**Nimbus/Crypta Usage Report**

**Diocesan Account Adoption Rate**

Across the entire diocese, Nimbus (the SharePoint-based intranet) usage is still relatively low this is partially due to Diocesan Account Adoption. By the last 60 days alone from March to January, about 719 users have been active on Nimbus (indicating current monthly/bi-monthly active user levels). Out of approximately **3,800 total user accounts**, only about **36%** have ever logged into their Diocesan Accounts – meaning roughly one-third of diocesan users have used their provided diocesan accounts, while two-thirds have never accessed it. This overall adoption rate is derived from the AllUsers logon data (≈1,382 accounts with a logon vs. 3,803 total). Adoption varies significantly by group: for example, some school domains have high usage (e.g. **St. Gabriel School – ~88%** of accounts used), whereas the main diocesan domain has much lower engagement (see below). In short, **only about one in three diocesan users have used their account** to date, indicating substantial room to increase adoption.

**Non-Usage Among RCDOC.org Accounts**

Focusing on the core diocesan staff (users with @rcdoc.org emails), adoption is especially low. **Approximately 25% of RCDOC.org account holders have ever logged into their accounts, meaning ~75% have never logged in at all.** In other words, three out of four users in the non-managed parishes have *never* accessed the intranet. This is a strikingly low utilization rate among the very users who might be expected to use these internal tools most. It suggests that a large portion of diocesan staff have yet to embrace (or be introduced to) Nimbus. Addressing this gap (through training, awareness, or policy) may be crucial to improving overall usage.

**Top Nimbus Pages by Usage**

Looking at SharePoint analytics, we identified which Nimbus pages are getting the most traffic. *(To avoid skewing the data, we excluded automated “launch” hits – e.g. the homepage auto-opening on login – when interpreting real user interest.*) The most-visited pages in the last 60 days include:

* **Nimbus Home Page** – *946 views* (the landing page at nimbus.rcdoc.org; note this is often auto-loaded on computer login, inflating its count).
* **HR Portal Home** (Human Resources site main page) – *~229 views*.
* **“Meet Our New Employee” News Post** – *~146 views* (a popular intranet news article).
* **Staff Directory Page** – *~107 views* (the online directory of priests/staff).
* **Diocesan News/Info Article** – *~98 views* (a recent news or informational page on the Nimbus site).

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AI-generated content may be incorrect.

*Figure: Top Nimbus pages by number of views in the last 60 days. The Nimbus home page leads by a wide margin (partly due to auto-launch on login), followed by the HR portal homepage, a “New Employee” news post, the staff directory page, and a diocesan news page.*

As shown above, the Nimbus front page sees the most hits (though many are from auto-launch on sign-in). Aside from that, the Human Resources site is the top destination, reﬂecting heavy use of HR information/forms. Internal news posts (like “Meet Our New Employee”) and the Staﬀ Directory are also among the most viewed content – indicating that staﬀ are actively reading diocesan news updates and looking up contacts via Nimbus. These pages far outrank others in engagement. The Finance, Development, and Chancery department site homepages also see regular traﬃc (around 80–90 views each in 60 days), but not as much as the top items above. Overall, this suggests that employee news, HR resources, and directory lookup are key drivers of Nimbus usage so far.

**Content Usage Breakdown: Lists vs. Libraries vs. Pages**

Nimbus provides a variety of content: structured data lists (“Crypta” data like directories), document libraries (files and folders), and site pages (web pages including news articles). We analyzed which types of content users are engaging with the most. **Figure below** shows the breakdown of SharePoint usage by content type (by proportion of page views):

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AI-generated content may be incorrect.

*Figure: Nimbus usage by content type (last 60 days). Over half of user interactions are with intranet pages or news posts (blue), about forty percent with document libraries/files (green), and only a small fraction with data lists (pink). “Lists” refers to the Crypta data lists (e.g. Priests, Churches directories). Internal navigation or system pages are excluded.*

As illustrated, **site pages and news posts account for the majority of usage (~55%)**. This means users are primarily reading content – such as news articles, announcements, and informational pages on the intranet. **Document libraries (file repositories)** make up the next largest segment (~43% of usage), indicating that a substantial portion of users are accessing or managing documents (forms, PDFs, shared files) on Nimbus. In contrast, **the Crypta data lists see minimal usage (~2%)**. The lists like Priests, Churches, Schools, etc., have only a handful of views (e.g. the online Directory list had 59 unique viewers and 97 total views in 60 days), suggesting that these reference data lists are not heavily utilized by staff on a daily basis.

In summary, **actual Nimbus usage is concentrated on consuming information (pages/news) and accessing documents**, with very little use of the data lists at present. This breakdown provides a clearer picture of how Nimbus is being used in practice. It also aligns with the earlier observation that HR pages and news posts are popular (driving the large “pages/news” share), and it underscores that many employees are using Nimbus as a document hub as well. Conversely, the low list usage might indicate either that the directory-type data (Crypta) is not widely needed day-to-day or that users may not be aware of those features yet.

**Key Findings and Recommendations**

* **Current Usage %:** Overall Nimbus adoption is low – only ~**36% of diocesan users** have ever logged in, and an even smaller **25% of parish diocesan (RCDOC) users** have done so (meaning ~75% of central staff have never used the intranet). Driving up this percentage should be a priority so that the platform delivers value to more of the diocese.
* **Engagement Focus:** Users primarily visit **news pages, HR info, and the staff directory**, as well as departmental homepages. These high-hit pages (100+ views/period) are the “killer content” of Nimbus. Ensuring these are kept up-to-date and useful will encourage regular visits.
* **Document Collaboration:** Nearly half of Nimbus usage is for **document libraries** – indicating staff are also using SharePoint for file sharing and storage. This is a positive sign of collaboration. We should ensure document libraries (especially in active sites like Finance, HR, etc.) are well-organized and that users are trained in using them effectively.
* **Underutilized Data Lists:** The **Crypta data lists (directories)** are barely used (only ~2% of interactions). If these lists are intended to be useful (priest directory, school info, etc.), we may need to better promote them or integrate their information into more visited pages. Either increase feature usage or improve ease of use.
* **Next Steps:** To increase overall Nimbus adoption, we might consider outreach to the ~**2,400+ users who have never logged in** (especially those in the parish offices). Also, leveraging the content types that are popular – e.g. posting more news updates, highlighting HR resources – can draw in users. Meanwhile, improving awareness of less-used features (like Crypta lists) could broaden how Nimbus is used. Regularly monitoring these metrics will help track progress (e.g. aiming to move that 36% adoption closer to 50%+ over the next quarter, and shrinking the “never logged in” group).