

FRESHERS

Bipasha Brahma

bipashabrahma01@gmail.com

9954755853

SUMMARY

Passionate about learning new financial concept and possess the ability to handle work pressure and customer issues professionally. Have exceptional advisory skills to introduce new scheme and help clients meet their financial goals.

CAREER OBJECTIVE

To pursue a challenging career with dedication and provide my efficiency to the fullest in a professional organisation environment wherever I serve my duties that will discover.

SKILLS

MS office

MS PowerPoint

MS Excel

Creative

Organized

Adoptable

EXPERIENCE

Sep-2018 - Dec-2020

Blooming Buds School. Affiliated CBSE Board.

Coordinator, Office work.

Coordinator.

EDUCATION

Degree/Course	Institute/College	University/Board	Percentage/ CGPA	Year of Passing
BA	Gossaigaon College Gossaigaon	Guwahati University	52.87% %	2015
MA	Gossaigaon College Gossaigaon	IGNOU	60% %	2021
B.Ed	Gossaigaon College Gossaigaon	Guwahati University	63% %	2018

STRENGTHS

Honest, Team player, Flexible and Punctual.

AREAS OF INTERESTS

Office work

HOBBIES

Reading Novels, Traveling, Gardening, Cooking, Art and craft.

PERSONAL DETAILS

Address	Padmabil, Gossaigaon Gossaigaon, Assam, 783360
Date of Birth	2/05/1994
Gender	Female
Nationality	Indian
Languages Known	English, Hindi, Assam, Bengali, Bodo

DECLARATION

I hereby declare that all the above information is true to best of my knowledge

Bipasha Brahma.

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