DEPARTMENT OF SCIENCE AND TECHNOLOGY REGION 1

Annual Procurement Plan Non-CSE for FY 2023

| Code (PAP) | Procurement Program/Project | PMO/End User | Mode of Procurement | Sche | dule for Eac | ch Procure | ment Acti | vity | Estin | ated Budget (PhP) | | Remarks (brief description of Program/Project | Remarks (Explaining changes from the APP) |
|---------------|------------------------------------|-----------------|------------------------------------|--|---|--------------------|---------------------------|--------------------|-------|-------------------|----|---|---|
| | | | | Ads/Post of IAEB | Sub/Open of Bids | Notive of Award | Contract of Signing | Source of Funds | Total | МООЕ | со | | |
| | A. Supplies and Materials Expenses | | | | | | | | | | | | |
| 5020301002 | Office Supplies Expenses | DOST RO1 | NP-53.5 Agency-to- Agency | | | | | GOP | | 2,491,000.00 | | Regular office supplies available at PS | some items are not available at PS La Union Depot |
| 5020301000 | Face Mask | DOST RO1 | NP-53.9 Small Value Procurement | | | | | GOP | | 250,000.00 | | Regular office supplies but not available at PS | some items are not available at PS La Union Depot |
| 5020301000 | Face Shield | DOST RO1 | NP-53.9 Small Value Procurement | | | | | GOP | | 2,000.00 | | Regular office supplies but not available at PS | some items are not available at PS La Union Depot |
| 5020301000 | Alcohol | DOST RO1 | NP-53.9 Small Value Procurement |] | | | | GOP | | 150,000.00 | | Regular office supplies but not available at PS | some items are not available at PS La Union Depot |
| 5020301000 | Foot Bath | DOST RO1 | NP-53.9 Small Value Procurement | | | | | GOP | | 5,000.00 | | Regular office supplies but not available at PS | some items are not available at PS La Union Depot |
| 5020301000 | Thermal Scanner | DOST RO1 | NP-53.9 Small Value Procurement | Delegated to Administrative Services | | | | GOP | | 10,000.00 | | Regular office supplies but not available at PS | some items are not available at PS La Union Depot |
| 5020301000 | Alcohol Dispenser | DOST RO1 | NP-53.9 Small Value Procurement | | | | | GOP | | 10,000.00 | | Regular office supplies but not available at PS | some items are not available at PS La Union Depot |
| 5020301000 | PPEs | DOST RO1 | NP-53.9 Small Value Procurement | | | | | GOP | | 10,000.00 | | Regular office supplies but not available at PS | some items are not available at PS La Union Depot |
| 5020101000 | Travelling Expenses - Local | DOST RO1 | NP-53.9 Small Value Procurement | | | | | GOP | | 800,000.00 | | Payment for local travelling expenses | Rendered on travelling expenses local |
| 5020102000 | Travelling Expenses - Foreign | DOST RO1 | NP-53.9 Small Value | | | | | GOP | | 100,000.00 | | Payment for foregin travelling expenses | Rendered on travelling expenses foreign |
| 5020201002 | Training Expense | DOST RO1 | NP-53.9 Small Value Procurement | | | | | GOP | | 200,000.00 | | Payment for training expenses | Services rendered on various trainors |
| 5020302000 | Accountable Form Expenses | DOST RO1 | NP-53.5 Agency-to- Agency | | | | | GOP | | 20,000.00 | | User-defined forms and manual available at PS | Items are not available at PS |
| | | DOST RO1 | | 1 | | | | GOP | | 600,000.00 | | | |
| 5020310000 | Fuel, Oil, and Lubricants Expenses | DOST RO1 | NP-53.9 Small Value Procurement | | | | | GOP | | 600,000.00 | | Year-round need for fuel, oil and lubricants | Items to be purchased |
| 5020401000 | Water Expenses | DOST RO1 | Direct Contracting | | | | | GOP | | 50,000.00 | | Payment for water expenses | Services rendered on local service provider |
| 5020102000 | Electricity Expenses | DOST RO1 | Direct Contracting | | | | | GOP | | 2,078,000.00 | | Payment for electricity expenses | Services rendered on local service provider |
| | B. Communication Expenses | | | | | | | | | | | | |
| 5020501000 | Postage and Courier Expenses | DOST RO1 | NP-53.5 Agency-to- Agency | | ed to Admin | | | GOP | | 50,000.00 | | Payment for postage and courier expenses | Postage - Agency-to-Agency Courier- Services rendered on local service provider |
| 5020502001 | Telephone (Mobile) | DOST RO1 | Direct Contracting | authority. | roved multi To renew se vider as per the end | rvice of th | e current | GOP | | 150,000.00 | | Payment for the | Con he torreinsted due to |
| 5020502002 | Telephone (Landline) | DOST RO1 | Direct Contracting | Delegated to Administrative Services with approved multi-year obligational authority. To renew service of the current service provider as per recommendation of the end user | | | | GOP | | 400,000.00 | | telecommunication and | Can be terminated due to upgrades, performance issues and quality of service |
| 50205030000 | Internet Subscription Expenses | DOST RO1 | Direct Contracting | | | | | GOP | | 450,000.00 | | internet services rendered by a service providers | |

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Noted by:

JASMIN BANEZ
Chief, Administrative Officer

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| Code (PAP) | Procurement Program/Project | PMO/End User | Mode of Procurement | Sche | dule for Ea | ch Procure | ment Acti | vity | Estin | nated Budget (PhP) | | Remarks (brief description of Program/Project | Remarks (Explaining changes from the APP) |
|---------------|---|-----------------|------------------------------------|--|---------------------|--------------------|---------------------------|--------------------|------------|--------------------|--|---|---|
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| | C. Rewards/Awards and Prizes | | | | | | | | | | | | |
| 5020601000 | Rewards/Awards Expenses | DOST RO1 | Shopping | | | | | GOP | | 50,000.00 | | Payment intended for promotions, distinguished | Services are not available at PS |
| 5020602000 | Prizes | DOST RO1 | Shopping | Delegated to Administrative Services | | | GOP | | 25,000.00 | | | | |
| 5021003000 | Extraordinary and Miscellaneous Expenses | DOST RO1 | NP-53.9 Small Value Procurement | | | | GOP | | 136,000.00 | | deeds and awarding materials paraphernalia | | |
| | D. Professional Services | | | | | | | | | | | | |
| 5021101000 | Legal Services | DOST RO1 | Direct Contracting | Π | | | | GOP | | 200,000.00 | | Professional fees and | |
| 5021102000 | Auditing Services | DOST RO1 | Direct Contracting | Delegated to Administrative Services | | | | GOP | | 90,000.00 | | payment rendered on | Services are not available at PS |
| 5021199000 | Other Professional Services | DOST RO1 | Direct Contracting | THE STREET OF THE STREET, SHOWING AND ADDRESS AND ADDR | | | | GOP | | 350,000.00 | | auditing/legal jobs | |
| | E. General Services | | | | | | | | | | | | |
| 5021202000 | Janitorial Services | DOST RO1 | Direct Contracting | Γ | | | | GOP | 500 A | 520,000.00 | | | |
| 5021203000 | Security Services | DOST RO1 | Direct Contracting | Delegated to the Administrative Se | | | | GOP | | 1,800,000.00 | | Payment for general services | Services are not available at PS |
| 5021203000 | Other General Services | DOST RO1 | Direct Contracting | | | | | GOP | | 103,000.00 | | services | |
| | F. Repair and Maintenance | | | | | | | | | | | | |
| 5021304000 | Repair and Maintenance- Building and Other Structures | DOST RO1 | NP-53.9 Small Value Procurement | | | | | GOP | | 800,000.00 | | | |
| 5060405002 | Repair and Maintenance- Office Equipment | DOST RO1 | Shopping |] | | | | GOP | | 134,000.00 | | Payment for the services rendered on the repair and | Services rendered on various repair through different service providers |
| 5021306014 | Repair and Maintenance -M&E | DOST RO1 | Shopping | Delegated | to the Adm | inistrative | Services | GOP | | 100,000.00 | | | |
| 5021307000 | Repair and Maintenance-Transportation | DOST RO1 | NP-53.9 Small Value | | | | | GOP | | 600,000.00 | | maintenance | |
| 5060407001 | Repair and Maintenance-Furnitures & Fixtures | DOST RO1 | Shopping | • | | | | GOP | | 100,000.00 | | | |
| | G. Other Maintenance & Operating Expense | S | | | | | | | | | | | |
| 5021502000 | Subsidies-Others | DOST RO1 | NP-53.9 Small Value Procurement | Delegated to the Adm | | | | GOP | | 54,982,000.00 | | | |
| 5021502000 | Fidelity Bond Premiums | DOST RO1 | SHOPPING | | | dministrative S | strative Services | GOP | | 60,000.00 | | Payment for Fidelity Bond/ Insurance | 1 Month prior to expiration of bonds |
| 5021503000 | Insurance Expenses | DOST RO1 | NP-53.9 Small Value Procurement | | | | | GOP | | 900,000.00 | | Payment for Insurance Expenses | 1 Month prior to expiration (PI & Vehicles, Buildings) |

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Certified Appropriate Funds Available:

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Approved by:

NIDA P. CLAVERON BAC Secretariat DECTH 1180 P. LIBUNA BAC Chairman ZOSINO C. GALVEZ
Budget Officer

MANILYN L AGRA

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JASMINA BAÑEZ Chief Administrative Officer ARMANDO O GAÑAL Regional Director

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| | | | | Ads/Post of IAEB | Sub/Open of Bids | Notive of Award | Contract of Signing | Source of Funds | Total | MOOE | со | Program/Project | changes from the APP) |
| 5029902000 | Printing and Publication Expenses | DOST RO1 | Shopping | | | | | GOP | | 20,000.00 | | Printing and Publication | and Publication will be on the "need to |
| 5029903000 | Representation Expenses | DOST RO1 | NP-53.9 Small Value Procurement | | | | | GOP | | 247,000.00 | | Payment for Representation Expenses | Representation will be on the "need to |
| 5029905004 | Rents-Equipment | DOST RO1 | NP-53.9 Small Value Procurement | Delegated to the Administrative Services | | | GOP | | 240,000.00 | | Payment for Rents- Equipment Expenses | Procurement of Rents- Equipment will be on the "need to procure" basis | |
| 5029907000 | Other Subscription Expenses | DOST RO1 | Direct Contracting | | | | GOP | | 100,000.00 | | Payment for other subscription Expenses | Procurement of Other Subscription will be on the "need to procure" basis | |
| 5029999000 | Other MOOE | DOST RO1 | Shopping | | | | | GOP | | 150,000.00 | | Payment for other MOOE Expenses | Procurement of other MOOE will be on the "need to procure" basis |
| | | | | | | | | TOTAL | - 2 | 70,133,000.00 | | | |

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