

Scan Session Tool: (f)MRI scan session documentation and archiving

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Software

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Summary

Scan Session Tool is a cross-platform (Windows, MacOS, Linux) graphical application for standardized real-time documentation of (functional) Magnetic Resonance Imaging (MRI) scan sessions and automatized archiving of the collected (raw) data. The software allows session information (i.e. metadata, project- and subject-specific notes/documents, as well as a detailed log of acquired MRI measurements) to be entered in a fast and convenient way during a session (see also [Figure 1](#)) and to be saved into a human- and machine-readable protocol file (in YAML format) that facilitates both sharing with other researchers and integration into automatized procedures. Scan Session Tool can furthermore use this scan session documentation itself to automatically organize the raw data (i.e. DICOM images) of all acquired measurements, as well as any related logfiles (e.g. stimulation protocols, response time recordings, etc.) into a unified hierarchical folder structure for archiving purposes (see also [Figure 2](#)). In addition, the software has (optional) special support for BrainVoyager and (Turbo-)BrainVoyager (which is commonly used for real-time functional MRI measurements).

Statement of need

There is an urgent need to improve the reproducibility of (functional) MRI research through transparent reporting ("[Fostering Reproducible fMRI Research](#)," 2017). Despite large agreement among researchers on the importance of openly sharing not only collected raw data (i.e. MR images and related behavioural/physiological recordings) and their analysis ([Nichols et al., 2017](#)), but also the detailed documentation of the data collection process (i.e. notes and data about the scan sessions themselves, [Borghi & Van Gulick, 2018](#); [Glover et al., 2012](#)), standardization in this domain is currently lacking. Shared MR images are often only made available after transformation into a derivative data format, such as the Brain Imaging Data Structure (BIDS, [Gorgolewski et al., 2016](#)), and scan session documentation is commonly either manually implemented (e.g. with hand written notes, [Meissner et al., 2020](#)) or neglected entirely.

Scan Session Tool was written to fill this gap, and to be used by neuroscientists, to help them increase transparency and reproducibility of their MRI research by standardizing scan session documentation and raw data archiving. The software has already been successfully used during data collection of several fMRI studies (e.g. [Krause et al., 2017, 2019](#); [Krause, Kogias, Krentz, Lührs, et al., 2021](#); [Lührs et al., 2019](#)), and its standardized scan session documentation as well as archiving structure have been made part of openly published data (e.g. [Krause, Kogias, Krentz, Luehrs, et al., 2021](#)). The archiving structure is furthermore automatically already recognized by the third-party software BIDScoin (since version 3.7.3, [Zwiers et al., 2021](#)), which allows the raw DICOM data archived with Scan Session Tool to be converted to the popular BIDS format if desired (e.g. for standardized preprocessing and analysis). We hope to see further adaptation and increasing integration with other tools and standardized workflows

42 (e.g. quality control pipelines, online data repositories) in the future.

43 **Figures**

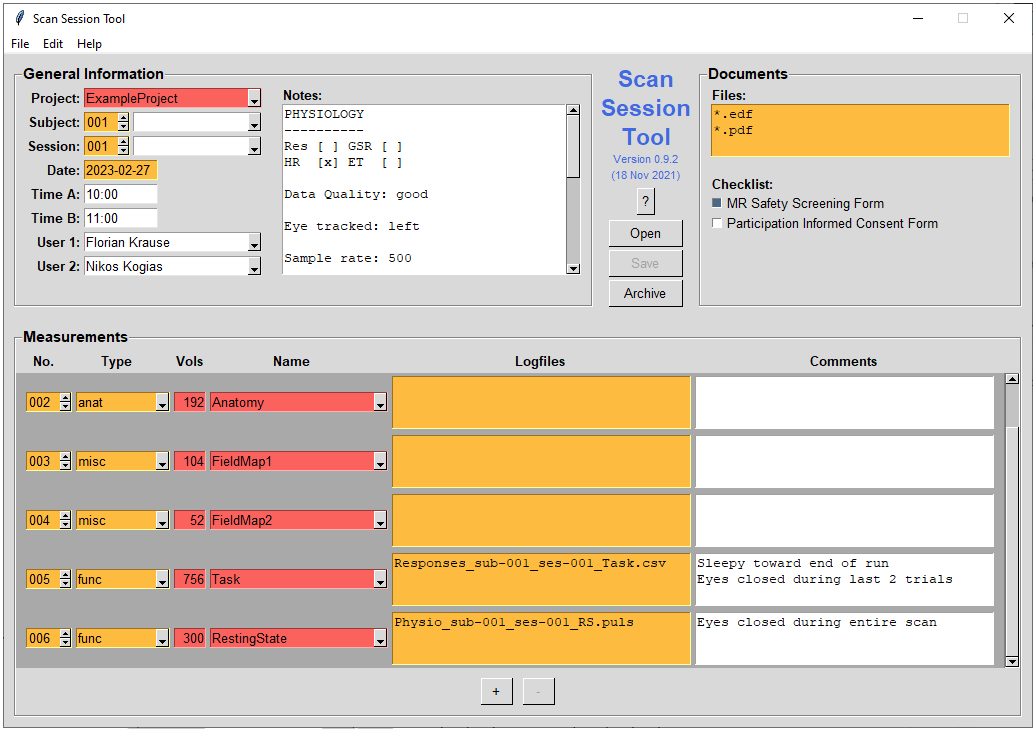


Figure 1: Example of documenting a scan session with Scan Session Tool.

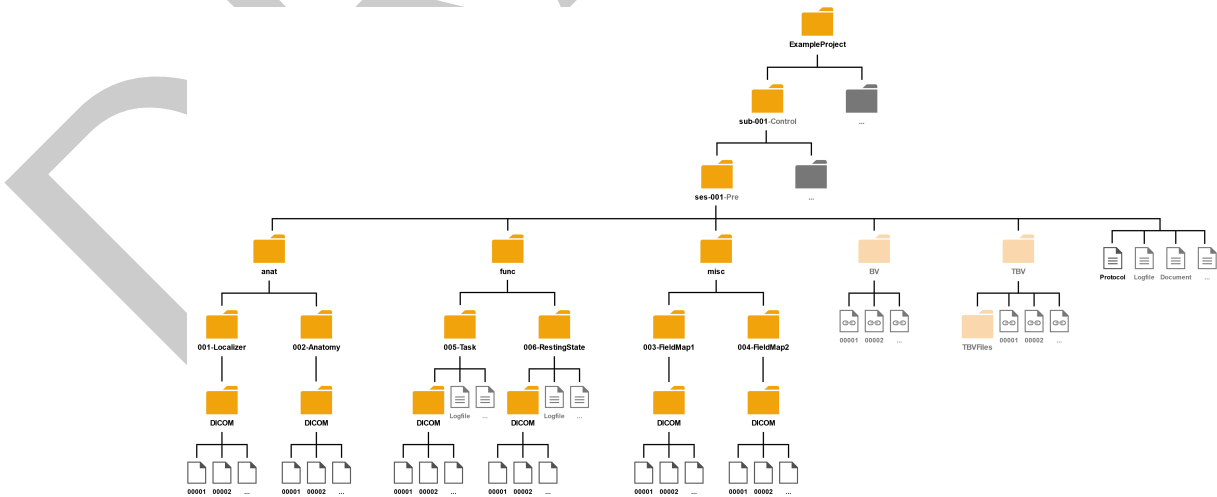


Figure 2: Example of resulting folder structure after archiving data with Scan Session Tool.

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