[**yourpersonal@email.com**](mailto:yourpersonal@email.com)– **Cell: (000) 000-0000** – **City, State 00000** – **www.**[**linkedin.com/in/customizedURL/**](http://www.linkedin.com/in/customizedURL/)

**COVER LETTER**

Dear Hiring Professional,

I would like to thank you for taking the time to consider me for this $$$ position at ###. I am very excited to apply as a [WHY YOU ARE EXCITED TO APPLY TO THIS POSITION]. ### has become a leader in the [WHY THIS COMPANY IS THE BEST]. With my extensive skillset built across numerous industries at past internship experiences, I have the ability to see and solve problems from many different perspectives that might not otherwise be considered by other employees at ###, which will help me to perform as a ### employee with excellence. My adaptability allows me to stay focused on these goals while in ever-changing environments and situations. In addition to this, I wish to add value with my unique background and help further the goals and objectives for ###. I enjoy working in teams and towards a purpose or common goal that aims to better the world and this purpose drives my passion and motivation, which is why I am applying for this consulting position at ###.

Currently, I am studying [MAJOR] at [UNIVERSITY]. I will be finishing my bachelors of science in May [YEAR] and wish to start work at ### after then. I will be able to solve your problems as I have done similar work to what I would be doing at ### during various internships, in particular as a [TITLE] at [OTHER COMPANY]. [TALK ABOUT THE COMPANY’S PROBLEM AND WHY YOU CAN FIX IT. RELATE IT BACK TO YOUR PERSONAL EXPERIENCES]. For the past months, I’ve been working as a [TITLE] at [OTHER COMPANY], where I have [EXPLAIN VALUED ADDED]. Balancing so many needs was often challenging, and I learned how to find the solution that satisfied. [TALK MORE ABOUT EXPERIENCES THAT ARE RELEVANT AND HOW YOU CAN SOLVE THEIR PROBLEMS].

In addition to classwork and extracurricular activities, I have had several work opportunities at [TALK ABOUT YOUR DIFFERENT EXPERIENCES, WHAT YOU DO ON CAMPUS, AND TALK ABOUT YOUR BACKGROUND AND HOW IT RELATES TO THE ROLE]. [TALK ABOUT YOUR INTERESTS AND HOW THEY RELATE TO WHAT THE COMPANY IS TRYING TO DO].

My engineering and problem solving skills have grown exponentially and I am ready to put them to use in a full time position at ###. Thank you for considering me for a position; I truly believe I have what it takes to bring value every day. I bring enthusiasm, innovation, strong work ethic and clear communication into the work environment. I would love a personal interview at your earliest convenience to further discuss my credentials with you. I can be reached at 000-000-0000. Please do not hesitate to ask me any questions you might have and if you wish to see my work abilities in action, feel free to send me an assignment or check out my portfolio at [PERSONAL WEBSITE]. Thank you again.

Sincerely,

First Last Name