

Romualdo De Leon
2396 Lorillard Place, Bronx, NY 10458
Tel: +1 714 393 9150
Email: RomualdoDL@gmail.com

EDUCATION

FORDHAM UNIVERSITY

Bachelor of Science in Computer Science

Bronx, NY

Aug 2013 - Present

- B.S. in Computer Science
- Cumulative GPA: **3.4/4.0**;
- Relevant Completed Courses: Discrete Structures, Computer Science (I & II), Data Structures, Database Systems, Computer Organization

WORK EXPERIENCE

FORDHAM UNIVERSITY

IT Technical Analyst

Bronx, NY

Sep 2014– Present

- Assist Fordham students and faculty with computer and Internet issues.
- Duties include troubleshooting computer software, Malware/Anti-Virus Support, assisting clients with the Fordham network and portal as well as other technical issues.
- Use software solutions tools such as, BMC service, for IT service management, performance management, and cloud computing management to keep track of issues and optimize service.

FORDHAM UNIVERSITY

Clerical, Student Worker

Bronx, NY

Aug 2013– Sep 2015

- Worked in Fordham's Office of Academic Records.
- Daily tasks included utilizing database software, Slate, to manage student profiles, assigning and organizing documents for prospective and incoming students, and audit catalog entries for accuracy and thoroughness.

KUMON TUTORING CENTER

Math/Reading Tutor

Fullerton, CA

Sep 2011 – Aug 2013

- Part-time tutor in math and reading for kindergarten through 12th grade students.
- Assigned daily homework, administered tests, and conducted one-on-one tutoring sessions for students.

ACTIVITIES & CAMPUS LEADERSHIP POSITIONS

FORDHAM COMPUTER SCIENCE SOCIETY

Active Student Member

Bronx, NY

Sep 2014 – Current

- Collaborate with other Fordham students in creating programs in multiple coding languages.
- Assist students who are interested in programming through tutorials and lessons.
- Travel to various "hackathons" to compete against other schools. (Participated in NY Hack and Bitcamp)

SKILLS & INTERESTS

- Proficient in Microsoft Office and highly competent in Powerpoint, Excel.
- Programming Languages: C++, Java, HTML/CSS, Javascript
- Currently working on personal website: aldodeleon.me
- Positive team player, comfortable with public speaking, and experience in customer service.
- Soccer player, Swimmer, and Guitarist.