

RAZZ RUGER P. QUITALIG

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PROFILE SUMMARY:

Motivated fresh graduate with a bachelor's degree in Information Technology seeking an entry-level position to apply my technical skills, passion for coding, and eagerness to learn in professional setting.

TECHNICAL SKILL INCLUDE:

- **Basic Technical Troubleshoot**
 - Proficient in setting up and configuring printers.
 - Reviewing and extracting footage from CCTV systems.
 - Experienced in installing and configuring CCTV systems.
 - Proficient in formatting HDDs and conducting software installations.
 - Knowledgeable in computer hardware components and troubleshooting.
 - Experience in installing, repairing computers.
- **Programming Languages: Java (Basic)**
 - Familiar with Java Syntax and Basic programming concepts.
 - Proficient in writing simple Java programs for tasks like data manipulation and basic applicant development.
 - Understanding of fundamental concepts like variables, loops, conditionals, and function in java.
 - Able to troubleshoot and debug basic java code.
- **Html (Basic)**
 - Familiar with HTML elements and structure
 - Basic knowledge of creating and formatting web content.
 - Able to work with HTML tables for organizing data.
 - Introduced to semantic HTML for better web document structure.
 - Proficient in using HTML forms and data input.
- **Operation Cost Control**
 - Reviewing Payments and Encoding Data
 - Sorting Bus Tickets and inventory management
- **Basic Network Troubleshoot**
 - IPv4 Address Structure
 - Crimping Lan Cables
 - Demonstrated proficiency in facilitating Internet-based printer connections
 - Configuring IP addresses for PCs
- **CSS (Basic)**
 - Familiar with CSS syntax and selectors.
 - Introduced to CSS visual rules for enhancing website aesthetic.
 - Able to create and manipulate box models to control elements spacing and layout.
 - Basic understanding of CSS Display and Positioning.
 - Basic knowledge of CSS color properties for text and background.
 - Basic proficiency in CSS typography, including font selection, size, line height, and text alignment.
- **JavaScript (Basic)**
 - Introduce to JavaScript
 - Variables, Data Types, Casting and Comments

PROFESSIONAL EXPERIENCE

HM Transportation Inc.

HM Compound,

General Malvar St, Biñan, 4024 Laguna

500 hours OJT

On-The-Job-Trainee / Technical Support / Operation Cost Control

- Proficiently monitored and managed CCTV systems on buses.
- Offered essential technical support across all departments.
- Experience in installing, repairing, and computer setups.
- Provided fundamental networking assistance to ensure seamless operations in each department.
- Successfully installed CCTV systems in multiple buses and warehouse.
- Collaborated with a team to ensure efficient and effective installation processes.
- Skilfully connected and configured printers to various computer systems.
- Payment review and ticket inventory management.
- Data entry and bus ticket sorting.

McDonald's

Shell Slex Mamlasan

September 2022 – February 2023

Service Crew

- Proficiently delivered food service while maintaining a clean and hygienic environment for customers.
- Demonstrated expertise in frying techniques while working in the kitchen.
- Provided exceptional customer service by efficiently managing orders and their presentation.
- Skillfully handled beverage and dessert production to ensure delightful drinks for patrons.
- Took responsibility for the cleanliness and upkeep of the lobby area.

EDUCATION

- | | |
|---------------|--|
| ▪ 2019 – 2023 | ▪ Bachelor's degree in information technology (SPCBA – San Pedro, Laguna) |
| ▪ 2017 – 2019 | ▪ Senior High School (AMA – Biñan, Laguna) |
| ▪ 2013 – 2017 | ▪ High School (JZGMNHS) |
| ▪ 2007 – 2013 | ▪ Pagkakaisa Elementary School |

CHARACTER REFERENCES

Ronald Casacop

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HM Transportation Inc.

Sr. Technical Support

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San Pedro College of Business Administration

Department Chair

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Task Us

T2 Network Operations Engr.