

Department of Science and Technology Region 1 Annual Procurement Plan for FY 2019

Code (PAP)	Procurement Program/Project	PMO/ User	End-	Mode of Procurement	Schedule for Each Procurement Activity			Source of Funds	Estimated Budget (Php)			Remarks (Brief description of Program/Activity/ Project)	Remarks (Explaining changes from the APP)	
					Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award		Contract Signing	Total	MOOE			CO
1	A. AVAILABLE AT PROCUREMENT SERVICE STORES													-
5020301000	Office Supplies & IT Supplies	DOST -RO 1		NP 53.5, shopping	Delegated to the Administrative Services				GOP	3,200,000.00	3,200,000.00	-	Regular office supplies available at PS	some item are not available at PS
5020308000	Medical, Dental and Laboratory Supplies	DOST -RO 1		NP 53.5, shopping					GOP	720,000.00	720,000.00	-	Regular Laboratory supplies available at PS	Other items need to be purchased through private/local suppliers
-	B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES													
5020302000	Accountable Form	DOST -RO 1		NP 53.5, shopping	Delegated to the Administrative Services				GOP	20,000.00	20,000.00	-	User-defined forms and manual available at PS	Items that are not available at PS
5020311001	Textbook and Instructional Materials	DOST -RO 1		NP 53.5, shopping					GOP	50,000.00	50,000.00	-	Instructional materials for ISO and Information materials	
2	OTHER CATEGORIES													
-	A. Supplies, Materials Expenses													
5020309000	Gasoline, Oil & Lubricants	DOST -RO 1		NP 53.5, shopping	Delegated to the Administrative Services				GOP	580,000.00	580,000.00	-	Year-round need for gasoline, oil and lubricants	
-	B. Communication Services													
5020501000	Postage and Deliveries	DOST -RO 1		NP 53.5, shopping	Delegated to the Administrative Services				GOP	120,000.00	120,000.00	-		Can be terminated due to upgrades, performance issues and quality of service
5020502001	Telephone(mobile)	DOST -RO 1		NP 53.5, shopping	with approved multi-year obligational authority. To renew service of the current service provider as per recommendation of the end user				GOP	100,000.00	400,000.00	-		
5020502001	Telephone(landline)	DOST -RO 1		NP 53.5, shopping	Delegated to the Administrative Services				GOP	400,000.00	100,000.00	-	Payment for the telecommunication and internet services rendered by a service providers	
-	Internet	DOST -RO 1		Direct contracting	with approved multi-year obligational authority. To renew service of the current service provider as per recommendation of the end user				GOP	100,000.00	100,000.00	-		
-	Printing & Binding Expenses	DOST -RO 1		NP 53.5, shopping	Delegated to the Administrative Services				GOP	20,000.00	20,000.00	-		
-	C. Rewards/Awards and Prizes													
-	Awards and Prizes	DOST -RO 1		NP 53.5, shopping	Delegated to the Administrative Services				GOP	50,000.00	50,000.00	-	Payment intended for promotions, distinguished deeds and awarding materials paraphernalia	
-	D. Professional Services													
-	Other Professional Services	DOST -RO 1		Direct contracting	Delegated to the Administrative Services				GOP	350,000.00	350,000.00	-	Professional fees and payment rendered on auditing/legal jobs	
5021102000	Auditing Services	DOST -RO 1		Direct contracting					GOP	70,000.00	70,000.00	-		
-	Legal Service	DOST -RO 1		Direct contracting					GOP	50,000.00	50,000.00	-		

Prepared By:

Certified Funds Available:

Reviewed By:

Approved By:

NIDA P. CLAVERON

Administrative Office V-Supply & Property

ZOSIMO C. GALVEZ

Administrative Officer V-Budget Officer

ISMAEL D. GURTIZA

BAC Chairman

ARMANDO Q. SANAL

Director IV

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	E. General Services													
5021202000	Janitorial Services	DOST -RO 1		Not Applicable	Delegated to the Administrative Services				GOP	420,000.00	420,000.00		Payment for general services	
5021203000	Security services	DOST -RO 1		Not Applicable					GOP	1,500,000.00	1,500,000.00			
	F. Repair and Maintenance													
5021304001	Building and Structures Maintenance	DOST -RO 1		NP 53.5, shopping	Delegated to the Administrative Services				GOP	282,000.00	282,000.00		Payment for the services rendered on the maintenance and repair	
5021205002	Office Equipment Maintenance	DOST -RO 1		NP 53.5, shopping					GOP	100,000.00	100,000.00			
5021306001	Motor Vehicle Maintenance	DOST -RO 1		NP 53.5, shopping					GOP	400,000.00	400,000.00			
	Land Improvements	DOST -RO 1		NP 53.5, shopping					GOP	100,000.00	100,000.00			
5029999000	IT Hardware & Software Maintenance	DOST -RO 1		NP 53.5, shopping					GOP	100,000.00	100,000.00			
	Furnitures and Fixtures Maintenance	DOST -RO 1		NP 53.5, shopping					GOP	100,000.00	100,000.00			
	G. Rent													
5029905003	Motor Vehicles	DOST -RO 1		NP 53.5, shopping	Delegated to the Administrative Services				GOP	118,000.00	118,000.00		Payment for the services rendered on the rent of motor Vehicles	
TOTAL									8,950,000.00	8,950,000.00				

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