

Republic of the Philippines
DEPARTMENT OF SCIENCE AND TECHNOLOGY
Request for Publication of Vacant Positions

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| RECEIVED | |
| Electronic copy to be submitted to the CSC FO must be in MS Excel format | |
| Transaction No. | LUFO- 23-1156 |
| Date and Time | 04/17/23 4:23 |
| Received by: | <i>[Signature]</i> |
| Remarks | |
| We hereby request the publication of the following vacant position/s, which are authorized to be filled, at the DEPARTMENT OF SCIENCE AND TECHNOLOGY in the CSC website: | |

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant position/s, which are authorized to be filled, at the DEPARTMENT OF SCIENCE AND TECHNOLOGY in the CSC website:

ATTY. JASMIN C. BAÑEZ

Acting HRMO

Date: April 17, 2023

| No. | Position Title (Parenthetical Title, if applicable) | Plantilla Item No. | Salary/ Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | | Place of Assignment |
|-----|--|--------------------------|---------------------------------|----------------|--|------------------------------|-------------------------------|--|---|------------------------|
| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |
| 1 | Science Research Specialist II | OSEC-DOSTB-SRAS2-14-2008 | 16 | 39,672.00 | Bachelor's Degree relevant to the job. | 4 hours of relevant training | 1 year of relevant experience | Career Service Professional / Second Level Eligibility | Strong Written and Oral Communication; Project Management; Project Monitoring and Evaluation; result-oriented; Training and Development; Organizing; adaptability; and Customer Service | DOST 1 Regional Office |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **April 27, 2023**

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph (please attach supporting documents e.g., certificates for training, awards and units earned, etc.);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. Photocopy of Certificate of Employment/s
6. Proof of trainings and seminars attended
7. Proof of awards received

NOTE: Those who had applied last November 28, 2022 to December 13, 2022 does not need to submit application.