

Please complete the form then email to your ANZ Business Specialist or the ANZ representative who assisted you.

Will you require ☐ Domestic Payments ☐ Domestic Reporting
☐ International Payments ☐ Foreign Currency Reporting
☐ Same Day Cleared Payments (SCP) ☐ Credit Card Reporting

1. CUSTOMER DETAILS Please complete in BLOCK CAPITALS

Customer Name (name of your organisation)

What is your physical address?

Site Address

Street

Suburb

City

Who can we contact with questions about this form?

(Main ANZ Direct Online contact at your organisation)

Family Name

First Name

Email

Phone

Please Note: Your ANZ Direct Online Welcome Pack will be emailed to this person.

Initial ANZ Direct Online User (System Administrator)

The section below is required for your first log on. The role of the System Administrator is to set up and manage other Users, e.g. assign permissions.

You may prefer this to be a senior staff member as this user will have full access to the system. This user does not need to be a signatory on the account mandates, and will not have access to approve payments unless specified in Section 6.

Family Name

First Name

Mobile number

User ID (e.g. staff number or surname.

If field is blank ANZ will allocate a User ID)

Email

2. ANZ DOMESTIC BANK ACCOUNTS

Please list below the ANZ domestic accounts you wish to access via ANZ Direct Online.

If you are using the optional Same Day Cleared Payment (SCP) functionality please indicate (by ticking) which accounts can be debited for SCPs.

To view non-ANZ accounts, please contact Channel Support on 0800 269 347 to request the appropriate forms for this service.

If you have more than 10 bank accounts, please attach a separate sheet detailing those accounts.

Account Name	Account Number				View & Transact	View Only	SCP (Charges apply – see Section 7)
	Bank	Branch	Number	Suffix			
1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> or <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> or <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> or <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> or <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> or <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> or <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> or <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> or <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> or <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> or <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please Note: View Only will not allow users to transact on the account.

If you are a Direct Debit Initiator please enter your Direct Debit Authorisation Code

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3. ANZ BANK LOAN OR TERM DEPOSIT ACCOUNTS

Please list any ANZ Loans or Term Deposits you wish to view via ANZ Direct Online. If you have more than seven accounts please attach a separate sheet detailing those accounts to the back of this application.

Account Name	Account Number			Suffix
	Bank	Branch	Number	
1				
2				
3				
4				
5				
6				
7				

4. ANZ BANK CREDIT CARD REPORTING

If you'd like Users to view ANZ Credit Cards through ANZ Direct Online please list the ANZ Customer Number(s) below. Your Relationship Manager or the Direct Business Banking team can confirm these numbers for you.

Please Note: All credit cards linked to these customer numbers will be visible on ANZ Direct Online.

Customer Number 1

Customer Number 2

Customer Number 3

Customer Number 4

5. ANZ FOREIGN CURRENCY ACCOUNTS

You can choose to make payments and view balances and transactions on ANZ Foreign Currency Accounts by listing the account details below.

Account Name	Account Number and details			View & Transact	View Only
	Number	Currency	Suffix		
1				<input type="checkbox"/> or <input type="checkbox"/>	<input type="checkbox"/>
2				<input type="checkbox"/> or <input type="checkbox"/>	<input type="checkbox"/>
3				<input type="checkbox"/> or <input type="checkbox"/>	<input type="checkbox"/>
4				<input type="checkbox"/> or <input type="checkbox"/>	<input type="checkbox"/>
5				<input type="checkbox"/> or <input type="checkbox"/>	<input type="checkbox"/>

Please Note: View Only will not allow users to transact on the account.

You can also add ANZ FX Customer Numbers to your ANZ Direct Online site, and view Foreign Currency Accounts associated with these numbers.

By checking the Reporting/Utilisation boxes below you can view ANZ Forward Exchange Contract Reporting and/or utilise pre-booked ANZ Forward Exchange Contracts when you are converting funds for International Payments.

If more than one FX Customer Number is checked for 'Utilisation' then you will need to contact your FX Dealer for a 'Get Rate' spot quote.

Please list all the ANZ FX Customer Numbers you wish to attach to your ANZ Direct Online site (your Relationship Manager or FX Dealer can confirm these for you).

FX Customer Number	Forward Exchange Contract	
	Reporting	Utilisation
1	<input type="checkbox"/>	<input type="checkbox"/>
2	<input type="checkbox"/>	<input type="checkbox"/>
3	<input type="checkbox"/>	<input type="checkbox"/>
4	<input type="checkbox"/>	<input type="checkbox"/>

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6. ANZ DIRECT ONLINE AUTHORISED SIGNATORIES (MUST BE ON ACCOUNT MANDATE)

Please list all individuals that will be authorising ANZ Direct Online transactions. Please specify whether an individual must authorise transactions with another individual (**Joint**) or can authorise transactions on their own (**Single**). If an individual signs jointly, they must be listed as Joint on all domestic and foreign currency accounts that they can authorise on. If an Authorised Signatory is to have access to all accounts listed in Section 2 and 5 of this application form, please tick **All Accounts** in the Accounts field. All future changes to the ANZ Direct Online Authorised Signatories must be advised via a secure mail request.

If you have Authorised Signatories who will need to approve credit card maintenance requests (but not have access to approve any payments) please insert 'credit cards only' in the Accounts field.

Each Authorised Signatory will be assigned the ANZ Direct Auth app (which is available on Google Play or the App Store¹) to authorise transactions. Additional licences issued may incur extra charges. Please refer to Section 7 of this application form for more information.

Authorised Signatories who already have an ANZ Authorisation Device and authorise transactions for another organisation using ANZ Direct Online can choose to use the same device by completing the last two fields in the table below.

Please Note: Authorised Signatories are added as Users on ANZ Direct Online and allocated the "Default – Authoriser" role. Your System Administrator will need to create a new temporary password, assign additional access (if required) and provide the User ID and Password to the Authorised Signatory.

Authoriser 1

User ID (e.g. staff number or surname. If field is blank ANZ will allocate a User ID)		
Family Name		
First Name		
Email		
Mobile number		
<input type="checkbox"/> All Accounts	<input type="checkbox"/> or specified Accounts (list below)	Authority
		<input type="checkbox"/> Single
		<input type="checkbox"/> Joint
If you are already an Authoriser on another ANZ Direct Online site what is the Client Code?		

Authoriser 2

User ID (e.g. staff number or surname. If field is blank ANZ will allocate a User ID)		
Family Name		
First Name		
Email		
Mobile number		
<input type="checkbox"/> All Accounts	<input type="checkbox"/> or specified Accounts (list below)	Authority
		<input type="checkbox"/> Single
		<input type="checkbox"/> Joint
If you are already an Authoriser on another ANZ Direct Online site what is the Client Code?		

Authoriser 3

User ID (e.g. staff number or surname. If field is blank ANZ will allocate a User ID)		
Family Name		
First Name		
Email		
Mobile number		
<input type="checkbox"/> All Accounts	<input type="checkbox"/> or specified Accounts (list below)	Authority
		<input type="checkbox"/> Single
		<input type="checkbox"/> Joint
If you are already an Authoriser on another ANZ Direct Online site what is the Client Code?		

Authoriser 4

User ID (e.g. staff number or surname. If field is blank ANZ will allocate a User ID)		
Family Name		
First Name		
Email		
Mobile number		
<input type="checkbox"/> All Accounts	<input type="checkbox"/> or specified Accounts (list below)	Authority
		<input type="checkbox"/> Single
		<input type="checkbox"/> Joint
If you are already an Authoriser on another ANZ Direct Online site what is the Client Code?		

¹ **Note:** App Store is a service mark of Apple Inc., registered in the US and other countries. Google Play is a trademark of Google LLC.

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6. ANZ DIRECT ONLINE AUTHORISED SIGNATORIES – CONTINUED (MUST BE ON ACCOUNT MANDATE)

Authoriser 5

User ID (e.g. staff number or surname.
If field is blank ANZ will allocate a User ID)

Family Name

First Name

Email

Mobile number

☐ All Accounts ☐ or specified Accounts (list below)

Authority

☐ Single

☐ Joint

If you are already an Authoriser on another ANZ Direct Online site what is the Client Code?

Authoriser 6

User ID (e.g. staff number or surname.
If field is blank ANZ will allocate a User ID)

Family Name

First Name

Email

Mobile number

☐ All Accounts ☐ or specified Accounts (list below)

Authority

☐ Single

☐ Joint

If you are already an Authoriser on another ANZ Direct Online site what is the Client Code?

7. CHARGES

Please provide the account number to be debited for ANZ Direct Online monthly charges (required)

	Bank	Branch	Number	Suffix
Access Fee				
Transaction Fees (This is the default account, and this may be over-ridden in each batch).				

Please select below the monthly charging plan you require. Your ANZ Direct Online fees and charges are debited on the 1st business day of the month, and are available to view in ANZ Direct Online, within the 'Monthly Charges Report'. Fees for International Payments and Same Day Cleared Payments are charged separately at the time of the transaction and are set out below.

☐ Standard ☐ View Only ☐ Negotiated (approval required)

Set-Up Fee	\$100	Nil
Monthly Access Fee	\$10	Nil
Transaction Fee	200 free transactions \$0.20 thereafter	Not Available

International Money Transfer	\$9.00
International Bank Drafts	\$25.00
Same Day Cleared Payments	\$5.00 per transaction
Cross-Bank reporting fee	1-15 accounts = \$20.00 per month 16-75 accounts = \$100.00 per month 76-300 accounts = \$300.00 per month 300+ accounts = Price on application
Balance & Transaction Statement Information	Nil
Customer Service Investigation	\$60 per hour (minimum of \$15)

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8. CUSTOMER ACCEPTANCE OF ANZ DIRECT ONLINE CONDITIONS OF USE

This Application and the ANZ Direct Online Conditions of Use apply to the ANZ Direct Online Services.

Declaration

By signing this Application, you:

- agree that ANZ Bank New Zealand Limited has given you the ANZ Direct Online Conditions of Use or you have accessed these online (via anzdirect.co.nz/terms/ANZDirectConditionsofUse.pdf);
- acknowledge that you have read and agreed to be bound by this Application, the ANZ Direct Online Conditions of Use and any other documents that apply to your ANZ Direct Online Services; and
- appoint the Initial ANZ Direct Online User and the ANZ Direct Online Authorisers listed in this Application with the relevant powers, authority and designation.

Signature 1

Date

Signature 2

Date

Signature 3

Date

Signature 4

Date

For **Company** accounts, two directors or if there is only one director, that director and a witness must sign.

For **Partnerships** and **Trust** accounts, all partners or trustees (as applicable) must sign.

For **Sole Trader** accounts, the account holder must sign.

Note: Where the Customer has previously executed a signing authority authorising signatories other than those referred to above to open new accounts, those signatories may sign in accordance with that authority.

9. ANZ BUSINESS SPECIALIST CHECKLIST (BANK USE ONLY)

Staff Member details

Family Name

First Name

Email

Branch No. Set

Customer Segment

- ☐ Institutional
☐ Commercial
☐ Agri
☐ Private Banking
☐ Business Banking
☐ Retail

Please tick the boxes and sign below. By signing you confirm that you have completed the required checks.

- ☐ Customer Due Diligence requirements have been met.
- ☐ Accounts Checked (Please confirm that you have verified your Customer's ability to access the Domestic, Foreign Currency and Credit Card accounts listed in the application).
- ☐ Credit card customer number/s checked (Note - Please ensure the relevant **customer number** for the required credit card/s is provided rather than the credit card number).
- ☐ Mandates Checked (Please confirm that you have verified the Authorised Signatories listed in Section 6 against the Account Mandates).
- ☐ Negotiated pricing – appropriate approvals have been given (see ANZ Direct Online Fees and Charges page on Max for more information).

Relationship Manager Signature

Date

Important – this application will not be accepted until this section has been completed.

Once all checks are completed and you have signed above, please scan and email completed documentation to **Customer Onboarding NZ**.