

Raymond P. Curran

Contact information:

Phone: 708-846-1687

Email: rpcurr@gmail.com

Address:

118 N Franklin St.
Madison, WI 53703

Boston University, Boston, MA, May 2011

Bachelors of Science, Health Science, Minor in Business Administration, GPA: 3.28/4.0

EXPERIENCE

Epic Systems Corporation; Verona, WI

June 2011-Present

Project Manager/Implementation Services

- Managed several teams of about 15 people during the implementation of an electronic medical record at their respective health care organizations
- Regularly participated in the hiring process at Epic and customer sites through phone and personal interviews with candidates applying for varying positions
- Developed training materials for several tracks of roles within the organization, and completed the training of new staff for several months
- Supervised budgets of over \$700,000

Boston University Community Service Center; Boston, MA

May 2010-May 2011

Alternative Spring Breaks Program Manager

- Facilitated the coordination and execution of 36 week long service trips across the U.S. and Puerto Rico for over 400 student volunteers
- Recruited, hired, and supervised 5 committee chairs, 72 coordinators, and 36 staff chaperones
- Conducted weekly coordinator meetings to ensure overall program consistency and progress throughout the year
- Supervised and managed a budget of about \$145,000, including fundraising over \$5,000

Boston University Student Activities Office; Boston, MA

September 2007 – December 2010

Activities Consultant, Activities Consultant Manager

- Created and implemented five new campus-wide events each semester
- Assisted over 500 student groups create events by connecting them to resources, including dining services, facilities management, and technical services
- Interviewed, hired, and trained an average of five new student workers each semester

Auckland City Mission; Auckland, New Zealand

January 2010 – June 2010

Homelessness Team Intern

- Obtained twenty rough sleepers as clients in order to assist them in finding suitable affordable housing and in their transitions from the street into homes
- Researched the possibility of creating and editing an Auckland street newspaper to be sold by marginalized people
- Assisted twenty clients in applying for government subsidized housing and welfare benefits

Boston University Community Service Center; Boston, MA

April 2009 – September 2009

Homelessness and Housing Outreach Coordinator, Logistics and Move-In Coordinator

- Planned and implemented an outreach program designed for 850 first-year students to arrive at school one week early and perform volunteer work around the Greater Boston Area
- Coordinated volunteer sites for over 100 students to visit that were related to homelessness and affordable housing as well as a full day of education on the issues, including a 40 page educational packet
- Interviewed over 350 upperclassmen for 150 staff positions, and completed subsequent training of this staff

ACTIVITIES AND INVOLVEMENT

- Student Food Rescue Volunteer September 2008 – May 2011
- Big Siblings Program Volunteer September 2007 – May 2008
- Alternative Spring Break Program Volunteer to Louisburg, NC March 2008

AWARDS

- Dean's List, Boston University Sargent College, Fall 2008, 2009, 2010, Spring 2010
- Scarlet Key Award Recipient
- Epic Capstone Award Winner 2013

SKILLS

Proficient in Microsoft Word, Excel, Publisher, and Powerpoint.