

Republic of the Philippines  
DEPARTMENT OF SCIENCE AND TECHNOLOGY  
Regional Office No. 1  
DMMMSU MLU Campus  
City of San Fernando, La Union

**INVITATION TO BID**  
**For Procurement of Motor Vehicle - Tricycle**  
**under FY 2024 GENERAL APPROPRIATIONS ACT**  
**CY 2024**  
**DOST1PB2024-01**

The **Department of Science and Technology Regional Office No. 1 (DOST 1)**, through the **FY 2024 General Appropriations Act**, intends to apply the sum of **Six Hundred Thousand Pesos Only (P600,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for the **item** for the **Procurement of Motor Vehicle - Tricycle under FY 2024 General Appropriations Act to the Department of Science and Technology Regional Office No. 1**. Bids received in excess of the ABC shall be automatically rejected at bid opening.

Item No.	Qty.	Item/Description	Approved Budget for the Contract	Delivery Period
1	6 units	<b>Tricycle</b> Specification: Engine displacement not exceeding 200cc Manual Transmission (MT)	600,000.00	
<b>TOTAL</b>			<b>Php600,000.00</b>	

1. The **DOST Regional Office No. 1** now invites bids for the above Procurement Project. Delivery of the Goods is required upon receipt of Notice to Proceed issued by the agency for **120 working days**. Bidders should have completed, within **3 years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
2. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
  - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock

belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

3. Prospective Bidders may obtain further information from **DOST Regional Office No. 1** and inspect the Bidding Documents at the address given below during **8 A.M. to 5 P.M.**
4. A complete set of Bidding Documents may be acquired by interested Bidders on site or thru email on **January 9-22, 2024; 8:00 AM to 5:00 PM (deadline)** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines, Appendix 8, on the Sale of Bidding Documents issued by the GPPB. The Procuring Entity shall allow the bidder to present its proof of payment for the fees.

<b>Approved Budget for the Contract</b>	<b>Maximum Cost of Bidding Documents (in Philippine Peso)</b>
500,000 and below	500.00
<b>More than 500,000 up to 1 Million</b>	<b>1,000.00</b>
More than 1 Million up to 5 Million	5,000.00
More than 5 Million up to 10 Million	10,000.00
More than 10 Million up to 50 Million	25,000.00
More than 50 Million up to 500 Million	50,000.00
More than 500 Million	75,000.00

It may also be downloadable free of charge from the website from the Philippine Government Electric Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

5. The **DOST Regional Office No. 1** will hold a **Pre-Bid Conference** on **January 17, 2024; 9:00 A.M. at DOST RO1 Multipurpose Hall, DMMMSU MLU Campus, City of San Fernando, La Union** through **face to face**, which shall be open to prospective bidders.
6. Bids must be duly received by the BAC Secretariat **through face to face submission** at the office address indicated below on or before **January 23, 2024; 9:00 A.M.** . Late bids shall not be accepted.
7. All Bids must be accompanied by a **bid security for item** in any of the acceptable forms and in the amount stated in **ITB Clause 14**.
8. **Bid opening** shall be on **January 23, 2024; 9:00 A.M. at DOST RO1 Multipurpose Hall, DMMMSU MLU Campus, City of San Fernando, La Union**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

9. The **Department of Science and Technology Regional Office No. 1** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

10. For further information, please refer to:

  
**DECTH-1180 P. LIBUNAO**  
**BAC Chairperson**  
**DOST REGIONAL OFFICE 1**  
[dplibunao@region1.dost.gov.ph](mailto:dplibunao@region1.dost.gov.ph)  
**DMMMSU MLU Campus**  
**City of San Fernando, La Union (888-3399)**  
<http://region1.dost.gov.ph/>

11. You may visit the following websites:

For downloading of Bidding Documents: <http://region1.dost.gov.ph/>  
*January 9, 2024*

**DECTH 1180 P. LIBUNAO**  
**BAC Chairperson**  
**DOST REGIONAL OFFICE 1**  
[dplibunao@region1.dost.gov.ph](mailto:dplibunao@region1.dost.gov.ph)