

## Project Definition and Expected Outcomes

### Project Scope

Our team is working with Roots Africa to develop a data dashboard that enhances their ability to track impact, support changemakers, and make data-informed decisions. While we have conducted background research on their organization and similar initiatives, we have not yet had the opportunity to meet with our client Cedric Nwafor (this was due to the group not being able to all be available for the meeting until Friday). However, based on our initial understanding, the project will focus on improving data visualization, streamlining reporting, and ensuring ease of use for stakeholders involved in Roots Africa's mission in Liberia and Uganda.

### Expected Deliverables

During the project, we anticipate delivering:

- **Initial Research & Requirements Gathering:** Once we meet with the client, we will refine our understanding of their data needs, key performance indicators (KPIs), and existing data management processes.
- **Prototype Development:** A functional prototype of the dashboard that includes **interactive visualizations, user-friendly navigation, and scalable architecture.**
- **Data Integration & Analysis:** The ability to integrate existing data sources, track key metrics, and generate insights that help measure the organization's impact.
- **Final Dashboard & Documentation:** A fully developed and tested dashboard, along with a **user guide** that ensures Roots Africa can continue using and expanding the tool after our involvement ends.

- **Training & Knowledge Transfer:** If needed, we will provide training sessions or documentation to ensure Roots Africa's team can effectively manage and utilize the dashboard.

### **Next Steps**

Once we meet with our Cedric Nwafor, we will confirm his team's specific requirements, address any unknowns, and adjust our scope and deliverables as necessary. Regular check-ins will be scheduled to ensure alignment with their expectations and to incorporate feedback throughout the project.

This document will serve as a guide for our team to stay on track and ensure that we successfully meet Roots Africa's needs. Let us know if any adjustments or clarifications are needed!