গণপ্রজাতন্ত্রী বাংলাদেশ সরকার
মাধ্যমিক ও উচ্চ শিক্ষা অধিদপ্তর
যা ... শ, ঢাকা।
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স্মারক নং: ২০৭২৪/২০-শিক্ষা

তারিখ ------------------
১৭ বৈশাখ, ১৪২২
৩০ এপ্রিল, ২ ১৫

বিষয় : মাধ্যমিক ও উচ্চ শিক্ষা অধিদপ্তরের আওতাধীন সকল বেসরকারি নিম্নমাধ্যমিক স্কুল/ মাধ্যমিক স্কুল/ স্কুল এন্ড কলেজ/ কলেজ/ মাদ্রাসা সমূহের ডাইনামিক ওয়েবসাইট তৈরি প্রসঙ্গে।

উপর্যুক্ত বিষয়ের প্রেক্ষিতে জানানো যাচ্ছে যে, দেশের সকল বেসরকারি নিম্নমাধ্যমিক স্কুল/ মাধ্যমিক স্কুল/ স্কুল এন্ড কলেজ/ কলেজ/ মাদ্রাসা সমূহের শেখা-শেখানো অধিকতর ফলপ্রসূ করা এবং সকল কার্যক্রমে স্বচ্ছতা ও জবাবদিহিতা নিশ্চিত করার লক্ষ্যে প্রতিটি শিক্ষা প্রতিষ্ঠানে নিজস্ব ওয়েবসাইট থাকা প্রয়োজন। এমতাবস্থায় শিক্ষা প্রতিষ্ঠানের সকল তথ্য ও কার্যক্রম নিম্নবর্ণিত ফিচার সম্বলিত (প্রযোজ্য ক্ষেত্রে) ডাইনামিক ওয়েবসাইট তৈরি ও .edu.bd ডোমেইন নিবন্ধন পূর্বক দেশ ... স্বনামধন্য প্রতিষ্ঠানে হোস্টিং করে আগামী ৩০/০৫/২০১৫ তারিখে ... ওয়েবসাইটের ঠিকানা জেলা শিক্ষা অফিসারের মাধ্যমে অধিদপ্তরে ... বহিত করার জন্য অনুরোধ করা হলো।

বর্তমান শিক্ষার্থী, শিক্ষক ও ৩য়-৪র্থ শ্রেণির কর্মচারীদের ছবিসহ ডাটাবেস।	অনলাইনে ভর্তি পরীক্ষা ব্যবস্থাপনা ও শিক্ষার্থী ভর্তি কার্যক্রম অনলাইনে পরিচালনা করা।
মোবাইল ব্যাংকিং এর মাধ্যমে শিক্ষার্থীদের ফিস গ্রহণ।	অভিভাবক ও শিক্ষার্থীদের নিকট এসএমএস নোটিফিকেশন প্রেরণ।
প্রতিষ্ঠানের সকল অভ্যন্তরীণ পরীক্ষার ফলাফল তৈরি ও অনলাইনে ডাউনলোডের সুবিধা।	শিক্ষক, কর্মচারী ও শিক্ষার্থীদের প্রাত্যহিক হাজিরার তথ্য প্রদ।
ছাড়পত্র, প্রশংসাপত্র, প্রত্যয়নপত্র, টেস্টলিস্ট ইত্যাদি তৈ ... ব্যবস্থা।	শিক্ষক/কর্মচারীদের ছুটি ব্যবস্থাপনা, স্যালারি সিট ... প্রতিষ্ঠানের একাউন্টস।
শিক্ষক ও কর্মচারীদের সৃষ্টপদ, কর্মরত জনবল ও শূন্যপ ... তথ্য।	প্রতিষ্ঠানের ইতিহাস, ভৌত অবকাঠামো, মাস্টারপ্লান, ... এক ক্যালেন্ডার, ছুটির তালিকা ও ক্লাস রুটিন।
নোটিশবোর্ড, জুলসহ প্রতিষ্ঠানের সর্বশেষ সংবাদ, ক্লাস রুটিন, পাঠক্রম, সহশিক্ষাক্রমিক কার্যাবলি।	প্রয়োজনীয় ও গুরুত্বপূর্ণ ওয়েবসাইটের লিংক।
পাবলিক ও বিশ্ববিদ্যালয়ের পরীক্ষা ভিত্তিক কর্নার, শিক্ষক কর্নার, শিক্ষার্থী কর্নার, অভিভাবক কর্নার।	ফটো গ্যালারী, প্রতিষ্ঠান প্রধানের বাণী, প্রতিষ্ঠান প্রধ নকে ই-মেইল করার অপশন ও যোগাযোগের ঠিকানা।
বিভিন্ন প্রকার কনটেন্ট ডাউনলোড কর্নার।	কৃতি শিক্ষার্থীদের তথ্য, প্রাক্তন প্রতিষ্ঠান প্রধানগণের ... ও প্রতিষ্ঠানের বিভিন্ন পাবলিক পরীক্ষার ফলাফল।
কার্যনির্বাহী পর্ষদ/এ্যাকাডেমিক কাউন্সিলের পরিচিতি, ওয়েবসাইটে অনলাইন ভিজিটর ও মোট ভিজিটর কাউন্টার।	ওয়েবসাইট কন্ট্রোল প্যানেল।

(প্রফেসর ড. এস.এম ওয়াহিদুজ্জামান)
পরিচালক (কলেজ ও প্রশাসন)
ফোন : ০২-৯৫৬৩৪৩৯

বিতরণ :
১। উপপরিচালক, মাধ্যমিক ও উচ্চ শিক্ষা (সকল অঞ্চল)। (বিজ্ঞপ্তিটি তার আওতাধীন সকল প্রতিষ্ঠানে প্রেরণের বিষয়টি নিশ্চিতকরণ ... র অনুরোধ সহ।
২। জেলা শিক্ষা কর্মকর্তা (সকল)। (বিজ্ঞপ্তিটি তার আওতাধীন সকল প্রতিষ্ঠানে প্রেরণের বিষয়টি নিশ্চিতকরণের অনুরোধ সহ।

অনুলিপি সদয় অবগতি জন্য (জ্যেষ্ঠতার ক্রমানুসারে নয়):
১। সচিব, শিক্ষা মন্ত্রণালয়, বাংলাদেশ সচিবালয়, ঢাকা।
২। মহাপরিচালক, মাধ্যমিক ও উচ্চ শিক্ষা অধিদপ্তর বাংলাদেশ ঢাকা।
৩। পরিচালক (মাধ্যমিক/ পরিকল্পনা ও উন্নয়ন/ প্রশিক্ষণ/ মনিটরিং এন্ড ইভ্যালুয়েশন/ ফিন্যান্স এন্ড প্রকিউরমেন্ট), মাধ্যমিক ও উচ্চ শিক্ষা অধিদপ্তর বাংলাদেশ, ঢাকা।
৪। চেয়ারম্যান, মাধ্যমিক ও উচ্চ শিক্ষা বোর্ড ------------------ (সকল)।
৫। জেলা প্রশাসক (সকল)।
৬। পরিচালক, ব্যানবেইস, পলাশী, নীলক্ষেত, ঢাকা।
৭। উপজেলা নির্বাহী কর্মকর্তা (সকল)।
৮। সিস্টেম এনালিস্ট, ই.এম.আই.এস সেল। (মাউশি অধিদপ্তর ওয়েবসাইটে প্রকাশের অনুরোধ সহ)।
৯। সভাপতি, এসএমসি/গভর্নিং বডি ------------------ (সকল)।
১০। প্রতিষ্ঠান প্রধান ------------------ (সকল)।
১১। অফিস কপি।

DEL EMS

I.BackEnd(For Administration)

- ❏ **Academic Management**
    - ❏ **Program Management** √
    - ❏ **Class Management** √
    - ❏ **Batch/Group Management** √
    - ❏ **Course/Subject Management** √
    - ❏ **Student Management** √
    - ❏ **Teacher Management** √
    - ❏ **Routine Management**
    - ❏ **Marketing Management** √
    - ❏ **Administrative Management**
        - ❏ **Branch** √
        - ❏ **Reception** √
        - ❏ **Admission** √
        - ❏ **Attendance** √
        - ❏ **Inventory Control**
        - ❏ **Reporting**
        - ❏ **HRM/Employee Management** √
        - ❏ **Bulk SMS**
    - ❏ **Exam Management**
    - ❏ **Result Management**
    - ❏ **Publication Management** √
    - ❏ **Leave/Vacation Management** √
- ❏ **Profile**
    - ❏ **Student**
    - ❏ **Teacher**
    - ❏ **Employees**
    - ❏ **Others**
- ❏ **Gallery**
    - ❏ **Videos**
    - ❏ **Photos**
    - ❏ **Slider**
- ❏ **Notice Board**
- ❏ **News & Events**
- ❏ **Blog**
- ❏ **About Us**
- ❏ **Accounts**
    - ❏ **Administrative Accounts**
    - ❏ **Marketing Accounts**
    - ❏ **Student Accounts**
    - ❏ **Teacher Accounts**
    - ❏ **Other(Expense) Accounts**

- ❏ **Financial Reports**
  - ❏ **Program Wise**
  - ❏ **Classwise**
  - ❏ **Groupwise**
  - ❏ **Sectorwise**
  - ❏ **Timewise**
- ❏ **Social Links**
- ❏ **Important Site-links**
- ❏ **Career**
  - ❏ **Notice**
  - ❏ **Job Admission**
  - ❏ **Career Form**
- ❏ **Site Administrator**
  - ❏ **Super Admin**
  - ❏ **Admin**
  - ❏ **Accountant**
  - ❏ **Reception**
- ❏ **Administrator Verification**
- ❏ **NewsLetter(Subscription)**
- ❏ **Live Chat**

II. BackEnd(For Student)

- ❏ **Class Routine**
- ❏ **Academic Syllabus**
- ❏ **My Subjects**
- ❏ **Exam Routine**
- ❏ **My Results**
- ❏ **Payments**
- ❏ **Profile**
- ❏ **My Attendances**
- ❏ **Library****
- ❏ **Accounts Summary**
- ❏ **Inquiry/Chat with Admin**
- ❏ **Account Settings**

III. BackEnd(For Teacher)

- ❏ **My Classes**
- ❏ **Profile**
- ❏ **Publication Management**
- ❏ **My Attendances**
- ❏ **Accounts Summary**
- ❏ **Exam Mark Submission**
- ❏ **Inquiry/Chat with Admin**

- ❏ **Account Settings**

IV. BackEnd(For Employees)
- ❏ **Profile**
- ❏ **My Attendances**
- ❏ **Accounts Summary**
- ❏ **Account Settings**

V. BackEnd(For Accountant)
- ❏ **Profile**
- ❏ **My Attendances**
- ❏ **Account Settings**
- ❏
- ❏
- ❏
- ❏
- ❏

I.Details(For Administration)
- ❏ **Class Management**
  - ❏ Name of Class(Pkey)
  - ❏ Details
- ❏ **Subject Management**
  - ❏ Name of Subject(Pkey)
  - ❏ ID of Subject(Auto Gen.)(Pkey)
  - ❏ Name of Class(Fkey)
  - ❏ Details
- ❏ **Syllabus Management**
  - ❏ Subject ID(Dropdown, Fkey)
  - ❏ Syllabus Details(CkEditor/Embedded PDF)
- ❏ **Program Management**
  - ❏ Program Name
  - ❏ Program Type
    - ❏ Academic Course/ Special Course (Engineering Admission/Var. Admission)/ Short Course/ Model Test
  - ❏ Class(Can Be Bulk Entry)
  - ❏ Session(Current Year)
  - ❏ Subjects ID(Dropdown, After Choosing It Sub. Name Shows)(Bulk Entry)
  - ❏ Notes(Input Text)
  - ❏ Program Fee
    - ❏ Total Program Fee will be Shown. Only shown but Not Used in any count. For all Programs, An Estimate is Inputted Here.
  - ❏ Program Status(Running/Expired)

Alternate Way(Very Complex)**-
- ❏ Name of Program(Pkey)
- ❏ Program Expiry
  - ❏ Status
- ❏ Details
  - ❏ Estimated Tenure
  - ❏ About Program
  - ❏ Subjects Detail
- ❏ Program Type
  - ❏ Academic Course/ Special Course(Select Program Name, Then Choose Desired Field, (Engineering Admission/Var. Admission)/ Short Course/ Model Test
- ❏ Class Name(Fkey)- If Program Type is not Academic Course, Then it Is Blank & Set to Non-Applicable. If Program Type is Short Course, Then Class Name Will be chosen from Drop down with two entries- SSC and HSC.
- ❏ Subject(Checkbox to be Assigned)(Fkey)
  - ❏ If Academic, Then after selecting Class, all Subjects under that class will come to be assigned/checked.
  - ❏ If Special Course, Subject is Blank.(All Subjects of Class are hidden but in database).
  - ❏ If Short Course, Select Class, Then Subjects are to be selected after choosing Class(SSC=9+10, HSC=11+12)
  - ❏ If Model Test, Subject is Blank(All Subjects of Class are hidden but in database)
- ❏ Notes(Input Text)
- ❏ Program Fee
  - ❏ Total Program Fee will be Shown. Only shown but Not Used in any count. For all Programs, An Estimate is Inputted Here.
- ❏ Program Status(Running/Expired)

❏ **Group Management**
- ❏ Name of Group(Pkey)(Model Test If Model Test, If Single Person-Individual)
- ❏ Group ID
- ❏ Class Name(Fkey)
- ❏ Subject Name(Fkey)
- ❏ All Groups
- **(i.e. SSC, HSC, Model Test, Individual etc.)

❏ **Student Management**
- ❏ Name of Students(Fkey)
- ❏ Student ID(Fkey)(Student ID From Student List Created From Admission)
- ❏ Student Photo(Fetches From Student Profile Photo By Checking Stu.ID)
- ❏ Branch(Fkey)
- ❏ Program Enrolled in(Fkey)
- ❏ Name of Group(Fkey)(Clickable Link)

- ❏ Group ID(Fkey)
- ❏ All Students
- ❏ **Teacher Management**
  - ❏ Name of Teacher(Fkey)
  - ❏ Teacher ID(Fkey From Career Admission)
  - ❏ Teacher Photo(Fetches From Teacher Profile Photo By Checking Teacher ID)
  - ❏ Batch Name(Fkey, Bulk Entry)(Under This-Multiple Subject)
  - ❏ Subject ID(Fkey)(After Inputting It, Corresponding Class & Subject Shows)
  - ❏ Class Days(Pkey)(Bulk Entry)
  - ❏ Role/Grade of Teacher
  - ❏ Weekly Class Hour(At Present or Upcoming Week, To Be Countable)
  - ❏ All Teachers
- ❏ **Marketing Management**
  - ❏ **Campaign**
    - ❏ Campaign Title
    - ❏ Campaign Area
    - ❏ Total Campaign Target
    - ❏ Name of Teams(Bulk Entry)
    - ❏ Campaign(Full) Status
    - ❏ All Campaign
  - ❏ **Marketing Agents**
    - ❏ Name of Agent
    - ❏ Name Of His Team(Fkey)
    - ❏ Area of Campaign(Not To Be Confused With Campaign's Campaign Area, Because That Comprises A Bigger Area)
    - ❏ Marketing Status(Accomplished/ Not Accomplished/ Assigned)
    - ❏ Marketing Done for Hours**
      - ❏ Monthly(If Monthly, Calculate From Last Month)
      - ❏ Timely(If Timely, Calculate From Last Payment Date)
    - ❏ All Agents
  - ❏ **Team Area**
    - ❏ Name of Team
    - ❏ Name of Area
    - ❏ Name of Institutions
  - ❏ **Collected Datum**
    - ❏ Date
    - ❏ Campaign Name
    - ❏ Agent Name
    - ❏ Entries Collected Today
    - ❏ Entries Collected Total By Agent in This Campaign(Sum-Up)
  - ❏ **Payment for Marketing**
    - ❏ Agent Name
    - ❏ Agent Target(Text With Numbers, Alphanumeric String)

- ❏ Salary Base Rate(Basic Rate Per Hour)
- ❏ Total Income(Base Rate x Marketing Done For Hour)(Monthly/Timely)**
- ❏ Penalty/Compensation
- ❏ Payment ID

**If Monthly is Selected, Then in Payment As So. If Timely is Selected, As So For It.

- ❏ **Administrative Management**
  - ❏ **Branch**
    - ❏ Branch ID
    - ❏ Branch Name(Pkey)
    - ❏ Branch Location
    - ❏ Branch Details
    - ❏ All Branch
  - ❏ **Reception**
    - ❏ General Reception
      - ❏ Branch Name(Fkey)
      - ❏ Receptionist Name(Fkey)(Dropdown)
      - ❏ Reference ID(A Serial Number Generated)(Pkey)
      - ❏ Reference Name(Person Who Is Interested For Admission)
      - ❏ Student Name(Who Will Be Admitted)
      - ❏ Student's Class
      - ❏ Program Interested in(Bulk Entry if Needed)(Prog. Name)(Fkey)
      - ❏ Reference Contact
      - ❏ Reference Address
      - ❏ Detailed Note(Optional)
      - ❏ Next Recall Date(After This Date is Reached, Reception Views Entry & Contact By Call)
      - ❏ All References
    - ❏ Reception Status
      - ❏ Reference ID(Fkey)(Dropdown)
      - ❏ Contact Number(Fkey)
      - ❏ Next Recall Date(The Date Which Is Sorted To Call Again)
      - ❏ Comments
      - ❏ Final Status
  - ❏ **Admission**
    - ❏ All Admitted
      - ❏ Name Of Student
      - ❏ Student ID
      - ❏ Program/Subject Admitted Into
    - ❏ Admission Form
      - ❏ Name Of Student(Pkey)
      - ❏ Program Name(If A Student Doesn't Enroll In Predefined Such As- Regular, Model Test Program, Then Name-Not Applicable)(Fkey)
      - ❏ Subject ID(Dropdown)(Fkey)(Bulk Entry)**
      - ❏ Class Name(Dropdown)(Fkey)
      - ❏ Group Name(Dropdown)(Fkey)
      - ❏ Student ID(Generated Serial If In a Spec. Group/Inputtable)(Pkey)

- ❏ Permanent Address
- ❏ Present Address
- ❏ Contact Number
- ❏ Name Of Guardian
- ❏ Verification ID of Guardian
- ❏ Contact of Guardian
- ❏ Reference Name(If Applicable)(Fkey)
- ❏ Name Of Institution
- ❏ Religion
- ❏ Signature(Blank)
- ❏ Receptionist Signature(Blank)

**Example- If Someone Chooses A regular Program, Then All Subject Under That Program Will Be Assigned To That Student Automatically, Otherwise By Input.

- ❏ **HRM**
  - ❏ Employee Name(Pkey)
  - ❏ Employee ID(Fkey From Career Admission)
  - ❏ Employee Photo(Fetches From Profile)
  - ❏ Employee Role(Types)(Can Be Both Changed Here or Be Assigned From Job Admission)
  - ❏ Branch(Fkey)
  - ❏ Work Days(Bulk Entry)
  - ❏ All Employees

- ❏ **Attendance**
  - ❏ Type of Person(Student/Teacher/Employee)
  - ❏ Name of Person(Dropdown under Types So All of That Type Comes)(Bulk Entry)
  - ❏ Date(& Day From Date So Being Able To Check The Day To Attend)
  - ❏ Teacher & Student/Employee
    If Student Then
    - ❏ Group ID
  - ❏ Student/Teacher/Employee ID
  - ❏ Time(From-To)
  - ❏ Status(Attended/Not Attended)

- ❏ **Inventory Control**
  - ❏ Name of Relevant Product(Script Paper/Printed Question/Paper/Forms & Others)
  - ❏ Stock Status(DropDown)

- ❏ **Reporting**
  (It Will Contain The Report or Statistics of Institutions of These Functions- Student Admission, Marketing Campaigns, Leave Report About Taken By Employees, Attendance(Teacher/Employee/Student) **Monthly & Yearly)**
  - ❏ Select Time(Monthly/Yearly)

- ❏ If Monthly, Select One from Twelve Months, If Yearly, Then Choose Year (Dropdown)
- ❏ Select Name(After Choosing It And Submitting, Report For That Will Come)
    - ❏ Student Admission
        - ❏ Groupwise
            - ❏ Group Name(First Element, Total Counted Shown Under)
            - ❏ Number of New Students(Under All Groups)
        - ❏ Classwise
            - ❏ Class Name(First Element, Total Counted Shown Under)
            - ❏ Number of New Students(Under All Groups)
    - ❏ Marketing Campaigns
        - ❏ Campaignwise
            - ❏ Campaign Name
            - ❏ Entries Collected Total
        - ❏ Teamwise
            - ❏ Team Name
            - ❏ Entries Collected Total
        - ❏ Agentwise
            - ❏ Agent Name
            - ❏ Entries Collected Total
    - ❏ Leave Report
        - ❏ Teacherwise
            - ❏ Name of Teacher
            - ❏ Leave Taken in Period(SumUp)
        - ❏ Employeewise
            - ❏ Name of Employee
            - ❏ Leave Taken in Period(SumUp)
        - ❏ Studentwise**(Not for DEL)
            - ❏ Name of Student
            - ❏ Leave Taken in Period(SumUp)
    - ❏ Attendance
        - ❏ Teacherwise
            - ❏ Name of Teacher
            - ❏ Attendance in Period(SumUp)
        - ❏ Employeewise
            - ❏ Name of Employee
            - ❏ Attendance in Period(SumUp)
        - ❏ Studentwise
            - ❏ Name of Student
            - ❏ Attendance in Period(SumUp)

- ❏ **Publication Management**
    - ❏ Document Type(DropDown)
        - ❏ Name Of Type(Create)
    - ❏ Name of The Document
    - ❏ Details
    - ❏ Name of Uploader(Fkey From Teachers)
    - ❏ Uploading
- ❏ **Leave Management(Admin Will Only View, Not Edit)**
    - ❏ User ID(Fkey From Teachers & Employees Table)
    - ❏ User Name(After Selecting User ID It Will Be Fetched)
    - ❏ Start From
    - ❏ End At
    - ❏ Subject
    - ❏ Detail Reasons
    - ❏ All Leaves
- ❏ **Vacation Management**
    - ❏ Year
    - ❏ Month
    - ❏ Date ("From" And "To" Selected From A Calendar)
    - ❏ Vacation name
    - ❏ Note
- ❏ **Exam Management**
    - ❏ Exam Details
        - ❏ Program Name(Dropdown)
        - ❏ Class Name(Dropdown, Comes After Selecting Program)
        - ❏ Group Name(Dropdown, Comes After Selecting Class)
        - ❏ Name Of Exam(Pkey)
        - ❏ Type of Exam(Weekly/Monthly/Term)
        - ❏ Subject ID(Select Button to Check)(Bulk Entry)(Subject Name Will Show)
        - ❏ Exam ID(Auto Gen.)
        - ❏ Question Preparer(Dropdown)
        - ❏ Script Checker(Dropdown)
        - ❏ Notes
        - ❏ All Exams
    - ❏ Exam Routine
        - ❏ Exam ID(Fkey)
        - ❏ Date of Occurrence
        - ❏ Estimated Exam Duration
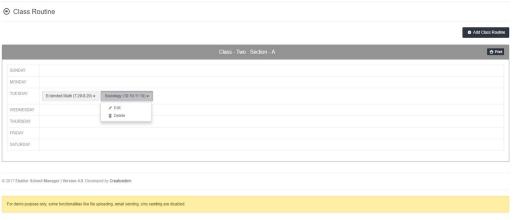   - ❏ Start Time
            - ❏ End Time
- ❏ **Result Management**
    - ❏ Exam Grades
        - ❏ Grade Name

- ❏ Grade Point
- ❏ Mark Percentage From
- ❏ Mark Percentage Upto
- ❏ Comment(Pkey)
- ❏ Program Name(Fkey)
- ❏ Name of Exam(Fkey)
- ❏ Class Name(Fkey)
- ❏ Group Name(Fkey)(After Selecting it, Under That Group All Students Name Loads)
- ❏ Manage Marks
  - ❏ Subject ID
  - ❏ Total Marks(Inputtable, After one Entry is done, It Will Copied To All Entry)
  - ❏ Obtained Marks(Fkey From Teacher's Entry)
  - ❏ Grade(It Will Be Counted)(Pkey)
  - ❏ Comment(Fkey)
- ❏ **Routine Management**
  - ❏ Add Classes
    - ❏ Set class
      - ❏ Branch
      - ❏ Program Name
      - ❏ Group Name(After Selecting It, All Group Members Will Be Assigned That Routine)
      - ❏ Subject ID(Dropdown)(Subject Name Will Show)
      - ❏ Preferred Days(Choose One Day From 7 Weekly Days)
      - ❏ Preferred Time *Starting Time* To *Ending Time*
      - ❏ Class Type(Predefined From Database But Not From The User)
      - ❏ Routine ID(Auto Gen.)
      - ❏ Add More(Above Threes)
      - ❏ Additional Notes
  - ❏ Time Management
    - ❏ Routine ID(After Choosing This or Inputting, Group Name, Subject Name, Class Type Will Show By Fetching Them)
    - ❏ Date(If It is Kept Blank, Then The Class Will Be Held At Regular Time, Otherwise If Inputted Or Edited The Date And Time For That Class Will Override The Auto Assign)
    - ❏ Preferred Time-*Starting Time* To *Ending Time*
  - ❏ All Classes List(View)
    - ❏ Group Name
    - ❏ Subject Name
    - ❏ Class Days
  - ❏ Room management**
    - ❏ Allocate Rooms

- ❏ Room Number(Input a Number)
- ❏ Room Comfort(AC/Non-AC)
- ❏ Free Time-*Starting Time* To *Ending Time*(Occupy Free)
- ❏ Maximum Capacity(Input Number)
- ❏ Additional Note(Input String)
- ❏ Assign Room
  - ❏ Routine ID(After Choosing This or Inputting Group Name, Subject Name, Class Type Will Show By Fetching Them)
  - ❏ Time of Class(*Starting Time* To *Ending Time*)
  - ❏ Assign Room(Searchable Dropdown)***
    ** Only For DEL
    *** If Room Isn't Free Or A Class Occurs At The Time, It Will Show And Not Let Assign That Room.
- ❏ Assign Teacher
  - ❏ Routine ID(After Choosing This or Inputting Group Name, Subject Name, Class Type Will Show By Fetching Them)
  - ❏ Assign Teacher(Searchable Dropdown)
- ❏ All Class(Summary Shown In A Table)
- ❏ View Routine
  - ❏ Upper Part Like DEL(http://delacademiccare.com/admin/view_routine.php)

  - ❏ Lower Part Like Ekattor SMS (http://creativeitem.com/envato_preview/item_preview.php?item=ekattor-school-management-system-pro)

⊕ Class Routine

⊕ Add Class Routine

Class - Two : Section - A	🖶 Print

SUNDAY	
MONDAY	
TUESDAY	Extended Math (7:20-8:20) ▾ Sociology (10:10-11:10) ▾
WEDNESDAY	✎ Edit 🗑 Delete
THURSDAY	
FRIDAY	
SATURDAY	

❏ **Profile(Admin Can Watch This, And This Same Is Shown To Corresponding Users)**
   ❏ **Student**
      ❏ Student ID(Fkey)
      ❏ Student Name(Fkey)
      ❏ Individual/Regular Student(Only Show, Not Editable)(Fkey From Student Management, If No Group/Non-Applicable Then Individual Otherwise Regular)
      ❏ Group Name(Only If Regular, Fkey)
      ❏ Special Subjects Name(Dropdown, Bulk Entry)(If Individual Student)
      ❏ Class(Input Field)
      ❏ Branch(Fkey)
      ❏ Profile Photo
      ❏ Short Bio
      ❏ Present Address
      ❏ Permanent Address
      ❏ Contact Number
      ❏ My Favorite Subject(Bulk Entry)
      ❏ Birth Date
      ❏ Blood Group
      ❏ Guardian Name
      ❏ Guardian Contact
      ❏ E-Mail Address
      ❏ Review About the School/Education Centre
      ❏ Notes
   ❏ **Teacher(Only Red Colored May Be Changed By Teacher Self)**
      ❏ Teacher Name(Fkey)
      ❏ Teacher ID(Fkey)
      ❏ Branch(Bulk Entry) (Fkey))(Primary Branch-Checkbox)
      ❏ Subject Specialty

- ❏ Profile Photo
- ❏ Short Bio
- ❏ Present Address
- ❏ Permanent Address
- ❏ Contact Number
- ❏ Verification ID
- ❏ Birth Date
- ❏ Blood Group
- ❏ Grade
- ❏ E-Mail Address
- ❏ My Ratings(Found from Aggregate Score By Students-FrontEnd)
- ❏ Notes
- ❏ **Employee**
  - ❏ Employee Name(Fkey)
  - ❏ Branch(Fkey)
  - ❏ Role of Employee(Pkey)
  - ❏ Profile Photo
  - ❏ Short Bio
  - ❏ Present Address
  - ❏ Permanent Address
  - ❏ Contact Number
  - ❏ Verification ID
  - ❏ Birth Date
  - ❏ Blood Group
  - ❏ E-Mail Address
  - ❏ Notes
- ❏ **Other Persons(Only Admins Will Maintain This)**
  - ❏ Person's Name
  - ❏ Branch(Maybe Bulk Entry)(Primary Branch-Checkbox)i.e.NonApp.
  - ❏ Profile Photo
  - ❏ Contact Number
  - ❏ Verification ID
  - ❏ Notes
- ❏ **Marketing Agents**
  - ❏ Agent Name(Fkey)
  - ❏ Agent ID*
  - ❏ Branch(Fkey)
  - ❏ Profile Photo
  - ❏ Short Bio
  - ❏ Present Address
  - ❏ Permanent Address
  - ❏ Contact Number
  - ❏ Verification ID

- ❏ E-Mail Address
- ❏ Notes
- ❏ **Contacts**
  - ❏ **Type**
    - ❏ ContactType(Student/Teacher/Employee/Others/Agents/Admin/Super-Admin)
    - ❏ Notes
  - ❏ **All Contacts**
    - ❏ Contact Name
    - ❏ Primary Branch/Branch
    - ❏ Contact Type
    - ❏ Phone Number
    - ❏ E-Mail Address
    - ❏ View(Extra)
    - ❏ Present Address
    - ❏ Permanent Address
- ❏ **Gallery**
  - ❏ **Gallery Type(Completely Replicate Current Design)**
    - ❏ Name of Types
    - ❏ Subtypes
    - ❏ Details
  - ❏ **Gallery Content**
    - ❏ Name of Content
    - ❏ Type of Content
    - ❏ Subtype/Tag
    - ❏ Content Upload
  - ❏ **All Contents**
  - ❏ **Slider**
    - ❏ Add New
      - ❏ Choose Image
      - ❏ Status(Active/Inactive)
    - ❏ All Sliders
- ❏ **Notice Board**
  - ❏ **Notice Type**
    - ❏ Name of Types
    - ❏ Details
  - ❏ **Notice**
    - ❏ Name Of Notice
    - ❏ Notice Type
    - ❏ Details
    - ❏ Date of Notice(Automatically Found From Creation Date)
    - ❏ Notice File Upload
    - ❏ Additional Note(Input String)

- ❏ **News & Events**
  - ❏ Date
  - ❏ News/Events Name
  - ❏ Details
  - ❏ File View
- ❏ **Blog**
  - ❏ **Blog Content**
    - ❏ Date
    - ❏ Blog Title
    - ❏ Blog Tags
    - ❏ Details
    - ❏ CkEditor
    - ❏ Related Post URL(Bulk Entry)
    - ❏ Blog Author EMail
    - ❏ Author Name(Automatically Fetched From EMail)
    - ❏ My Bio(Fkey)
  - ❏ **Blog Author**
    - ❏ Login
      - ❏ EMail
      - ❏ Password
    - ❏ Full Name
    - ❏ My Bio(Pkey)
    - ❏ Profile Picture
    - ❏ My Posts
      - ❏ Datewise
      - ❏ Title
- ❏ **About Us**
  - ❏ **About Institution**
    - ❏ Heading
    - ❏ Write Something(CkEditor With Images)
  - ❏ **About Directorate/Key Body(i.e. Mentors)**
    - ❏ Name
    - ❏ Photo
    - ❏ About
  - ❏ **Our Vision**
    - ❏ Heading
    - ❏ Write Something(CkEditor)
  - ❏ **Achievements**
    - ❏ Field Name
    - ❏ Numbers/Word(Dropdown, After Selecting It Text Field Shows)
      - ❏ Types(Numbers/Word)
    - ❏ Short Describing Line(Input Characters)
    - ❏ Statistics(Input)

- **Message From Head and**
- **Message From Key Persons**
  - Role(Dropdown)(Head/Co-Persons)
  - Name
  - Message
  - Details(Not FWD To Other Page, Instead Full-Text Stretches)
- **Careers**
  - **Notice**
    - Name Of Notice
    - Post Type(Teacher/Employee's Role)
    - Location(i.e. Branch Location)
    - Details
    - Date of Notice Posted
    - Deadline
    - Interview Date
  - **Job Admission**
    - Employee/Teacher ID
    - Role(Softly Assigned Here)
    - Permanent/Temporary
    - Grade
    - All Employees(Including Teacher)
  - **Career Form(For All Types of Employees i.e. Teacher)**
    - Name Of Employee(Pkey)
    - Employee Post(Example-If Post Name is Teacher The Employee Is Assigned As A Teacher In User Table)
    - Employee/Teacher ID(Generated Serial If In a Spec. Group/Inputtable)(Pkey)
    - Permanent Address
    - Present Address
    - Primary Contact Number
    - Secondary Contact Number
    - Verification ID of Employee
    - Contact of Guardian
    - Name Of Institution(If Any)
    - Religion
    - Signature(Blank)
    - Receptionist Signature(Blank)
- **Newsletter**
  - All Subscriber
    - Email Addresses
    - Address Copy(Multi Select)
  - Send Newsletter
    - Receiver Address
    - CkEditor**II.Details(For Student)**
- **Class Routine(Calendar Form, Studentwise)**

- ❏ Filter The Routine For That Specific Student By Using Group Name
- ❏ **Academic Syllabus**
  - ❏ Filter The Subject List For That Specific Student By Using Group Name And Under It By Fetching Subject ID And Accessing Syllabus Details.
- ❏ **My Subjects**
  - ❏ Filter The Subject List For That Specific Student By Using Group Name And Under It By Fetching Subject ID
- ❏ **Exam Routine**
  - ❏ Filter The Subject List For That Specific Student By Using Group Name And Under It By Fetching Subject ID And From Subject ID Fetch Exam ID And Its Date.
- ❏ **My Results**
  - ❏ Filter The Subject List For That Specific Student By Using Group Name And Under It By Fetching Subject ID And Obtained Marks.
- ❏ **My Attendances**
  - ❏ Filter The All Attendance List For That Specific Date And Under It By Fetching Student ID, Show His Attendances
- ❏ **Payments**
  - ❏ Name of Subject
  - ❏ Amount To Be Paid
- ❏ **Profile**
  - ❏ Already Done And Designed
- ❏ **Accounts Summary**
  - ❏ To Be Designed Yet
- ❏ **Inquiry/Chat with Admin**
  - ❏ Name
  - ❏ EMail Address
  - ❏ Details
- ❏ **Library****(Not For DEL)**
  - ❏ Borrow Book
    - ❏ Book Name
    - ❏ Book ID Number
    - ❏ Days To Return
    - ❏ Total Due For Book
  - ❏ Book Request
    - ❏ Book Name
    - ❏ Author Name
    - ❏ Notes
- ❏ **Account Settings**
  - ❏ Password/EMail Change
    - ❏ Current Password
    - ❏ New Password
    - ❏ EMail Address(Editable)

III.Details(For Teacher)
- ❏ **My Classes(Calendar/Tabular Form)(Comes From Filtering Routine ID That The Teacher Is Assigned To Further Fetch Below Infos From Set Class in Rou. MNG.)**
    - ❏ Branch
    - ❏ Day
    - ❏ Class Time
    - ❏ Subject Name
    - ❏ Class Name
    - ❏ Group Name
    - ❏ Room Number
- ❏ **Profile**
    - ❏ Already Done And Designed
- ❏ **Publication Management**
    - ❏ Same As Admin
- ❏ **My Attendances**
    - ❏ Filter The All Attendance List For That Specific Date And Under It By Fetching Teacher ID, Show His Attendances
- ❏ **Accounts Summary**
    - ❏ To Be Designed Yet
- ❏ **Attendance Submission****(Not For DEL)**
    - ❏ Name of Person(Dropdown under Types So All of That Type Comes)(Bulk Entry)
    - ❏ Date (& Day From Date So Being Able To Check The Day To Attend)
    - ❏ Student ID
    - ❏ Time(From-To)
    - ❏ Status(Attended/Not Attended)
- ❏ **Exam Mark Submission**
    - ❏ Exam ID(After Choosing, Group Name & Student Under It Comes)
    - ❏ Student Roll
    - ❏ Obtained Marks
- ❏ **Inquiry/Chat with Admin**
    - ❏ Name
    - ❏ EMail Address
    - ❏ Details
- ❏ **Account Settings**
    - ❏ Password/EMail Change
        - ❏ Current Password
        - ❏ New Password
        - ❏ EMail Address(Editable)

IV.Details(For Employees)
- ❏ **Profile**
    - ❏ Already Done And Designed

- ❏ **My Attendances**
  - ❏ Filter The All Attendance List For That Specific Date And Under It By Fetching Employee ID, Show His Attendances
- ❏ **Accounts Summary**
  - ❏ To Be Designed Yet
- ❏ **Account Settings**
  - ❏ Password/EMail Change
    - ❏ Current Password
    - ❏ New Password
    - ❏ EMail Address(Editable)

V.Details(For Accountant)
- ❏ **Profile**
  - ❏ Name
  - ❏ Branch
  - ❏ Profile Photo
  - ❏ Short Bio
  - ❏ Present Address
  - ❏ Permanent Address
  - ❏ Contact Number
  - ❏ Verification ID
  - ❏ Birth Date
  - ❏ Blood Group
  - ❏ E-Mail Address
  - ❏ Notes
  - ❏
- ❏
- ❏
- ❏
- ❏
- ❏
- ❏
- ❏