

| GEI - Galley Equipment Inventory |           |                 |   |
|----------------------------------|-----------|-----------------|---|
| Issue No:                        | 1         | Amendment No:   | - |
| Issue Date:                      | 06 - 2016 | Amendment Date: | - |

List all galley related equipment that is in the accommodation. This includes all in order/out of order equipment that is in the galley, mess room, bridge, store room etc. Please write the number and location of all appliances/equipment in the table below.

- Equipment inventory checks should be updated every month and before leaving the ship.
- Update this record sheet in **Equipment Inventory Records** section of the **Food and Provisions**Management Handbook every month.
- Attach a copy of this inventory to the CKHC Cook Handover Checklist before leaving the vessel.

**Equipment definition**: Necessary items that last for a long period of time and help you carry out the job as a cook, e.g. microwave, cutlery, pans, cleaning equipment etc.

| Total No. of Items | Equipment                          | Location |
|--------------------|------------------------------------|----------|
| 1                  | Garrets' Catering Management Guide |          |
| 1                  | Garrets' Magnetic Poster           |          |
| 1                  | Garrets' Set of Recipes            |          |
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Original: Food and Provisions Handbook File



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