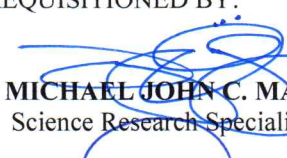
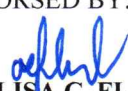
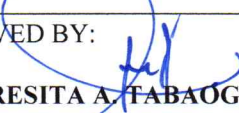


**DEPARTMENT OF SCIENCE AND TECHNOLOGY**  
**Regional Office No. I**  
**FINANCE AND ADMINISTRATIVE SERVICES**  
**Human Resources Development**

**REQUISITION FOR EMPLOYEE**

<b>POSITION TITLE: <u>PROJECT TECHNICAL ASSISTANT IV</u></b> Division: <u>ORD</u> Section: _____    Lab./Shop/Unit/Group: <u>Special Projects</u> C.Y. <u>2023</u> Item No.: <u>N/A</u> Level: _____    Rate: <u>37,584.00/mo</u>	
<b>NATURE OF POSITION:</b> New: _____ Replacement: _____    Person to be Replaced: _____	
<b>NATURE OF EMPLOYMENT:</b> Permanent: _____ Temporary: _____    Name of Project: _____    No. of Months Needed: <u>4</u> Contractual: <input checked="" type="checkbox"/> Name of Project: _____    No. of Months Needed: _____	
<b>EARLIEST STARTING DATE:</b> <u>15 June 2023</u>	<b>SEX:</b> Male _____ Female _____ <u>Either</u> <input checked="" type="checkbox"/>
<b>DUTIES AND RESPONSIBILITIES (State briefly):</b> <ul style="list-style-type: none"> <li>Plan for the training, deployment and monitoring of the RxBox1000 Project in the region</li> <li>Facilitate the roll-out/ deployment of the RxBox Biomedical Devices</li> <li>Lead in the conceptualization of appropriate regional training and development strategies</li> <li>Travel to the site when necessary for pre-deployment activities (i.e. orientation, stakeholders meeting), field monitoring or support provision</li> <li>Perform daily operations tasks related to the implementation of the project</li> <li>Ensure proper documentation of all project data in the region</li> <li>Update and maintain a database of RxBox 1000 recipients and stakeholders as well as the regional counterparts from the Department of Health (DOH) Regional Office</li> <li>Consolidate data into required reports</li> </ul>	
<b>JUSTIFICATION FOR HIRING EMPLOYEE:</b> RxBox Project completion	
<b>EDUCATIONAL BACKGROUND:</b> Bachelor of Science in Nursing or any medical related courses.	
<b>EXPERIENCE/ TRAINING:</b>	
<b>TEST TO BE ADMINISTERED:</b>	
<b>APPLICANTS TO BE REFERRED TO:</b>	
<b>REQUISITIONED BY:</b>   <b>MICHAEL JOHN C. MAQUILING</b> Science Research Specialist II	<b>ENDORSED BY:</b>   <b>ADELISA C. FLORENDO</b> OIC-ARD for Field Operations
<b>APPROVED BY:</b>   <b>TERESITA A. TABAOG, Ph.D</b> OIC-OFFICE OF THE REGIONAL DIRECTOR	<b>REMARKS</b>
Approved RFE received by: <b>ATTY. JASMIN C. BAÑEZ</b> HRM Officer	REMARKS: (HRRMS) _____ RFE # _____