

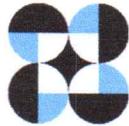
Government of the Republic of the
Philippines Department of Science and
Technology
Region 1

**PB on Disposal 2024-01
(PSTO Ilocos Sur)**

**BIDDING DOCUMENTS FOR THE
DISPOSAL BY PUBLIC BIDDING OF
VARIOUS UNSERVICEABLE
EQUIPMENT/ASSORTED
MATERIALS**

SECTION 1

INVITATION TO BID



INVITATION TO BID (ITB)

Sealed bids for sale of UNSERVICEABLE EQUIPMENT/ASSORTED MATERIALS on “**AS IS, WHERE IS**” basis will be received by the Disposal Committee of the Department of Science and Technology Region 1, San Fernando City, La Union on **April 23, 2024** (date) at **11:00 am** (time) at **PSTO Ilocos Sur, Tamag, Vigan, Ilocos Sur** (room), at which place, time and date bids will be opened in the presence of the bidders of their duly authorized representatives.

Items to bid for:

ITEM/DESCRIPTION	Quantity	Location	Floor Price
Various Unserviceable Equipment/Assorted Materials located in PSTO ILOCOS SUR, Tamag, Vigan, Ilocos Sur Please see attached file.	1 whole lot	PSTO Ilocos Sur, Tamag, Vigan, Ilocos Sur	ONE HUNDRED SIXTY EIGHT THOUSAND ONE HUNDRED TEN PESOS Only (P168,110,00)

Interested bidders may obtain bidding documents from **PSTO Ilocos Sur, Tamag, Vigan, Ilocos Sur** on **March 7 to March 12, 2024** from 8:00 am to 5:00 pm.

A complete set of Bidding Documents may be purchased on **March 12, 2024 (deadline)** to **Engr. JORDAN L. ABAD** of **PSTO ILOCOS SUR** and upon payment of nonrefundable fee in the amount of **One Hundred Thirty Pesos Only (P1,681.00)**. Bids will not be accepted without proof of payment of Bidding Documents to the account of DOST RO1.

For inspection of the above items (scheduled from **March 7 to March 12, 2024** and securing of bid documents, please contact **Engr. JORDAN L. ABAD** of the PSTO Ilocos Sur at Tamag, Vigan, Ilocos Sur with contact number (077) 722-3347.

Sealed bid offers shall be submitted to **Engr. JORDAN L. ABAD** together with the Bidder's Bond (BB) amounting to 10% per lot. The 10% bond shall be forfeited if the full price is not paid by the winning bidder within the prescribed period in the Notice of Award and Notice to Proceed (NTP).

Subject Bidder's Bond will be returned to the non-winning bidders right after the award and for the winning bidder, BB shall form part of their payment.

In case of a “Tie” among bidders which takes place when two or more bidders offered exactly the same price quotation, all concerned bidders of their duly authorized representative shall appear after the conduct of the bidding and witness the drawing of lots. This shall be the basis to determine the winning bidders based on sheer luck or chance corollary to the Government Procurement Policy Board (GPPB) Circular No. 06-2005 dated 05 August 2005. The “drawing of lots” shall be conducted by the Disposal Committee in the presence of the concerned bidders on their duly authorized representatives and a representative from the Office of the COAAuditor.

Upon payment of the full price, the winning bidder shall be the recipient of unserviceable properties/assorted materials and is **required to haul the same within seven (7) working days.**

The ITB will be posted in at least three (3) public places in the locality and at the DOST RO1 Website and FB Page of PSTO Ilocos Sur. The DOST RO1 reserves the right to reject any or all bids, thereof, waive any informality found therein or accepts such bids or to award to any interested party/bidder whose bid is considered most advantageous to this Commission and/or the government.

ATTY. JASMIN C. BAÑEZ

Chairperson, Disposal Committee
Finance and Administrative Division
Department of Science and Technology
DMMMSU-MLU Campus
Catbangen, San Fernando City, La Union
Telefax No.: (072) 888-3399
<http://region1.dost.gov.ph>

SECTION II

INSTRUCTIONS TO BIDDERS AND TERMS AND CONDITIONS OF SALE

INSTRUCTION TO BIDDERS AND TERMS AND CONDITIONS OF SALE

1. INTRODUCTION

- 1.1. The Department of Science and Technology (DOST) – Region I, hereinafter referred to as DOST-RO1, will receive bids for the sale of unserviceable equipment/assorted materials, as described in Section III of the Bidding Documents.
- 1.2. This Section provides instructions to bidders for the Public Auction. The DOST-RO1 may issue special instructions to bidders and may require additional documents from the bidders.

2. COST OF BID

- 2.1. The Bidder shall bear all costs in the preparation and delivery of their bids and the DOST- RO1 shall in no case be responsible or liable for such costs, regardless of the outcome of the bidding process.

3. BID DOCUMENTS

- 3.1 A Complete set of Bid Documents shall include:

- 3.1.1. Invitation to Bid for the Disposal By Sale of Unserviceable equipment/Assorted materials;
- 3.1.2. Instruction to Bidders (IB) and Terms and Conditions of Sale;
- 3.1.3. The Price Quotation Form, which includes the bid offers;
- 3.1.4. Bid Security in the prescribed form;
- 3.1.5. Amendment and/or Addendum on the original bid documents, if any.
- 3.1.6. Special Instructions, if any.

4. TIME AND PLACE FOR RECEIPT OF THE BIDS

- 4.1. Submission and Opening of bids will be on ***April 23, 2024 @ 11:00 am of PSTO ILOCOS SUR at Tamag, Vigan, Ilocos Sur*** observing subsequent amendment/addendum issued, if any, at which time all bids shall be opened and read publicly. Submission of bids after the designated time and date shall no longer be accepted.

5. ELIGIBILITY CRITERIA

- (a) Any person, partnership or corporation complying with the prescribed rules and regulations may participate in the sale by public bidding.
- (b) Attach regulatory compliance such as:
 - i. BIR Certificate of Registration
 - ii. DTI/SEC Registration Certificate
 - iii. Valid and Current Mayor's Permit/ Municipal License

6. BIDS TO BE CONSIDERED

- 6.1. Only bids from parties and their authorized representatives who have been duly issued the Bid Documents shall be opened. Bids from parties who have not been issued the Bid Documents will be rejected outright.
- 6.2. No bids shall be accepted from parties who are disqualified from participating in public bidding or in any kind of contract with the Government of the Republic of the Philippines.
- 6.3. Parties/companies with pending cases and outstanding obligations with DOST RO1 shall be excluded from the bidding.
- 6.4. Bids submitted without Bid Security, or bids submitted with materially defective or otherwise unacceptable Bid Security will be rejected outright and returned to the bidder.

7. SUBJECT OF BID

- 7.1. Bids shall be for the sale of the following DOST RO1 owned unserviceable equipment/assorted materials as specified below:

ITEM/DESCRIPTION	Quantity	Location	Floor Price
Various Unserviceable Equipment/Assorted Materials located in PSTO ILOCOS SUR , Tamag, Vigan, Ilocos Sur. Please see attached file.	1 whole lot	PSTO Tamag, Vigan, Ilocos Sur.	ONE HUNDRED SIXTY EIGHT THOUSAND ONE HUNDRED TEN PESOS Only (P168,110,00)

7.2. The above mentioned properties shall be sold on an “AS-IS, WHERE-IS, CLEAN-UP, ALL MUST GO”

8. BIDDING INFORMATION

8.1. No government official and employee shall directly or indirectly give, nor shall any prospective or intending bidders be entitled to, any information regarding the bidding or on the prospective bidders, other than what is contained in the Bid Documents, or disclosed in the pre-bid conference and in the official announcement of bid results.

9. PREPARATION OF BIDS

9.1. Bidders shall prepare their bids using the prescribed Price Quotation Form specified in this Bidding Documents. Each bidder must submit three (3) separate sealed bid envelopes marked as “Original” and “Copy”. In case of discrepancy among the copies, the original shall govern.

9.2. The bids shall be contained in two envelopes:

A. First (1st) Envelope:

- i. Duly signed Instruction to Bidders and Terms & Conditions of Sale
- ii. Bidder's Inspection Certificate

B. Second (2nd) Envelope:

- i. Corresponding Bid Security
- ii. Bidder's proposal in the prescribed Price Quotation Form

9.3. Each envelope should be securely sealed, signed on the flap and marked as follows:

TO: ATTY. JASMIN C. BAÑEZ
 Chairperson, Disposal Committee
 Finance and Administrative Division
 Department of Science and Technology
 DMMMSU-MLU Campus
 Catbangen, San Fernando City, La Union
 Telefax No.: (072) 888-3399
<http://region1.dost.gov.ph>

FROM: <NAME OF BIDDER>
<ADDRESS OF BIDDER>

RE: <LOT NO. AND LOT DESCRIPTION>

9.4. The Bid Price offered must be on an individual "Lot" basis. A bidder can bid on any single lot or all lots as described in Section 7 hereof.

10. BID CURRENCY

11.1 In all bids, prices shall be expressed in written words and figures in Philippine Currency. In case of discrepancies between prices in words and figures, the prices in words shall be considered as the bid price.

11. VALIDITY OF THE PROPOSAL

11.1. A bid will be deemed valid for a period of thirty (30) calendar days from the date of bid opening, which shall be stated in the Price Quotation Form (PQF). A bid with a shorter validity period shall not be considered.

11.2. The DOST-RO1 may, after the expiration of the validity period of a bid, solicit the bidder's consent for an extension of said validity. The response shall be made in writing or fax or e-mail.

12. ADDENDA TO SPECIFICATIONS

13.1 DOST- RO1 shall reserve the right to amend, revise or modify the Bid Documents prior to the date of opening of bids. Such amendments, revisions, modifications, or clarifications, if any, will be made through an Addendum/Addenda, any copies will be furnished to all prospective bidders.

13.2. In consideration of its best interest, DOST- RO1 may postpone the opening of bids to a later date. In any such case, the addendum to be issued will include an announcement of the new date for opening of bids.

13.3. Bidders are required to acknowledge receipt of all addenda to the Bid Documents in the space provided in the Letter of Transmittal or by e-mail prior to the opening of bids.

13.4. Failure to acknowledge all addenda may cause the bid to be considered as not responsive to the Invitation to Bid (ITB), which could result in the rejection of bid.

13. BIDDER'S EXCEPTIONS

13.1. It is the desire of the DOST- RO1 to eliminate or minimize as much as possible post bidding discussions of bidder's clarifications, deviations or exceptions. Therefore, any bidder who desires to make any clarifications, deviations or exceptions on some provisions of the Bid Documents shall communicate such clarifications, deviations or exceptions during the pre-bid conference giving the reasons therefore.

13.2. If the clarifications, deviations or exceptions are acceptable to the DOST- RO1, an amendment/addendum will be issued for the general information of all prospective bidders. It shall be the responsibility of all those who have properly secured the Bid Documents to inquire and secure the said addendum that may be issued by the DOST- RO1.

14. BID SECURITY

- 14.1. Each bidder shall submit a Bid Security in the amount of not less than ten (10%) percent of the total bid price in the form of cash or manager's check payable to the DOST-RO1, and/or combination thereof.
- 14.2. A bid submitted without the required Bid Security or with a Bid Security in an amount less than the required amount shall be rejected and will be returned to the bidder.
- 14.3. Upon determination of the highest calculated responsive bidder, the DOST-RO1 shall return outright the bid security of the other bidders without interest.
- 14.4. The Bid Security of the winning bidder shall be subject to forfeiture in the event the winning bidder fails or refuses to secure, sign or acknowledge the Notice of Award/Contract, within seven (7) calendar days after receipt of written advice.
- 14.5. The Bid Security of the winning bidder shall be converted into Performance Bond and shall only be refunded after all the awarded items have been completely withdrawn and all provisions of the Notice of Award/Release Order/Contract have been met by the awardee.

15. SUBMISSION AND OPENING OF BIDS

- 15.1. Bidders or their authorized representatives shall deliver by hand their bid at the date, time and place as set out in Clause 4 of this Section. After the time set for bid opening, the DOST-RO1 Bids and Awards Committee will open and read the bids in the presence of the bidders or their authorized representatives.
- 15.2. Offers not submitted by the bidder's authorized representatives or received after the time set for bid opening will not be accepted.

16. DEFECTIVE BIDS

- 16.1. At the time of opening of bids, a bid shall be considered defective in any of the following cases: (a) not properly sealed and signed as required in clause 10; (c) not properly marked as required in clause 10; (c) not properly filled-up form (e.g. unsigned bids); (d) not accompanied or guaranteed by a Bid Security; (e) with insufficient Bid Security; (f) not accompanied by a duly accomplished Bidder's Inspection Certificate or Sworn Statements; (g) with a validity period less than that required; or (h) lacking in any of the documents required in clause 10.

17. WITHDRAWAL OF BIDS

- 17.1. A bidder may be allowed to withdraw his Bid before the time of opening of bids. Such bid shall be returned unopened.
- 17.2. After the opening of bids has commenced, no bidder shall be allowed to withdraw his offer.

18. RESERVATION CLAUSE

18.1 The DOST-RO1 reserves the right to reject any or all bids and to waive any formality found therein and to accept such bids as maybe considered most advantageous to its interest, without any obligation on the part of the DOST-RO1 to explain the reasons thereof.

19. ACCEPTANCE OF THE BID

19.1. The Bidder whose bid is the highest, responsive or complying bid on each of the individual items/lots and which is most advantageous to the DOST-RO1 shall be declared the Successful Bidder for that particular item/lot.

19.2. The Successful Bidder/Bidders must signify its consent to enter into a contract within five (5) days from receipt of the written notice from the DOST-RO1.

20. FAILURE OF BIDDING

20.1. The DOST-RO1 shall declare the bidding failure in any of the following cases:

- a. There is no bidding participant;
- b. All bidders failed to comply with the Terms and Conditions of Sale as prescribed in the Instruction to Bidders (ITB);
- c. Complying bidders failed to meet the minimum bid price.

21. AWARD OF CONTRACT

21.1. Award shall be made to the highest complying bidder.

21.2. Contract/Notice of Award (NOA) shall be issued to the winning bidder after approval of the concerned approving authority.

21.3. No transfer and/or assignment of Award/Contract shall be allowed.

21.4. The Award shall be cancelled, rendered ineffective and the Bid Security forfeited in favor of the DOST-RO1 if the winning bidder fails to secure, sign or acknowledge the Notice of Award/Contract, within seven (7) calendar days after receipt of written advice.

22. PAYMENT

22.1. The full amount covering the awarded items shall be paid in full by the awardee in the form of cash or manager's check payable to the DOST-RO1, and/or combination thereof, within seven (7) calendar days upon receipt/acknowledgement of the Notice of Award (NOA)/Contract.

22.2. No other form of payment shall be accepted.

22.3. In case of failure of full payment within the prescribed period, the awardee shall be penalized through cancellation of the award and forfeiture of the bond in favor of DOST-RO1.

23. RELEASE/WITHDRAWAL OF AWARDED ITEMS

- 23.1. After payment of the awarded items, the awardee/s shall withdraw the properties and equipment within the required period as stipulated in the Release Order (RO). Otherwise, the awardee shall pay the DOST-RO1 the corresponding storage fee equivalent to one-tenth of one (1%) percent of the price of the unwithdrawn items, or Php. 100.00/day of delay, whichever is higher but not to exceed ten (10%) percent of the total amount of the Award.
- 23.2. Once the cumulative amount of storage fee reaches ten (10%) percent of the total amount of Award, the DOST-RO1 may rescind/cancel the Award, forfeit the Bid Security, and impose the appropriate sanctions as penalty.
- 23.3. The actual release/withdrawal of awarded items shall made during regular office hours (8:00 a.m. - 5:00 p.m.), Monday thru Friday, and shall be witnessed by the designated representatives of the Disposal Committee (DC), Commission on Audit (COA) and Security Officer from DOST-RO1 who shall affix their signatures on the "Release Order" (RO).
- 23.4. In the event that actual weight/quantity of the awarded items turned out to be greater than that specified in the Notice of Award (NOA), the awardee shall pay the corresponding amount of the excess quantity based on his bid price.
- 23.5. Since the bidding is at an "As Is, Where Is Basis", in the event that the actual weight/quantity of the awarded item is less than that specified in the Notice of Award (NOA), no refund of payment shall be made by the designated HOPE representative.
- 23.6. Selective withdrawal is not allowed. The awardee shall withdraw all the items within the awarded lot.

24. TAXES, CUSTOMS DUTIES, COST OR CHARGES

- 24.1. The awardee shall pay, in addition to the purchase price, any taxes, customs duties, costs of charges of any kind or nature whatsoever levied, or levied by law, arising from the sale of items.
- 24.2. All expenses incidental to the withdrawal of the items shall be borne by the awardee.

25. ACCEPTANCE OF BID AND WAIVER OF RIGHTS TO ENJOIN PROTEST

- 25.1. The bidder after having been issued the Bid Documents (BD), has deemed accepted the terms and specifications established by DOST-RO1 and therefore waive any right it may have to seek and obtain a writ of injunction or prohibition or restraining order against DOST-RO1, to prevent or restrain the bidding process or any proceedings related thereto, the negotiation or award of the contract to the successful bidder and the implementation of the awarded contract.

CONFORME:

Printed Name of Bidder/Business Name

Printed Name and Signature of the Authorized Representative/Date Signed

Complete Business Address

Tax Identification No.

Mobile No., Telephone No., Fax No.

Email Address

SECTION III

PRESCRIBED BIDDING FORMS

{Letterhead of the Bidder}

PRICE QUOTATION FORM

Date

ATTY. JASMIN C. BAÑEZ

Chairperson, Disposal Committee
Department of Science and Technology

Sir/Madam:

In response to your Invitation to Bid (ITB) and in accordance with the stipulations of the Instructions to Bidders (ITB) and Terms and Conditions, which I duly signed and submitted as part of my eligibility documents, hereunder is my bid:

Lot No.	Lot Description	Minimum Bid Price	Bid Offer (in Words and Figures)
1	Various Unserviceable Equipment/Assorted Materials located in PSTO ILOCOS SUR , Tamag, Vigan, Ilocos Sur. Please see attached file.	Php168,110.00/ whole lot	

I have actually seen and inspected the above items and my bid is based on my own estimate. The above offer shall be valid for thirty (30) days. Enclosed is the required Bid Security (BS) in the amount of Php _____ which is equivalent to ten percent (10%) of my total bid price.

Very truly yours,

Name of Bidder/Business Name

Name and Signature of the Authorized Representative

Complete Business Address

Tax Identification No.

Contact Nos. (Mobile and/or landline)



Republic of the Philippines
Department of Science and Technology
Region 1

BIDDER'S INSPECTION CERTIFICATE

This is to certify that I have personally inspected the following items/materials which are subject for public bidding to be conducted on _____, 10:00 a.m. at its present location, to wit:

Lot No.	Lot Description	Minimum Bid Price
1	Various Unserviceable Equipment/Assorted Materials located at PSTO ILOCOS SUR , Tamag, Vigan, Ilocos Sur. Please see attached file.	Php168,110.00 whole lot

Inspection of the above items/materials was conducted on _____ in the presence of the authorized End-User/Disposal Committee representative/s.

Signature over Printed Name of Bidder

INSPECTION ATTESTED BY:

ENRG. JORDAN L. ABAD
End-User

Disposal Committee:

ATTY. JASMIN C. BAÑEZ
Chairman

NIDA P. CLAVERON
Member

MANILYN L. AGRA
Member

DECTH 1180 P. LIBUNAO
Member

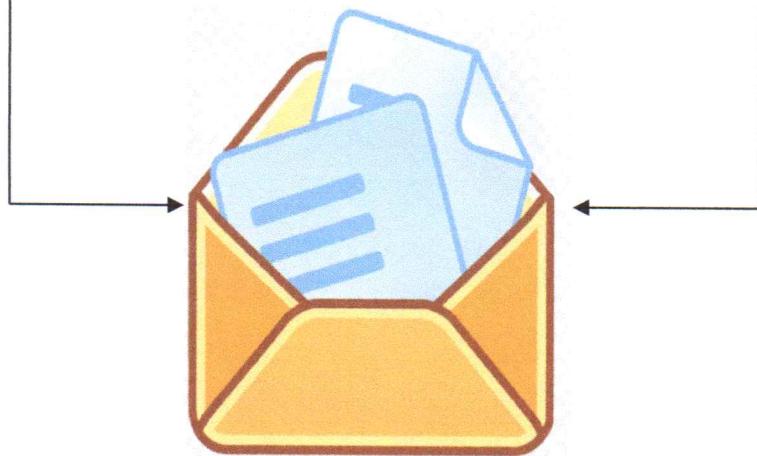
26. ENVELOPE SEALING ILLUSTRATION (mother envelope must be sealed and signed on the flap)

1) 1 whole Lot- VARIOUS UNSERVICEABLE PROPERTIES

1st Envelope - Technical



2nd Envelope - Financial



TO

:ATTY. JASMIN C. BAÑEZ
Chairperson, Disposal Committee
Finance and Administrative Division
Department of Science and Technology

Name of Bidder:

Business Address:

Re: Sealed Public Bidding for the Sale of
Various Unserviceable Properties of DOST
Region 1 -PSTO Ilocos Sur, Tamag, Vigan,
Ilocos Sur

GROUND TRUTHING

Island: Luzon	Province: Ilocos Sur	Municipality/City: Vigan
Barangay:	Others: Appraisal of Unserviceable Properties	
Geographic Coordinates (Starting Point)	Latitude : 17°33'45.35"N	Longitude : 120°23'9.86"E

A. Travel Description and Landmarks:

Narrative or Sketch of Location



Map of Geotagged Photos (attach additional page/s if necessary)



<p>B. Inspection Results:</p> <p>Narrative</p> <p>Latitude: <u>17°33'45.35"N</u></p> <p>Longitude : <u>120°23'9.86"E</u></p>	
<p>Narrative</p> <p>Latitude: <u>17°33'45.35"N</u></p> <p>Longitude : <u>120°23'9.86"E</u></p>	
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B. Inspection Results:	
<p>Narrative</p> <p>Latitude: <u>17°33'45.35"N</u></p> <p>Longitude : <u>120°23'9.86"E</u></p>	
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<p>Narrative</p> <p>Latitude: <u>17°33'45.35"N</u></p> <p>Longitude : <u>120°23'9.86"E</u></p>	

<p>B. Inspection Results:</p> <p>Narrative</p> <p>Latitude: <u>17°33'45.35"N</u></p> <p>Longitude : <u>120°23'9.86"E</u></p>	
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<p>Narrative</p> <p>Latitude: <u>17°33'45.35"N</u></p> <p>Longitude : <u>120°23'9.86"E</u></p>	

Republic of the Philippines
DEPARTMENT OF SCIENCE AND TECHNOLOGY
Regional Office No. 1

ACTION SLIP

8/16

Date

To: JCIB/NPC

From: AQ6

For:

- Appropriate action
- Study/Information
- Signature
- Clearance/Approval
- Comments/Feedback
- Attendance/Representation

Please

- Please reply
- Take up with me
- File
- Return
- Submit report
- Prepare memo

Let us have the material
highlighted out.

8

GOVERNMENT OF THE PHILIPPINES
REGIONAL OFFICE ON AUDIT
REGIONAL OFFICE NO. I

Government Sector - Cluster 6
Audit Team R1-27
MSU-MLUC, City of San Fernando, La Union



August 16, 2022

Jasmin C. Bañez
Finance and Admin Division

P. Claveron
Property Custodian

ical evaluation and inspection of unserviceable
ie of P12,235 located in PSTC Vigan City, Ilocos
view/evaluation report together with geo tagged
y Engr. Noel V. Cabanatan, MPS III dated August

Thank you for your usual cooperation.

Very Truly Yours,

HELEN JOYCE D. HALABASO-MISTULA
OIC-Audit Team Leader



REPUBLIC OF THE PHILIPPINES
COMMISSION ON AUDIT
REGIONAL OFFICE NO. I

National Government Sector - Cluster 6
Office of the Auditor – Audit Team R1-27
DOST Regional Office No. 1, DMMMSU-MLUC, City of San Fernando, La Union



August 16, 2022

ARMANDO Q. GANAL, Ph. D.
Regional Director
Department of Science and Technology
Regional Office No. I
City of San Fernando, La Union

Attention: Atty. Jasmin C. Bañez
ARD-Finance and Admin Division

Nida P. Claveron
Property Custodian

Dear Dir. Ganal,

Relative to your request for technical evaluation and inspection of unserviceable equipment/properties with an appraised value of P12,235 located in PSTC Vigan City, Ilocos Sur, we forward herewith the appraisal review/evaluation report together with geo tagged photos of unserviceable properties inspected by Engr. Noel V. Cabanatan, MPS III dated August 10, 2022.

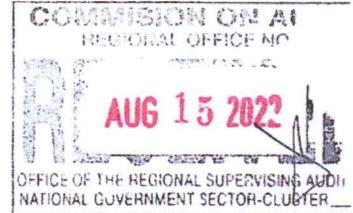
Thank you for your usual cooperation.

Very Truly Yours,

HELEN JOYCE D. HALABASO-MISTULA
OIC-Audit Team Leader



Republic of the Philippines
COMMISSION ON AUDIT
 REGIONAL OFFICE NO. 1
 San Fernando City, La Union



MEMORANDUM

TO: **MS. HELEN JOYCE HALABASO-MISTULA**
 OIC-Audit Team Leader
 R1-27, Philippine Science and Technology Center, Vigan City, Ilocos Sur

THRU: **MS. TERESITA A. PAJARA**
 Regional Director

J. Poserio
MS. MARIA CRISTINA N. POSERIO
 Regional Supervising Auditor
 NGS, Cluster 6 & 8

FROM: **ENGR. JOSIE CORNEL-ICO**
 STAS IV
 OIC-Service Chief
 Regional Technical Services



SUBJECT: Appraisal of unserviceable equipments/properties, PSTC, Vigan City, Ilocos Sur
 with an appraised value of P12,235.00

DATE: August 10, 2022

Antent your request for inspection/appraisal on the above subject, we forward herewith the appraisal review/evaluation report together with the geo tagged photos of unserviceable equipment/properties as inspected by Engr. Noel V. Cabanatan, MPS III, this Region.

Findings and observations regarding the inspection/appraisal on the said unserviceable equipment/properties are incorporated herein for appropriate action and reference in audit.

APPRAISAL REVIEW/EVALUATION REPORT

8-Aug-22

Date

TechITS Ref. No. 625581462
AGENCY: Provincial Science and Technology Center
ADDRESS: Vigan City, Ilocos Sur
SUBJECT: Appraisal of unserviceable equipments/properties

A. OBJECTIVE

To determine the reasonableness of the appraised value of the properties for disposal.

B. SCOPE

Properties for disposal to be appraised

C. REFERENCE DOCUMENTS

SUBMITTED			DOCUMENTS	DATE			REMARKS
YES	NO	NA		YY	MM	DD	
X			1. In-house/Third Party Appraisal Report	22	6	30	
X			2. Inventory and Inspection Report of Unserviceable Properties	22	6	30	
		X	3. Waste Material report				
		X	4. Checklist of the Parts of Equipment for Disposal				
X			5. Current Photographs				
		X	6. Others _____				

D. METHODOLOGY

1. Study descriptions, specifications, ratings and capacities of the equipment.
2. Secure inspection template/checklist.
3. Conduct physical/ocular inspection of subject and comparable equipment.
4. Conduct technical evaluation on equipment, component parts and their working conditions.
5. Conduct research data on equipment's acquisition cost/date and/or their RCN and other relevant data.

E. PERSONS/ PERSONNEL PRESENT AT THE TIME OF INSPECTION

Name	Position/Designation
Jordan L. Abad	SRS III/OIC-PSTC Ilocos Sur
Leo Zudayan	PA I

F. CONDITIONS/ CIRCUMSTANCES ATTENDANT TO INSPECTION

The Agency representatives assisted in the inspection.

J *4* *to*

G. RESULTS OF INSPECTION

Item No.	Items/Description	Qty.	Agency In-House/ TPA Appraised Value	Qty.	COA Appraised Value	Remarks
1	Fax Machine, Brother 236s	1 unit	200.00	1 unit	200.00	unserviceable
2	Computer, Intel Pentium III	1 unit	100.00	1 unit	100.00	unserviceable
3	Monitor, Viewsonic	1 unit	50.00	1 unit	50.00	unserviceable
4	Monitor, Asus	1 unit	50.00	1 unit	50.00	unserviceable
5	Monitor, BenQ	1 unit	50.00	1 unit	50.00	BER
6	Desktop PC AMD Athlon II	2 units	300.00	2 units	300.00	BER
7	CPU, Trendsonic	1 unit	200.00	1 unit	200.00	BER
8	CPU, Neutron Colt	1 unit	300.00	1 unit	300.00	unserviceable
9	Printer, Canon MP287	1 unit	50.00	1 unit	50.00	BER
10	CPU, PC Tech	1 unit	20.00	1 unit	100.00	BER
11	Computer, Compaq Prolinea	1 unit	50.00	1 unit	100.00	BER
12	Printer, Canon iP2770	1 unit	50.00	1 unit	50.00	BER
13	Printer, Canon MP145	1 unit	20.00	1 unit	20.00	BER
14	CPU, XPC	1 unit	50.00	1 unit	100.00	BER
15	Computer, Pentium II	1 unit	100.00	1 unit	100.00	BER
16	Laptop, HP	1 unit	100.00	1 unit	200.00	BER
17	Monitor, Phoenix	1 unit	20.00	1 unit	20.00	BER
18	Fax Machine, Sharp FO-435	1 unit	50.00	1 unit	50.00	BER
19	Fax machine, Sharp FO-70	1 unit	50.00	1 unit	50.00	BER
20	Monitor, Compaq	1 unit	10.00	1 unit	20.00	BER
21	Monitor TRL	1 unit	10.00	1 unit	20.00	unserviceable
22	Monitor, Vision SE	1 unit	10.00	1 unit	20.00	unserviceable
23	Monitor, AOC	1 unit	20.00	1 unit	20.00	unserviceable
24	Projector, Mitsubishi KD221U	1 unit	500.00	1 unit	500.00	BER
25	CPU, HP	1 unit	50.00	1 unit	100.00	unserviceable
26	Printer, Epson LX800	1 unit	10.00	1 unit	20.00	unserviceable
27	Printer, Epson LX300	1 unit	10.00	1 unit	20.00	unserviceable
28	Printer, HP Deskjet 5440	1 unit	10.00	1 unit	20.00	unserviceable
29	Printer, HP 660C	1 unit	10.00	1 unit	20.00	unserviceable
30	Monitor, VO695	1 unit	10.00	1 unit	20.00	unserviceable
31	Monitor, Compaq	1 unit	10.00	1 unit	20.00	unserviceable
32	Hard Drive	2 units	200.00	2 units	200.00	unserviceable
33	CD Drive HP	1 unit	10.00	1 unit	50.00	unserviceable
34	Mini Desktop, Dell	1 unit	500.00	1 unit	500.00	unserviceable
35	UPS, Secure 1500VA	1 unit	20.00	1 unit	50.00	unserviceable
36	UPS Secure 650VA	1 unit	20.00	1 unit	50.00	unserviceable
37	UPS iLogic Blazer 720VA	1 unit	20.00	1 unit	50.00	unserviceable
38	VHS Player, Sony	1 unit	10.00	1 unit	10.00	unserviceable
39	UPS, APC ES500	1 unit	20.00	1 unit	50.00	unserviceable
40	UPS Secure 650VA	1 unit	20.00	1 unit	50.00	unserviceable
41	UPS Secure 650VA	1 unit	20.00	1 unit	50.00	unserviceable
42	UPS, Mr. Power	1 unit	10.00	1 unit	50.00	unserviceable
43	UPS iLogic Blazer 720VA	1 unit	20.00	1 unit	50.00	unserviceable
44	Intercon, Commax	1 unit	50.00	1 unit	50.00	unserviceable
45	Typewriter, Olympia	1 unit	50.00	1 unit	250.00	unserviceable
46	Typewriter	1 unit	50.00	1 unit	250.00	unserviceable
47	UPS Opti UPS 500VS	1 unit	10.00	1 unit	50.00	unserviceable
48	UPS APC ES500	4 units	20.00	4 units	50.00	unserviceable
49	Keyboards (Various)	6 units	20.00	6 units	20.00	unserviceable
50	Desktop Speakers	2 units	10.00	2 units	10.00	unserviceable
51	Metal File Organizer	7 units	20.00	7 units	20.00	unserviceable
52	Mettler Toledo ID5 Multirange	1 unit	200.00	1 unit	500.00	unserviceable
53	Mouse (Various)	3 units	10.00	3 units	10.00	unserviceable
54	Telephone, GE	1 unit	20.00	1 unit	20.00	unserviceable
55	Telephone, Digitel	1 unit	20.00	1 unit	20.00	unserviceable
56	AVR Underwood	1 unit	10.00	1 unit	50.00	unserviceable
57	Telephone, GE	1 unit	10.00	1 unit	20.00	unserviceable

58	Electric Kettle	1 unit	10.00	1 unit	20.00	unserviceable
59	Electric Kettle, Hanabishi	2 units	10.00	2 units	20.00	unserviceable
60	Electric Kettle, Standard	2 units	10.00	2 units	20.00	unserviceable
61	Electric Fan, Asahi	1 unit	10.00	1 unit	100.00	unserviceable
62	Electric Fan, Standard	1 unit	20.00	1 unit	100.00	unserviceable
63	Electric Lamp	1 unit	10.00	1 unit	20.00	unserviceable
64	Emergency Lights	2 units	10.00	2 units	20.00	unserviceable
65	Paper Cutter	1 unit	10.00	1 unit	25.00	unserviceable
66	Various Office Chairs	7 units	50.00	7 units	70.00	unserviceable
67	Disk Box	2 units	10.00	2 units	20.00	unserviceable
68	Mettler PC16	1 unit	100.00	1 unit	250.00	unserviceable
69	Impulse Sealer	1 unit	20.00	1 unit	50.00	unserviceable
70	PH Meter, Chemtrix	1 unit	100.00	1 unit	200.00	unserviceable
71	Indicator, Santorius Combics 3	1 unit	200.00	1 unit	250.00	unserviceable
72	Water Pump	1 unit	1,500.00	1 unit	1,500.00	unserviceable
73	Refrigerator, GE	1 unit	500.00	1 unit	500.00	unserviceable
74	Steel File Cabinet	1 unit	100.00	1 unit	200.00	unserviceable
75	Power Sprayer	1 unit	3,500.00	1 unit	3,500.00	unserviceable
	TOTAL		10,010.00		12,235.00	

H. NARRATIVE FINDINGS AND OBSERVATIONS

Appraised waste materials/properties were found defective, beyond economical repair, beyond economical repair and in the state of deterioration due to exposure to different types of weather. Appraised properties indicated in the Inventory and Inspection Report of Unserviceable Properties were at site.

The appraised value of P12,235.00 was based on the physical condition of the materials/properties and in accordance with COA's

Rules and Regulations.

Appraised Properties to be disposed through Public Bidding or Donation.

Prepared by:

Engr. NOEL V. CABANATAN

MPS III

Reviewed by:

Engr. ESTRELLITA P. DE GUZMAN

STAS III

Approved by:

Engr. JOSIE CORNEL - ICO
STAS IV/OIC Service Chief

G. RESULTS OF INSPECTION

Item No.	Items/Description	Qty	Agency In-House/ TPA Appraised Value	Qty	COA Appraised Value	Remarks
1	Hand Sealer	1 unit	800.00	1 unit	800.00	unserviceable
2	Moisture Tester	1 unit	5,000.00	1 unit	5,000.00	unserviceable
3	Cut Off machine	1 unit	1,000.00	1 unit	1,000.00	unserviceable
4	CNC Engrave Woodworking	1 unit	150,000.00	1 unit	150,000.00	unserviceable
5	Marc Bric flexiframes of 4 panels	1 unit	500.00	1 unit	500.00	BER
6	Temperature Humidity Data Recorder	1 unit	600.00	1 unit	600.00	BER
7	Mass Comparator, Model CC160K2	1 unit	20,000.00	1 unit	20,000.00	BER
8	Computer i5 Asus 879 deluxe monitor 19" HD LED, Printer Epson L350, Hard Disk 1 TB Server	1 unit	500.00	1 unit	500.00	unserviceable
9	4 ton capacity Walk-in Freezer	1 unit	56,464.97	1 unit	56,500.00	BER
10	Concrete Paving Block Machine - EGP Concrete products	1 unit	34,526.25	1 unit	35,000.00	BER
11	Makita Hand Drill mdl 8416	1 unit	100.00	1 unit	200.00	BER
12	Air Compressor	1 unit	300.00	1 unit	1,500.00	BER
13	Makita Circular Saw	2 units	400.00	2 units	500.00	BER
14	Fabricated Table Saw (w/ R-180 diesel engine)	1 unit	300.00	1 unit	3,000.00	BER
15	SS Cabinet Type Opia Dryer	1 unit	3,303.49	1 unit	3,325.00	BER
16	Cylinder Block Reborning Machine	1 unit	13,750.00	1 unit	13,750.00	BER
17	Universal Milling Machine w/o dividing head #2 & accessories working surface	1 unit	9,900.00	1 unit	10,000.00	BER
18	Flywheel Bandsaw	1 unit	4,620.00	1 unit	5,000.00	BER
19	Kawasaki HD IX MC w/ fabricated side car	1 unit	1,500.00	1 unit	3,500.00	BER
20	Stainless Steel, 304 w/ 220 V motor Chimney of mild steel	1 unit	900.00	1 unit	1,000.00	BER
21	Olympia Typewriter, mdl SG3S, 15", SN: 6853118	1 unit	1,000.00	1 unit	1,000.00	unserviceable
TOTAL			305,464.71		312,675.00	

H. NARRATIVE FINDINGS AND OBSERVATIONS

Appraised waste materials/properties were found defective beyond economical repair, beyond economical repair and in the state of deterioration due to exposure to different types of weather. Appraised properties indicated in the Inventory and Inspection Report of Unserviceable Properties were at site.

The appraised value of P312,675.00 was based on the physical condition of the materials/properties and in accordance with COA's

Rules and Regulations

Appraised Properties to be disposed through Public Bidding or Donation.

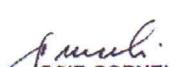
Prepared by


Engr. NOEL V. CABANATAN
MPS III

Reviewed by


Engr. ESTRELLA M. P. DE GUZMAN
STAS III

Approved by:

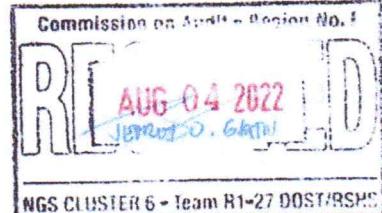

Engr. JOSIE CORNEL - ICO
STAS IV/OIC Service Chief

08-047 NGS 6



Republic of the Philippines
COMMISSION ON AUDIT
REGIONAL OFFICE NO. 4
San Fernando City, La Union

AUG 04 2022



MEMORANDUM

TO: MS. HELEN JOYCE HALABASO-MISTULA
OIC-Audit Team Leader
R1-27, Department of Science and Technology, Vigan City, Ilocos Sur

THRU: MS. TERESA A. PAJARA
Regional Director
Teresa A. Pajara
MS. MARIA CRISTINA N. POSERIO
Regional Supervising Auditor
Cluster 6-Health and Science
National Government Sector

FROM: ENGR. JOSIE CORNEL-ICO
Josie Cornel
State Technical Audit Specialist IV
OIC-Service Chief
Regional Technical Services

SUBJECT: Appraisal of unserviceable equipments properties, Provincial Science and Technology Center, Vigan City, Ilocos Sur with an appraised value of P312,675.00

DATE: August 3, 2022

Avant your request for inspection appraisal on the above subject, we forward herewith the appraisal review/evaluation report together with the geo tagged photos of unserviceable equipment properties as inspected by Engr. Noel V. Cabanatan, MPS III, this Region.

Findings and observations regarding the inspection appraisal on the said unserviceable equipment properties are incorporated herein for appropriate action and reference in audit.



Republic of the Philippines
COMMISSION ON AUDIT
KM6 La Trinidad Benguet 2600

COA REGIONAL OFFICES

CG-047 NGU 6

Please do not detach this form from the document(s), to form part of the office file.

Orte:	Argon, 8. 2022, 14:54	1.000,00
Ges. Nr.:	RD-RD-14182022-08471985	
Sender:	Eduard Matthes, Münster 2047 - Technik, Bremen Süd	

APPRAISAL REVIEW/EVALUATION REPORT

July 25, 2022

Date

TechITS Ref. No. 6077581236
AGENCY: Provincial Science and Technology Center
ADDRESS: Vigan City, Ilocos Sur
SUBJECT: Appraisal of unserviceable equipments/properties

A. OBJECTIVE

To determine the reasonableness of the appraised value of the properties for disposal

B. SCOPE

Properties for disposal to be appraised

C. REFERENCE DOCUMENTS

SUBMITTED			DOCUMENTS	DATE	REMARKS		
YES	NO	NA		YY	MM	DD	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1. In-house/Third Party Appraisal Report	22	6	15	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2. Inventory and Inspection Report of Unserviceable Properties	22	6	15	
		<input checked="" type="checkbox"/>	3. Waste Material report				
		<input checked="" type="checkbox"/>	4. Checklist of the Parts of Equipment for Disposal				
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5. Current Photographs				
		<input checked="" type="checkbox"/>	6. Others _____				

D. METHODOLOGY

1. Study descriptions, specifications, ratings and capacities of the equipment.
2. Secure inspection template/checklist.
3. Conduct physical/ocular inspection of subject and comparable equipment
4. Conduct technical evaluation on equipment, component parts and their working conditions.
5. Conduct research data on equipment's acquisition cost/date and/or their RCN and other relevant data.

E. PERSONS/ PERSONNEL PRESENT AT THE TIME OF INSPECTION

Name	Position/Designation
Jordan L. Abad	SRS III/OIC-PSTC Ilocos Sur
Leo Zudayan	PA I

F. CONDITIONS/ CIRCUMSTANCES ATTENDANT TO INSPECTION

The Agency representatives assisted in the inspection.

J *A* *B*

GROUND TRUTHING

Island: Luzon Province: Ilocos Sur Municipality/City Vigan

Barangay: Others: Appraisal of Unserviceable Properties

Geographic Coordinates (Starting Point) Latitude : 17°33'45.41"N Longitude : 120°23'9.88"E

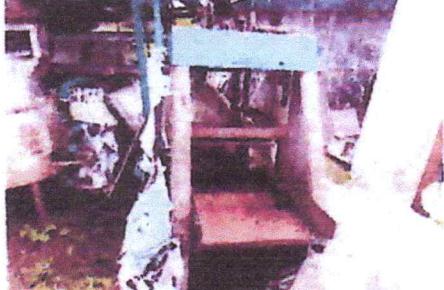
A. Travel Description and Landmarks:

Narrative or Sketch of Location



Map of Geotagged Photos (attach additional page/s if necessary)



<p>B. Inspection Results:</p> <p>Narrative</p> <p>Latitude: <u>17°33'45.61"N</u></p> <p>Longitude : <u>120°23' 9.95"E</u></p>	
<p>Narrative</p> <p>Latitude: <u>17°33'45.57"N</u></p> <p>Longitude : <u>120°23' 9.94"E</u></p>	
<p>Narrative</p> <p>Latitude: <u>17°33'45.57"N</u></p> <p>Longitude : <u>120°23' 9.94"E</u></p>	
<p>Narrative</p> <p>Latitude: <u>17°33'45.49"N</u></p> <p>Longitude : <u>120°23' 10.18"E</u></p>	
<p>Narrative</p> <p>Latitude: <u>17°33'45.70"N</u></p> <p>Longitude : <u>120°23'10.18"E</u></p>	

<p>B. Inspection Results:</p> <p>Narrative</p> <p>Latitude: <u>17°33'45.41"N</u></p> <p>Longitude : <u>120°23' 9.88"E</u></p>	
<p>Narrative</p> <p>Latitude: <u>17°33'45.41"N</u></p> <p>Longitude : <u>120°23' 9.88"E</u></p>	
<p>Narrative</p> <p>Latitude: <u>17°33'45.41"N</u></p> <p>Longitude : <u>120°23' 9.88"E</u></p>	
<p>Narrative</p> <p>Latitude: <u>17°33'45.46"N</u></p> <p>Longitude : <u>120°23' 9.85"E</u></p>	
<p>Narrative</p> <p>Latitude: <u>17°33'45.56"N</u></p> <p>Longitude : <u>120°23' 9.85"E</u></p>	

<p>B. Inspection Results:</p> <p>Narrative</p> <p>Latitude: <u>17°33'46.01"N</u></p> <p>Longitude : <u>120°23'10.51"E</u></p>	
<p>Narrative</p> <p>Latitude: <u>17°33'45.84"N</u></p> <p>Longitude : <u>120°23'10.29"E</u></p>	
<p>Narrative</p> <p>Latitude: <u>17°33'45.47"N</u></p> <p>Longitude : <u>120°23' 9.91"E</u></p>	
<p>Narrative</p> <p>Latitude: <u>17°33'45.47"N</u></p> <p>Longitude : <u>120°23' 9.94"E</u></p>	
<p>Narrative</p> <p>Latitude: _____</p> <p>Longitude : _____</p>	