

RAYMOND VO

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Don't fear the unexpected, prepare for it. Compassionate and dependable individual constantly looking to develop knowledge in all things business, technological, or social. Passionate about business and technology, and the network that binds it together. Ultimately aims to contribute to the evolving world of business through innovative thinking and technological advancements. I seek new challenges and opportunities to further develop professional knowledge and add value with an organization that is innovative, forward thinking and constantly aims to adapt to the changing world of business.

CAREER OBJECTIVE

BE BETTER THAN YESTERDAY

EXPERIENCE

DECEMBER 2019 - PRESENT

CONSULTANT, BLAZE ACUMEN CHARTERED ACCOUNTANTS, SOUTHBANK 3006

- Preparation of financial statements and tax returns for SMEs, high net wealth individuals and private ancillary funds, involving calculation of capital gains/losses, Division 7A and international transactions.
- Negotiation on behalf of clients regarding tax liabilities.
- Year end forecasting and planning for high value clients.
- Preparation of correspondence and advising regarding current issues (eg. COVID-19 schemes and concessions).
- Worked remotely during COVID-19 period.

Highlights:

- Managed the compliance needs for a High Net Wealth client worth over \$100 million. Including a Private Ancillary Fund valued at over \$20 million.

OCTOBER 2018 - DECEMBER 2019

INTERMEDIATE ACCOUNTANT, SAYERS PARTNERS CHARTERED ACCOUNTANTS, EAST MELBOURNE 3008

- Preparation of financial statements and tax returns for complex SMEs, non-profits and SMSFs.
- Enhanced budgeting and planning.
- Advanced bookkeeping and payroll processing knowledge for AU and NZ SMEs.
- Negotiation on behalf of clients regarding tax liabilities.
- Build and manage relationships with clients through providing accurate and specified advice and consulting.

Specialized roles:

- Act as a management accountant for a client that operated a privately owned national and international tendering service with an annual aggregate turnover around \$5 million. Duties included:
 - Processing Australian and New Zealand payroll for a collective 20 staff.
 - Regular liaison with director, CFO and staff.
 - Bookkeeping and management of accounts payable.
 - Regular budgeting and cash flow analysis.
 - Adhoc jobs including attending to ATO inquiries during client audit and research and advisory.
- Prepare activity statements, end of year accounts and tax returns for a privately operated national and international swim-school business spanning around 15+ locations with a substantial number of stakeholders and aggregate turnover over \$50 million.

APRIL 2017 - OCTOBER 2018

ACCOUNTANT, DKP & CO CHARTERED ACCOUNTANTS, MELBOURNE 3000

- Manage client compliance with direct and indirect taxes through liaison with them and government organisations.
- Utilisation of various accounting software including BGL, MYOB, and Xero to extract information and prepare tax returns and reports for various entities over varying industries.
- Tax research, and business performance analysis and planning – assisted a client with their potential sale of business by providing an informal business valuation calculated based on historical financial performance.
- Advising and solving complex taxation law issues (for example CGT, FBT and Division 7A issues) – Successfully assisted a new complex family group in restructuring and correcting their financial records spanning over three financial years, consisting of around ten entities with a combined turnover of over \$30 million and multiple tax compliance issues, with little supervision.
- Train, supervise and delegate work to junior staff and interns – fostered an intern that eventually became an additional full-time staff member.

EDUCATION

2017 - PRESENT

GRADUATE DIPLOMA OF CHARTERED ACCOUNTING, CHARTERED ACCOUNTANTS AUSTRALIA AND NEW ZEALAND

My motive for enrolling in the CA program is to advance my analytical abilities and further delve deeper into the different components that encompasses accounting in order to add further value to clients.

- Completed the Management Accounting and Finance module
- Completed the Taxation module

2016

BACHELOR OF BUSINESS (ACCOUNTANCY), ROYAL MELBOURNE INSTITUTE OF TECHNOLOGY

PROFESSIONAL MEMBERSHIPS

2017 - PRESENT

PROVISIONAL MEMBER, CHARTERED ACCOUNTANTS AUSTRALIA AND NEW ZEALAND

2016 - PRESENT

MEMBER, GOLDEN KEY INTERNATIONAL HONOUR SOCIETY

Membership into the Society is by invitation only and applies to the top 15% of university students in all fields of study, based solely on academic achievements.

SKILLS

- Microsoft Office (Word, Excel, PowerPoint)
- Accounting Software
 - MYOB
 - Xero
 - BGL
 - CCH Workpapers
- Complex Calculations (CGT, FBT and Division 7A, trust distributions)
- Workpaper template preparation and excel modelling.
- Preparation of financial statements and tax returns for individuals, SMEs, PAFs and SMSFs.
- Performance analysis and budgeting
- Bookkeeping and payroll management
- Consulting and advisory
- Research, training and delegation.
- Improve and adapt to changing situations and sudden intricate challenges.
- Ability to work remotely and efficiently

ACTIVITIES

- News - Generally keeping up to date with news for economic and social awareness.
- Investments – Casually invest in shares – usually used to discover innovative companies.
- Study – Undertaking chartered accountant study.
- Exercise – Aiming to maintain a healthy lifestyle with a combination of physical and mental activeness.