**SYSTEM ADMINISTRATOR**

**Please Fill the information below**

|  |  |
| --- | --- |
| **Candidate Full Name** | Ryan Catacutan Barrera |
| **Primary Email Address** | zhamepace@gmail.com |
| **Primary Phone Number** | 0975-640-8245 |
| **Complete Home Address:** | 110 Tabuk II, Matlang, Isabel, Leyte 6539 |
| **Short Summary of job responsibility** | Experienced IT Systems Administrator and Service Desk Engineer with a strong background in managing hybrid IT infrastructures, including Windows Server environments, virtualization platforms (Proxmox, VMware), Office 365, and endpoint management via Microsoft Intune. Skilled in Active Directory administration, firewall and VPN configuration (FortiGate, pfSense), and providing multi-level technical support in MSP settings. |
| **Total Years of working experience** | 8 |
| **Reason for Exploring Opportunities** | I'm currently seeking new opportunities to grow my technical skill set, take on more complex challenges, and contribute to a dynamic team where I can have a greater impact. |
| **Current/Last BASIC Monthly Salary in GROSS** | 64,000 PH Peso |
| **Expected BASIC Monthly Salary in GROSS** | 70,000 |
| **Notice Period/Employment Availability** | ASAP |
| **Would you be open to working night shifts?** | YES |
| **Willing and flexible on OCCASIONAL afterhours work, weekend work, and on call rotation IF NEEDED** | YES |

|  |  |  |
| --- | --- | --- |
| **Skill/Requirement** | **Years of Experience** | **Please share detailed examples of your background, skills, and experiences. Specifically, about your current and past roles, and how they align with the key skills and requirements for this position** |
| **MSP Experience** | 4 | Provided Level 2 support across multiple client environments, handling escalated desktop, server, and network issues. Set up and managed **VPN solutions** (FortiClient, Sophos NetExtender), and maintained secure remote access for end users.  Handled **Azure AD** account management, **Intune MDM** policies, and **MFA deployments** (including Duo) |
| **Highest level of Escalation Handled (Level 3 is preferred)** | 2.5 | Regularly monitored server health and performance, performed **scheduled patching,** and applied **critical security updates** to prevent vulnerabilities.  Managed and maintained Windows Servers (2012/2016) and Ubuntu web servers running Apache and MySQL  Maintains and manages freePBX server: fop2 access, UCP, etc, monitor DID numbers |
| **Server management including patching, monitoring, and tuning** | 2.5 | Scheduled and applied regular Windows Updates and critical security patches to ensure servers remained secure and compliant. Coordinated downtime windows with stakeholders to minimize service disruption. |
| **Familiarity with Azure Active Directory and Active Directory** | 6 | Installed and configured Windows Server Active Directory from scratch, managed user and group accounts, implemented Group Policy Objects (GPOs), handled roaming profiles, folder redirection, and advanced NTFS permissions. I also deployed secondary domain controllers for redundancy and maintained DNS and system state backups to ensure directory service reliability.  Administered Azure AD users and groups, handled user provisioning and deprovisioning, monitored sign-in logs for suspicious activities, and configured conditional access policies. I also managed Multi-Factor Authentication (MFA) setups, including Duo Security integration, and used Microsoft Intune to onboard and enforce compliance policies on remote and off-network devices. |
| **Familiarity with antivirus and EDR logs for security event response** | 2 | **SentinelOne** and **Microsoft Defender** |
| **Experience with tools such as NCentral, ConnectWise, Datto, ScreenConnect and LogicMonitor (specify other tools)** | 4 | I am confident with these tools ConnectWise, Datto RMM, and ScreenConnect, also slight with NCentral Other Tools: ITGlue, Duo, Office 365, BitDefender, etc. |
| **Powershell Scripting** | 6 | I used Powershell Scripting for:  -Bulk user creation and management in AD -Managing Exchange Online – I kept a copy of the script for easy access -Automate routine server maintenance task like performing health checks, clean up logs, and restart services  -Monitoring and reporting – generating automated reports on user activity, group memberships, disk space usage, etc. |
| **Strong understanding of infrastructure and automation opportunities** | 6 | Have solid expertise in managing IT infrastructure, for 2 plus years working as a Systems Administrator, I work closely with my senior Sys Ad in managing all servers in the office. These servers includes file server (File01 and File02) which is hosted in FreeNAS back in the days. We used FreePBX for our telephony server which we closely update and manage. For our virtualization we used both VMWare and Proxmox (I built it myself from a bare metal computer). VMs running in Proxmox: Ubuntu Server with Apache and Mysql installed, I also worked closely with our in-house developer for their PHP projects and I myself had create a PHP project too which I hosted in VMs and used by certain group of people in the office. |
| **Scripting ability in Python** | 0 | I have to be honest, I had never use Python for scripting, I used Python for web development using Flask for now. I manage a web site that I create myself and it is now live. I used both github and render.com to make this web site accessible from the web. I can definitely check on python scripting for sure |
| **Specify Antivirus Software that you have used** | 4 | SentinelOne Microsoft Defender – which we mainly use for email blocking of spam senders ProofPoint and Barracuda for email security and threat filtering |
| **Ability to manage inventory and automate processes** | 8 | Early years in my IT career, I was appointed as the senior IT. There’s only 2 of us in our office and they entrust me with the overall inventory of all the IT assets. I worked closely with our admin staff who also handles the purchasing of other assets.  In 2017, I used to work as an IT Instructor in City College in Cebu City. I created a simple yet effective way to do inventory of all computer peripherals in Computer Lab 1 and 2 and I opened it to our School Director. The inventory system is only Microsoft Excel with vba macro running. I used to create some Macro apps in 2017 which I believe I still have these files in my OneDrive.  I have developed custom inventory systems tailored to specific business goals and workflows. I am confident in my ability to design and create inventory solutions based on unique requirements. |