


**Instructions to Join**  
**Centennial Chess Club**



**Step 1: First Time Participants:**

Campaign starts 01/19/2020

Campaign ends 02/18/2020

Log onto ufund4us.com

Select Join Campaign

**Step 2: Existing Participants:**

Log onto ufund4us.com

Select Sign In

Enter your Email address and password

Select Join Campaign

Enter campaign # **0000442** & campaign ID # **7972**

### Create an account (follow the on screen instructions):

After creating your account, you will be prompted to enter your email and password again. This will take you to edit your profile.

If you already have an account login as shown on the page.

### Enter your profile:

Upload your profile picture (this will be used to personalize your campaign)

**Save and continue**

### Enter your donors:

We are asking you to enter 25 email addresses.

Enter first name, last name and email address. Phone number is optional. Enter 3 email addresses and then select "Add Donors." This will allow you to continue to add new email addresses.

Enter Names v

First Name	Last Name	Email	Phone
Donor First Name	Donor Last Name	Donor Email	_____-____
Donor First Name	Donor Last Name	Donor Email	_____-____
Donor First Name	Donor Last Name	Donor Email	_____-____

ADD DONORS+
ADD MORE+

When you login into your account for a second time follow the steps below:

Log onto ufund4us.com

Select Manage Campaign, then Select your campaign name. This will take you to your donor email page.

You can review your donation page by selecting "Campaign Link."

**Manage Campaign**

Show 10 entries

Search:

Status	Campaign #	Campaign ID	Campaign Name	Start Date	End Date	# Of Days Left	# Of Donors	Campaign Link
	0000064	4996	<a href="#">Santiago Swim Team</a>	12/18/2016	01/13/2017	7	24	<a href="#">Link</a>

***fail."***

*by Benjamin  
Franklin*

Sums up why 99% of all fundraising efforts fail to reach their



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goals Centennial Chess Club  
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