



Date : 24 / 02 / 2025

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To
The Chairman
Department of Computer Science and Engineering
Premier University, Chittagong

Subject: Permission Request for Orientation Program of Premier University Computer Club

Sir,

With due respect, we would like to seek permission to organize an orientation program for the members of the Premier University Computer Club. The program is scheduled to be held in the **Central Auditorium at the WASA Campus (Academic Building No. 2)** of Premier University **from 8:30 AM to 1:00 PM on 27 february 2025 (Thursday)**.

The event aims to introduce new members to the club's objectives, activities, and opportunities while fostering interaction between students, faculty, and distinguished guests.

We will invite all faculty members of the Department of CSE, esteemed alumni, a guest speaker, and executives from other clubs of Premier University to attend the event.

We assure you that all necessary arrangements will be made to ensure a smooth and well-organized program. Your approval and support would be greatly appreciated.

Looking forward to your kind consideration.

Sincerely,

Dhruba Dey
2103910202149

President
Premier University Computer Club
Department of Computer Science and Engineering
Premier University, Chittagong