

## Privacy Policy

The Directors of Tony's Tuna International Pty Ltd fully endorse the National Privacy Principles. The Company's management of Privacy Principle is incorporated into Tony's Tuna International Pty Ltd Management System and involves provision of training for all staff especially those involved in record handling. Tony's Tuna International Pty Ltd ensures the confidentiality of any personal information collected and complies with all aspects of the Australian Government's National Privacy Principles.

In particular:

- Personal information is only collected for management of personnel records; such information will only be collected lawfully and by fair means
- Information will only be used to ensure correct personnel management and will not be disclosed to other parties
- Every attempt will be made to ensure any data collected will be accurate, complete and current
- Every attempt will be made to protect data from misuse, loss or unauthorised use
- We encourage updating of personal information and ensure that any information collected is available to the individual concerned
- No Commonwealth or State identifiers are collected or used
- It is impracticable for individual's personal information to remain anonymous to Tony's Tuna International Pty Ltd however every attempt will be made to ensure anonymity where applicable
- No information will be transferred internationally unless absolutely necessary for Tony's Tuna International Pty Ltd
- Sensitive information is not normally collected and it will not be collected unless specifically agreed to by the relevant individual.

Authorising Officer:

  
General Manager

Date: 27/02/2015