



Vancouver End of Year & Holiday Celebration Frequently Asked Questions

With the holiday season fast approaching, we've put together a list of frequently asked questions for the Vancouver End of Year and Holiday Celebration.

IMPORTANT: Invitations are non-transferable.

When is it?

- Saturday, December 8, 2018

Where is it?

Vancouver Convention Center – West Exhibition Level
1055 Canada Place, Vancouver BC

What is the format of the event this year?

This year, the event will follow last year's refreshed format. The party starts at 7:45pm and will be a reception-format event, taking place after the dinner hour. There is no dinner at the event this year so we encourage you to go for dinner with your teams or colleagues beforehand. Come full, and ready for dessert and bring your dancing shoes to dance the night away!

- 7:45pm Event begins – dessert stations, light snacks and entertainment
- 8:45pm Short program begins
- 9:00pm DJ dance party
- 1:00am Event ends – taxis vouchers available to get home safely

Are there table assignments this year?

As the event this year is a reception, there are no tables and no assigned seating. Rest assured there will be ample lounges, cocktail tables, stools and perch points to enjoy while you're at the event.

Registering for the event

Access to the registration site will require your employee ID and legal name as it appears on your pay statement. Guest names will appear under the employee with whom they are attending.

Please note that you and your guest must be 19 years of age as of December 8, 2018 to attend the event.

Registration Deadlines

The registration deadline is November 14th. After November 14th, you will no longer be able to register via the registration site or access your registration to make changes to your guest name or RSVP. Please email the inbox for the event that you are invited to and the team will work with you on any changes to your registration.

Eligibility Dates

Employees of Shaw and Freedom who are eligible to attend the Christmas event were hired before and included in the September 15th pay period. Employees hired after the cut-off date require Manager and Senior VP approval to attend. All full time, part time, and temporary Shaw and Freedom employees are eligible to attend.

If you were hired after September 15, please reach out to your Manager.

Can we bring a guest?

You are welcome to bring one guest. Your guest must be at least 19 years of age. Please be sure to state your guest's name when registering for the event.

What is being served in terms of food?

Please have dinner before arriving to the party. At the event, there will be dessert buffets with an abundance of choices to satisfy your after-dinner sweet tooth. There will also be light savory snacks throughout the evening and a late-night snack bar.

What about drinks?

Each person will be given two complimentary drink tickets that can be used during the party. Additional drink tickets can be purchased at the bar.

Safety is our number one priority, please drink responsibly and plan ahead.

What if we RSVP and then have to cancel?

Before you RSVP, please ensure you are available that evening. However, we know that sometimes life gets in the way of the best laid plans. We ask that you be accountable and if you need to cancel please let us know by November 23rd by contacting the inbox below which corresponds to your invite:

[End of Year and Holiday Party – Vancouver](mailto:YearEndCelebration-Vancouver@sjrb.ca) (YearEndCelebration-Vancouver@sjrb.ca)

You may make changes to your registration information by logging back into the registration site via the link up until November 14th

Please note, cancelling your registration after November 23rd may require Shaw to incur a cost. Please do all that you can to cancel before this date.

Attendees requiring assistance

When sending in your replies to the event please let us know through the registration page if you require any assistance at the party (vision, hearing, wheelchair access, mobility etc.).

Will there be name tags?

You and your guest will be given a name tag when you arrive at the event.

What do we wear?

From business casual to your festive holiday best, the choice is up to you.

What about taxi chits?

We care about your safety and the safety of others on the road. Employees should arrange their own transportation to and from the party. However, taxi vouchers will be available at the event for transportation home if needed.

There will also be a customized, one-time event code you can use with Uber when ordering your car.

Will there be a Children's Party?

There will be a Vancouver Children's Party but it is not associated with this event. This is an adult only event. Stay tuned to your inbox for more information when details are finalized.

Other questions?

For further information or if you have questions about any of the following issues:

- Format of the event
- Employee eligibility cut-off dates
- Why you did not receive an invitation
- Registration site
- Change in employee status
- Guest names

Please contact the inbox below which corresponds to your invite date for inquiry. We will respond to all inquiries as quickly as possible.

[End of Year and Holiday Party – Vancouver](mailto:YearEndCelebration-Vancouver@sjrb.ca) (YearEndCelebration-Vancouver@sjrb.ca)