



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF IMUS CITY

30 January 2026

HOMER N. MENDOZA

OIC-Schools Division Superintendent
Schools Division of Imus City

Sir:

Greetings of peace!

The Schools Division of Imus City, through the Curriculum Implementation Division, will conduct the **Division Conference on Curriculum-Integrated Science Investigatory Projects and International Science Fair Standards Alignment** on **February 25-27, 2026** at Imus Pilot Elementary School. This conference aims to strengthen the competencies of both learners and teachers in implementing Science Investigatory Projects (SIPs) aligned with DepEd guidelines and compliant with recognized international science fair standards.

In line with this, the activity entails highly competent and skilled resource speakers who will deliver specialized sessions in the following areas: Life Science, Physical Science, Physical and Robotics Intelligent Machines, Mathematics and Computational Science and Science Innovation. Their expertise is expected to provide in-depth insights and practical guidance to enhance the quality and further strengthen the implementation of Science Investigatory Projects (SIPs) across schools.

Listed below are the selected resource persons, together with their qualifications and the corresponding requested honoraria.

Name	Role	Qualifications	Amount of Honorarium
Dr. Johnny A. Ching	Resource Speaker – Science Innovation	Affiliation: Deputy Provost for Research De La Salle University – Dasmariñas Education: Doctor of Philosophy Major in Biological Science University of Santo Tomas	Php 20,000.00
Dr. Robert Kerwin C. Billones	Resource Person – Robotics and Intelligent Machines	Affiliation: Full Professor and Research Fellow De La Salle University – Manila	Php 20,000.00

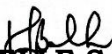
		Education: Doctor of Philosophy, Electronics and Communications Engineering De La Salle University	
Dr. Melody C. Alcantara	Resource Person – Physical Science	Affiliation: Chemistry Faculty Philippine Normal University Education: Doctor of Philosophy in Chemistry (Candidate) De La Salle University - Manila	Php 20,000.00
Ms. Erika Stephanie R. Viloria	Resource Person – Life Science	Affiliation: Project Technical Assistant IV – IMMUNE: Biologics Project Department of Biochemistry and Molecular Biology University of the Philippines – Manila Education: Master of Science in Biochemistry University of the Philippines - Manila	Php 20,000.00
Mr. Gilbert O. Cruz	Resource Person – Mathematics and Computational Science	Affiliation: Education Program Supervisor – Mathematics DepEd, Region IV-A CALABARZON Education: Master of Arts in Education, Mathematics La Consolacion University	Php 10,000.00
Ms. Rochelle S. Balete	Resource Person - Guidelines in National Science and Technology Fair	Affiliation: Education Program Supervisor – Science SDO Imus City Education: Master in Physics De La Salle University - Manila	Php 5,000.00

Ms. Maria Luisa F. Candelaria	Resource Person – Action Planning	Affiliation: Education Program Supervisor – Mathematics SDO Imus City Education: Master of Arts Major in Administration and Supervision Western Colleges, Inc.	Php 5,000.00
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In light of this, we respectfully seek approval of your Office for the grant of honoraria chargeable to the Special Education Fund (SEF), as detailed in the table above.

We are hoping for your favorable consideration of this matter. Thank you very much.

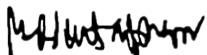
Very truly yours,


ROCHELLE S. BALETE
 Education Program Supervisor - Science


Noted:


MARCIANO V. VALLES
 Education Program Supervisor
 Officer-in-Charge
 Curriculum Implementation Division

Recommending Approval:


GLENDA D.S. CATADMAN
 Chief Education Supervisor
 Officer-in-charge
 Office of the Asst. Schools Division Superintendent

Approved:

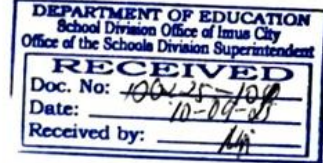

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HOMER N. MENDOZA
 Assistant Schools Division Superintendent
 Officer-in-Charge
 Office of the Schools Division Superintendent



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF IMUS CITY
PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) NO. _____

_____ INDICATIVE _____ FINAL




Fiscal Year: 2026
Implementing Unit: DepEd Imus City

General Description	Type of Project	Quantity and size	Recommended Mode of Procurement	Pre procurement Conference	Start	End	Expected delivery	Source of funds	Estimated Budget	Supporting Documents	Remarks
National Science and Technology Fair											
Meal Allowance (50 pax x 1,120.00)	Pax	50	SMALL VALUE		FEB. 2026	MAR. 2026	MAR. 2026	SEF	56,000.00		
Airfare (10 pax x 15,000.00)	Pax	10	SMALL VALUE	YES				SEF	150,000.00		
Van Rental (5 days x 10,000.00)	Machine	5	SMALL VALUE	YES				SEF	50,000.00		
Accommodation (Hotel Room 10 participants - 5 rooms x 5 days)	Place	25	SMALL VALUE	YES				SEF	75,000.00		
								SUB-TOTAL	331,000.00		
Three-Day Conference on the Alignment of Science Investigatory Projects with International Science and Technology Standards											
Honorarium of Invited Resource Persons, Scientists or Experts in the Field (5 pax x 25,000.00)	Pax	5	SMALL VALUE		JAN. 2026	FEB. 2026	FEB. 2026	SEF	125,000.00		
Food and drinks (80 pax x 3 days)								SEF			
AM Snack: Sandwich or pasta with drinks 325 mL (240 pax x 110.00)	Goods	240	SMALL VALUE	YES				SEF	26,400.00		
Lunch: 1 viand rice meal and drinks 325 mL (240 pax x 154.00)	Goods	240	SMALL VALUE	YES				SEF	36,960.00		
PM Snack: Sandwich or pasta with drinks 325 mL (240 pax x 110.00)	Goods	240	SMALL VALUE	YES				SEF	26,400.00		
Supplies/Materials (Certificate Paper - 20 packs x 60.00)	Goods	20	SMALL VALUE	YES				SEF	1,200.00		
								SUB-TOTAL	215,960.00		
Division Science and Technology Fair											
Meal Allowance (35 pax x 1,120.00)	Pax	35	SMALL VALUE		AUG. 2026	SEP. 2026	SEP. 2026	SEF	39,200.00		
Honorarium for Judges (5 pax x 5,000.00)	Pax	5	SMALL VALUE					SEF	25,000.00		
Supplies/Materials (Certificate Paper - 30 packs x 60.00)	Goods	30	SMALL VALUE	YES				SEF	1,800.00		
Medals (Personalized)	Goods	105	SMALL VALUE	YES				SEF	21,000.00		
Trophy (glass, Dimension: 7.25x12'10mm thick, personalized) Top 1 Best Performing School	Goods	1	SMALL VALUE	YES				SEF	2,500.00		
Trophy (glass, Dimension: 7.25x12'10mm thick, personalized) Top 2 Best Performing School	Goods	1	SMALL VALUE	YES				SEF	2,500.00		

Donation/Research Grant (10 pax x 7,500.00)	Pax	10	SMALL VALUE					SEP	75,000.00		
								SUB-TOTAL	169,500.00		
Cliniquing for RSTF Entries											
Meal Allowance (40 pax x 550.00)	Pax	40	SMALL VALUE		SEP. 2026	OCT. 2026	OCT. 2026	SEP	22,000.00		
Honorarium for Resource Persons (5pax x 5,000.00)	Pax	5	SMALL VALUE					SEP	25,000.00		
								SUB-TOTAL	47,000.00		
Regional Science and Technology Fair (40 pax x 3 days)											
Meal Allowance (120 pax x 1,120.00)	Pax	120	SMALL VALUE		SEP. 2026	OCT. 2026	OCT. 2026	SEP	134,400.00		
Polo Shirts (40 pcs x 500.00)	Goods	40	SMALL VALUE	YES				SEP	20,000.00		
Van rental (5 vans x 3 days x 10,000.00)	Machine	15	SMALL VALUE	YES				SEP	150,000.00		
								SUB-TOTAL	304,400.00		
								GRAND TOTAL STF	1,067,860.00		

Prepared by:


ROCHELLE S. BALETE
 EPS-Science
 (End-User or Implementing Unit)

Submitted by:


HOMER M. ALENDOZA
 OIC - School Division Superintendent
 (Head of the End-User or Implementing Unit)
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