Eaglesoft Conversion

This document explains what data is converted to Open Dental and each practice's cleanup and setup responsibilities. Review this document, sign below to acknowledge you understand it, then email it to a conversion specialist with the Pre-Data Conversion Checklist before scheduling your final conversion.

What is Converted?

Family Information
- Patient Info (name, contact info, age, status, gender, provider, etc.)
- Patient Insurance Plans
- Benefit Percentages
- Referrals
- Recall (auto-generated)

Account Information
- Payments
- Adjustments
- Payment Plans (outstanding contract amount)
- PM Notes (Commlog)
- Payment Plan Splits by Provider

Chart Information
- Treatment Planned Procedures
- Completed Procedures
- Procedure Notes
- Existing Restorations
- Missing Teeth
- Perio Chart
- Patient Medical Alerts
- Prescriptions

Appointment Information
- Appointments
- Operatories
- Popups

Other Information
- Clinics
- Providers
- Employees
- Employers
- Fee Schedules
- Insurance Carriers
- Insurance Plans
- Pharmacies
- Lab cases / Laboratories
- Auto Letters (letters)

X-Rays

Eaglesoft's x-rays are proprietary and their x-ray software cannot be bridged to Open Dental. You should have an imaging solution in place for the final conversion, so you have access to historical x-rays and are able to take new x-rays. Open Dental bridges to most imaging solutions. See Program Bridges.

Options:
- If using x-ray sensors with TWAIN drivers, Open Dental can be used to take and store radiographs. See Sensor Compatibility for more information.
  - To view historical images in Open Dental, an additional Image Conversion is required. X-ray mounts are auto-generated and will not be identical to Eaglesoft.
  - If the additional Image Conversion is not completed, view historical images in Eaglesoft.
- Buy a new imaging software such as XDR, and have them do an image conversion so your Eaglesoft Images are available to bridge to using that software.
- Buy a new imaging solution (any) and do not do an image conversion. View historical images out of Eaglesoft and take new images using your solution.

What is not Converted?

Outstanding Claims and Preauthorizations: Outstanding claims must manually be entered prior to billing in Open Dental.

Appointment Type Colors: After the final conversion the practice will need to set up appointment type colors, then fill out a Special Conversion Request through our website. This will be at no charge. Open Dental will then run a script in your database to reset appointment colors.

Miscellaneous: Forms, auto notes, treatment plans, or custom recall intervals.

Additional Information

Account Balances: When checking account balances, run both the Aging of A/R and Payment Plan reports, then total the amounts to get the total account balance.

Hygiene Appointments: After setting up providers and operatories, run the Update Provs on Future Appts tool on each operatory. This will update the provider and hygienist on future appointments to match the operatory's scheduled provider and hygienist.

Adjustment to Insurance Benefit: For each patient with insurance, add an adjustment to insurance used to reduce the benefit remaining amount (Adjustments to Insurance Benefits on the Edit Insurance Plan window).

Procedure Codes: In Eaglesoft the procedure codes usually begin with a "0", so there may be some cleanup involved in order to change the codes converted to valid ADA "D" codes.

Reports: Do not run reports in Open Dental for historical information. Run historical reports in Eaglesoft through the date of the conversion. Open Dental reports will accurately reflect information entered the day after the final conversion and forward.

By signing below, I acknowledge that I understand what data is / is not converted from Eaglesoft to Open Dental. I also understand my practice's responsibilities after the final conversion.

_____

Print Name   Signature   Date

_____

Practice Name   Doctor Name   Phone #