TaskStream: Folio Assessment Programs
Generating Reports
Multi-Program Status Report

Shows completion status for single or multiple programs by individual with drill down to specific requirements. May run report on one or multiple students.

From the Folio Assessment Programs: Generating Reports Menu, select Multi-Program Status Report

1. Enter Individual's name OR Select Add/Edit Individuals to create a group

   Creating a group:
   a. Select Add/Edit Individuals
   b. Search for member name
   c. Check member to add to group, Repeat as necessary
   d. Select Save to submit group

2. Select programs to run report on from list of programs.

Multi-program Status Report — TS Coordinator Main M

Reports Home » Select Users

Directions: To generate a report for an individual or a group on status within one ... more programs, select the people you want to run the report on first ... the next step you will further refine your selections.

Run report on an individual

Enter name: [_____] [Continue to Next St]

Select individuals (click button, 'Add/Edit individuals')

Current Selections

Save this group for future use?
If so please **name group:**

[Add/Edit Individuals]
[Remove Individuals]

1a

[Cancel] [Continue to Next Step]

2

Member Search: Sue Frame   [Search]   1b

☐ ◀ Include inactive (expired) subscribers in search results

Basic Search [Advanced Search]
Click folders to show members

Search Results
Check all that apply

Selected Member
Uncheck to remove from list   1d

[Expand] [Collapse]

☑ Sue Frame
Texas Woman's University, Family Studi...
1c

[Save] [Cancel]
☑ Sue Frame

🧑‍🤝‍🧑 Select Categories/Local Areas

[Expand] [Collapse]

Multi-Program Status Report

Reports Home » Select Users » Select Programs

Directions: To create a real time summary report on program status, first select the program to run the report on, then click 'Continue'.

Select program to run report on: Listed below are the programs that selected users are enrolled in as authors.

☐ ◀ Select All   ☐ ◀ Show Program Details

☐ Fall 2006 Practice
☐ M.S., Family Studies

[Cancel] [Continue]

Multi-Program Status Report

Reports Home » Select Users » Select Programs » **User Results Page**

Final Report   [Export Data]

Individual Activity Record - STUDENT 1   September 19, 2006

Program Names (Sort▲)	Enrolled? (Sort)	Program Complete? (Sort)	Cumulative DRF Score (to Date) (Sort)		Items Submitted for Evaluation (Sort)		Items Evaluated or Reconciled or Released (Sort)		Submitted Items Awaiting Eval. (Sort)		Overall Folio Evals Complete (Sort)
Fall 2006 Practice 🔍	Yes	No	--	--	4/6	67%	4/6	67%	0/6	0%	Yes
M.S., Family Studies 🔍	Yes	No	52/64	81%	15/15	100%	8/15	53%	7/15	47%	Yes
Summary/Total	**2**	**0**	**--**	**81%**	**19/21**	**90%**	**12/21**	**57%**	**7/21**	**33%**	**2**