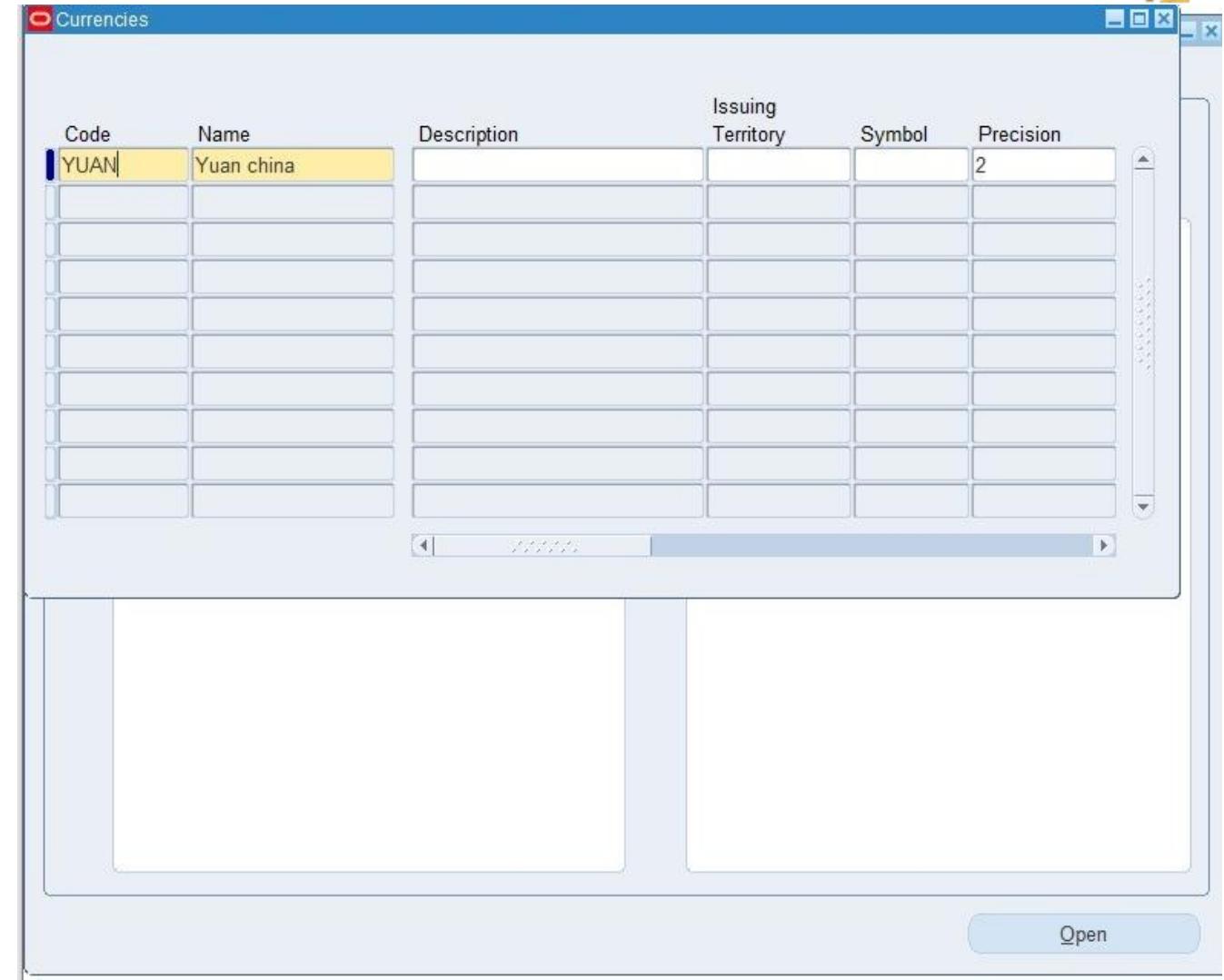
Open



Setup for Accounts payable module

Define Currency

Set up > currency > define currency



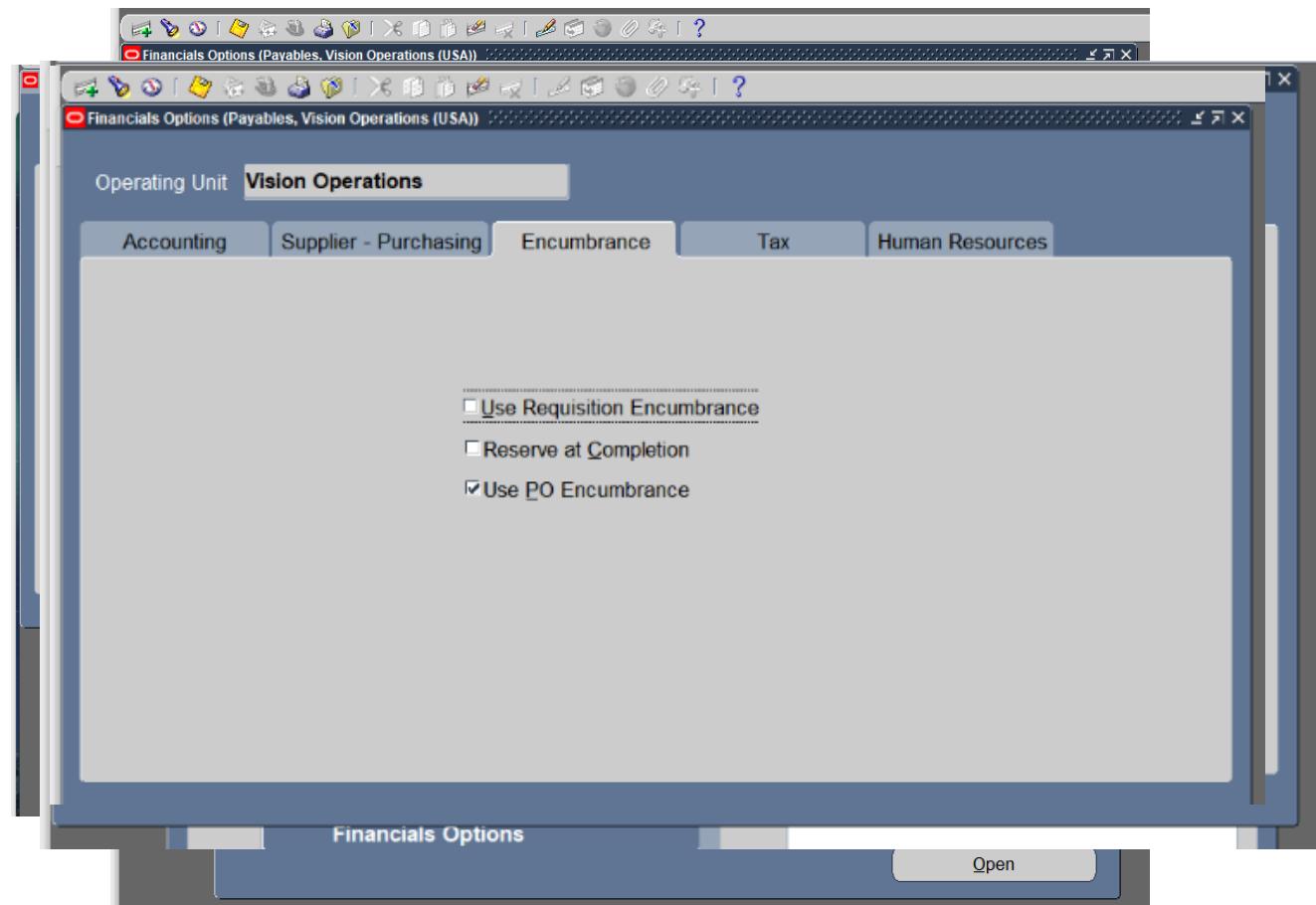


Setup for Accounts payable module



**Setup > Options
> Financial Options**

- **Accounting Financials Options**
- **Supplier - Purchasing Financials Options**
- **Encumbrance Financials Options**





Setup for Accounts payable module



Payment Terms

Define Special Calendar To Create Payment Terms

- **Setup >Calendar > Special Calendar**
 - **Setup >Invoice > Payment terms**

Setup for Accounts payable module

Pay Group

-used to group similar types of vendors or suppliers for payment processing.

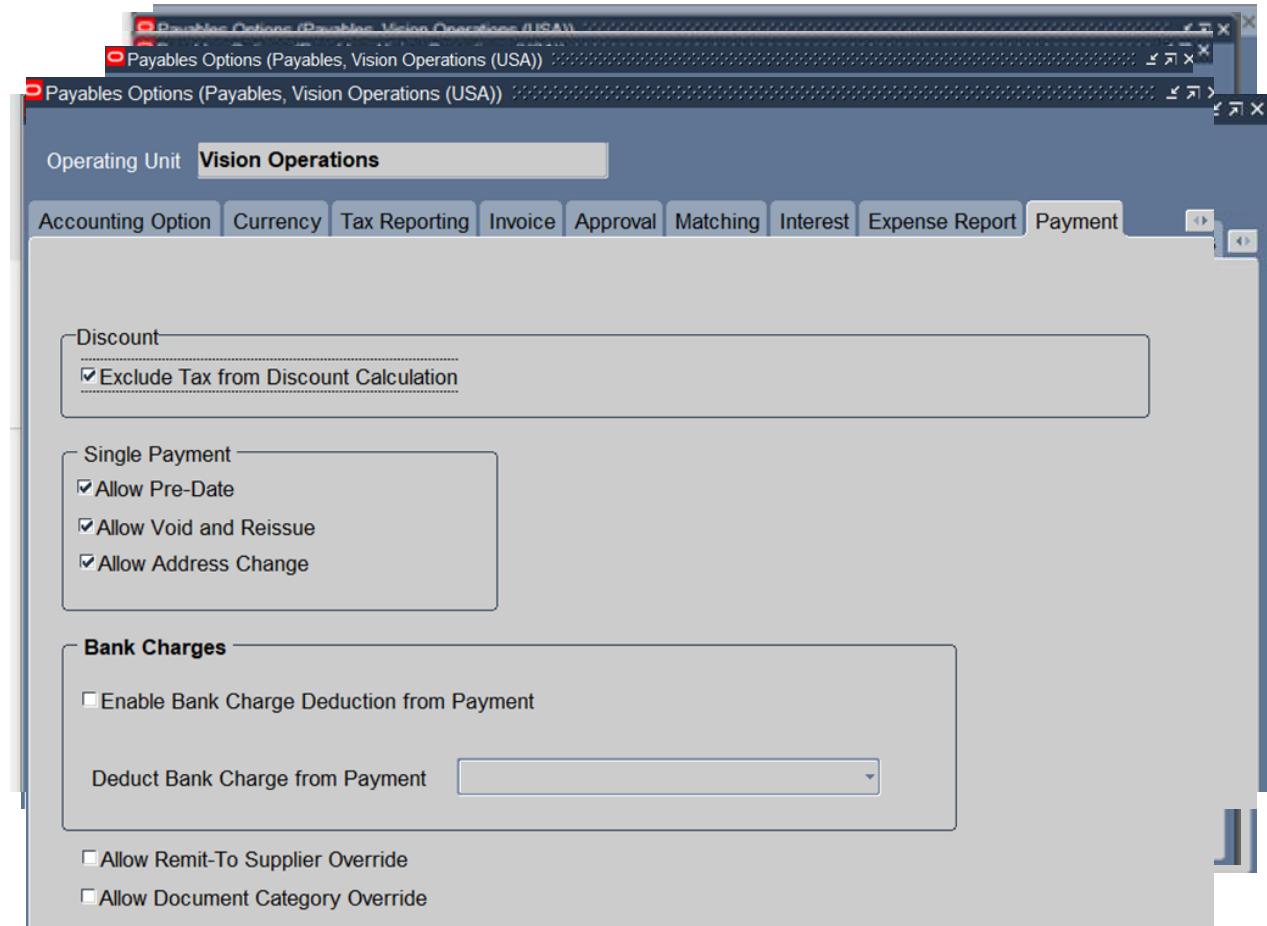
Purchasing Lookups

Type	PAY GROUP			Access Level
Meaning	Valid pay groups			<input type="radio"/> User
Application	Purchasing			<input checked="" type="radio"/> Extensible
Description	Valid pay groups			<input checked="" type="radio"/> System
Effective Dates				Enabled
Code	Meaning	Description	Tag	From To
ALAP	Alap	Alap kifizetési csoport		01-01-2000
AP GROUP	AP GROUP	Supplier Paygroup		09-10-2024
BOE	BOE	Bills of Exchange Payg		
CTX ACH	CTX ACH Vendor	CTX ACH Vendor		01-01-1990
CZ GROUP	CZ Group	Czech Pay Group		
DOMESTIC	Domestic	Domestic Invoices		01-01-2003
DTA	DTA	Swiss DTA EFT Forma		01-01-2003
ECS ACH	ECS ACH Vendor	ECS ACH Vendor		01-01-1990
ECS CK	ECS Check	ECS Check		01-01-1990
EDI	EDI	EDI Paygroup		

Setup for Accounts payable module

Setup > Options > Payables Options
Choose Vision Operations

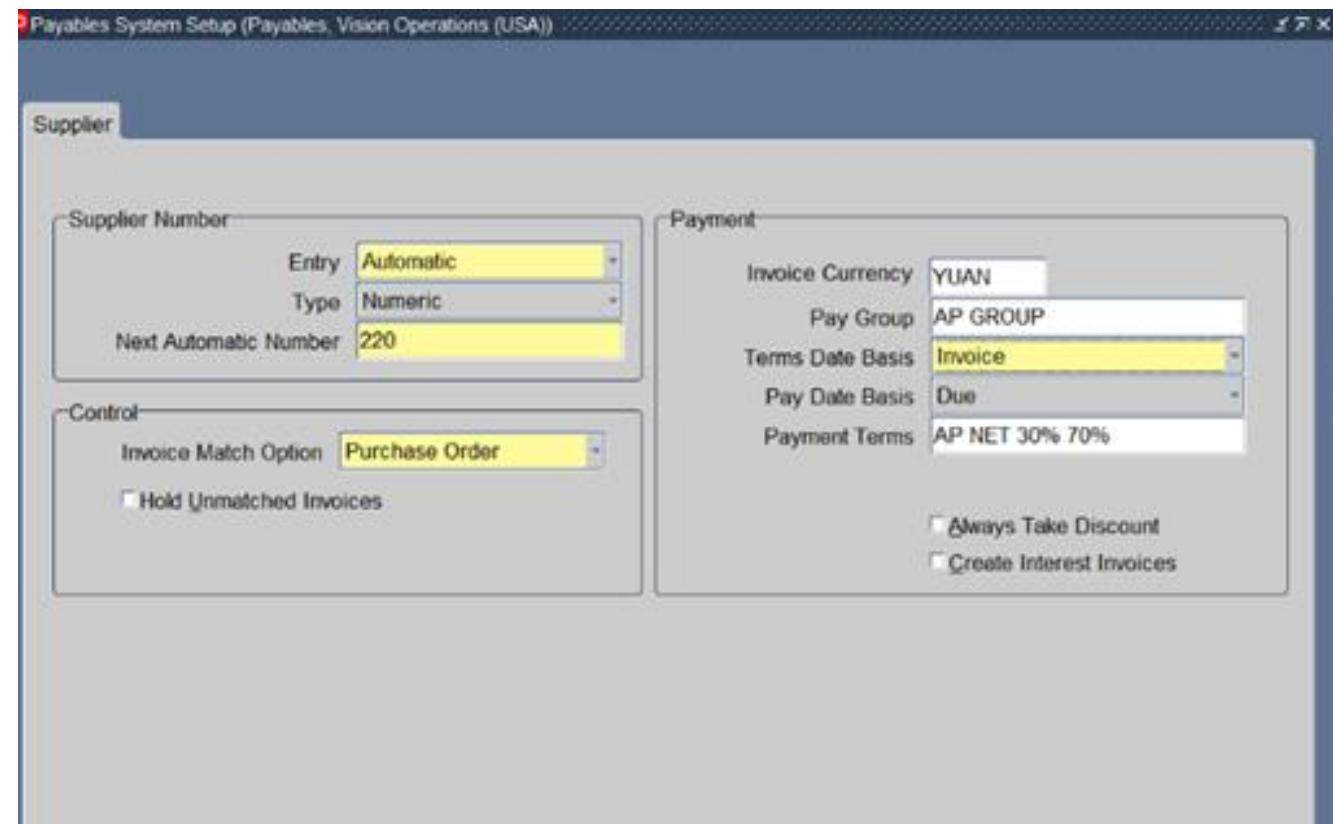
- ✓ **Accounting Option**
- ✓ **Currency**
- ✓ **Invoice**
- ✓ **Matching**
- ✓ **Expense Report**
- ✓ **Payment**



Setup for Accounts payable module

Setup > Options > Payable System Setup

- **Automatically assign supplier number**
- **This setup is crucial for managing supplier details and payment configurations within the Oracle Payables module**

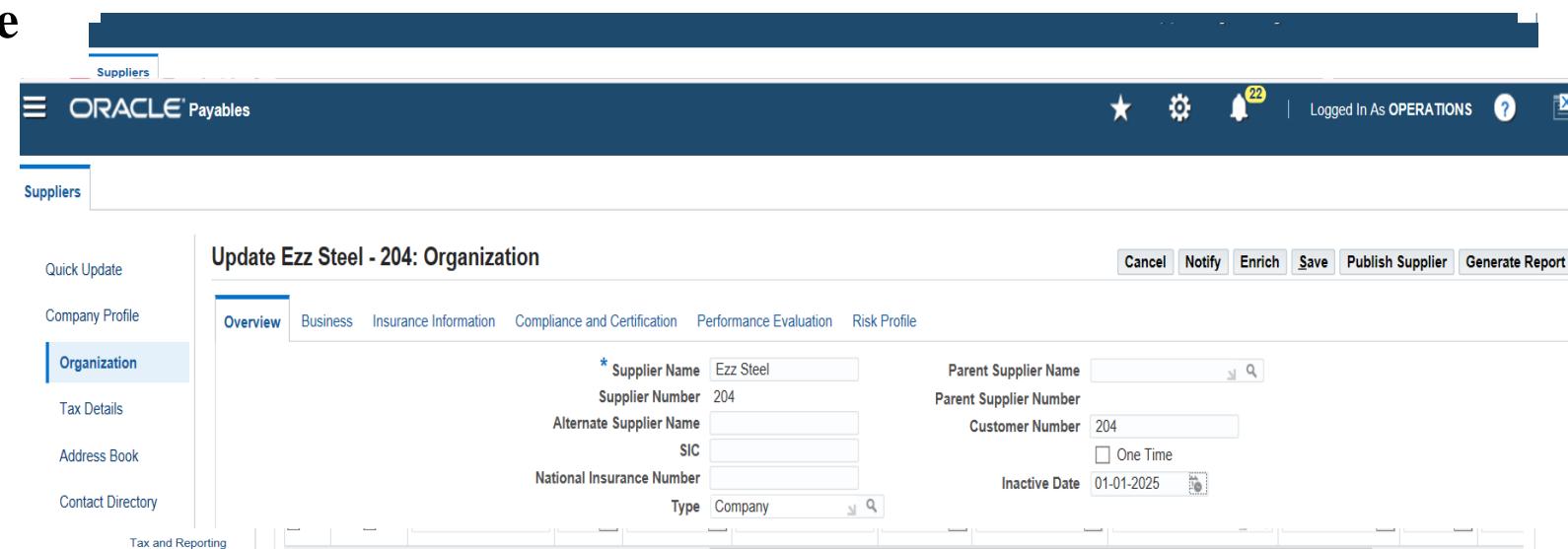


Create and Manage Supplier Invoices

Define Supplier

Payable > Suppliers > Entry

- In the Suppliers Summary or the Suppliers detail window**
- Press On Create supplier**
- enter a unique Supplier Name**
- Create Key Purchasing Setups And Key Payment Setups**
- Organization Type Is Company**



Update Ezz Steel - 204: Organization

Overview		Business	Insurance Information	Compliance and Certification	Performance Evaluation	Risk Profile
* Supplier Name	Ezz Steel	Parent Supplier Name				
Supplier Number	204	Parent Supplier Number				
Alternate Supplier Name		Customer Number	204			
SIC		One Time				
National Insurance Number		Inactive Date	01-01-2025			
Type	Company					



Create and Manage Supplier Invoices

Define Supplier

- ✓ Click On Address Book
- ✓ Click On Accounting
- ✓ Click On Purchasing
- ✓ Click On Payment Details
- ✓ Invoice Management
Enter information about invoice management and invoice payment terms

Suppliers

Update Ezz Steel - 204: Invoice Management

Invoice Currency: YUAN | Invoice Amount Limit: | Invoice Match Option: Purchase Order

Hold from Payment: All Invoices
 Unmatched Invoices
 Unvalidated Invoices

Cancel Save

Invoice Payment Terms

Payment Currency: YUAN | Payment Priority: 99 | Terms: AP NET 30% 70% | Pay Group: AP GROUP

Pay Group: AP GROUP | Always Take Discount
 Exclude Freight From Discount
 Create Interest Invoice

Supplier Sites

Site Status: Active | Site Name: | Operating Unit: | Go

Invoicing | **Payment** | Terms | Supplier Preferences

Create | ...

Site Name	Operating Unit	Payment Currency	Payment Priority	Pay Group	Deduct Bank Charge from Payment
Ezz Steel (cair)	Vision Operations	YUAN	99	AP GROUP	No

Invoice Management





Create and Manage Supplier Invoices



Define Bank Account

- Banking details

Create bank account for supplier
and click on apply then save

Suppliers

Quick Update
Company Profile
Organization
Tax Details
Address Book
Contact Directory
Business Classification
Products & Services
Banking Details
Surveys
Approval History
Terms and Control
Accounting
Tax and Reporting
Purchasing
Receiving
Payment Details

Suppliers: Banking Details > About Page: previous Page >
Create Bank Account

* Indicates required field

Payee Name: Ezz Steel
Payee Site
* Country: Egypt Allow International Payments

Internal Organization
Supplier Site Name

Bank

Select Existing Bank
Create New Bank

Bank Name: QNB Alahli Bank
Bank Number
Tax Payer ID

Branch

Select Existing Branch
Create New Branch

Branch Name: QNB (Giza)
Branch Number
BIC
Branch Type: CHIPS

Bank Account

Account Number: 0001098532156001
Check Digits
IBAN

Account Name:
Currency: Yuan china

Account Owners
+ ...

Account Owner Name	Alternate Account Owner Name	Primary	End Date
Ezz Steel		<input checked="" type="checkbox"/>	<input type="button" value="Edit"/>



Inquiry Supplier

Payables Vision Operations >suppliers
> inquiry

Search For The Supplier
"Ezz Steel"

Search about The Supplier Details

Screenshot of the Oracle Payables Vision Operations (USA) application interface.

The main window title is "Navigator - Payables, Vision Operations (USA)".

The "Functions" tab is selected, showing the "Suppliers:Inquiry" function. A sidebar menu includes "Invoices", "Payments", "Accounting", and "Suppliers".

A "Top Ten List" on the right side shows:

1. Invoices
2. Suppliers
3. Invoice Batches

The central panel displays the "Update Ezz Steel - 204: Quick Update" screen. It shows the following details:

- * Supplier Name: Ezz Steel
- Supplier Number: 204
- Alternate Supplier Name:
- Registry ID: 63908
- Inactive Date: (24-10-2024)
- Alias:

On the right, there are checkboxes for Purchase Order Hold (All New Orders), Hold from Payment (All Invoices, Unmatched Invoices, Unvalidated Invoices), and other settings.

The "Supplier Sites" section shows a table with columns: Site, Operating Name, Unit, Ship-To Location, Bill-To Location, Ship Via, Pay On, Alternate Pay Site, Invoice Summary Level, Create Debit Memo from RTS Transaction, Gapless Invoice Numbering, and * Seller Comp Identifier.

The table contains one row for "Ezz Steel (cair)" with "Vision Operations" as the operating name and unit.

At the bottom right of the main panel is a large blue "Open" button.



Vendor Invoices and Billing

- **Create and Manage Supplier Invoices**
- **Invoice Matching (PO Matching)**
- **Invoice Adjustments and Holds**
- **Supplier Inquiry**



Create and Manage Supplier Invoices

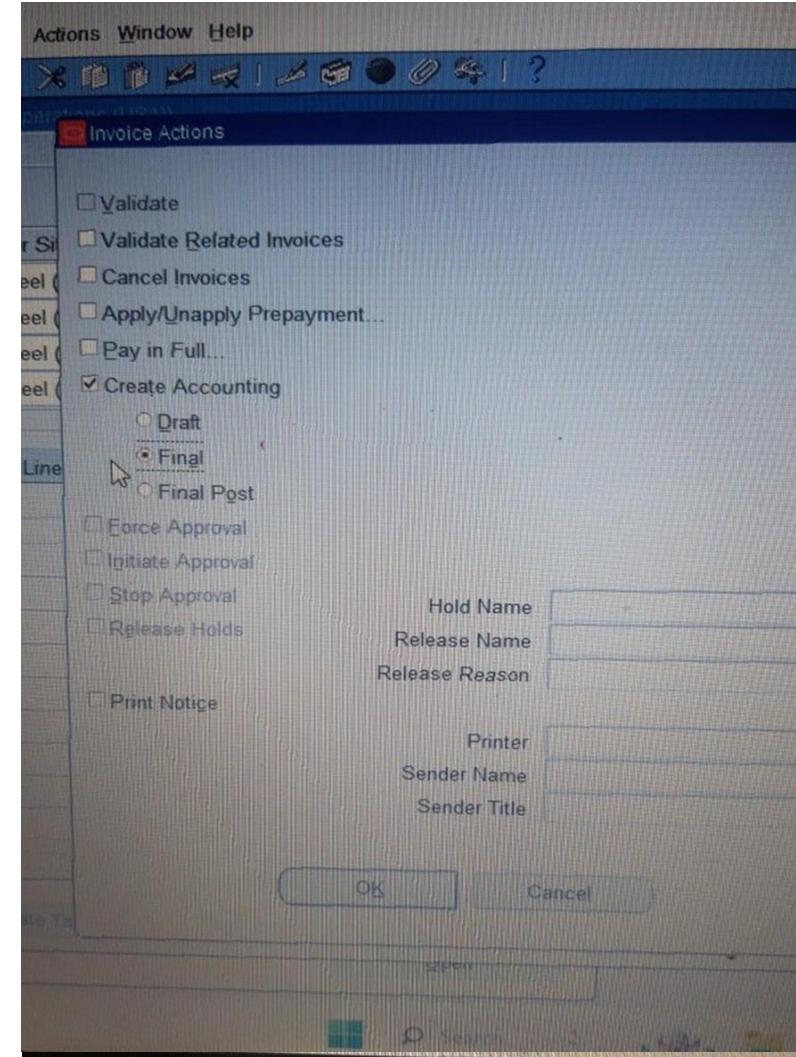


Creating Invoices

- **Invoices > Enter > Invoices**

Create Standard Invoice

- Now the Invoice is been matched
《Invoice Amount = Distribution Amount》
- Click on Actions tab for Validation
- Action ,Create Accounting , Final ,OK



Create and Manage Supplier Invoices

Creating Invoices

- **Setup >Invoice > Distribution Set**
- **Set Name Ezz Steel DIS SET**
 - Total Of % =100%**
 - **Type Full**
 - {50% _ 30%_ 20% }**
 - OK > Save**
- **Distribution Set [Ezz Steel DIS SET]**
- **The Invoice Amount Distribution according to {50% _ 30% _ 20% }**

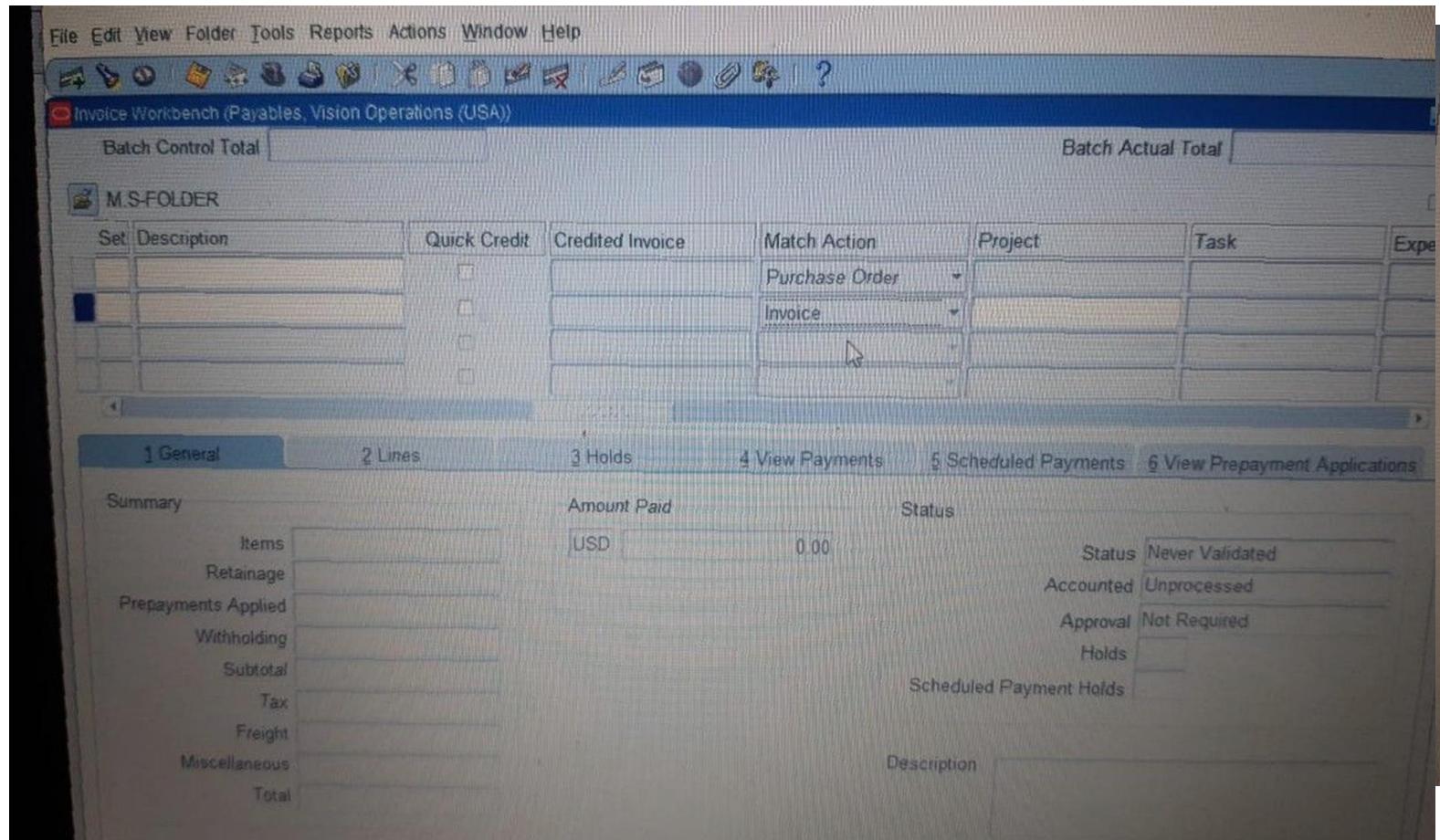
Line Number	1	Line Description			Line Total	20,000.00
				Distribution Total		20,000.00
Num	Type	Amount	GL Date	Account	Asset Book	Description
1	Item	10,000.00	13-10-2024	01-000-1410-0000-000		
2	Item	6,000.00	13-10-2024	02-000-1410-0000-000		
3	Item	4,000.00	13-10-2024	03-000-1410-0000-000		
<input type="button" value="New Line"/> <input type="button" value="Delete Line"/> <input type="button" value="Print"/> <input type="button" value="Save"/> <input type="button" value="Cancel"/>						
Status	Never Validated		Distribution Class	<input type="button" value="Preview"/>		
Accounted	Unprocessed.		Associated Charges			
Account Description		Operations-No Department-Inventory Material Value-No Sub Account-No Product				
<input type="button" value="Response 1"/> <input type="button" value="Tax Distributions"/>		<input type="button" value="View PO"/> <input type="button" value="Open"/>		<input type="button" value="View Receipt"/>		

Create and Manage Supplier Invoices

Creating Invoices

Choose Debt Memo

Match Action >
Invoice> Correction





Create and Manage Supplier Invoices

Creating Invoices

- **Trading Partner [Ezz Steal] then OK**
 - **Find + the number of Invoice then OK**
 - **Click the Select then enter the Credit Amount**
 - **Click Correct > OK**

Create and Manage Supplier Invoices

Creating Invoices

- Click The Invoice Number then Find +OK
- Action > Validate
- Action > Create Accounting > Final> OK
- Report > View Accounting

The screenshot shows the Oracle Subledger Journal Entry Lines interface. At the top, there is a search bar with the URL: `apps.example.com:8000/OA_HTML/RF.jsp?function_id=1031054&resp_id=50554&resp_appl_id=200&security_group_id=0&lang_code=US¶ms=s17Ls`. Below the search bar, the title "Subledger Journal Entry Lines" is displayed, followed by "Advanced Search". The search criteria include "Match All" selected, "Balancing Segment" set to "IS", "Natural Account Segment" set to "IS", and "GL Date" set to "IS (13-10-2024)". Buttons for "Go", "Clear", "Add Another", "Accounted CR", and "Add" are present. Below the search area, a table titled "Select Subledger Journal Entry Line:" lists two entries:

Ledger △	Account △	AccountDescription △	GL Date	△ Accounting Class	△ Accounted DR △	Accounted CR △	Supporting References
Vision Operations (USA)	01-000-1410-0000-000	Operations-No Department-Inventory Material Value-No Sub Account-No Product	01-10-2024	Item Expense		15,000.00	xx
Vision	01-000-0010-0000-000	Operations-No Department-Accounts Payable-No	01-10-2024	xx			

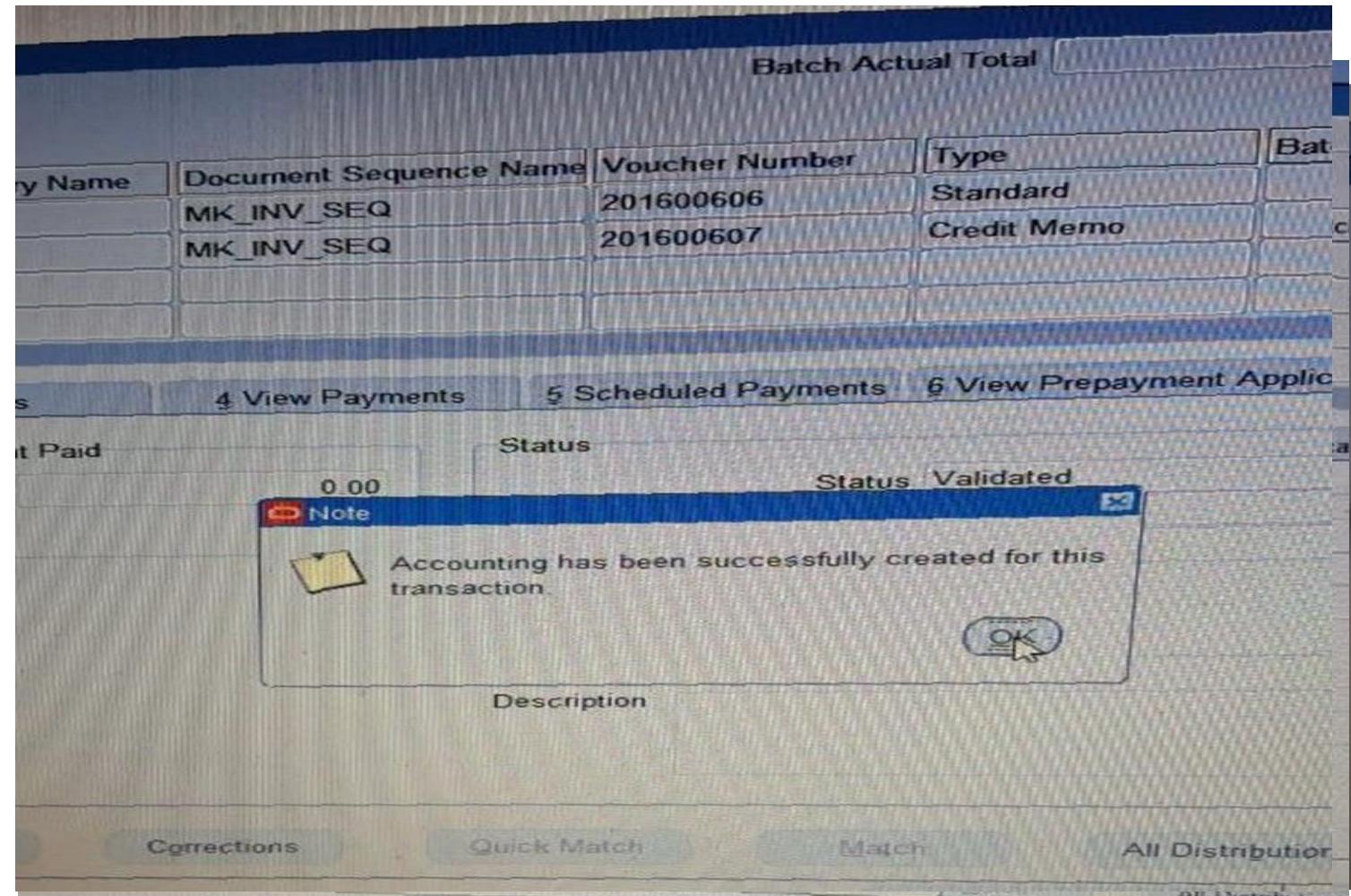


Create and Manage Supplier Invoices



Credit Memo

- Match Action > Invoice> Correction
- Find + the number of Invoice then OK
- Click the Select then enter the Credit Amount click correct > ok
- Action > Validate
- Action > Create Accounting > Final> OK





Create and Manage Supplier Invoices



Mixed Invoice

The screenshot shows the SAP ERP Invoice Workbench interface for creating a mixed invoice. The main area displays a grid of invoice lines with columns for Credit Amount, Number, Date, Amount, Line Total, and Dist Total. The total amount is 50,000.00. Below the grid, there are sections for Description, Status, and Accounting. The status field shows 'Never Validated'. Buttons at the bottom include Invoice Overview, Select Lines, and Correct.

The screenshot shows the SAP ERP Invoice Workbench interface for managing supplier invoices. A table titled 'Batch Control Total' lists a single row for a 'Mixed' type batch. The row includes columns for Type, Batch Name, PO Number, Trading Pa, Supplier Num, Supplier Site, Invoice Date, Invoice Num, Invoice, Invoice Amount, and Tax A. The supplier information is Ezz Steel (c), PO number 204, and invoice date 14-10-2024. Below the table, a summary section provides details like Retainage (5,000.00), Subtotal (5,000.00), and Total (5,000.00). Buttons for viewing payments, scheduled payments, and prepayment applications are also visible.



Create and Manage Supplier Invoices



Prepayment Invoice

- **Save and Click Match Button** then match with a Purchase Order
 - **Click on Match button**
 - **Match Action > Purchase Order > Match**
 - **Line > Distribution > Account (Prepaid Expenses) > Ok**
 - **Action > Validate**
 - **Status > Un paid**

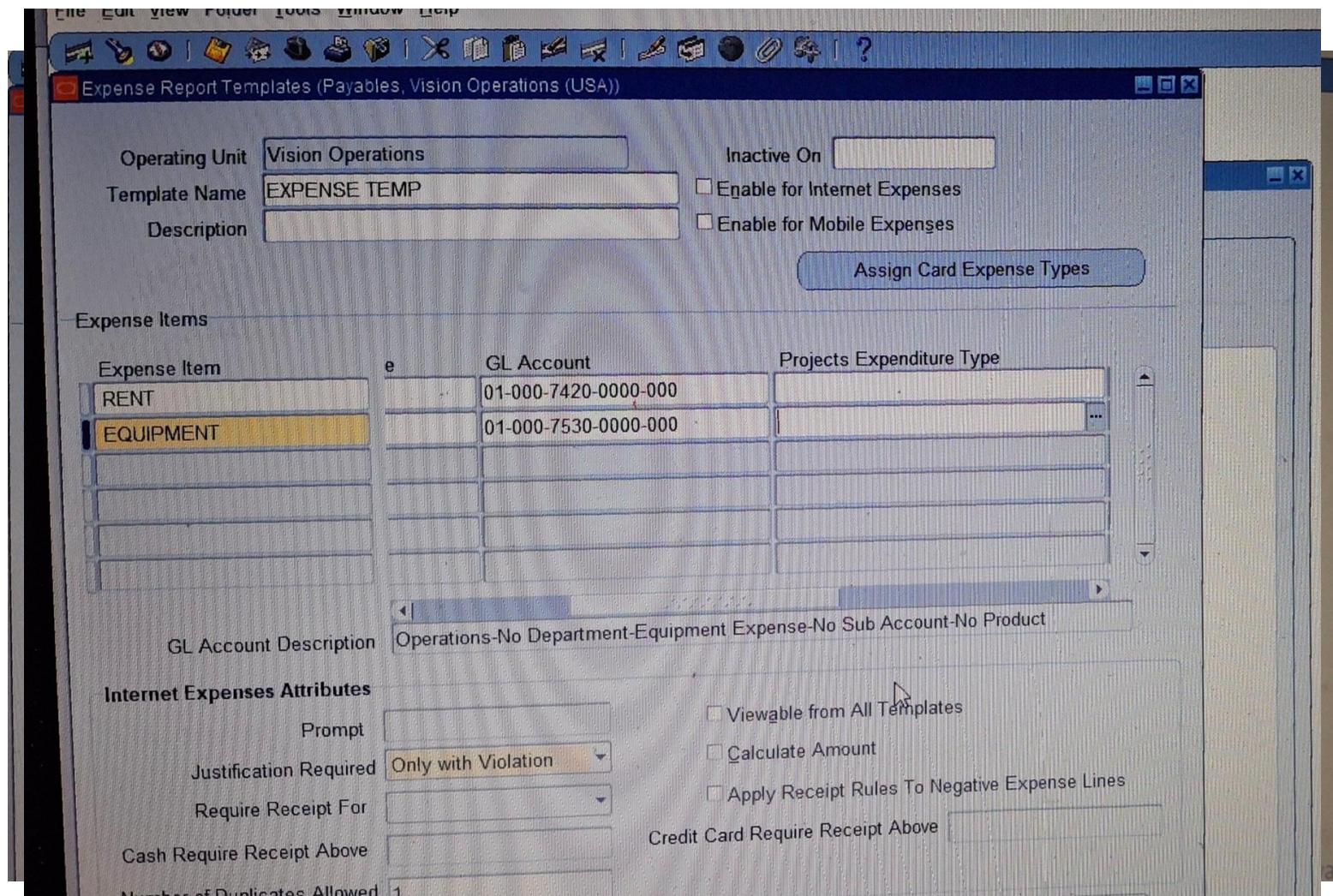
Invoice Date	Invoice Num	Invoice	Invoice Amount	Tax Amt
14-10-2024	71	USD	7,000.00	

[5 Scheduled Payments](#) [6 View Prepayment Applications](#)

Create and Manage Supplier Invoices

Expense Report

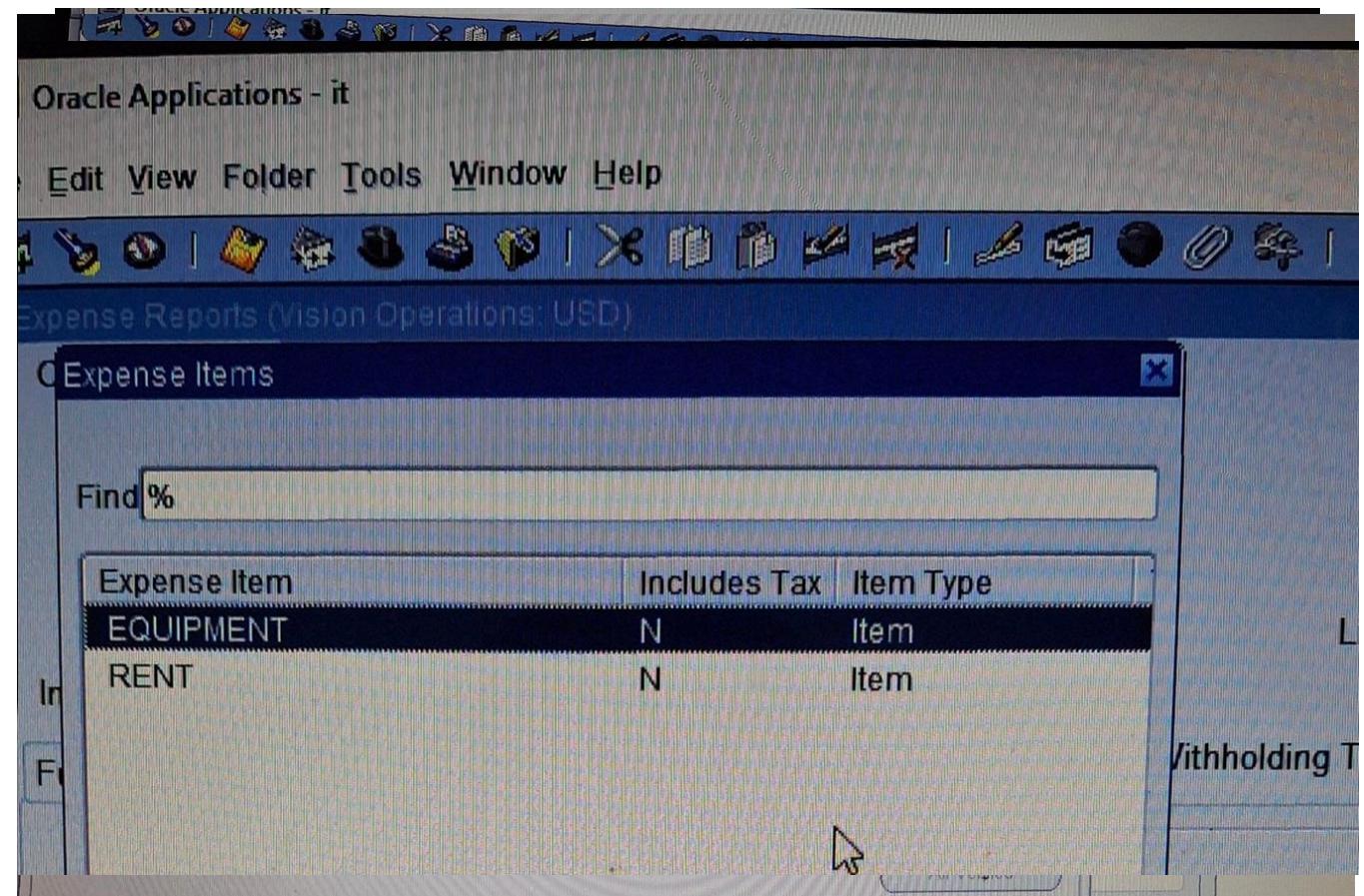
- **Setup > Invoices > Expense Report Templates**
- **Template Name (EXPENSE TEMP)**
- EXPENSE Item (Rent & Equipment)**
- **Click OK then Save**



Create and Manage Supplier Invoices

Expense Report

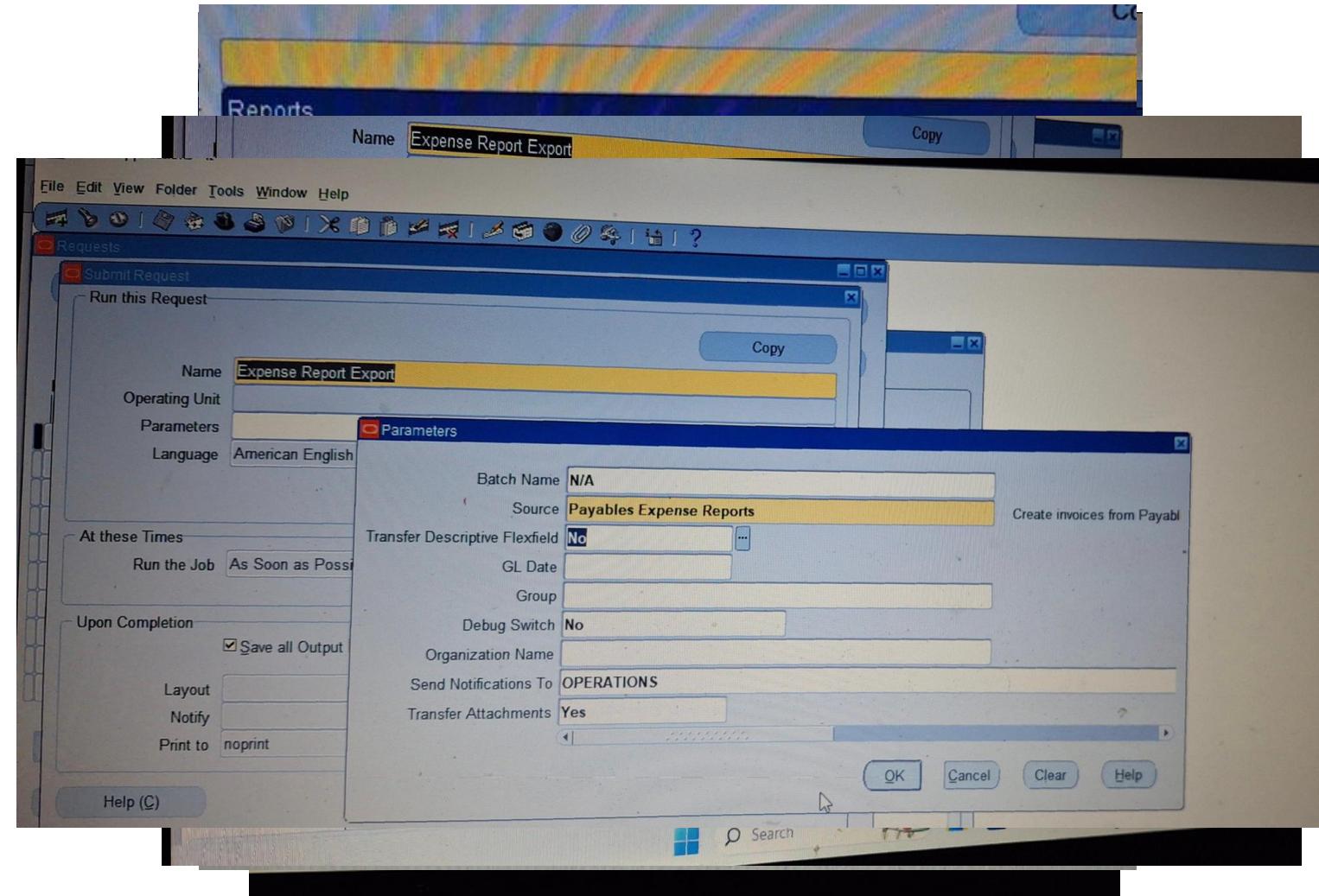
- **Invoice > Entry > Expense Reports**
- **Select Name and GL Account then OK**
- **Select Date & Amount**
- □ **Accounting > item > Rent > Rent Exp > OK**
- Accounting > item > Equipment > Equipment Exp > OK**



Create and Manage Supplier Invoices

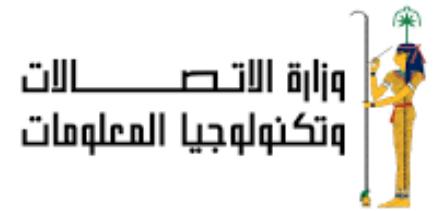
Expense Report from invoice

- View > Request > Submit anew Request**
 - Find > Expense Report Export > OK**
- Source > Payable Expense Reports >Ok**
- Transfer Descriptive Flexfield [No]**
《Debug Switch》 [No]
《Transfer Attachments》 [Yes]





Create and Manage Supplier Invoices



Expense Report from invoice

- Press OK > Submit > No
- View > Request > Find > Expense Report Export
- Status [Normal * Complete] Click View Out put
- Report
- Invoice > Entry > Find
▪Estar James **

The screenshot shows the Oracle Payables software interface for managing supplier invoices. A modal dialog box titled "Find Invoices" is open, allowing users to search for specific invoices based on various criteria. The dialog includes sections for "Trading Partner" (with fields for Name, Supplier Number, and PO Shipment), "Invoice" (with fields for Number, Type, Amounts, Dates, Terms, Pay Group, Invoice Batch, and Currency), and "Invoice Status" (with fields for Status and Approval). Below these are sections for "Voucher Audit" (Category, Name, Numbers) and "Holds" (Status, Name, Reason). At the bottom of the dialog are buttons for "Calculate Balance Owed...", "Clear", "New", "Find", and "Match". The background shows the main application window with tabs like "Batch Control Total", "Batch Actual Total", and "Batch Name". On the left, there's a sidebar with categories such as "M.S-FOLDER", "Operating Unit", "Vision Operations", "1 General", "Summary", "Repayments", "Withholding", "Status", "Miscellaneous", and "All Distributions".



Create and Manage Supplier Invoices



Recurring invoice

It is an invoice that is repeated monthly with the value, date and expenses that you want to make this invoice you must do some steps:

1. **Distribution Set**
2. **Special Calendar**
3. **create recurring invoice**

Create and Manage Supplier Invoices

2. Special Calendar

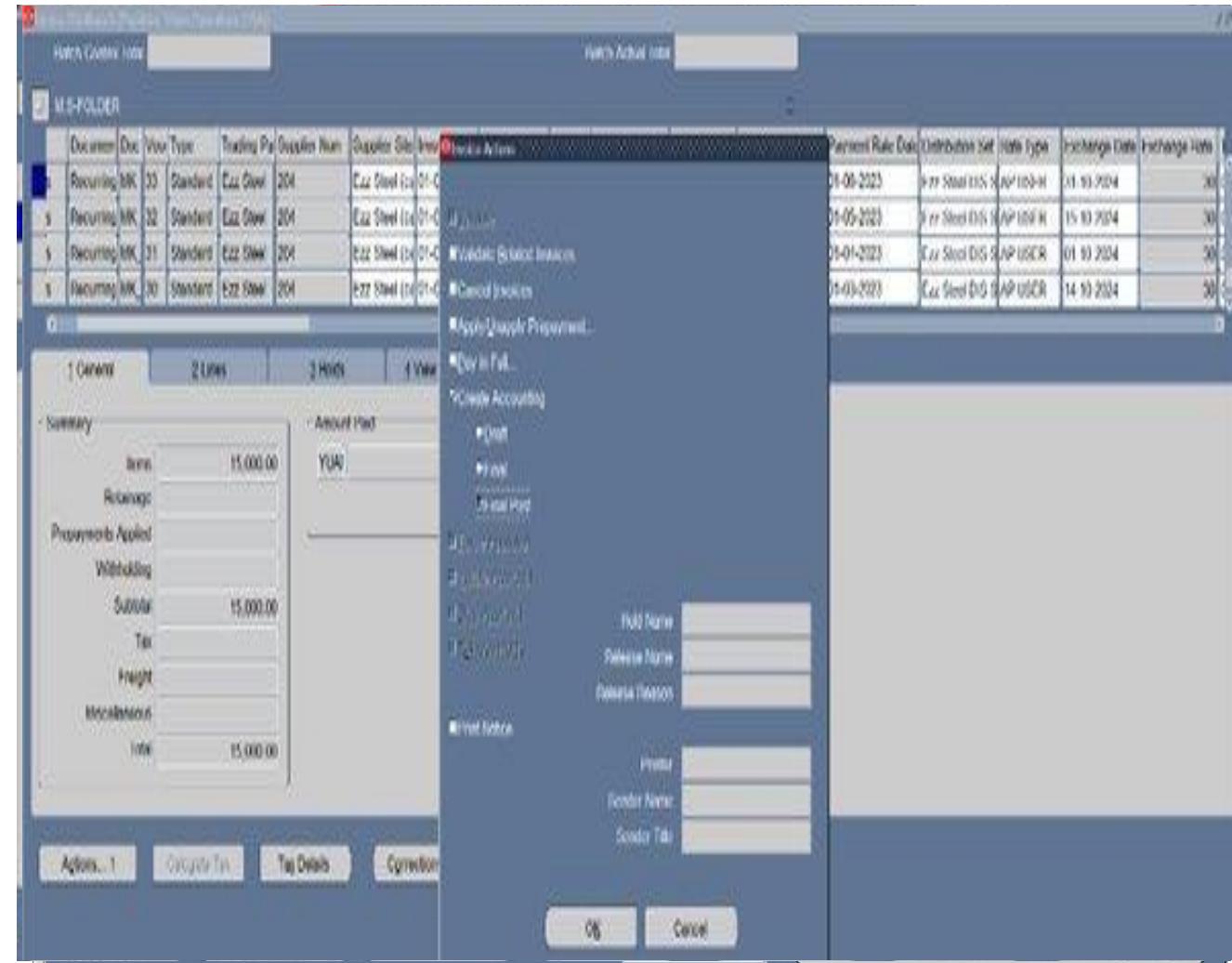
Setup > Calendar > Special Calendar

3. Create Recurring Invoices

Invoice → Entry → Recurring invoice

- Click on line definition
- Click on payment to choose terms , pay group and payment method

Then go to
invoices > entry > invoices





Payment Processing and Cash Management

Steps to set up a Bank:

- 1) CREATE Bank
- 2) CREATE Branch Name
- 3) CREATE Account Bank

Setup>Payment > Bank
and Bank Branches

- Bank Information
- Create Bank Adress

Bank account created

Manage Banks and Branches

Overview | Banks | Bank Branches

Bank Information | **Bank Address** | Bank Contact

Manage Banks and Branches: Banks >
Update Bank: Bank Address

Create Bank: Bank Addresses

Bank Name: QNB Alahli Bank | Bank Number:

Addresses

Address	Country	Identifying	Map	Update	Remove
No results found.					

Cancel | Back | Step 2 of 3 | Save and Next | Finish



Payment Processing and Cash Management

Steps to set up a Bank:

- 1) CREATE Bank
- 2) CREATE Branch Name
- 3) CREATE Account Bank

- Write Branch Name
- Then Enter the address of this Branch

Screenshot of a software interface for managing bank branches. The title bar says "Manage Banks and Branches". The left sidebar shows "Overview", "Banks", and "Bank Branches", with "Bank Branches" selected. The main area is titled "Branch Address Details" and has a sub-section titled "Address". The address entry field contains "Egypt" and "شارع محمد باشى قلubi - 12211 - Cairo" with a small map icon. Below the address fields are dropdowns for "Country", "Address Line 1", "Address Line 2", "Address Line 3", "Address Line 4", "City", "County", "State", "Province", "Postal Code", "Global Location Number", and "Addressee". A "Status" dropdown is set to "Active". There is a checked checkbox for "Identifying Address" and a dropdown for "Context Value". At the bottom right are "Cancel" and "Apply" buttons.

Payment Processing and Cash Management

Steps to set up a Bank:

- 1)CREATE Bank
- 2) CREATE Branch Name
- 3) CREATE Account Bank

- Click On Create Account
- Bank Acc Owner:
 - Vision Operation
- Write Account Name , Account Number And Currency

Create Bank Account: Account Information

Bank Name: QNB Alahli Bank Branch Name: QNB (Giza)
Country: Egypt

Update Bank Account: Account Controls

Bank Name: QNB Alahli Bank Bank Number:
Branch Name: QNB (Giza) Branch Number:
Country: Egypt

* Indicates required field

General Controls

* Cash: 00-000-1110-0000-000	Cash Clearing: 01-000-1250-0000-000
Bank Charges: 01-740-7870-0000-000	Bank Errors: 01-740-7870-0000-000
Realized Gain: 00-000-1110-0000-000	Realized Loss: 00-000-1110-0000-000
Foreign Exchange Charges: 00-000-1110-0000-000	Netting Account: No



Payment Processing and Cash Management



- Choose add organization access
- Then create payment document

Manage Bank Accounts

Manage Bank Accounts: Account Contact > Bank Accounts > Payment Documents >
Update Payment Document: Check204

* Indicates required field.

Bank Name: QNB AlAhli Bank	Account Name: Ezz Steel Account
Branch Name: QNB (Giza)	Account Number: 0001098532156001
Country: Egypt	Currency: Egyptian Pound

Document Information

* Name: Check204	* Paper Stock Type: Prenumbered Stock <input checked="" type="checkbox"/>
<input type="checkbox"/> Attached Remittance Stub	
Number of Lines per Remittance Stub:	Number of Setup Documents:
* Format: Standard Check Format <input type="radio"/>	<input type="checkbox"/> Restrict Use To Manually Issued Payments

Confirmation

Check was created.

Payment Documents

Name	Paper Stock Type	Format	Status	Skipped Documents	Unused Documents	Update
Check204	Prenumbered Stock	Standard Check Format	Active			
Check	Prenumbered Stock	Standard Check Format	Active			

[Return to Internal Bank Accounts](#)

Payment Processing and Cash Management

Apply Payments

There are two ways to pay the invoices

Single Payment Entry

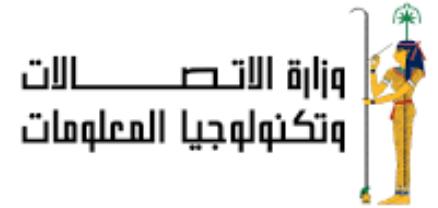
Involves creating and processing a single payment for specific invoices, used for individual or selected invoices.

Payment From Work Bench

Involves processing payments for multiple invoices from a centralized interface, used for handling payments in bulk or batches.



Payment Processing and Cash Management



Apply payments

1- Single Payment Entry

- **Invoices >Entry >invoices**
- **Identify the invoice you want to pay**
- **Click on Actions ..1 button**
- **Click on Pay In Full > Ok**

The screenshot shows the Oracle Financials (E1) Invoice Workbench interface. The main window displays a grid of invoices under a 'M.S-FOLDER' header. A summary table below the grid provides details like Items, Retainage, Prepayments Applied, Withholding, Subtotal, Tax, Freight, Miscellaneous, and Total. To the right, a 'Batch Control Total' section shows an actual total of 10,000.00. The 'Invoice Actions' dialog box is open, listing various actions with checkboxes. The 'Pay in Full...' checkbox is checked. Other options include Validate, Validate Related Invoices, Cancel Invoices, Apply/Unapply Prepayment..., Create Accounting (with Draft, Final, and Final Post radio buttons), Force Approval, Initiate Approval, Stop Approval, Release Holds, and Print Notice. Below the dialog are fields for Hold Name, Release Name, Release Reason, Printer, Sender Name, and Sender Title. At the bottom are OK and Cancel buttons, along with Match and All Distributions buttons.



Payment Processing and Cash Management



Apply payments

1- Single Payment Entry

- Type: Quick and enter details required
- The payment method: check
- Click on Actions ..1
- Choose Create Accounting >final >Ok

The screenshot shows the SAP Fiori interface for payment processing. The main title is "Payments (Payables, Vision Operations (USA)) - Pay in Full". On the left, there is a grid for "Quick" payments with rows for "Vision Operations" and "Ezz Steel". Below this is a table with columns "Number" and "Date", containing two entries: "11-10-2024" and "11-10-2024". On the right, the "Payment Actions" dialog is open. It includes fields for "Create Accounting" (checkbox checked), "Draft", "Final" (radio button selected), "Final Post", "Print Remittance Advice" (checkbox), "Program" (text input), "Reissue" (checkbox), "Payment Date" (date input), "Payment Rate" (text input), "New Paper Document Num" (text input), "Voucher Num" (text input), "Initiate Stop" (checkbox), "Date" (date input), "Void" (checkbox), "Date" (date input), "GL Date" (text input), "Invoice Action" (dropdown menu set to "None"), and "OK" and "Cancel" buttons. At the bottom, there are tabs for "Invoice Overview", "Accounting Unprocessed", and "Payment Overview".



Payment Processing and Cash Management



Apply payments

1- Single Payment Entry

- **Back to the invoice**
 - **Note that total amount paid in a single payment**

Invoice Workbench (Payables, Vision Operations (USA))

Batch Control Total		Batch Actual Total																																							
 M.S-FOLDER																																									
Type	Batch Name	PO Number	Trading Pa	Supplier Num	Supplier Site	Invoice Date	Invoice Num	Invoice	Invoice Amount	Tax Amount	Tax Control /																														
Standard			Ezz Steel	204	Ezz Steel (c	11-10-2024	11-10-2024	EGP	10,000.00	0.00																															
<input data-bbox="1172 593 1262 609" type="button" value="New"/> <input data-bbox="1274 593 1364 609" type="button" value="Edit"/> <input data-bbox="1379 593 1469 609" type="button" value="Delete"/> <input data-bbox="1482 593 1571 609" type="button" value="Print"/>																																									
<input data-bbox="1228 709 1318 725" type="button" value="1 General"/> <input data-bbox="1448 709 1523 725" type="button" value="2 Lines"/> <input data-bbox="1653 709 1730 725" type="button" value="3 Holds"/> <input data-bbox="1832 709 1963 725" type="button" value="4 View Payments"/> <input data-bbox="1984 709 2196 725" type="button" value="5 Scheduled Payments"/> <input data-bbox="2211 709 2465 725" type="button" value="6 View Prepayment Applications"/>																																									
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<input data-bbox="1213 1176 1338 1198" type="button" value="Actions... 1"/>		<input data-bbox="1392 1176 1515 1198" type="button" value="Calculate Tax"/>		<input data-bbox="1571 1176 1694 1198" type="button" value="Tax Details"/>		<input data-bbox="1751 1176 1873 1198" type="button" value="Corrections"/>		<input data-bbox="1930 1176 2053 1198" type="button" value="Quick Match"/>		<input data-bbox="2106 1176 2216 1198" type="button" value="Match"/>																															
<input data-bbox="2301 1176 2452 1198" type="button" value="All Distributions"/>																																									



Payment Processing and Cash Management



Apply payments

2- Payment From Work Bench

- **Payments > Entry > payments**
 - **Type: Manual**
 - **and enter other details required**
 - **payment method: Wire**
 - **Then click on Enter/Adjust invoices**



Payment Processing and Cash Management



Apply payments

2- Payment From Work Bench

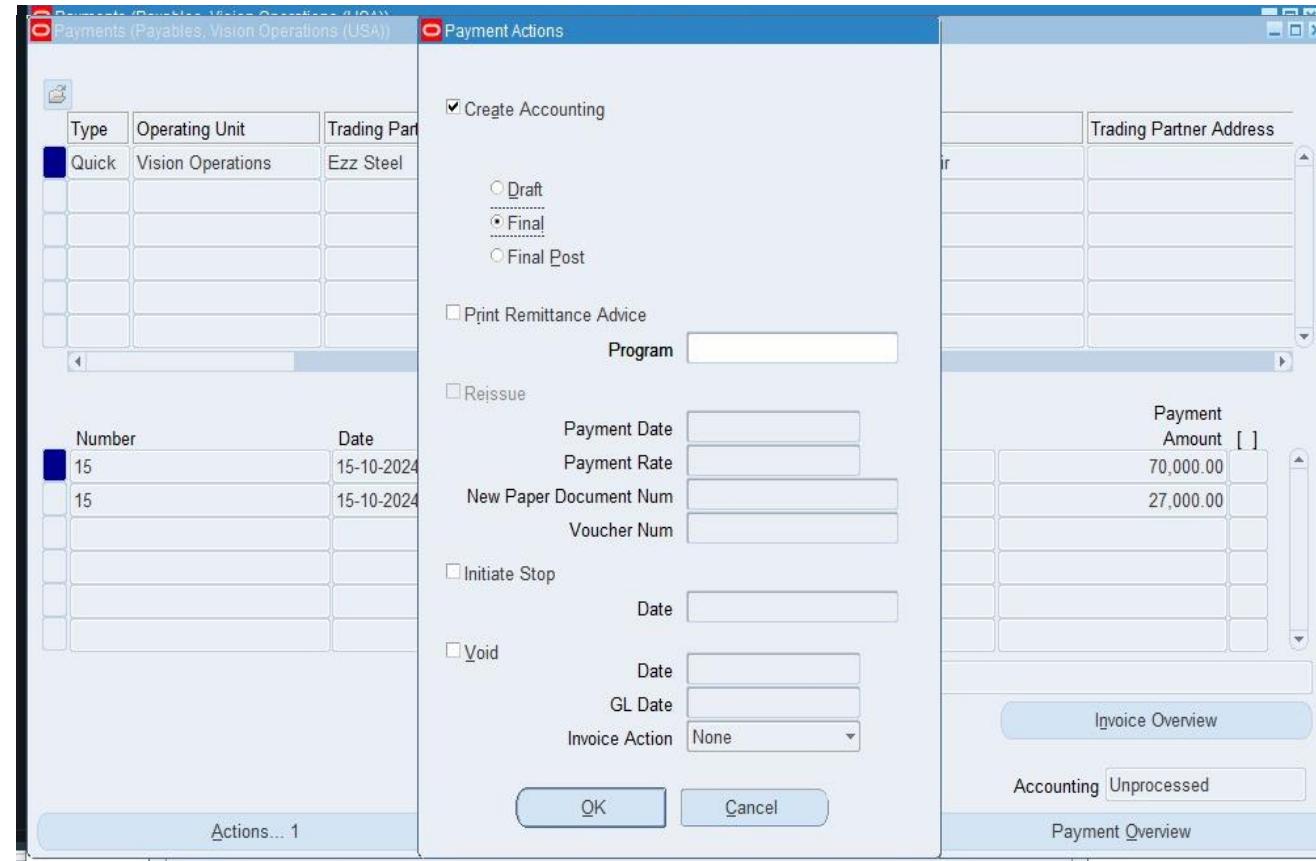
- After clicking on Actions ..1 button
 - Click on Create Accounting >Final
 - Also I can make a Payment Batch
 - Payment method: Electronic,
Enter all details required,
and click on Enter/Adjust Invoices
 - Enter any invoices you need to pay
and save this action

Payment Processing and Cash Management

Apply payments

2- Payment From Work Bench

- The list of payments on invoices appear here and note that Accounting is Unprocessed**
- Click on Actions ..1 button**
- Choose Create Accounting check box > Final > Ok**
- then Accounting status will be Processed**



Type	Operating Unit	Trading Part
Quick	Vision Operations	Ezz Steel

Number	Date
15	15-10-2024
15	15-10-2024

Create Accounting

Draft

Final

Final Post

Print Remittance Advice

Program []

Reissue

Payment Date []

Payment Rate []

New Paper Document Num []

Voucher Num []

Initiate Stop

Date []

Void

Date []

GL Date []

Invoice Action None

OK Cancel

Invoice Overview

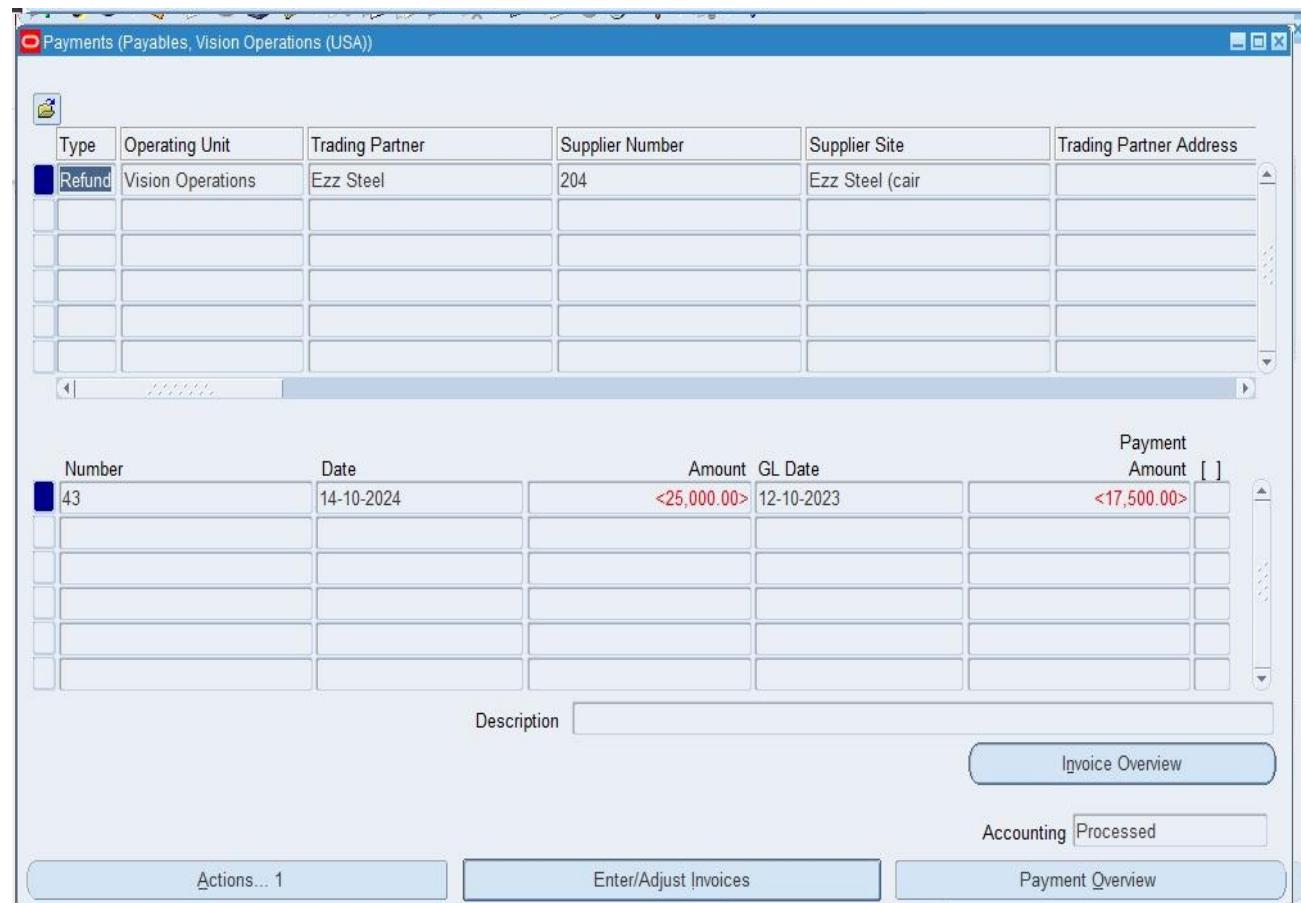
Accounting Unprocessed

Payment Overview

Payment Processing and Cash Management

Refund type

- Enter other details
- Enter the invoice you need to refund as negative amount and save action
- The list of payments on invoices appear here and note that Accounting is Unprocessed
- Click on Actions ..1 button
- Choose Create Accounting check box > Final > Ok
- then Accounting will be Processed successfully



The screenshot shows the SAP ERP Payments module. At the top, there's a header bar with the title "Payments (Payables, Vision Operations (USA))". Below it is a grid table with columns: Type, Operating Unit, Trading Partner, Supplier Number, Supplier Site, and Trading Partner Address. A single row is selected, showing "Refund" in the Type column, "Vision Operations" in Operating Unit, "Ezz Steel" in Trading Partner, "204" in Supplier Number, and "Ezz Steel (cair)" in Supplier Site. Below this is another grid table for payments, with columns: Number, Date, Amount, GL Date, and Payment Amount. One row is visible, showing "43" in Number, "14-10-2024" in Date, "**<25,000.00>**" in Amount, "12-10-2023" in GL Date, and "**<17,500.00>**" in Payment Amount. At the bottom of the screen, there are several buttons: "Actions... 1", "Enter/Adjust Invoices", "Invoice Overview", "Accounting Processed", and "Payment Overview".



Payment Processing and Cash Management



Apply payments

2- Payment From Work Bench

- I can void this payments from Actions ..1 button
 - Click on Void check box
 - Choose Invoice Action (None) to void payments only without hold or cancel its invoices > Ok
 - The payments is voided here

Payment Processing and Cash Management

Apply Prepayments

- Identify the prepayment invoice
- Click on Actions ..1 button
- Choose Pay In Full from the check box > Ok
- Enter details required in mandatory fields
- Create Accounting check box > choose final and Ok



Payments (Payables, Vision Operations (USA)) - Payment Actions

Bank Account	Account Currency	Pay
BoFA-204	USD	USD
<input checked="" type="checkbox"/> Create Accounting <input type="radio"/> Draft <input checked="" type="radio"/> Final <input type="radio"/> Final Post <input type="checkbox"/> Print Remittance Advice <input type="checkbox"/> Reissue <input type="checkbox"/> Initiate Stop <input type="checkbox"/> Void		
Program: <input type="text"/> Payment Date: <input type="text"/> Payment Rate: <input type="text"/> New Paper Document Num: <input type="text"/> Voucher Num: <input type="text"/> Date: <input type="text"/> Date: <input type="text"/> GL Date: <input type="text"/> Invoice Action: <input type="button" value="None"/>		
Payment Amount: <input type="text" value="1,890.00"/> <input type="text" value="4,900.00"/> Invoice Overview Accounting: Unprocessed Payment Overview		

Number Date

71	14-10-2024
71	14-10-2024
<input type="button" value="Actions... 1"/>	



Payment Processing and Cash Management



Apply Prepayments

- Back to prepayment invoice
- Here, status become Available
- Now I can apply the prepayment to other outstanding invoices
- Click on Actions..1
- Click on Apply/Unapply prepayment > Ok
- Click Apply on the invoices you need to pay and enter the amount you want

Apply/Unapply Prepayments (Payables, Vision Operations (USA)) - Vision Operations, 71, Ezz Steel

	Prepayment Amount	7,000.00			
	Prepayment Amount Remaining	2,000.00			
Apply	Amount To Apply	GL Date	Invoice Number	Amount Unpaid	Amount of Included Tax Site
<input checked="" type="checkbox"/>	5,000.00	15-10-2024	70	5,000.00	Ezz Steel (cair)
<input type="checkbox"/>			01-10-2024	100,000.00	Ezz Steel (cair)
<input type="checkbox"/>			02-10-2023	500.00	Ezz Steel (cair)
<input type="checkbox"/>			13	30,000.00	Ezz Steel (cair)
<input type="checkbox"/>			13-10-2023	20,000.00	Ezz Steel (cair)
<input type="checkbox"/>			222	100,000.00	Ezz Steel (cair)

Description

Existing Prepayment Applications

Unapply	Item Amount Applied	Tax Amount Applied	GL Date	Invoice Number	Prepayment Line Num	Site
<input type="checkbox"/>						
<input type="checkbox"/>						
<input type="checkbox"/>						

Description PO Num
Receipt Num

Invoice Overview

Apply/Unapply

Payment Processing and Cash Management

Apply Prepayments

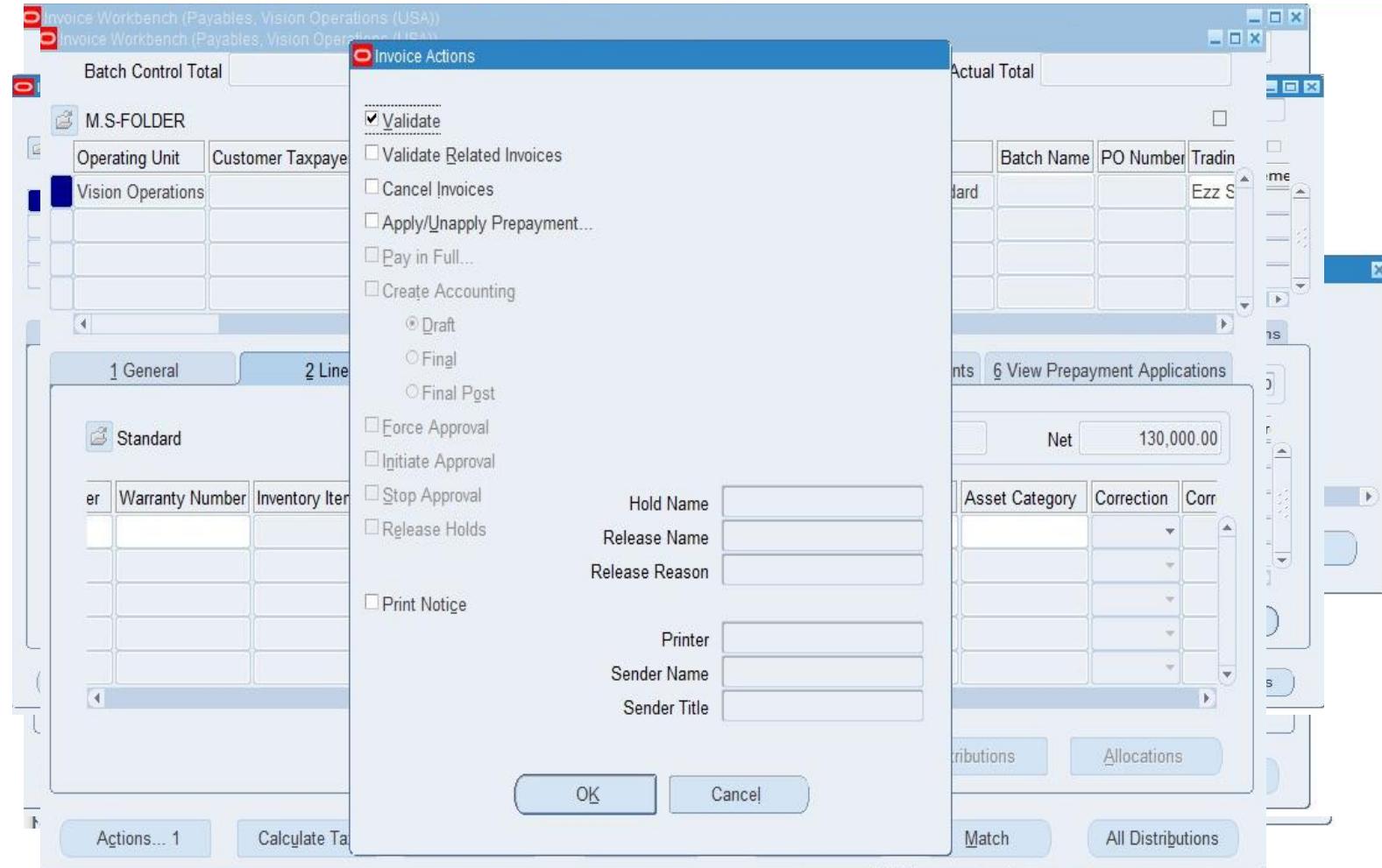
- View Prepayment Application**
- Repeat the previous steps to apply the full amount of prepayment invoice**
- Here I can unapply prepayment on this invoice from the Unapply check box if I want**
- Back to the prepayment invoice**
- Note that the status become fully applied**

Invoice Workbench (Payables, Vision Operations (USA))

Batch Control Total		Batch Actual Total																																																																																															
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Asset invoice

- Create standard invoice**
- Click on 2 Lines, enter line amount and Charge it to asset clearing account**
- Swipe right**
- Click on track as asset check box**
- From Actions ..1 click on validate**



Asset invoice

- From Actions ..1 click on validate**
- Status become validated, then click on Actions ..1 again**
- Choose Create Accounting > Final**

Invoice Workbench (Payables, Vision Operations (USA))

Batch Control Total		Batch Actual Total	
<input checked="" type="checkbox"/> M.S-FOLDER	Operating Unit	Customer Taxpayer ID	Document Category Name
	Vision Operations		Standard Invoices
			MK_INV_SEQ
			20160600
		Type	Standard
		Batch Name	
		PO Number	Ezz S

1 General 2 Lines 3 Holds 4 View Payments 5 Scheduled Payments 6 View Prepayment Applications

Summary	Amount Paid	Status
Items 130,000.00	USD 0.00	Status Validated
Retainage		Accounted Yes
Prepayments Applied		Approval Not Required
Withholding		Holds 0
Subtotal 130,000.00		Scheduled Payment Holds 0
Tax		Description
Freight		
Miscellaneous		
Total 130,000.00		

Actions... 1 Calculate Tax Tax Details Corrections Quick Match Match All Distributions



Period-End Closing and Reporting



VISION ENTERPRISES

Book: OPS CORP

Request Id: 8284399

Foreign Currency Code: USD

Mass Additions Create Report

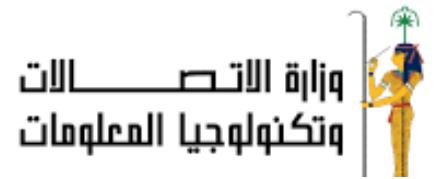
Report Date: 15-OCT-2024 13:08

Page: 1 of 1

AP Co	Asset Account	Dpt	Vendor Number - Name	Invoice Number	Invoice Line	Payables Batch	Asset Name Description	Cost (USD)	Foreign Currency	Amount (USD)
01	1570	000	204 - Ezz Steel	45	1 - 1	12-OCT-2024		150,000.00		
			204 - Ezz Steel	46	1 - 1	12-OCT-2024		130,000.00		
			Departmen 000 Totals:					280,000.00		
			Asset Acount 1570 Totals:					280,000.00		
			AP Company 01 Totals:					280,000.00		
			Currency Code USD Totals:					280,000.00		
			Report Totals:					280,000.00		



Period-End Closing and Reporting



View >Requests

Run Create Accounting Enter its parameters

The screenshot shows the Oracle Database Application Express interface. A modal dialog titled "Run this Request" is open, with the "Name" field set to "Create Accounts". A secondary modal dialog titled "Parameters" is also open, listing various configuration options:

Parameter	Value
Ledger	Vision Operations (USA)
Process Category	
End Date	24-10-2024
Mode	Final
Errors Only	No
Report	Summary
Transfer to General Ledger	Yes
Post in General Ledger	Yes
General Ledger Batch Name	AP OCT24
Include User Transaction Identifiers	No

At the bottom of the "Run this Request" dialog, there are buttons for "Help (C)", "OK", "Cancel", "Clear", and "Help".



Period-End Closing and Reporting



Period Close Exceptions Report

Submit Request

Run this Request

Name	Period Close Exceptions Report (XML)	Copy
Operating Unit		
Parameters		
Language	American English	

At these Times

Run the Job	As Soon as Possible
-------------	---------------------

Upon Completion

<input checked="" type="checkbox"/> Save all Output Files	<input type="checkbox"/> Burst Output
Layout: Period Close Exception Report	
Notify:	
Print to: noprin	

Parameters

From Accounting Date	01-01-2023
To Accounting Date	24-10-2024
Period Name	Oct-24
OK Cancel Clear Help	

ORACLE Payables
Company: Vision Operations (USA)

Period Close Exception Report

Report Date: 24-OCT-2024
Page: 2 of 6

Operating Unit: Vision Construction

Unaccounted Invoices					
Supplier Name	Supplier Number	Invoice Number	Accounting Date	Currency	Invoice Amount
Allied Manufacturing	2007	T00100	02-Oct-2024	USD	5,000.00

Outstanding Payment Process Requests

Payment Process Request Name	Payment Process Request Status
Team4_PPR-18-OCT-2024 03:05:27	Payment Exchange Rates Missing

Operating Unit: Vision Operations

Unaccounted Invoices					
Supplier Name	Supplier Number	Invoice Number	Accounting Date	Currency	Invoice Amount
B-TECH FOR TRADING	197	T4 DEPI	14-Oct-2024	USD	40,000.00
Advantage Corp	1010	Y0003	01-Oct-2024	USD	6,000.00
CAR	224	104	15-Oct-2024	USD	50,000.00
CAR	224	3-Oct-1-24	01-Oct-2024	USD	1,000,000.00
CAR	224	3-Oct-2-24	11-Oct-2024	USD	1,100,000.00
CAR	224	3-Oct-3-24	21-Oct-2024	USD	1,210,000.00
Daimler-AG	227	55	01-Oct-2024	USD	10,000.00
Eb cooperation	171	111	12-Oct-2024	USD	40,000.00
Eb cooperation	171	2	12-Oct-2024	USD	40,000.00
Eb cooperation	171	3	12-Oct-2024	USD	20,000.00
Ezz Steel	204	11	15-Oct-2024	1	0.00
IBM Egypt	176	12-10-2024	12-Oct-2024	USD	16,000.00
Mercedes-W-TAX	211	Withholding Tax - 733091 - 12	01-Oct-2024	USD	140,000.00
Mercedes-W-TAX	211	Withholding Tax - 735059 - 12	01-Oct-2024	USD	11,400.00
Mercedes-W-TAX	211	Withholding Tax - 735059-12-Cancelled	01-Oct-2024	USD	-11,400.00
Mercedes-W-TAX	211	Withholding Tax - 735098 - 3	01-Oct-2024	USD	11,400.00
Mercedes-W-TAX	211	Withholding Tax -	01-Oct-2024	USD	57,000.00



Period-End Closing and Reporting



Transfer Journal Entries To GL

Submit Request

Run this Request

Name: Transfer Journal Entries to GL

Operating Unit:

Parameters:

Language: American English

At these Times

Run the Job: As Soon as Possible

Upon Completion

Save all Output Files

Layout: Subledger Transfer Program Report

Notify:

Print to: noprint

Help (Q)

Copy

Language Settings Debug Options

Parameters

Ledger: Vision Operations (USA)

Process Category:

End Date: 24-10-2024

Post in General Ledger: Yes

General Ledger Batch Name:

OK Cancel Clear Help

Submit Cancel

ORACLE Subledger Accounting
Vision Operations (USA)

Transfer Journal Entries to GL Report

Report Date: 24-Oct-24
Page: 1 of 1

Application: Payables
Process Category:
End Date: Oct 24, 2024
Post in General Ledger: Yes
General Ledger Batch Name:

Transfer to General Ledger Summary

Ledger	Journal Entries	Balance Type	Transferred	Not Transferred
Vision Operations (USA)			78	0

NOTE

Please review Journal Import output files to find issue encountered by Journal Import while transferring data to General Ledger if above chart shows some rows under Not Transferred column.
If Journal Import output files show status as 'Error' none of the transaction in the entire lot would be transferred to General Ledger.
If Journal Import was not spawned that means that no eligible records were found which should be transferred to General Ledger.

End of Report



Period-End Closing and Reporting



Payables Vision Operations >Accounting
> Control Payables Periods

Control Payables Periods						
Ledger	Vision Operations (USA)					
Period Status	Period Number		Fiscal Year		Start Date	End Date
	Period	Year	Period Name	Year		
Closed	9	2023	Sep-23	2023	01-09-2023	30-09-2023
Closed	8	2023	Aug-23	2023	01-08-2023	31-08-2023
Closed	7	2023	Jul-23	2023	01-07-2023	31-07-2023
Closed	6	2023	Jun-23	2023	01-06-2023	30-06-2023
Closed	5	2023	May-23	2023	01-05-2023	31-05-2023
Closed	4	2023	Apr-23	2023	01-04-2023	30-04-2023
Closed	3	2023	Mar-23	2023	01-03-2023	31-03-2023
Closed	2	2023	Feb-23	2023	01-02-2023	28-02-2023
Closed	1	2023	Jan-23	2023	01-01-2023	31-01-2023

Navigator - Payables, Vision Operations (USA)

Functions Documents Processes

Accounting:Control Payables Periods

Control Payables Periods

- + Invoices
- + Payments
- Accounting
 - Control Payables Periods
 - + Subledger Accounting
 - + Suppliers
 - + Employees
 - + Credit Cards
 - + Setup
 - + Workflow
 - + Other
 - Funds Available
 - + Payables Dashboard

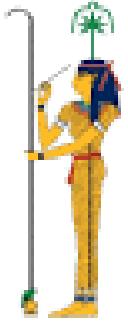
Top Ten List

1. Invoices
2. Suppliers
3. Invoice Batches

Exceptions Open



بيانات الاتصال
وتقنيات المعلومات



**Thank you for your attention.
We now invite any questions or feedback
from you.**