

Sprint 1: Internal Project Check-in Meeting

- **What has the team accomplished since the last time you met with the instructional team?**
 - Conducted background research on our client
 - Developed a list of requirements gathering questions for our client
 - Scheduled and had the requirements gathering meeting with our client
 - Defined the problem/need to be addressed following your client meeting
 - Conducted an internal risk assessment
 - Discovered the preferred tool for collecting data for international agencies

- **What is the team hoping to accomplish in the next two week sprint?**
 - Getting familiar with the Kobotoolbox.
 - Using trash data to better improve our understanding of Kobotoolbox
 - Kobotoolbox: The preferred tool for collecting data for international agencies
 - Make a decision on how we must visualize the data, once we collect the data.
 - Most Likely PowerBI
 - Set up another call with the client to discuss further progress

- **What barriers or challenges has the team encountered?**
 - Scheduling meetings with the client due to conflicting time schedules.
 - Little experience with PowerBI but we are willing to learn

Since our last meeting, we've conducted thorough background research on Roots Africa's operations and prepared comprehensive documentation of their data collection needs, including survey requirements for Kobo Collect implementation and dashboard visualization requirements. In our next two-week sprint, we plan to meet with Cedric Nwafor to validate our understanding, receive the data results and begin prototype development of the data dashboard with initial visualizations. Our main challenge has been coordination timing, as we haven't yet been able to schedule a meeting where all team members can meet with the client.