Inserting Images in Blackboard Discussion Board Posts

You can upload your graphic to a server and then link the image to your Blackboard message. The starting point is creating an account with a service such as ImageShack (if you upload one graphic at a time, there is no fee for storing your images). After you establish your account with such a service, you can follow these instructions to illustrate your Blackboard posts.

Use only your own original artwork or other people's graphics that are in the public domain. Do not use copyrighted images without permission of the artist or copyright owner. (Most graphics on the Internet are copyrighted and not available for your use.) You can Google for artwork that is copyright free. You can also create simple graphics on your own with illustration software, PowerPoint ("save as" or export a slide as a graphic file such as .jpg or .gif), or Word. You can also create your own photographs, but ask your models to sign permissions/releases.

This *Maximizing Bb Tip Sheet* is from a TWU faculty presentation at Bb World '06:

Maximizing Blackboard for Adult Learners

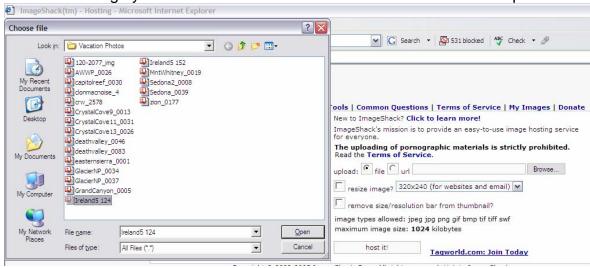
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1. Go to www.imageshack.us

2. Click the "Browse..." button.



3. Find the image you want to attach. Click on the file to select it. Click open.



4. Click "host it!"	(at bottom of screen)	١.
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Welcome, google.com visitor!

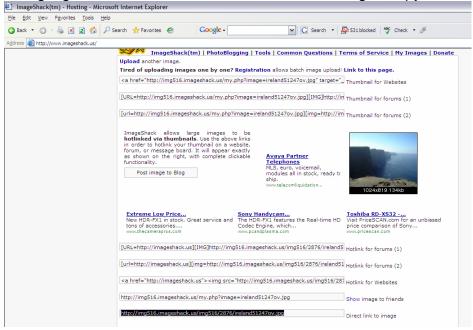
To upload an image, click "Browse...", select an image, click OK/Open, and then click the "host it!" button. After a short while, your image will upload. Depending on your use for the image, use any one of the provided linking codes.

New to ImageShack? Click to learn more!

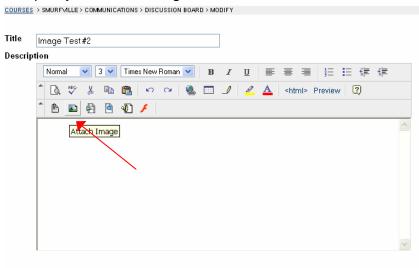
The uploading of pornographic materials is strictly prohibited. Read the Terms of Service.

host it! 9.95/mo Website

5. Highlight the line of text for the direct link to image. Copy the link (Control-C).



6. Open your Bb message text box; click on the "attach image" icon.



- 7. "Insert image" screen will appear. At "Specify URL," paste the link (Control-V).
- 8. At "Alt Text," write a 1-3 word description of the image. At bottom, click Submit.



9. The image may appear in a small, distorted square. This is OK. Click submit.



10. The image will appear in the message box. Click on the image to resize it.

