

STEP BY STEP GUIDE FOR A BEGINNER TO START THEIR CAREER IN BUSINESS ANALYSIS

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The logo for BA HELPLINE is centered within a light gray square. The text "BA HELPLINE" is written in a bold, sans-serif font. "BA" is in black, and "HELPLINE" is in blue. The "H" in "HELPLINE" is stylized with a vertical line through it.

BA HELPLINE

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INTRODUCTION

Purpose of the document: This document will help Business Analyst aspirants to start their career in Business Analysis. It contains the links of all my LinkedIn Post that I have written so far.

Intended Audience: This document is useful for freshers and experienced professionals who aspire to start their career in Business Analysis.

THINGS TO KNOW BEFORE STARTING

1. **Basic questions that you have in mind when you begin:**

Career Option (BA/DA), Starting Salary, Growth, Time taken to learn BA –

https://www.linkedin.com/posts/diwakarsinghbamentor_freshers-beginners-businessanalyst-activity-6846436984022458370-oBby

Few queries you might have related to BA as a career choice, what qualities you should have, what tools to learn as a BA, how can you become a BA?

https://www.linkedin.com/posts/diwakarsinghbamentor_careerchoic-e-businessanalytics-businessanalysis-activity-6821815960538804225-TwhM

What is the career path for Business Analyst?

https://www.linkedin.com/posts/diwakarsinghbamentor_careerpath-careertransition-freshers-activity-6847444978310930432-Skp2

You might have questions related to MBA degree, Tier 1 and Tier 2 College –

https://www.linkedin.com/posts/diwakarsinghbamentor_career-businessanalytics-businessanalysis-activity-6818602678055174144-WViT

Do you need to learn R, python, and Tableau to start as a Business Analyst?

https://www.linkedin.com/posts/diwakarsinghbamantor_businessanalysis-businessanalytics-businessanalysts-activity-6816781311177482240-H2mU

Should I do BA Internships or Certifications?

https://www.linkedin.com/posts/diwakarsinghbamantor_freshers-internship-intern-activity-6826861181165199360-6mzr

Read more on Certifications: Don't just blindly run after that

https://www.linkedin.com/posts/diwakarsinghbamantor_businessanalysis-businessanalytics-businessanalysts-activity-6813761293745496065-ym7

What to keep in mind when going for internships?

https://www.linkedin.com/posts/diwakarsinghbamantor_internship-career-experience-activity-6812250879899561984-ymbD

2. Important message to beginners:

Do I need to join a BA training institute to learn Business Analysis?

https://www.linkedin.com/posts/diwakarsinghbamantor_freshers-beginners-businessanalyst-activity-6842066677446914048-kJwW

Four Advice to beginners from my side when you begin-

https://www.linkedin.com/posts/diwakarsinghbamantor_businessanalyst-businessanalysis-businessanalysts-activity-6840981803512188928-ILHE

3. Let's get some clarity on few myths in Business Analysis Industry:

Is Business Analysis and Business Analytics same?

https://www.linkedin.com/posts/diwakarsinghbamentor_businessanalytics-businessanalysis-businessanalysts-activity-6826535462623158273-0lIW

Difference between Business Analyst and Business Consultant-

https://www.linkedin.com/posts/diwakarsinghbamentor_businessanalysis-businessanalytics-businessanalyst-activity-6817349529789100032-d-ZK

Different name of Business Analyst. What is the truth?

https://www.linkedin.com/posts/diwakarsinghbamentor_businessanalysis-businessanalysts-businessanalytics-activity-6814819008366338048-1FtG

4. Few mistakes to avoid as a beginner:

Never try to understand roles and responsibilities of a profession by reading Job Descriptions on Job portals-

https://www.linkedin.com/posts/diwakarsinghbamentor_jobdescriptions-businessanalysis-businessanalytics-activity-6814128446357204992-hXCy

Don't directly focus on domain learning-

https://www.linkedin.com/posts/diwakarsinghbamentor_learningskills-businessanalytics-businessanalysis-activity-6824268414845014016-XlcR

LEARNING BUSINESS ANALYSIS

1. The learning begins:

Sequential learning is very important –

https://www.linkedin.com/posts/diwakarsinghbamentor_freshers-beginners-businessanalysis-activity-6842360850842472448-fPfu

Start with these courses first –

https://www.linkedin.com/posts/diwakarsinghbamentor_linkedinlearning-udemycourses-businessanalytics-activity-6822121857756516352-dtcy

Here comes the PDF if you can't purchase course-

https://www.linkedin.com/posts/diwakarsinghbamentor_business-analysis-for-beginners-google-activity-6839419388639150081-2ztW

Some good YouTube videos to learn important BA tool-

https://www.linkedin.com/posts/diwakarsinghbamentor_freshers-businessanalysis-businessanalysts-activity-6840254338875633664-KW11

Some good BA websites that you can regularly follow-

https://www.linkedin.com/posts/diwakarsinghbamentor_articles-blogs-businessanalytics-activity-6819916612360028160-NSis

Free BA tools to practice what you have learnt-

https://www.linkedin.com/posts/diwakarsinghbamentor_freetools-businessanalysis-businessanalysts-activity-6837349260019712000-HiD7

GETTING READY FOR JOB

1. **Resume Preparation:**

Preparing resume keeping ATS in mind-

https://www.linkedin.com/posts/diwakarsinghbamentor_resume-ats-businessanalysis-activity-6822901129123311616-oRYv

Few mistakes that BA makes while preparing a resume-

https://www.linkedin.com/posts/diwakarsinghbamentor_resumetips-resumewriting-activity-6847087894969020416-RP9d

What skills to mention in a BA resume-

https://www.linkedin.com/posts/diwakarsinghbamentor_resumebuilding-resumetips-resumewriting-activity-6849329880455274496-8hZV

2. Job Search:

How to find BA jobs?

https://www.linkedin.com/posts/diwakarsinghbamentor_jobsearch-linkedinprofile-optimization-activity-6846058546199638016-BCNd

Struggling in finding BA jobs so what alternative you can think of-

https://www.linkedin.com/posts/diwakarsinghbamentor_freshers-beginners-businessanalysis-activity-6843486290571272192-ieZQ

You can try freelancing if not getting a job- temporary solution

https://www.linkedin.com/posts/diwakarsinghbamentor_freelancing-freelancework-businessanalysis-activity-6817011977911627776-vXTj

3. Preparation for BA interview:

How to prepare for interview with the help of Job description-

https://www.linkedin.com/posts/diwakarsinghbamentor_interviewprep-interviewpreparation-interviewquestions-activity-6831149513156149248-nvbE

What is the BA technical interview questions that can be asked?

https://www.linkedin.com/posts/diwakarsinghbamentor_interview-interviewprep-interviewquestions-activity-6836548331683008512-MsvD

What is the scenario-based questions that can be asked?

https://www.linkedin.com/posts/diwakarsinghbamentor_businessanalysis-businessanalysts-interviewquestions-activity-6834088819067813888-dtsy

How to answer scenario-based questions?

https://www.linkedin.com/posts/diwakarsinghbamentor_interviewquestion-interviewprep-businessanalysis-activity-6828247475799801856-CXdZ

How to answer technical questions?

https://www.linkedin.com/posts/diwakarsinghbamentor_interviewquestion-interviewprep-interviewtips-activity-6830498758158032897-aw7b

YouTube videos from where you can prepare for BA interview-

https://www.linkedin.com/posts/diwakarsinghbamentor_businessanalyst-interview-with-rishi-poptani-activity-6846685230573654016-DZC

How to explain your previous project?

https://www.linkedin.com/posts/diwakarsinghbamentor_interviewprep-interviewpreparation-interviewquestions-activity-6842748345878941696-2KP3

Don't copy someone else's project-

https://www.linkedin.com/posts/diwakarsinghbamentor_businessanalyst-businessanalysis-businessanalysts-activity-6845726913152081920-jwvE

How to answer Case Study questions?

https://www.linkedin.com/posts/diwakarsinghbamentor_casestudy-businessanalysis-businessanalyst-activity-6843846846759149568-rVcr

Practice more case studies – some good links

https://www.linkedin.com/posts/diwakarsinghbamentor_casestudy-casestudies-interviewprep-activity-6844179178758180864-bRDr

4. Handling some unexpected situation:

How to handle rejection in interviews?

https://www.linkedin.com/posts/diwakarsinghbamentor_recruitment-businessanalysis-businessanalysts-activity-6822495780243353600-hnx

How to handle JDs which has some domain experience criteria mentioned-

https://www.linkedin.com/posts/diwakarsinghbamentor_businessanalysis-is-businessanalytics-businessanalysts-activity-6810808307889049600-NQ3y

Don't get panic these things are happening nowadays-

https://www.linkedin.com/posts/diwakarsinghbamentor_hirings-interviews-interviewexperience-activity-6839064084118347776-WXal

You may have these queries after clearing BA interview-

https://www.linkedin.com/posts/diwakarsinghbamentor_businessanalysis-is-businessanalyst-businessanalysts-activity-6840517234603933696-r6NQ

THINGS TO KEEP IN MIND WHEN YOU JOIN A COMPANY

1. Few things to keep in mind:

Follow the DARE approach when you have just joined a company-

https://www.linkedin.com/posts/diwakarsinghbamentor_freshers-fresher-project-activity-6832623136266088448-Md7s

Don't quit or judge the organization too early-

https://www.linkedin.com/posts/diwakarsinghbamentor_businessanalysts-businessanalyst-activity-6827866720691109888-pYrS

How to learn a new domain when you join a project(company)-

https://www.linkedin.com/posts/diwakarsinghbamentor_businessanalysts-businessanalysis-activity-6823291674597449728-0hBs

CONCLUSION

I hope this document helps each and every BA aspirant who read this. After putting lot of efforts, I have prepared this so do send feedback if it helps you in anyway.

Also, there will be times when you would like to quit. So, do read the below post if you plan to quit:

https://www.linkedin.com/posts/diwakarsinghbamentor_businessanalysts-businessanalysts-dontquit-activity-6832210291883880448-8Z3k

ALL THE VERY BEST TO EVERYONE WHO IS GOING TO START THEIR CAREER IN BUSINESS ANALYSIS. MY BEST WISHES ARE ALWAYS WITH YOU.