**Search Component**

Authoring - Work Instructions

**Victory Capital Management**

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# About this Document

## Purpose

This work instruction has been prepared to support Authoring Teams in using the functionality that is available to create new Digital Content, Services or enhance existing ones.

## Intended Audience

This instruction is to be used by Authors or other members of Site Build Teams to support Digital Service Creation and Content Authoring activities. This is not a business summary document.

## Scope

This work instruction explains how to set up components into the VCM site.

## Definitions

| **Term** | **Definition** |
| --- | --- |
| VCM site | This refers to the vcm.com site. |
|  |  |
|  |  |

# Operational Steps

## Process Pre-requisites

In order to author components:-

| **Step** | **Pre-requisite Action – Title** | **Actor** |
| --- | --- | --- |
| 1 | Access to the site from your PC | Author |
| 2\* | Access credentials for AEM Author instance giving you ‘Edit’ permissions | Author |
| 3 | The base structure of “vcm site” should be present in AEM. | Admin |

* \*If you do not have the appropriate credentials, or your credentials no longer work, please email Admin Team.

## Expected Appearance – Search Component

|  |  |  |
| --- | --- | --- |
| **Step** | **Search Component – Post Authoring** | **Actor** |
| 1. | C:\Users\761394\AppData\Local\Microsoft\Windows\INetCache\Content.MSO\CCCC6B32.tmp | Author |

## Authoring Steps – Search Component

|  |  |  |
| --- | --- | --- |
| **Step** | **Step Details** | **Actor** |
| 1. | Open an existing page, for Authoring. | Author |
| 2. | Click on the “+” sign and select the encircled component below. | Author |
| 3. | The component is now available in the current page. | Author |
| 4. | Click on the “Tool” icon, encircled in red, to open the edit dialog | Author |
| 5. | Enter the relevant content and click on the “Tick” or “Yes” box (encircled) on the right top corner.    Dialog Continued –    Dialog Continued –    Dialog Continued – | Author |
| 6. | Below are details for each of the components –  Tab 1(Search Configs) –   1. Display Search Bar : To display the search bar 2. Display Search Overlay : To display the search overlay 3. Search Placeholder : To author the search placeholder text 4. Search Root Path : To author the search root path 5. Search Limit : To author the search limit 6. Suggestions Limit : To author the suggestions limit 7. Suggestions Root Path : To author the suggestions root path 8. Search Results Page : To author the search result’s page url   Tab 2(Search Overlay Configs) –   1. Logo Image : To author the logo image 2. Logo Target Url : To author the logo target url 3. HelpText Placeholder : To author the overlay search placeholder text 4. Recent Search Label : To author the recent search label text 5. Clear Search Label : To author the clear search label text 6. Close Button Label : To author the close button label text | Author |
| 7. | Post authoring, the content would look like –  C:\Users\761394\AppData\Local\Microsoft\Windows\INetCache\Content.MSO\E3420E84.tmp  And the search overlay would look like –  C:\Users\761394\AppData\Local\Microsoft\Windows\INetCache\Content.MSO\CCCC6B32.tmp | Author |