



Instructions to Join
Santiago Baseball 2019 Test 1
Campaign starts 06/02/2019
Campaign ends 06/24/2019

GOALBUSTERSM

Step by step instructions to become a participant:

First Time Participants:

Log onto Donate4Us.com
 Select Join Campaign

Existing Participants:

Log onto Donate4Us.com
 Select Sign In
 Enter your Email address and password
 Select Join Campaign

Enter campaign # **0000001** & campaign ID # **2726**

Create an account (follow the on screen instructions):

After creating your account, you will be prompted to enter your email and password again.
 This will take you to edit your profile.

If you already have an account login as shown on the page.

Enter your profile:

Upload your profile picture (this will be used to personalize your campaign)

Save and continue

Enter your donors:

We are asking you to enter 25 email addresses.
 Enter first name, last name and email address. Phone number is optional. Enter 3 email addresses and then select "Add Donors." This will allow you to continue to add new email addresses.

The form is titled 'Enter Names' and has a dropdown arrow. It contains four columns: First Name, Last Name, Email, and Phone. There are three rows of input fields. Below the form are two orange buttons: 'ADD DONORS+' and 'ADD MORE+'. An arrow points from the text 'Add Donors.' in the previous block to the 'ADD DONORS+' button.

When you login into your account for a second time follow the steps below:

Log onto Donate4Us.com

Select Manage Campaign, then Select your campaign name. This will take you to your donor email page.

You can review your donation page by selecting "Campaign Link."

The screenshot shows the 'Manage Campaign' page. At the top, there is a 'Show 10 entries' dropdown and a 'Search:' field. Below is a table with the following columns: Status, Campaign #, Campaign ID, Campaign Name, Start Date, End Date, # Of Days Left, # Of Donors, and Campaign Link. The first row of data shows a status icon, Campaign # 0000064, Campaign ID 4996, Campaign Name 'Santiago Swim Team', Start Date 12/18/2016, End Date 01/13/2017, # Of Days Left 7, # Of Donors 24, and a 'Link' in the Campaign Link column. Two arrows point from the text in the previous block to the 'Santiago Swim Team' and the 'Link' in the table.

Thank you for joining Santiago Baseball 2019 Test 1

"If you fail to plan, you are planning to fail."
by Benjamin Franklin

Sums up why 99% of all fundraising efforts fail to reach their goals.